



NOTICE AND AGENDA
SPECIAL MEETING OF THE GOVERNING COUNCIL OF
ALBUQUERQUE AVIATION ACADEMY

September 26, 2025

2:00 p.m.

AAA Board Room

6441 Ventana Rd NW, Albuquerque, NM
and Internet/Call-in

(See Special Procedures Below)

AAA MISSION

Albuquerque Aviation Academy cultivates opportunities for 6th-12th grade students to excel in fields related to aviation and STEAM. Students will have unique options to explore and excel in multiple career areas of aviation which are woven throughout an innovative hybrid learning experience.

- I. Call to Order
 - A. Roll Call
 - B. Adoption of the Agenda*
 - C. Review/Approval of Minutes from August 15, 2025 Regular Meeting*
- II. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information.
- III. Ongoing Business Matters
 - A. Aviation Program/Committee Update
- IV. Administrative Update
 - A. Student Achievement Update
- V. New Business Matters
 - A. Memorandum of Understanding with Public Charter Schools of New Mexico for 2025-2026 School Year for Governing Council Development (discussion/action) *
 - B. Albuquerque Aviation Academy Preliminary Annual Report
 - C. NM PED Performance Framework Indicator 3.C. Compliance Certification (discussion/action) *
 - D. Parental Guidance for Water Safety Policy (discussion/action) *
- VI. Governing Council Development
 - A. Discussion with Kelly Callahan, Governing Council Training for 2025-2026 School Year
- VII. Finance Report
 - A. Finance Committee Membership (discussion/action) *
 - B. Audit Committee Membership (discussion/action) *
 - C. Business Office Operations Update



- D. Voucher Approvals (discussion/action) *
- E. Bank Reconciliation (discussion/action) *
- F. Budget Adjustment Requests (discussion/action) *
 - BAR 2526-11000-0002-T
 - BAR 2526-11000-0003-M

VIII. Announcements

- A. Date for next Regular AAA Governing Council Meeting

IX. Adjournment*

Note: * Indicates Action Item

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Amanda Catanzaro at acatanzaro@abqaviation.com least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Catanzaro at the email address above if a summary or other type of accessible format is needed.



Special Procedures for September 26, 2025 AAA Governing Council Special Meeting

The AAA Governing Council Special Meeting on September 26, 2025 at 2:00 pm will be held at Albuquerque Aviation Academy boardroom and will provide for those not wishing to attend in person access to view and/or participate via Zoom. This will be available to the public, Governing Council members and AAA staff.

The procedures for accessing the meeting are as follows:

From a computer, tablet or smartphone, enter the following URL:

<https://us04web.zoom.us/j/5383341131?pwd=UWpFVWNQejFoRDRYMct3OXlEdkxhUT09>

OR

Call one of the following numbers:

1-669-900-6833

1-301-715-8592

1-253-215-8782

(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)

Meeting ID: 538 334 1131

Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting either via Zoom or in person. To speak during public comment, please email your request to speak with your name to acatanzaro@samsacademy.com up to twenty-four hours prior to the meeting. Requests to speak made after twenty-four hours prior to the meeting will not be honored. Speakers will be un-muted to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Amanda Catanzaro acatanzaro@samsacademy.com. Email comments will be kept with the records of the meeting.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Amanda Catanzaro at 505-715-3420.

These procedures are subject to revision given changing circumstances. Please check the AAA website for any updates to these procedures.



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, August 15, 2025

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy

BOARD MEMBERS ABSENT

none

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry and Lauren Chavez

PUBLIC

David Mueller, Founding Board Member of First Things Classical Charter School

These minutes were approved on _____

By a vote of ___ yes ___no ___ absent ___abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for August 15, 2025 at 2:00 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers (via Zoom), Farrah Nickerson (via Zoom), and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy requested to approve the agenda. Mike Romo made a motion to approve the agenda. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from July 18, 2025 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the July 18, 2025 Regular Meeting. Mike Romo made a motion to approve the agenda. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that they have flown approximately 3 hours in Hotel Kilo and none in Addison. HK is up for the 100 hour so that will be done in the next week. The vacuum pump is being repaired on Addison. Students are working in the SIM and on ground practicing maneuvers and getting ready for flight time.

Classes have just begun and are going great so far. There are currently 10 students in AIA and for the first time, a sophomore qualified for AIA. They will be in AIA for a few years because they won't be old enough to solo or get license for another year. Three

more students are prepping to take their drone exam. We have added a second ITA class this semester, with approximately 30 students in the two classes.

The balloon class is going well. Abby Catanzaro was trained this week on the RC balloon and aviation is using it to generate interest. Goal is to create an RC Balloon Crew. The current Lighter than Air volunteer teacher will be out about 1/3 of the semester. Based on feedback, students want to be able to pass the LTA Exam by the end of the course.

Internships have slowed down but hoping to get one Eclipse and one Air Traffic Control internships soon.

The donated plane display has the falcon design that our students helped design. We are waiting for Mr. Dixson to coordinate the mounting piece.

Reviewed expenses and Dr. Chavez is collecting estimates for HK engine overhaul.

Two of our graduates, Chief and Trixie just earned their Commercial Pilot License yesterday! Two more graduates to follow in the next few weeks. Looking for ideas to recognize their accomplishments when the graduate.

Roland asked when the next aviation committee meeting will be. Answer unknown.

B. Aviation Committee Update

None, committee did not meet this month.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented current enrollment is slightly down to 313. We have 14 students on the waiting list and filling spots.

Reviewed Academics by Enrollment and reviewed the Imagine Learning Grade Report. It is early in the semester, so there is lots of room for change.

Ms. Barrett discussed the Registration Goal.

Ms. Barrett shared her Altitude Achievement for the month which is the Adopt-a-Student program that is being initiated this school year. Each staff member chose a student that was identified as having difficulties from last school year. This staff member is asked to build a connection with this student and support them to make a difference this school year.

V. New Business Matters

A. Provision for Special Education Services for Students with Disabilities and Gifted Students Policy and Procedures *

Amanda Catanzaro shared this document has been vetted by the attorney and is a requirement for the special education department.

Larry Kennedy asked for a motion to approve the Provision for Special Education Services for Students with Disabilities and Gifted Students Policy and Procedures. Mike Romo made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Brady Outdoor Trashcans and Poweron Phase III Cameras

Amanda Catanzaro shared both of these expenditures with the Governing Council. With the addition of the field, we needed to order some heavy duty, outdoor trashcans. We ordered new trashcans for some of the common areas in the school. The total of the order was quoted at \$20,647.25.

We are installing a third round of cameras that include cameras near the entrance of the restrooms so we can better see who is entering those spaces as well as cameras in lounges, workrooms, and office spaces. The total of the order was quoted at \$21,491.63.

VI. Finance Report

A. Business Office Operations Update

Sean Fry presented that we will be reviewing two months of reports. We have positive budget authority across the funds. Spent down the funds from last year with few dollars of exception (under \$28.00 total).

B. Voucher Approvals for June 2025*

Sean Fry presented the June Vouchers and the Finance Committee can support the approval of the June Voucher Approvals.

Larry Kennedy asked for a motion to approve the Vouchers for June 2025. Mike Romo made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation for June 2025*

Sean Fry presented the June Bank Reconciliation and the Finance Committee can support the approval of the June 2025 Bank Reconciliation. Larry Kennedy asked for a motion to approve the Vouchers for June 2025. Mike Romo made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Voucher Approvals for July 2025*

Sean Fry presented the July Vouchers and the Finance Committee can support the approval of the July Voucher Approvals.

