

COVINA-VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
Minutes – Regular Meeting

January 10, 2023

Meeting was called to order by the presiding officer, Ms. North at 4:45 p.m.

Members present: Judith North, President
David Bonilla, Vice President
Reggie Alderete, Member

Others present: Michele Doll, Assistant Superintendent, Personnel Services

Adoption of Agenda

Motion by Mr. Alderete, seconded by Mr. Bonilla and unanimously carried, that the agenda be approved.

Approval of Minutes

Motion by Mr. Bonilla, seconded by Mr. Alderete and unanimously carried, that the minutes for the regular meeting of December 13, 2022, be approved.

Director's Report

Dr. Doll shared that the district has flown the position of Secretary II to backfill several open positions within the district.

The Personnel Department is beginning to prepare for the 2023-24 school year.

Commission Members' Comments

All commissioners wished everyone a Happy New Year.

Revised Job Description

The position of Network Analyst was presented for information.

New Job Description

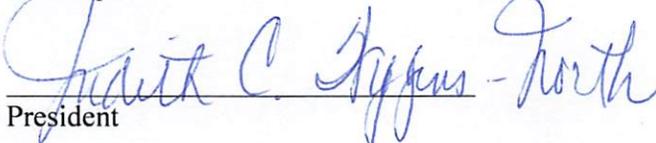
Motion by Mr. Alderete, seconded by Mr. Bonilla and unanimously carried, that the position, of Athletic Trainer, be approved as submitted

Public Employee Discipline/Dismissal/Release

Ms. North indicated there would be no need for a closed session.

Adjournment

Motion by Mr. Alderete, seconded by Mr. Bonilla, and unanimously carried to adjourn the meeting at 5:07 p.m.



President



Vice President