

Lake Travis ISD — School Library Advisory Council (SLAC)

Official Meeting Minutes

Date: Thursday, September 18, 2025

Time: 1:00 p.m. -2:30 p.m.

Location: Educational Development Center (EDC), 607 Ranch Rd 620 N, Austin, TX 78734

Facilitator: Tasha Barker

Attendees

Monica Hall Porter; Margaret Green; Carolyn Hall; Tisha Moulinet; Ashley Conrad; Windsar Fields; Heather Andress; Ana Marie Lindsey; Katie Johnston; Aprilanne Sweat; Lindsay Germann; Gina Dreesen; Christine Badillo; Tasha Barker; Caitlin Robson; Maci Shannon; Andrea Khawaja; Keely Cano

Call to Order & Agenda

The meeting was called to order at 1:07 p.m. and proceeded with an orientation agenda introducing SLAC's purpose, processes, and timelines for library materials procurement and challenged materials.

Purpose & Legal Context (SB 13)

In response to Senate Bill 13 (SB 13), the Board of Trustees established the SLAC to formalize a collaborative process among librarians, parents, and community members in developing strong library collections that support student achievement and meet state standards.

SLAC Responsibilities

- **Library Materials:** Review requests for purchases and donations; provide recommendations to the Board of Trustees.
- **Challenged Materials:** Review challenged resources; provide recommendations to the Board of Trustees.

Procurement Process Overview

- **List development:** Librarians rely on professional journals (e.g., *School Library Journal*, *Booklist*), vendor reviews (e.g., Titlewave, Mackin), publisher newsletters, new releases, and teacher/student requests.
- **Selection considerations:** Student interests, curriculum needs, collection gaps, replacement copies, and keeping collections current.
- **Public review:** Proposed lists are posted for at least 30 days with an English/Spanish feedback form; SLAC evaluates lists and input before making recommendations to the Board.

Clarifications

- **Voting membership:** Parents of students enrolled in the district who are not employed by the district serve as voting members; teachers/librarians/administrators may serve as non-voting members.
- **Definition of “library materials”:** Any book, record, file, or other instrument/document in the district’s library catalog; does not include classroom instructional materials (§31.002, Education Code).
- **Replacements:** Exact replacements with the same ISBN (lost/damaged/worn) may be added without posting/Board approval; different ISBNs/new editions must go through the 30-day posting and Board approval.
- **Donations:** Follow the same 30-day posting and Board approval process unless they are exact ISBN replacements.
- **Classroom materials:** SB 13 applies to school library collections, not materials used in classrooms.
- **Parent input:** During the 30-day window, parents/community residents may review the list and submit comments via the district feedback form; comments are shared with the Board prior to its vote.

Information Items & Agreements

- **Collaborative hub:** The SLAC Google Drive will house member materials, lists, and summaries.
- **Procurement rubric:** Staff will draft a rubric/scoring guide for SLAC use.
- **Duplicates/format flags:** Staff will identify true duplicates and flag same-title/different-format ISBNs on future lists.
- **Eligibility vetting:** District staff will verify eligibility of commenters/challengers under statute before SLAC review.

Action Items

- Maintain SLAC webpage with the current 30-day list and EN/ES feedback form (District Staff — ongoing).
- Route instant notifications of new comments to SLAC members (District Staff — immediate).
- Draft procurement rubric for SLAC scoring (Staff + Librarians — before recommendation meeting).
- Flag same-title/different-format ISBNs on future lists (Staff — next cycle).
- Vet eligibility of challenges/comments per statute (Staff/Legal — ongoing).

Meeting Adjournment

The meeting was adjourned at 2:27 p.m.

Next Meeting

October 14, 2025