Larry Kennedy asked for a motion to approve the Vouchers for July 2025. Mike Romo made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation for July 2025*

Sean Fry presented the July Bank Reconciliation and the Finance Committee can support the approval of the July 2025 Bank Reconciliation. Larry Kennedy asked for a motion to approve the Bank Reconciliation for July 2025. Mike Romo made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

D. BAR 2526-31400-0001-I

Sean Fry shared there is a BAR for \$0.57 for legislative appropriation funds that will be used for land improvement.

Larry Kennedy asked for a motion to approve BAR 2526-31400-0001-I. Mike Romo made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

VII. Announcements

Next Governing Council meeting is scheduled for September 19, 2025.

VIII. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on August 15, 2025 at 2:44 PM.



Monthly Report - September 26, 2025

All figures and outcomes are based on the date of this report - September 24, 2025 (hobbs time: 1719.0)

FLIGHT TRAINING:

- **Flights** - We've flown 54.2 hrs in HK since the last board report. We have flown 0 hrs in Addison. The 100 hr is complete on HK and the vacuum pump is now fixed in Addison.

CLASSES:

- **Airplane** - We had two more students pass the FAA Knowledge Exam, and we now have 11 students on the flight team (although one is academically ineligible so he's grounded - no sim time or flight time.) Classes, sims, and flights are going very well.
- **Drone** - We've had 4 more students earn the Drone Pilot Ground School Scholarship (~\$500 value) and one more student earned his Drone Pilot Certificate!
- **Balloons** - One student passed his LTA FAA Knowledge exam!!

ADDITIONAL:

- **Internships** - One student is about to start the ABQ Tower ATC internship. I've reached out to Eclipse for another student to possibly start their internship.
- **Donated airplane for display** - Seems to be on hold.
- **Donated headsets** (possibly more) - Possibly for Instrument/Commercial vs other (ideas?)
- **LOEFI** - This Saturday. We'll have HK displayed, but not Addison (not enough room.) Come by anytime :)

EXPENSES:

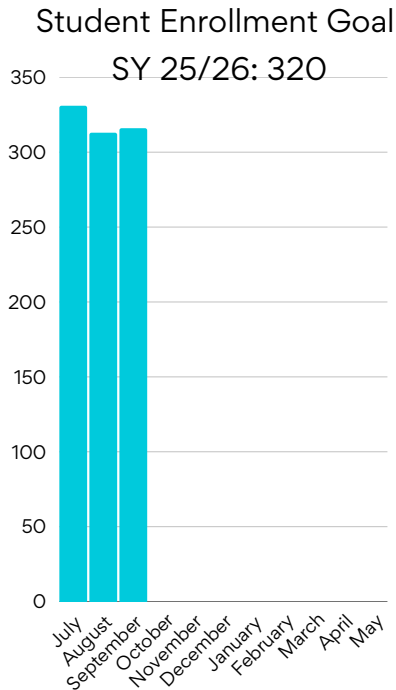
- **Fuel:** \$3024 (est)
- **Maintenance:** \$2568 (100 hr HK); \$1128 (vacuum pump Addison)
- **Hangar Rental:** \$357 per month x 2
- **Insurance:** Annual Premium - \$15,658 (both airplanes)



Student Achievement Update September 2025



Student Enrollment



Academics by Enrollment

Number of students ahead, behind, failing and passing (overall grade):



20%

On Pace and Passing



63%

Behind and Passing



3%

On Pace and Failing



14%

Behind and Failing

Imagine Learning Grade Report Fall Semester



A : 3%

B : 17%

C : 23%

D : 18%

F : 39%

Registration Goal

Current



Students **316**

Waiting List: **7**

Goal : 320

Met : 316



Percent : **98.7 %**

Altitude Achievement

Burning of Depression Darryl and visit from the NM State Police Aerial Law Enforcement





Memorandum of Understanding Governing Body Coaching/Mentoring Consultancy Model

The parties to this Memorandum of Understanding ("MOU"), dated **August 29, 2025** are the Public Charter Schools of New Mexico ("PCSNM") and **Albuquerque Aviation Academy ("AAA")**. Pursuant to the terms of this MOU, PCSNM and AAA will partner together to implement governing body ("GB") training, "**PCSNM Customized Governing Body (GB) Training-GB Coaching/Mentoring Services.**" This MOU establishes the terms and conditions of the partnership between PCSNM and **AAA**.

Project Overview

An experienced, knowledgeable Public Charter Schools of New Mexico (PCSNM) Governing Body (GB) Coach/Mentor (C/M) will facilitate **customized**, year-long support that will meet **AAA's** GB development needs. This program will include effective governing systems, board self-assessment/strategic planning, Performance Contract/Framework oversight, Head Administrator evaluation, GB best practices, and other categories that are needed that **meet all the required PED governing training elements.**

GB Coach/Mentor Training – Consultancy Model (\$4000)

The consultancy coach/mentor program is designed for schools who have an experienced board and want to utilize an integrative training model for their mandatory training hours. This model will allow for the school to fulfill their five (5) training hours and to have "on-call" technical support for governing boards. This includes attendance at some GB meetings by the coach based on the needs of the school, regular check-ins by the coach with the GB President and Head Administrator, "on call" availability with the coach for questions and problem-solving as well as external reviews of meeting videos and documentation.

AAA [SCHOOL] Expectations and Commitments for GB training model:

1. **AAA** will provide information, documents, and assistance to PCSNM regarding the implementation of the GB Training/Coaching program in an agreed upon timeline.
2. PCSNM will need access to **AAA** personnel to assist with procuring documents and/or working with the GB to train in school-specific procedures.
 - Documents **AAA** will have available for access by the C/M:
 - List and contact information for GB Members
 - Performance Contract and Performance Framework
 - GB Bylaws
 - Current GB Meeting Resolution and/or Calendar of Meetings
 - (If Available) List of **AAA** Policies
 - Current Head Administrator Evaluation Process
 - **AAA** will add the PCSNM C/M to communication that is sent to the GB. (E.g., meeting agendas and other documents)
3. **AAA** will work in good faith with PCSNM planning all aspects of the GB Training/Coaching program
4. **AAA** GB members/Head Administrator/staff will fully participate in all training/coaching activities to receive credit for all GB training hours
5. **AAA** -designated staff will participate in all meetings and telephone calls as scheduled with PCSNM and will offer prompt and thorough feedback as necessary to support the GB Training/Coaching program
6. For GB members who miss session(s) of training during the school year, PCSNM will provide make-up with PED-approved Zoom/webinar/online training sessions free-of-charge that the GB member must complete to receive full training credit for the area(s) of training missed. PCSNM will provide topics and online schedule/content. **AAA is responsible for ensuring that GB members complete the make-up training.**



GB Coach/Mentor-Consultancy Training Model Project Description

*The consultancy coach/mentor (C/M) program is designed for schools who have an experienced board and want to utilize an integrative training model for their mandatory training hours. The C/M **will provide a customized work session or other training options determined by the C/M and GB president and head administrator in the fall which will fulfill all five hours of the GB training requirements for the year. The C/M will develop with each of their governing bodies a training plan based on a self-assessment using the PCSNM Governance Competencies and Indicators with examples of what will demonstrate mastery of the competencies. Throughout the year, the GB Coach/Mentor will be available to "consult" with the GB and Head Administrator to address school-specific issues and the Coach/Mentor will check in with the GB chair and head administrator to monitor progress throughout the year as well as be available for GB technical support at the request of the GB president and/or the head administrator. They will attend **three meetings** throughout the year either in person or via the digital meeting platform for the school and will also review meeting videos and documentation.***

Public Charter Schools of New Mexico Scope of Work, Expectations, and Commitments for GB Coach/Mentor-Consultancy Training Model

The C/M will collaborate with the GB President and the Head Administrator to determine a date for the ½ day customized work session or other training options to obtain the five (5) hours of required training credits.

