

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

September 4, 2025

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, September 4, 2025 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Maria Lynn Alvarez, Personnel Analyst; Susan Leaming, Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Oralia Leyva, Certification Services Manager; Virginia Agredano Perez, Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Yessika Aguirre, Human Resources Technician; Judith Alonso, Human Resources Technician; Judith Beauchamp, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Monica Gaytan, Human Resources Technician; Margarita Paiz, Human Resources Technician; and Silaue Tauleifi, Human Resources Technician.

GUESTS PRESENT

Dallas Emerle, CSEA Chapter 2 Labor Relations Representative; Tai Felder, CSEA Chapter 2 1st Vice President; and Viola Mae Bledsoe, Instructional Aide - Special (Retired).

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of August 21, 2025.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, reported that the new school year began for students on August 26, 2025 and Personnel Commission staff participated in welcoming students on the first day. Commission staff visited MacArthur Elementary, greeting students at the valet zone and distributing first-day bracelets, and supported Cleveland Elementary during lunch, assisting students beginning Transitional Kindergarten. Dr. Lee noted the excitement of engaging directly with students and emphasized the importance of being present at school sites.

Monica Gaytan, Human Resources Technician, reflected on her visit to Cleveland Elementary. Ms. Gaytan remarked on the rewarding experience of seeing students and observing staff in action, including Nutrition Service Workers, Instructional Aides, Custodians, Recreational Aides, and clerical staff. She noted the value of seeing firsthand the work of employees recruited and onboarded through the Personnel Commission, describing it as a full-circle moment.

Dr. Lee also reported on a meeting with Nicole Lopez, Principal of the Long Beach School for Adults. The school offers Custodian and Campus Staff Assistant training programs, and it is developing an Instructional Aide – Special course in partnership with the department of Special Education. These programs create pipelines that support Personnel Commission recruitments and provide opportunities for community members. Dr. Lee stated that the Commission looks forward to supporting and collaborating with the school to expand these offerings to help address ongoing staffing needs.

Amy Van Fossen, Associate Personnel Analyst, reported that since August 25, 2025, the Commission administered 16 examination components, both in person and online, including virtual interview briefings. She noted that September’s calendar is filling quickly, with 21 recruitments currently in the screening phase.

Oralia Leyva reported on personnel actions from the September 3, 2025 Board of Education meeting. A total of 53 probationary appointments were approved in classifications including Building Maintenance Worker, Child Care Worker, and Grounds Equipment Operator. Twenty-three exempt appointments were also approved in classifications including Student Stage Assistant, Student Tutor, Work Experience Student, Arts Walk-on Coach, and Athletic Coach. Additionally, 24 Child Care Worker and Instructional Aide – Expanded Learning substitute appointments were approved.

Ms. Leyva expressed appreciation to the certification team for their dedication and efficiency in processing employment appointments and packets, emphasizing that their efforts are vital to school operations and greatly valued.

CONSENT AGENDA

- 1. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0026-5068 established 9/3/2025
- 2. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0044-5068 established 9/3/2025
- 3. **APPROVE** the certification of Recreation Aide eligibility list 26-0053-5255 established 8/27/2025
- 4. **APPROVE** the certification of Recreation Aide eligibility list 26-0055-5255 established 8/28/2025

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve items 1-4.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS

None

NEW BUSINESS	None
OTHER ITEMS	None
NEXT REGULAR MEETING	The next Regular Meeting of the Personnel Commission is scheduled for Thursday, September 18, 2025 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.
CLOSED SESSION	The Personnel Commission retired into closed session at 8:28 a.m.
OPEN SESSION	The Personnel Commission returned to open session at 8:45 a.m. with no reportable actions.
ADJOURNMENT	The Regular Meeting of the Personnel Commission was declared adjourned at 8:46 a.m.