

COVINA-VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
Minutes - Regular Meeting

March 8, 2022

Meeting was called to order by the presiding officer, Mr. Alderete at 4:45 p.m.

Members present: Reggie Alderete, President
Judith North, Vice President
Dennis McNaught, Member

Others present: Rod Zerbel, Director, Personnel Services

Adoption of Agenda

Motion by Mr. McNaught, seconded by Ms. North and unanimously carried, that the agenda be amended.

Approval of Minutes

Motion by Mr. McNaught, seconded by Ms. North and unanimously carried, that the minutes of the regular meeting of February 8, 2022, be approved.

Approval of Minutes

Motion by Mr. McNaught, seconded by Ms. North and unanimously carried, that the minutes of the special meeting of February 15, 2022, be approved.

Director's Report

Mr. Zerbel shared the Personnel Department would be bringing outdated job descriptions to the Personnel Commission as information items to update and align with current requirements.

Beginning March 13, 2022, the District would make face masks optional for both employees and students. Both weekly testing for unvaccinated employees, as well as youth sports, are still pending a decision from the health department.

Recruitment for the 2022-23 school year has begun.

Increase in Assignment

The increase in assignment for the position of Cafeteria Manager II, was presented for information.

Combination of Eligibility List

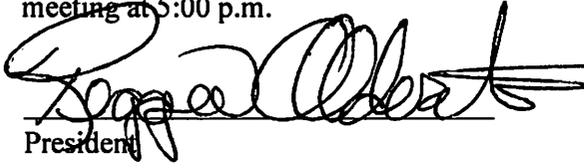
Motion by McNaught, seconded by Ms. North and unanimously carried, that the eligibility for Clerical Assistant III, be combined with the existing recruitment listing, including prior written examination scores, be approved as submitted

Revised Salary Classification

Motion by McNaught, seconded by Ms. North and unanimously carried, that the position Public Information Specialist, be placed on Range 697X of the Classified Management salary schedule, be approved as submitted

Adjournment

Motion by Mr. McNaught, seconded by Ms. North, and unanimously carried to adjourn the meeting at 5:00 p.m.



President



Vice President