1. The C/M will work with the GB to help determine areas of development for the GB. The C/M will support the process with a "consultancy/technical support" model. This means they won't attend all of the meetings but will facilitate training and learning on an "as needed" basis. They will be available to support the GB with resources/guidance. The C/M will review archived meeting recordings, agendas, and minutes as well as other documentation to validate GB performance and training. They will participate in **three meetings** throughout the year and be "on call" as well as monitor progress during the school year.
2. PCSNM will provide custom-built program content for training utilizing actual board documentation and examples to achieve a minimum of five (5) training hours in the following categories:
 - a. Evaluating and improving student achievement, using data to set school goals.
 - i. The governing board identifies specific outcomes to measure programmatic success based on school goals.
 1. Understanding the Academic Framework and GB oversight expectations.
 2. Authorizer accountability process with the site visit report and understanding the results.
 3. Ensuring equity for the school's academic program.
 - b. School finance, budgeting, fiduciary responsibilities.
 - i. The governing board ensures they fulfill their fiduciary responsibilities by understanding and monitoring financial reporting and can appropriately budget financial resources that meet statutory/regulatory requirements with allocation that is prioritized for students and programs.
 1. Using the Financial Performance Framework
 2. Understanding Financial Monitoring Reports
 3. Understanding the GB role in audits
 4. Budgets/Revenue/Expenditures with an equity lens
 - c. Policies and Procedures
 - i. The governing board adheres to its legal and ethical fiduciary responsibilities.
 1. Using the Organizational Performance Framework
 2. Bylaws review and assessment



3. Adherence to the legal and ethical duties of loyalty, obedience, and care/oversight with an equity lens
 4. Organizational Framework and Authorizer Site Visit Guidance
 5. Policy Review and Recommendations
 6. Development of school policy with and equity lens
- d. Legal concepts for governing boards and charter schools, OMA, and IPRA.
- i. The governing board operates in full compliance with the Open Meetings Act (OMA), Inspection of Public Records Act (IPRA), and ensures all students receive a high quality free and equitable public education.
 1. Review of the school's Open Meeting Resolution
 2. Review of the school's IPRA policy
 3. Agenda/Minutes assessment and recommendations
 4. OMA posting requirements
 - ii. Effective governance practices, supporting and supervising the school leader.
 - i. Build and maintain a high-functioning and engaged board. The governing board operates based on sound governing principles using an equity lens.
 - ii. Ensure exceptional school leadership-The governing board hires, supports, and evaluates a strong school leader.
 1. Head Administrator Evaluation and Contract and succession planning
 2. Board Development, strategic planning, and succession planning
4. The PCSNM Coach/Mentor will provide any resources/technical support that the GB/Head Administrator will need.
5. PCSNM will be responsible for documenting and reporting to the Public Education Department the successful completion of the required GB training hours and providing the school documentation of training completion for each GB member of **AAA**.

GB MEMBER CHANGES:

*****IT IS THE RESPONSIBILITY OF THE SCHOOL TO REPORT GB MEMBER CHANGES TO THE PED AND DISTRICT AUTHORIZER.**

CONSULT WITH THE AUTHORIZER AND REVIEW THE *PERFORMANCE CONTRACT* FOR SPECIFIC GB MEMBER CHANGE REPORTING REQUIREMENTS.

*****New Board Member Training:**

All new board members ***MUST COMPLETE THE 10 HOURS OF INTRODUCTORY TRAINING*** provided by the **PED**. This on-demand training will comprise an introduction to GB practices through the learning platform, "Canvas," and will fulfill the 10 Hours of mandatory New Board Member Training pursuant to ***§6.80.5.8 NMAC***.

Training Topics:

- **2 Hours Laws, Regulations, School Personnel, Ethics**
- **2 Hours Public School Finance, Budgeting, Fiduciary Responsibilities**
- **2 Hours Legal Concepts for GB and Charter Schools, OMA, and IPRA**
- **2 Hours Effective Governance Practices, Supporting and Supervising School Leader**
- **2 Hours Student Achievement and Student Support Services**

Schools must request this training from the PED.

To inquire about New Governing Board Member On-Demand Training from PED, please email: charter.schools@ped.nm.gov. Please be sure to include your full name and the name of the school board on which you serve.



Term of this MOU:

The term of this MOU between PCSNM and **AAA** will begin from the time of signature between parties on this MOU until **June 30, 2026**.

Payment Process:

Please select the GB Coach/Mentor payment process you wish to utilize for FY 26 in the yellow blank next to the payment options.

<p>GB Coach/Mentor Consultancy Model</p> <p>\$4000 Payment Process</p> <p>1. Divided into two parts: \$2000 Payable in December \$2000 Payable in May</p> <p>OR</p> <p>2. Pay the entire amount of \$4000 in one payment</p>

The fee process requested by **AAA** for the PCSNM GB Customized Coaching/Mentoring Training will be payable to PCSNM for the scope of work outlined in this MOU plus **any applicable expenses outside of the scope of work, including but not limited to, travel outside of the Coach/Mentor’s area of residence.**

PCSNM will invoice **AAA** for the appropriate fee amount(s) and date(s). Any other expenses outside of registration/fee will be invoiced separately.

AAA Representative

Date

PCSNM Representative

Date



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

MARIANA D. PADILLA
SECRETARY OF PUBLIC EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

**Charter Schools Division
2024-25 Preliminary Annual Report
August 15, 2025**

School Name: Albuquerque Aviation Academy

School Address: 6441 Ventana Rd NW Albuquerque, NM 87114

Head Administrator: Bridget Barrett

Governing Board Chair: Larry Kennedy

Business Manager: Sean Fry

Authorized Grade Levels: 6-12

Grade Levels Served: 6-12

Authorized Enrollment Cap: 500

2024-25 120-Day Enrollment: 303

Contract Term: 2024-2029

Waivers: Head Administrator Evaluation

Mission: Albuquerque Aviation Academy cultivates opportunities for 6th-12th grade students to excel in fields related to aviation and STEAM. Students will have unique options to explore and excel in multiple career areas of aviation which are woven throughout an innovative hybrid learning experience.

