

COVINA-VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
Minutes - Regular Meeting

March 9, 2021

Meeting was called to order by the presiding officer, Ms. North, at 4:46 p.m. via Livestream.

Members present: Judith C. North, President
Dennis McNaught, Member

Others present: Rod Zerbel, Director, Personnel Services

Adoption of Agenda

Motion by Mr. McNaught, seconded by Ms. North and unanimously carried, that the agenda be approved.

Approval of Minutes

Motion by Mr. McNaught, seconded by Ms. North, and unanimously carried to approve the minutes of the regular meeting of February 9, 2021.

Public Comments on Non-Agendized Items

A C-VCC parent expressed concerns related to the job posting of Principal, Early Childhood, which was approved by the Board of Education.

A Covina resident expressed concerns related to the job advertisement and job description for the position of Principal, Early Childhood.

CSEA President thanked Mr. McNaught for forfeiting his spot to attend CSPCA's Merit System Academy and thanked Mr. Alderete for making the motion allowing CSEA the open spot. It was also acknowledged the work that classified employees took part in during the transition from Distance Learning to Hybrid.

Director's Report

Mr. Zerbel shared the district's decision to transition from Distance to Hybrid Learning gradually and shared information related to 6-12 sports starting back up.

The district is working in conjunction with Mercy Pharmacy to provide free COVID-19 vaccines to all eligible employees and has partnered with Valencia Laboratories for COVID-19 testings for all staff and students.

Mr. Zerbel informed Commissioners of the recent adjustments to Executive Assistant and Administrative Assistant positions, which have been approved by the Board of Education.

Commission Members' Comments

Mr. McNaught expressed his happiness in the return of students to the classroom.

New Job Description

Motion by Mr. McNaught, seconded by Ms. North and unanimously carried, that the position, District Receptionist, be approved as submitted.

Closed Session

Ms. North adjourned the meeting to a closed session at 5:09 p.m. Ms. North resumed the open session at 5:17 p.m. with no action taken.

Adjournment

Motion by Mr. McNaught, seconded by Ms. North, and unanimously carried to adjourn the meeting at 5:18 p.m.

President

Vice President