



Sidwell Friends

Regional Club Committee Volunteer Job Description 2025-2026 School Year

Description: There are currently six regional clubs, located in regions with the greatest concentration of Sidwell Friends alumni and/or a dedicated volunteer base committed to connecting alumni: Washington DC, New York City, San Francisco, Boston, Los Angeles, and Denver. The goal of these networks is to connect Sidwell Friends alumni with each other locally and the School more broadly. Committee members work alongside School Advancement staff to brainstorm event ideas, help plan regional club events, and encourage alumni participation. Committee members attend regional events and serve as a liaison between the School and alumni in the local area.

Time Commitment:

- 2-year term (option to sign on for additional terms).
- 2-4 Zoom meetings per year.
- 1 virtual Regional Club Volunteer Kick-Off meeting per year.
- 2-4 hours outside of meeting times conducting peer-to-peer outreach.
- 1-4 events per year (join at least one event per year).

Responsibilities:

- Assist Regional Clerk and School Advancement staff in planning two signature Sidwell Friends events:
 - Winter with Friends Event (held December to January)
 - Summer with Friends Event (held June to August)
- Outreach (email, social media, text, phone calls) to encourage alumni attendance at regional events.
- Serve as a resource and sounding board for School Advancement staff on various alumni programming ideas.
- Serve as a liaison for sharing School news and information with classmates and local alumni in your region.
- Serve as a resource to college-aged alumni in the area and to new alumni who have relocated to your region.
- Participate as a Sidwell Friends Fund donor at a level comfortable for you.

Benefits:

- Opportunity to meet and work with a wide variety of alumni from diverse class years, student experiences, backgrounds and professions who live in your region
- Opportunity to connect with School Advancement staff, faculty, and School leaders, be the first to know about School and Friends Alumni Network happenings, and to share direct feedback.

- Receive updates and previews of School and Friends Alumni Network news, information, and events.
- As an alumni volunteer, you will receive an invitation to the annual Loyalty and Leadership Reception, an evening of gratitude for your exceptional service and philanthropy
- Be part of a cohort that spans generations of Sidwell Friends alumni! Meet other Regional Club Committee volunteers at a virtual kick-off meeting in September.