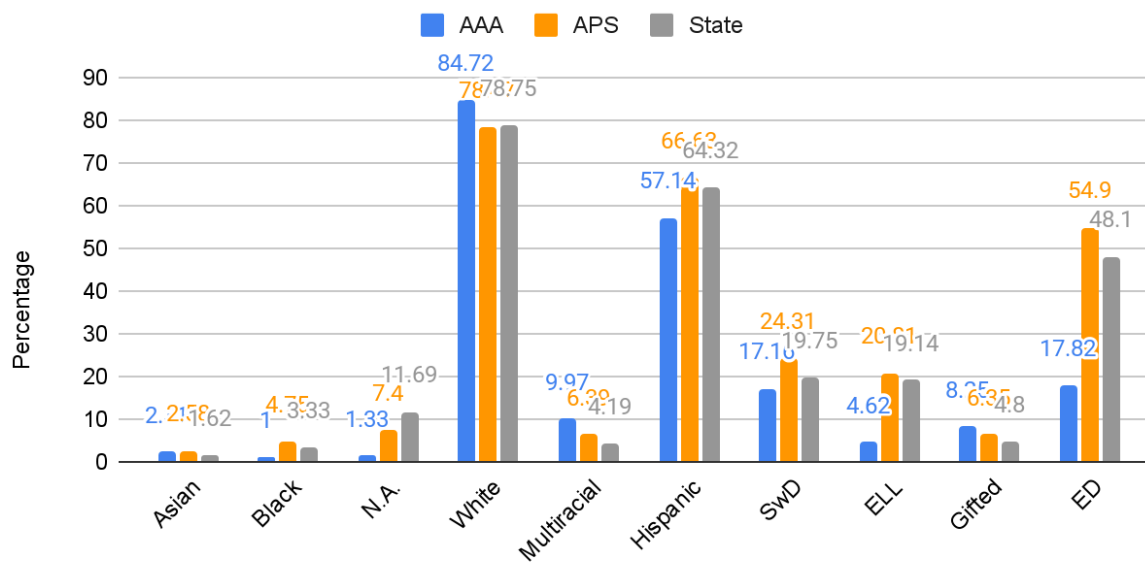
Educational Program:

A. Students in middle school complete their core curriculum using traditional in-person, teacher directed classes, adding Edgenuity core curriculum as students move from 6th-8th grades, as evidenced by one or more of the following: classroom observations and Edgenuity Student Progress Reports

- B. Students in high school complete their core curriculum using Edgenuity, with teacher support and direct mini-lessons as evidenced by one or more of the following: Edgenuity Student Progress Reports and classroom observations.
- C. The school will offer intervention and support classes for students who request assistance in reading and math, as evidenced by one or more of the following: Friday elective classes, sample lesson plans, and teacher, student, and parent focus groups.
- D. The school offers SMART Lab where students perform collaborative, hands-on group work in science, math, art, engineering and technology (grades 6-9), as evidenced by one or more of the following: classroom rosters, classroom observations, and teacher, student, and parent focus groups.
- E. The school offers an Aviation program (grades 9-12), as evidenced by one or more of the following: classroom rosters, classroom observations, and FAA licenses earned.
- F. The school offers Dual Enrollment courses, as evidenced by CNM enrollment spreadsheets.
- G. The school uses mixed grade or mixed age education as part of its model. Classes are sorted by grade level, however many electives are multiple grades

Demographics as reported in Nova 2024-25 (120-Day)

Enrollment by Subgroup (120D) 2024-25



Source: Nova Enrollment Subgroup Percentages with Averages

Academic Performance [2024 PF-Option 1]

Academic Performance Framework Indicators	2024-25 NM Vistas Score	2024-25 Percentile/ Percentage	2024-25 Rating (Exceeds, Meets, WTM, DNM)
1.A.1.: State Accountability System: Overall Rank Percentile	*	pending*	Select rating
1.B.1.: Outcomes for Special Student Groups: Median Student Growth Percentile (SGP)	(applicable to schools with any grades in 4-8)	pending*	Select rating
1.C. Participation Rate		pending	Select rating
2.A.1: Mission Goal 1		91%	Exceeds Standard
2.B. Educational Program Implementation		100%	Meets Standard
2.C. Conducive Learning Culture (Recurrent Enrollment)		103%	Exceeds Standard

*Note: Statewide Accountability data not yet available. Report will be updated when published.

State Accountability System:

State and federal statute mandates accountability for all public schools. This section provides a snapshot of the school’s academic performance according to data collected by the Public Education Department (PED).

The New Mexico State Accountability System (published on [NM Vistas](#)) gives every public school in the state an overall score. NM Vistas scored schools according to the following designations:

<p>Spotlight: Top 25% of schools, excluding schools with designations of CSI, Graduation Rate or TSI/ATSI</p>	<p>Traditional: No other designation</p>	<p>TSI (Targeted Support and Improvement): Multi-year low performing subgroup(s)</p>
		<p>ATSI (Additional Targeted Support and Improvement): TSI in the lowest 5% of schools. Exit from ATSI status requires an increase in subgroup performance in both of the next 2 years.</p>
		<p>CSI (Comprehensive Support): Lowest 5% of all schools; OR 3 years in ATSI; OR 3-year average of 4-Year Graduation rate is below 66.67%</p>
		<p>MRI (More Rigorous Intervention): on CSI for 3 years</p>

Note: According to the May 20, 2024 NM Vistas revision, the highest **overall** designation a school may receive is “Spotlight,” however, an additional designation/distinction of “Excellence” is assigned to schools scoring above the 90th percentile on specific indicators.

Refer to the [2023-24 Accountability Measures Overview](#) for a summary of indicators included in Vistas calculations. Further details and criteria for each designation are provided in the *Accountability Technical Manual* linked to the [NM Vistas](#) web page.

Mission-Specific Goals

Goal: Albuquerque Aviation Academy students in grades 6-12, enrolled on the 40th and 120th day of the school year, will successfully complete one or more Aviation or STEAM related courses and/or internships (40-contract hours) according to our education program specifications as reported on student transcripts.		
Performance Level:	Target:	Points:
Exceeds	80%-100% of Albuquerque Aviation Academy electives completed by FAY students will have been scored at "B" or better in Aviation and/or STEAM related electives or a passing grade for internships (40-contract hours).	100
Meets	60%-100% of Albuquerque Aviation Academy electives completed by FAY students will have been scored a "C" or better in Aviation and/or STEAM related electives or a passing grade for internships (40-contract hours).	75
Approaches	50%-59% of Albuquerque Aviation Academy electives completed by FAY students will have been scored a "C" or better.	25
Does Not Meet	49% or less of Albuquerque Aviation Academy electives completed by FAY students will have been scored a "C" or better.	0

Rating: 91% attainment. Students surpassed their goals, achieving 94% on the 40th day and 88% on the 120th day.

Annual Evaluation and Reports

Schools will receive an annual evaluation based on their performance on all three areas of the Performance Framework combined (Academic, Organizational and Financial). The annual evaluation provides the PEC and the public with information about the school's overall performance in the previous school year. The evaluation provides the school with useful information on their performance and transparency into their strengths and areas for improvement. The purpose of providing this evaluation is to set clear expectations, promote continuous improvement and provide clear results contained in the school's record of performance as required by NMAC 6.2.9.11.

The CSD may recommend, and the PEC may provide a notice of exemplary performance, a notice of satisfactory performance, a notice of unsatisfactory performance or a notice of uncorrected unsatisfactory performance based on the Annual Report. A school may receive a notice of unsatisfactory or uncorrected unsatisfactory performance for any indicator that scores below a "Meets Performance Expectations" even if a school earns an overall evaluation rating of "On Track for Expedited Renewal" or "On Track for Renewal."

PEC will then accept the annual reports, issue corrective action as it deems necessary during the term of the charter contract and make a decision on renewal at the end of the charter term on the full record of performance and consistent with § 22-8B-12, NMSA 1978 and NMAC 6.2.9.11, 12, 13, 16 and 17.

Overall Evaluation		
Tier Status	Likely Renewal Outcome ^[1]	Description
Tier 1	On Track for Expedited Renewal	The school earns Meets or Exceeds for all performance indicators in all frameworks.
Tier 2	On Track for Renewal	The school earns a Meets or Exceeds in all performance indicators in the Academic Framework and earns Working to Meet or Meets for all performance indicators in the Financial and Operational Frameworks.
Tier 3	On Track for Renewal with Conditions or Possible Non-Renewal	The school earns Working to Meet in one or more performance indicators of the Academic Framework but does not meet the criteria for Does Not Meet Performance Expectations .
Tier 4	Not on Track for Renewal	Earns a Does Not Meet in 1.A or 1.B. or in three (3) or more performance indicators of the Academic Framework. OR The school earns (8) eight or more Does Not Meet ratings across the Academic, Organizational, and Financial Frameworks.
	Not Applicable	The school is in its first year of operation. Data will be displayed for each applicable measure for informational purposes only.

