

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
August 5, 2025
4:00 p.m.

Regular Session

I. CALL TO ORDER: __4:09__ p.m.

II. OPEN SESSION

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

SJCA Chairwoman	Nicole Valdovinos	x
SJCA Vice Chairman	Jeff Coronado	Zoom
SJCA Board Secretary	Tony Song	x
SJCA Board Member	Dave Wallach	x
SJCA Board Member	Matt Smith	x
SJCA Board Member	Monica Farias	x
Superintendent-Principal	Erin Shiroma	x

III. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEM

IV. CLOSED SESSION OPEN: __4:11__ p.m.

- A. Staff Compensation/Benefits – Education Code 54957.6**
- B. Anticipated Litigation – Education Code 54956.9 (c)**

V. CLOSED SESSION CLOSED: __5:35__ p.m.

VI. ACTION TAKEN IN CLOSED SESSION:

The following was approved:

Administrator retiree hourly rate was set at \$100 per hour.

The 2025-2025 Retired Superintendent's contract was approved.

VII. PRESENTATIONS

1. Students who spoke during the West Covina Parks and Recreation Master Plan meeting were recognized for their community participation and courage. Mrs. Spickler provided a video of the feedback each student presented at the event.
2. Mrs. Valdovinos was recognized for her service as the 2024-2025 Board of Directors' Chairwoman.

VIII. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

Mrs. Farias reported that she was glad to be back attending the Board meetings.

Mr. Wallach reported that he had spent the morning at the WCUSD backpack distribution where the WC Kiwanis' partners with the District is providing more than 300 backpacks. There was also a pancake breakfast.

Mr. Smith thanks administration for bringing in the students and recognizing them for their community involvement and courage.

Mrs. Valdovinos thanked the administration for recognizing her service as Board Chairwoman for the 2024-2025 school year. She appreciated the plaque.

IX. ITEMS FROM THE FLOOR/PUBLIC COMMENT

There were no items from the floor/public comments

A. ORGANIZATIONAL

1. #1 Approval of Agenda and Consent Items

Moved by Mr. Smith

Seconded by Mr. Wallach

To approve the agenda and consent items for the regular meeting of August 5, 2025.

Ayes

5

Noes

0

Abstain

0

☒_x_ Valdovinos ___ Coronado x Song x_ Wallach _x Smith _x Farias

Consent **2. #2 Approval of Minutes**

Moved by

Seconded by

To approve the minutes of the regular meeting of June 17, 2025.

Ayes

Noes

Abstain

___ Valdovinos ___ Coronado _ Song ___ Wallach ___ Smith ___ Farias

B. EDUCATION

3. Report of Information: August Staff Professional Development

Ms. Shiroma provided an overview on the staff professional development taking place in August.

4. Report of Information: Facilities Updates

Ms. Shiroma provided the Board with a facilities update.

Consent **5. #3 Revised 2025-2026 SJCA Student/Parent Handbook**

Moved by

Seconded by

To approve the 2025-2026 revised SJCA Student/Parent Handbook

Ayes

Noes

Abstain

___ Valdovinos ___ Coronado _ Song ___ Wallach ___ Smith ___ Farias

C. BUSINESS

Consent **6. #4 Purchase Orders**

Moved by

Seconded by

To approve/ratify listed purchase orders.

Ayes

Noes

Abstain

☐ Valdovinos ☐ Coronado ☐ Song ☐ Wallach ☐ Smith ☐ Farias

Consent **7. #5 Warrants**

Moved by

Seconded by

To approve/ratify listed warrants.

Ayes

Noes

Abstain

☐ Valdovinos ☐ Coronado ☐ Song ☐ Wallach ☐ Smith ☐ Farias

8. #6 Contracts

Moved by Mr. Smith

Seconded by Mr. Song

To approve/ratify listed contracts.

Ayes

6

Noes

0

Abstain

0

☒ Valdovinos ☒ Coronado ☒ Song ☒ Wallach ☒ Smith ☒ Farias

D. PERSONNEL

Consent **9. #7 Personnel Report**

Moved by

Seconded by

To approve/ratify the personnel report as present.

Ayes

Noes

Abstain

☐ Valdovinos ☐ Coronado ☐ Song ☐ Wallach ☐ Smith ☐ Farias

10. #8 Cabinet Updated Job Titles Update

Moved by Mr. Wallach

Seconded by Mr. Smith

To approve/ratify the personnel report as present.

Ayes

6

Noes

0

Abstain

0

☐_x_ Valdovinos

☐_x_ Coronado

☒_x_ Song

☐_x_ Wallach

☐_x_ Smith

☐_x_ Farias

X. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Farias reported that her daughter is expecting a baby girl. She also shared that her granddaughters are doing exceptionally well in high school and attributes their success to SJCA.

Mr. Wallach stated that it was great seeing our students involved in the community and speaking out about park improvements. He thought they were very impressive.

Mr. Smith thanked all involved for the work and preparation going into the opening of the school for the new year.

Mr. Song observed how SJCA does an excellent of creating confident students at an early age. He has recognized the same type of occurrence in his own children who attended SJCA, as well. He really liked the professional development that is offered to teachers during the week prior to the opening of the school. He believes it shows the staff how they are valued when we

2. Dates to remember and other updates:

DATE	EVENT
August 5 th -11th	Staff Professional Development and Classroom Preparations
August 12th	1st Day of School
August 14th	5:30 Junior Academy Back to School Night
August 19th	5:30 1 st & 2 nd Back to School Night
August 21st	5:30 3 rd – 5 th Back to School Night
August 22nd	First Day of Autumn
September 1st	Labor Day – No School
September 4th	5:00 State of the City: West Covina
September 8 th	6:00 PTO Meeting
September 9th	NEXT BOARD MEETING - 5:00 p.m.

XI. There being no further business to come before the Board of Directors, the regular meeting of August 5, 2025 is adjourned at 7:13 p.m. by Board Chairwoman, Nicole Valdovinos.