

Standardized Testing Information

If your child has an individual summary on file with CCDS Upper School, they may be eligible for accommodations on standardized testing.

To apply for accommodations:

1. Fill out the form [HERE](#) (College Board (PSAT/AP/SAT)) and/or [HERE](#) (ACT- after you've registered for a test date)
2. Send me an email letting the ERP Director (Lauren.Folger-Sweeting@charlottecountryday.org) know that you've filled out the form please include Testing Accommodations in the subject line. If I don't get this email, I will not know you filled out the form and your submission will be delayed or may not be submitted in time.

****You need to have registered for a test date BEFORE I can submit for accommodations with the ACT.**

You can also find information about requesting accommodations with the two standardized test bodies here: [College Board](#) / [ACT](#).

Note:

- Decision letters are posted 2-7 weeks after submission. It will come to your email, and you can check on the dashboard. If you have not heard after a few weeks, contact the CB or ACT directly for the decision.
- If your child plans to test but has already been approved by the College Board (this includes for the PSAT) and/or the ACT, you do not need to resubmit. Any approval lasts until graduation.
- If you aren't sure if your child is approved or if you already submitted, you can check your registration dashboard (or testing ticket) or you can call College Board (212) 713-8333 or ACT (319) 337-1332 to confirm.
- If a request is denied, please let the US ERP director know if you would like to appeal.
- No submissions will be made in the summer months. Any submissions must be made before May 12 at 3pm for summer testing. For the September ACT, paperwork will be submitted when faculty return to campus in the fall.