[1] While the Overall Evaluation provides a likely renewal outcome to provide transparency and clarity on the performance of a school, the designations are intended as an acknowledgment of positive performance or a warning and should trigger action on the part of the school to improve its performance. Actual non-renewal is a determination made by PEC only at the time of renewal based on a school's record of performance across the entire contract term.

Screenshot of Multi-year Performance Framework Ratings

See page 8 for ratings

Explanation of 2024-25 Indicator Ratings:

***Note:** some ratings for SY2024-25 are labeled as "Pending" due to unavailability of data at the time of this publication.

In the last column you will see the indicator rating explanation.

Site Visit Attendees

February 5th, 2025

CSD Team: Cheryl Rowe (Lead), Kristen LaVolpa, Kelli Renken, and Ken Norris (remote)

School Leadership: Bridget Barrett (Head Administrator), Amanda Catanzaro

Governing Board: Larry Kennedy (Board President) and Alex Carothers

CAPs, Conditions, or Intervention Ladder: None

Annual Report ratings/notices from PEC: This is the first year of the school's new contract, therefore, they will receive their first PEC rating and notice for the school year 2024-25.

(2024 PF) Albuquerque Aviation Academy 2024-25

	Indicator/Option	Description	Rating criteria	Rating	Rating Explanation: indicate specific percentiles, degree to which the school met/did not meet the standard. (Ratings/tabulations to go in Epicenter.)
Academic	1.A.1. State Accountability System (Option 1)	The school's overall performance on the state accountability system as compared to all other public schools.	Exceeds: ≥ 75th percentile; Meets: ≥ 50th but < 75th percentile; Working to Meet: ≥ 25th but < 50th percentile; Does Not Meet: < 25th percentile	Pending	Data will be available in November.
	1.B.1. Outcomes for Special Student Groups (Option 1)	The school's performance on the state accountability system for unmasked student groups using the state-generated rating, if applicable.	Exceeds: In reading and math, each student group has a median (Student Growth Percentile) SGP of at least 60; Meets: In reading and math, each student group has a median SGP of at least 45; Working to Meet: In reading and math, at least half of student groups have a median SGP of at least 35; Does Not Meet: In reading and math, over half of the student groups have a median SGP of below 35	Pending	Data will be available in November.
	1.C. Participation Rate	Participation Rate: The school assesses student progress and achievement annually. <small>Schools selecting Option 3 (1.A.3 & 1.B.3): The school may propose an alternative definition of students who take the test other than full academic year students.</small>	Exceeds: ≥ 95% of all students AND of every student group; Meets: ≥ 95% of all students; Working to Meet: < 95% but ≥ 85% of all students; Does Not Meet: < 85% of all students	Pending	Data will be available in November.
	2.A.1. Mission Goal #1	Mission-Specific Goal #1 covers and assesses all students at the school related to the School mission.	See school-specific mission goal criteria per contract	Exceeds Standard	
	2.B. Education Program Implementation	The school is implementing the education program as outlined in its charter contract.	Meets: All elements of the education program as outlined in the charter contract are implemented when CSD does its annual site visit review. Working to Meet: Due to lack of observable evidence, CSD is unable to confirm that all elements of the education program as outlined in the charter contract are implemented at its annual site visit review, but the school is able to submit evidence within 90 days of the review to confirm implementation. Does Not Meet: One or more elements of the school's education program as outlined in the charter contract are not implemented when CSD does its annual site visit review nor submitted within 90 days of the review.	Meets Standard	
	2.C. Conductive Learning Culture	Eligible student re-enrollment (recurrent enrollment) in the school from the 40th day count of the previous school year to the 40th day count of the current school year. <small>Schools selecting Option 3 (1.A.3 & 1.B.3): The quarterly/trimester/semester average re-enrollment rate for eligible students within the school year.</small>	Percentage of eligible students who re-enroll: Exceeds: ≥ 90%; Meets: < 90% but ≥ 80%; Working to Meet: < 80% but ≥ 70%; Does Not Meet: < 70%	Exceeds Standard	Eligible student re-enrollment is 103% *Due to the 40 day count not being available on NOVA, the 80 day count for SY24 was used instead. The 40 day count was used for SY25.
Organizational	3.A.1. Governing Body Membership	The number of governing council members stays within the range designated in the school's bylaws.	Meets: The number of governing council members stays within the range designated in bylaws during the school year, or if it drops below, all vacancies are filled within 45 days (or 75, with an extension provided by the CSD). Does Not Meet: The number of governing council members during the school year is below the number designated in bylaws for more than 45 days (or 75 with extension)	Meets Standard	
	3.A.2. Governing Body Training	All members of the governing body, and new members who have served for at least six months, have completed all training hours required law by the end of the fiscal year.	Meets: All members of the governing body and new members who have served for at least six months on the school's board have completed all training hours required by law by the end of the fiscal year. Working to Meet: At least 80% of required total training hours combined for the governing body, and new members who have served for at least six (6) months have completed as required by law by the end of the fiscal year. Does Not Meet: The school did not meet the criteria for Working to Meet.	Meets Standard	
	3.A.3. Governing Body: Meeting Transparency and Documentation	The school is in compliance with publicly posting meetings, minutes, and calendar of meetings.	Meets: The school provides an accurate board calendar. For EVERY meeting in which a quorum of the governing body is present, the school (1) publicly posts a notification with the agenda at least 72 hours prior to the meeting and (2) publicly post on their website a board-approved copy of the minutes within ten (10) days after approval, which must occur at their next regularly scheduled board meeting. Working to Meet: The school provides an accurate board calendar. For at least 75% of the board meetings in which a quorum of the governing body is present, the school (1) publicly posts a notification with the agenda at least 72 hours prior to the meeting and (2) publicly post on their website a board-approved copy of the minutes within ten (10) days after approval, which must occur at their next regularly scheduled board meeting. Does Not Meet: The school fails to provide an accurate board calendar. For more than 25% of the meetings in which a quorum of the governing body is present, the school did not (1) publicly post notification with agenda at least 72 hours prior to the meeting or (2) publicly post a board-approved copy of the minutes within ten (10) days after the approval.	Meets Standard	
	3.B. Equitable Enrollment Process	The school has an Enrollment Policy consistent with Lottery Guidance and with two distinct sections: Lottery Form/Lottery Process and Enrollment/Registration	Meets: The school's Enrollment Policy is consistent with the Lottery Guidance criteria on the CSD website or lottery/enrollment laws and rules, if promulgated. Does Not Meet: The school does not have an Enrollment Policy, or the Policy does not meet all of the Lottery Guidance criteria or lottery/enrollment laws and rules, if promulgated.	Meets Standard	
	3.C. Annual Compliance Requirements	List of Annual Compliance Requirements , as approved annually no later than July 1 by PEC, and distributed by CSD to schools by that time.	Meets: In compliance with all requirements, is timely with submissions and does not have to resubmit due to errors. Working to Meet: In compliance with all requirements but may be late with submissions and may have to resubmit due to errors in the initial submission. Does Not Meet: Out of compliance with one or more requirement or one or more compliance requirement is not submitted.	Meets Standard	
	4.A. Days of Cash on Hand	The school has the cash available to pay bills that meet or exceed the expectations established by PEC.	The school's unrestricted days cash ratio is: Meets: ≥ 60 days OR > 30 days with a positive increase in the most recent fiscal year; Working to Meet: > 30 days but does not meet the criteria for "Meets"; Does Not Meet: ≤ 30 days	Meets Standard	142 days of cash on hand as per the FY24 Audit.
4.B. Annual Financial Audit	The results of the financial audit demonstrate that the school meets basic expectations of financial oversight.	Meets: The school's received audit has an unqualified opinion, is devoid of significant deficiency and material weakness findings, and does not include a going concern disclosure. Working to Meet: The school does not meet the criteria for "Meets" but demonstrates improvement from the previous year's audit. Does Not Meet: The school's received audit has a qualified opinion, includes a significant deficiency or material weakness finding, has a going concern disclosure, or the school does not submit a financial audit.	Meets Standard		
4.C. Financial Reporting and Compliance	The school and its governing board effectively establish and approve the budget and meet all financial reporting and compliance requirements. (NMSA 22-8-6.1 and 10)	Meets: The school submits all budget request documents and budget approval documents to the PED according to PED's established deadlines; submits quarterly reports according to PED's established deadlines without frequent, repeated errors; and publicly posts all required reports. Working to Meet: Sometime during the fiscal year, the school was required to do monthly reporting. OR the school does not meet the criteria for "Meets" but does not meet the criteria for "Does Not Meet." Does Not Meet: The school consistently fails to submit required budget documents or reports according to PED's established deadlines; submits reports with frequent, repeated errors; or fails to publicly post required reports.	Meets Standard		
4.D. Fiscal Oversight	1) The school has employed financial expertise and/or contracts with a licensed business manager and licensed procurement officer. The governing board: 2) has adopted and maintains financial-related policies. 3) reviews financial reports and statements, including a statement of net position, a budget to an actual statement of revenues, expenditures, and changes in fund balance, and a cash flow statement at all meetings. 4) annually reviews the audited financial statements, related reports, and management letters and ensures all findings are addressed. 5) statements, related reports, and management letters and ensures all findings are addressed. 6) has a finance committee fulfills its requirements as described in statute. 7) At least annually, the finance committee tests internal audit controls.	Meets: The school and board provide evidence of compliance with the requirements of all seven indicators during the fiscal year. Working to Meet: The school and board provide evidence of compliance with the requirements of at least five of the seven indicators during the fiscal year. Does Not Meet: The school did not meet the criteria for Working to Meet.	Meets Standard		
4.E. Enrollment Variance	The school makes accurate enrollment assumptions, resulting in a budget that is sound.	Enrollment variance (actual enrollment/budgeted enrollment) is: Meets: ≥ 95%; Working to Meet: < 95% but ≥ 85%; Does Not Meet: < 85%	Meets Standard	Enrollment variance is 97.5%	



