

Instructional Council Meeting Minutes

Date 9-25-25

Time 3:10 - 4:00 PM

Location Library

Facilitator name Christin Johnson

Time Keeper name Cara Heck

Recorder name Rachael Koenigsfeld

Members Present

☐ Amanda Allred

☐ Sheila Barbour

☐ Lauren Condon

☐ Adrianna Deuel

☐ Teresa Fierro

☐ Cara Heck

☐ Christine Herrera

☐ Christin Johnson

☐ Russ Jones

☐ Rachael Koenigsfeld

☐ Raquel Leland

☐ Jenna Myers

☐ Linda MacMaster

☐ Margita Martinez

☐ Deborah Muldawer

☐ Jessie Olson

☐ Olivia Oyinatumba

☐ Anna Rogge

☐ Geoff Smith

☐ Crystal Yamazaki

☐ Parent representative (Mrs. Chavez)

Agenda Topic – Announcements

Community meeting on Oct 15 6:00 - 800 pm Library - to answer questions on procedures drills, dress code, cell phone policy, new backpack policy. It is important for admin to meet the community. Lemonade and popcorn will be served. Olivia will invite district personnel to attend and support.

Oct 29 Pep Rally- someone is coming to surprise a teacher. All students in the gym at the same time. We will be on assembly schedule to complete 1st and 2nd quarter requirements for level all in advisory. No genius hour that day.

For Quarter 3 and Quarter 4 we will have a day that has 2 advisory periods instead of a genius hour.

Agenda Topic – Special Programs at JMMS

Please remind everyone to look at the slide show because it is important information - this was supposed to be presented at staff meeting but this slide deck was created instead to save time.

[2025-2026 Special Programs at James Monroe](#)

Agenda Topic-Q1 Honor Roll Assembly October 24

Honor Roll assemblies will be 6th 1st, 7th 2nd, 8th 3rd

Student Incentives Goal team is taking care of creating Certificates, sending emails to students/families, gym set up communication with Luke and custodians, cookie order with Miranda, and student names posted in halls

Agenda Topic- Clear Backpack survey results

[SAPR Live Results](#)

232 parents replied, 28.4% in support, 64% do not support

51 staff replied - 68% staff in support 19.6% do not support

31 students replied - 0% in support, 96.8% do not support

District sent the survey back to Oliva and asked her to push it out again

Proposed that we table it for this year, and implement it at the beginning of next school year.

Some issues discussed were the quality of backpack, increased chromebook damage, lack of community support, and a clear backpack doesn't actually address the issues of drugs and guns.

Agenda Topic- Yazzie-Martinez students update

[2025-2026 Yazzie-Martinez Students](#)

Olivia will like to meet with PLC's in A125. Christin has sent calendar invitations to PLC facilitators. Should only take 15 min. PLCs will look at Yazzie Martinez students and identify which ones they have.

We will deep dive to identify Yazzie Martinez students, give strategies, and discuss how to track progress with those students.

Agenda Topic: Upcoming Events

October 9 Staff vs. Student Volleyball Game 6th period

October 21 Staff meeting Synergy pass training

October 24 Q1 Honor Roll Assembly 6th grade 1st period, 7th grade 2nd period, 8th grade 3rd period

October 24 Fall Festival 6-8 pm

October 28 Culture/Climate PLC meetings in A124 with district

October 29 Pep Rally, assembly schedule

Nov 18 Alice training 3:10-4:00

Next Meeting: October 9, 2025 @ 3:10