

COVINA-VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
Minutes - Regular Meeting

June 8, 2021

Meeting was called to order by the presiding officer, Ms. North, at 4:45 p.m.

Members present: Judith C. North, President
 Reggie Aldrete, Vice President
 Dennis McNaught, Member

Others present: Rod Zerbel, Director, Personnel Services

Adoption of Agenda

Motion by Mr. Alderete, seconded by Mr. McNaught and unanimously carried, that the agenda be approved.

Approval of Minutes

Motion by Mr. McNaught, seconded by Mr. Alderete, and unanimously carried to approve the minutes of the regular meeting of May 11, 2021.

Introductions

Mr. Zerbel introduced Manuel Correa, Chief Business Officer, Khrystyne Tat, Director of Fiscal Services and Brian Johnson, Interim Director of Maintenance, Facilities, Operations and Transportation.

Public Comments on Non-Agendized Items

CSEA President requested the commission to consider providing a stipend for Personnel Commission members.

Public Comments on Agendized Items

CSEA President expressed concerns related to new job descriptions stating CSEA is required to present job descriptions to the chapter for voting prior to the district taking action

Director's Report

Mr. Zerbel shared information associated to the Classified Appreciation Event that was held on Tuesday, May 18, 2021, at the District Field. A total of over 500 employees took part in the festivities'.

The Board of Education will be recognizing all retirees at a special board meeting being held on June 28, 2021.

Mr. Zerbel gave a brief overview on vacant positions that are under current recruitment. A total of 18 positions are open for recruitment at this time.

Commission Members' Comments

Mr. McNaught shared his content with the classified recognition event. He was very pleased with the turn out and enjoyed seeing everyone together.

Mr. Alderete inquired into "Hero Pay" for classified employees.

Ms. North thoroughly enjoyed the classified recognition event and commented on a job well done.

California Education Code 45250

The California Education Code 45250, pertaining to Personnel Commissioner compensation, was presented for information.

New Job Description

Motion by Mr. McNaught, seconded by Mr. Alderete and unanimously carried, that the new job description for Senior Bus Driver/Instructor/Dispatcher, be approved as submitted.

Combination of Eligibility List

A motion was made by Ms. North to remove the action item from the agenda.

Motion by Mr. Alderete, seconded by Mr. McNaught and unanimously carried, that the eligibility list for the position of Secretary I, be pulled from the agenda.

Closed Session

Ms. North adjourned the meeting to a closed session at 5:28 p.m. Ms. North resumed the open session at 5:44 p.m. with no action taken.

Adjournment

Motion by Mr. McNaught, seconded by Mr. Alderete, and unanimously carried to adjourn the meeting at 5:45 p.m.

President

Vice President