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PUBLIC EDUCATION DEPARTMENT
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MARIANA D. PADILLA
SECRETARY OF PUBLIC EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

**Charter Schools Division
2024-25 Preliminary Annual Report
September 24, 2025**

School Name: Albuquerque Aviation Academy

School Address: 6441 Ventana Rd NW Albuquerque, NM 87114

Head Administrator: Bridget Barrett

Governing Board Chair: Larry Kennedy

Business Manager: Sean Fry

Authorized Grade Levels: 6-12

Grade Levels Served: 6-12

Authorized Enrollment Cap: 500

2024-25 120-Day Enrollment: 303

Contract Term: 2024-2029

Waivers: Head Administrator Evaluation

Mission: Albuquerque Aviation Academy cultivates opportunities for 6th-12th grade students to excel in fields related to aviation and STEAM. Students will have unique options to explore and excel in multiple career areas of aviation which are woven throughout an innovative hybrid learning experience.

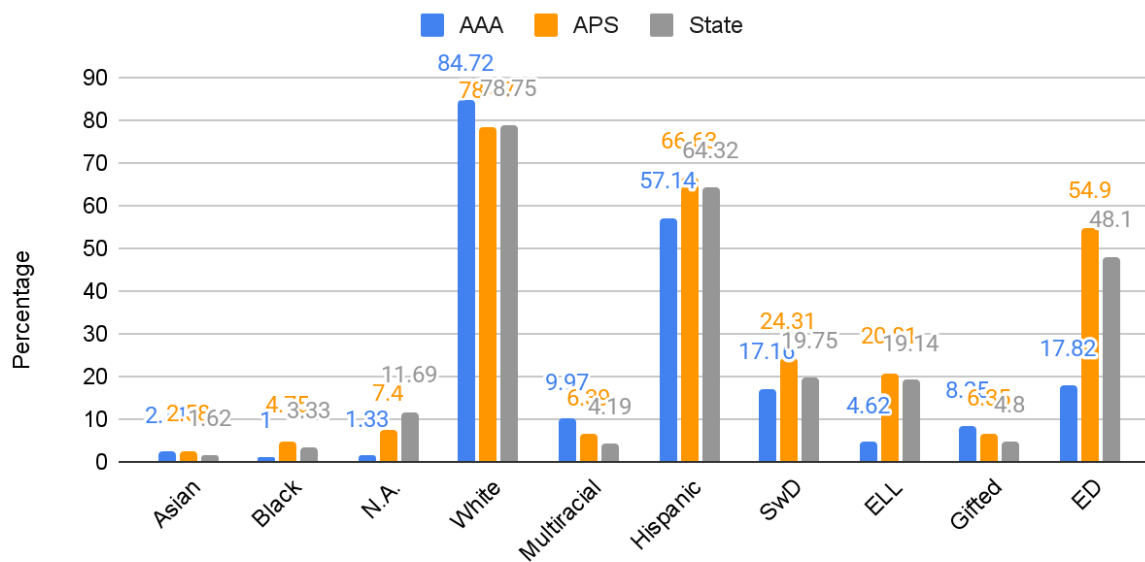
Educational Program:

A. Students in middle school complete their core curriculum using traditional in-person, teacher directed classes, adding Edgenuity core curriculum as students move from 6th-8th grades, as evidenced by one or more of the following: classroom observations and Edgenuity Student Progress Reports

- B. Students in high school complete their core curriculum using Edgenuity, with teacher support and direct mini-lessons as evidenced by one or more of the following: Edgenuity Student Progress Reports and classroom observations.
- C. The school will offer intervention and support classes for students who request assistance in reading and math, as evidenced by one or more of the following: Friday elective classes, sample lesson plans, and teacher, student, and parent focus groups.
- D. The school offers SMART Lab where students perform collaborative, hands-on group work in science, math, art, engineering and technology (grades 6-9), as evidenced by one or more of the following: classroom rosters, classroom observations, and teacher, student, and parent focus groups.
- E. The school offers an Aviation program (grades 9-12), as evidenced by one or more of the following: classroom rosters, classroom observations, and FAA licenses earned.
- F. The school offers Dual Enrollment courses, as evidenced by CNM enrollment spreadsheets.
- G. The school uses mixed grade or mixed age education as part of its model. Classes are sorted by grade level, however many electives are multiple grades

Demographics as reported in Nova 2024-25 (120-Day)

Enrollment by Subgroup (120D) 2024-25



Source: Nova Enrollment Subgroup Percentages with Averages

Academic Performance [2024 PF-Option 1]

Academic Performance Framework Indicators	2024-25 NM Vistas Score	2024-25 Percentile/ Percentage	2024-25 Rating (Exceeds, Meets, WTM, DNM)
1.A.1.: State Accountability System: Overall Rank Percentile	*	pending*	Select rating
1.B.1.: Outcomes for Special Student Groups: Median Student Growth Percentile (SGP)	(applicable to schools with any grades in 4-8)	pending*	Select rating
1.C. Participation Rate		pending*	Select rating
2.A.1: Mission Goal 1		91%	Exceeds Standard
2.B. Educational Program Implementation		100%	Meets Standard
2.C. Conducive Learning Culture (Recurrent Enrollment)		103%	Exceeds Standard

*Note: Statewide Accountability data not yet available. Report will be updated when published.

State Accountability System:

State and federal statute mandates accountability for all public schools. This section provides a snapshot of the school’s academic performance according to data collected by the Public Education Department (PED).

The New Mexico State Accountability System (published on [NM Vistas](#)) gives every public school in the state an overall score. NM Vistas scored schools according to the following designations:

<p>Spotlight: Top 25% of schools, excluding schools with designations of CSI, Graduation Rate or TSI/ATSI</p>	<p>Traditional: No other designation</p>	<p>TSI (Targeted Support and Improvement): Multi-year low performing subgroup(s)</p>
		<p>ATSI (Additional Targeted Support and Improvement): TSI in the lowest 5% of schools. Exit from ATSI status requires an increase in subgroup performance in both of the next 2 years.</p>
		<p>CSI (Comprehensive Support): Lowest 5% of all schools; OR 3 years in ATSI; OR 3-year average of 4-Year Graduation rate is below 66.67%</p>
		<p>MRI (More Rigorous Intervention): on CSI for 3 years</p>

Note: According to the May 20, 2024 NM Vistas revision, the highest **overall** designation a school may receive is “Spotlight,” however, an additional designation/distinction of “Excellence” is assigned to schools scoring above the 90th percentile on specific indicators.

Refer to the [2023-24 Accountability Measures Overview](#) for a summary of indicators included in Vistas calculations. Further details and criteria for each designation are provided in the *Accountability Technical Manual* linked to the [NM Vistas](#) web page.

Mission-Specific Goals

Goal: Albuquerque Aviation Academy students in grades 6-12, enrolled on the 40th and 120th day of the school year, will successfully complete one or more Aviation or STEAM related courses and/or internships (40-contract hours) according to our education program specifications as reported on student transcripts.		
Performance Level:	Target:	Points:
Exceeds	80%-100% of Albuquerque Aviation Academy electives completed by FAY students will have been scored at "B" or better in Aviation and/or STEAM related electives or a passing grade for internships (40-contract hours).	100
Meets	60%-100% of Albuquerque Aviation Academy electives completed by FAY students will have been scored a "C" or better in Aviation and/or STEAM related electives or a passing grade for internships (40-contract hours).	75
Approaches	50%-59% of Albuquerque Aviation Academy electives completed by FAY students will have been scored a "C" or better.	25
Does Not Meet	49% or less of Albuquerque Aviation Academy electives completed by FAY students will have been scored a "C" or better.	0

Rating: 91% attainment. Students surpassed their goals, achieving 94% on the 40th day and 88% on the 120th day.

Annual Evaluation and Reports

Schools will receive an annual evaluation based on their performance on all three areas of the Performance Framework combined (Academic, Organizational and Financial). The annual evaluation provides the PEC and the public with information about the school's overall performance in the previous school year. The evaluation provides the school with useful information on their performance and transparency into their strengths and areas for improvement. The purpose of providing this evaluation is to set clear expectations, promote continuous improvement and provide clear results contained in the school's record of performance as required by NMAC 6.2.9.11.

The CSD may recommend, and the PEC may provide a notice of exemplary performance, a notice of satisfactory performance, a notice of unsatisfactory performance or a notice of uncorrected unsatisfactory performance based on the Annual Report. A school may receive a notice of unsatisfactory or uncorrected unsatisfactory performance for any indicator that scores below a "Meets Performance Expectations" even if a school earns an overall evaluation rating of "On Track for Expedited Renewal" or "On Track for Renewal."

PEC will then accept the annual reports, issue corrective action as it deems necessary during the term of the charter contract and make a decision on renewal at the end of the charter term on the full record of performance and consistent with § 22-8B-12, NMSA 1978 and NMAC 6.2.9.11, 12, 13, 16 and 17.

Overall Evaluation		
Tier Status	Likely Renewal Outcome ^[1]	Description
Tier 1	On Track for Expedited Renewal	The school earns Meets or Exceeds for all performance indicators in all frameworks.
Tier 2	On Track for Renewal	The school earns a Meets or Exceeds in all performance indicators in the Academic Framework and earns Working to Meet or Meets for all performance indicators in the Financial and Operational Frameworks.
Tier 3	On Track for Renewal with Conditions or Possible Non-Renewal	The school earns Working to Meet in one or more performance indicators of the Academic Framework but does not meet the criteria for Does Not Meet Performance Expectations .
Tier 4	Not on Track for Renewal	Earns a Does Not Meet in 1.A or 1.B. or in three (3) or more performance indicators of the Academic Framework. OR The school earns (8) eight or more Does Not Meet ratings across the Academic, Organizational, and Financial Frameworks.
	Not Applicable	The school is in its first year of operation. Data will be displayed for each applicable measure for informational purposes only.

[1] While the Overall Evaluation provides a likely renewal outcome to provide transparency and clarity on the performance of a school, the designations are intended as an acknowledgment of positive performance or a warning and should trigger action on the part of the school to improve its performance. Actual non-renewal is a determination made by PEC only at the time of renewal based on a school's record of performance across the entire contract term.

Screenshot of Multi-year Performance Framework Ratings

See page 8 for ratings

Explanation of 2024-25 Indicator Ratings:

***Note:** some ratings for SY2024-25 are labeled as "Pending" due to unavailability of data at the time of this publication.

In the last column you will see the indicator rating explanation.

Site Visit Attendees

February 5th, 2025

CSD Team: Cheryl Rowe (Lead), Kristen LaVolpa, Kelli Renken, and Ken Norris (remote)

School Leadership: Bridget Barrett (Head Administrator), Amanda Catanzaro

Governing Board: Larry Kennedy (Board President) and Alex Carothers

CAPs, Conditions, or Intervention Ladder: None

Annual Report ratings/notices from PEC: This is the first year of the school's new contract, therefore, they will receive their first PEC rating and notice for the school year 2024-25.

(2024 PF) Albuquerque Aviation Academy 2024-25

	Indicator/Option	Description	Rating criteria	Rating	Rating Explanation: indicate specific percentiles, degree to which the school met/did not meet the standard. (Ratings/tabulations to go in Epicenter.)
Academic	1.A.1. State Accountability System (Option 1)	The school's overall performance on the state accountability system as compared to all other public schools.	Exceeds: ≥ 75th percentile; Meets: ≥ 50th but < 75th percentile; Working to Meet: ≥ 25th but < 50th percentile; Does Not Meet: < 25th percentile	Pending	Data will be available in November.
	1.B.1. Outcomes for Special Student Groups (Option 1)	The school's performance on the state accountability system for unmasked student groups using the state-generated rating, if applicable.	Exceeds: In reading and math, each student group has a median (Student Growth Percentile) SGP of at least 60; Meets: In reading and math, each student group has a median SGP of at least 45; Working to Meet: In reading and math, at least half of student groups have a median SGP of at least 35; Does Not Meet: In reading and math, over half of the student groups have a median SGP of below 35	Pending	Data will be available in November.
	1.C. Participation Rate	Participation Rate: The school assesses student progress and achievement annually. <small>Schools selecting Option 3 (1.A.3 & 1.B.3): The school may propose an alternative definition of students who take the test other than full academic year students.</small>	Exceeds: ≥ 95% of all students AND of every student group; Meets: ≥ 95% of all students; Working to Meet: < 95% but ≥ 85% of all students; Does Not Meet: < 85% of all students	Pending	Data will be available in November.
	2.A.1. Mission Goal #1	Mission-Specific Goal #1 covers and assesses all students at the school related to the School mission.	See school-specific mission goal criteria per contract	Exceeds Standard	
	2.B. Education Program Implementation	The school is implementing the education program as outlined in its charter contract.	Meets: All elements of the education program as outlined in the charter contract are implemented when CSD does its annual site visit review. Working to Meet: Due to lack of observable evidence, CSD is unable to confirm that all elements of the education program as outlined in the charter contract are implemented at its annual site visit review, but the school is able to submit evidence within 90 days of the review to confirm implementation. Does Not Meet: One or more elements of the school's education program as outlined in the charter contract are not implemented when CSD does its annual site visit review nor submitted within 90 days of the review.	Meets Standard	
	2.C. Conductive Learning Culture	Eligible student re-enrollment (recurrent enrollment) in the school from the 40th day count of the previous school year to the 40th day count of the current school year. <small>Schools selecting Option 3 (1.A.3 & 1.B.3): The quarterly/trimester/semester average re-enrollment rate for eligible students within the school year.</small>	Percentage of eligible students who re-enroll: Exceeds: ≥ 90%; Meets: < 90% but ≥ 80%; Working to Meet: < 80% but ≥ 70%; Does Not Meet: < 70%	Working to Meet Standard	Eligible student re-enrollment is 73% *Due to the 40 day count not being available on NOVA, the 80 day count for SY24 was used instead. The 40 day count was used for SY25.
Organizational	3.A.1. Governing Body Membership	The number of governing council members stays within the range designated in the school's bylaws.	Meets: The number of governing council members stays within the range designated in bylaws during the school year, or if it drops below, all vacancies are filled within 45 days (or 75, with an extension provided by the CSD). Does Not Meet: The number of governing council members during the school year is below the number designated in bylaws for more than 45 days (or 75 with extension)	Meets Standard	
	3.A.2. Governing Body Training	All members of the governing body, and new members who have served for at least six months, have completed all training hours required law by the end of the fiscal year.	Meets: All members of the governing body and new members who have served for at least six months on the school's board have completed all training hours required by law by the end of the fiscal year. Working to Meet: At least 80% of required total training hours combined for the governing body, and new members who have served for at least six (6) months have completed as required by law by the end of the fiscal year. Does Not Meet: The school did not meet the criteria for Working to Meet.	Meets Standard	
	3.A.3. Governing Body: Meeting Transparency and Documentation	The school is in compliance with publicly posting meetings, minutes, and calendar of meetings.	Meets: The school provides an accurate board calendar. For EVERY meeting in which a quorum of the governing body is present, the school (1) publicly posts a notification with the agenda at least 72 hours prior to the meeting and (2) publicly post on their website a board-approved copy of the minutes within ten (10) days after approval, which must occur at their next regularly scheduled board meeting. Working to Meet: The school provides an accurate board calendar. For at least 75% of the board meetings in which a quorum of the governing body is present, the school (1) publicly posts a notification with the agenda at least 72 hours prior to the meeting and (2) publicly post on their website a board-approved copy of the minutes within ten (10) days after approval, which must occur at their next regularly scheduled board meeting. Does Not Meet: The school fails to provide an accurate board calendar. For more than 25% of the meetings in which a quorum of the governing body is present, the school did not (1) publicly post notification with agenda at least 72 hours prior to the meeting or (2) publicly post a board-approved copy of the minutes within ten (10) days after the approval.	Meets Standard	
	3.B. Equitable Enrollment Process	The school has an Enrollment Policy consistent with Lottery Guidance and with two distinct sections: Lottery Form/Lottery Process and Enrollment/Registration	Meets: The school's Enrollment Policy is consistent with the Lottery Guidance criteria on the CSD website or lottery/enrollment laws and rules, if promulgated. Does Not Meet: The school does not have an Enrollment Policy, or the Policy does not meet all of the Lottery Guidance criteria or lottery/enrollment laws and rules, if promulgated.	Meets Standard	
	3.C. Annual Compliance Requirements	List of Annual Compliance Requirements , as approved annually no later than July 1 by PEC, and distributed by CSD to schools by that time.	Meets: In compliance with all requirements, is timely with submissions and does not have to resubmit due to errors. Working to Meet: In compliance with all requirements but may be late with submissions and may have to resubmit due to errors in the initial submission. Does Not Meet: Out of compliance with one or more requirement or one or more compliance requirement is not submitted.	Meets Standard	
	4.A. Days of Cash on Hand	The school has the cash available to pay bills that meet or exceed the expectations established by PEC.	The school's unrestricted days cash ratio is: Meets: ≥ 60 days OR > 30 days with a positive increase in the most recent fiscal year; Working to Meet: > 30 days but does not meet the criteria for "Meets"; Does Not Meet: ≤ 30 days	Meets Standard	142 days of cash on hand as per the FY24 Audit.
4.B. Annual Financial Audit	The results of the financial audit demonstrate that the school meets basic expectations of financial oversight.	Meets: The school's received audit has an unqualified opinion, is devoid of significant deficiency and material weakness findings, and does not include a going concern disclosure. Working to Meet: The school does not meet the criteria for "Meets" but demonstrates improvement from the previous year's audit. Does Not Meet: The school's received audit has a qualified opinion, includes a significant deficiency or material weakness finding, has a going concern disclosure, or the school does not submit a financial audit.	Meets Standard		
4.C. Financial Reporting and Compliance	The school and its governing board effectively establish and approve the budget and meet all financial reporting and compliance requirements. (NMSA 22-8-6.1 and 10)	Meets: The school submits all budget request documents and budget approval documents to the PED according to PED's established deadlines; submits quarterly reports according to PED's established deadlines without frequent, repeated errors; and publicly posts all required reports. Working to Meet: Sometime during the fiscal year, the school was required to do monthly reporting. OR the school does not meet the criteria for "Meets" but does not meet the criteria for "Does Not Meet." Does Not Meet: The school consistently fails to submit required budget documents or reports according to PED's established deadlines; submits reports with frequent, repeated errors; or fails to publicly post required reports.	Meets Standard		
4.D. Fiscal Oversight	1) The school has employed financial expertise and/or contracts with a licensed business manager and licensed procurement officer. The governing board: 2) has adopted and maintains financial-related policies. 3) reviews financial reports and statements, including a statement of net position, a budget to an actual statement of revenues, expenditures, and changes in fund balance, and a cash flow statement at all meetings. 4) annually reviews the audited financial statements, related reports, and management letters and ensures all findings are addressed. 5) statements, related reports, and management letters and ensures all findings are addressed. 6) has a finance committee fulfills its requirements as described in statute. 7) At least annually, the finance committee tests internal audit controls.	Meets: The school and board provide evidence of compliance with the requirements of all seven indicators during the fiscal year. Working to Meet: The school and board provide evidence of compliance with the requirements of at least five of the seven indicators during the fiscal year. Does Not Meet: The school did not meet the criteria for Working to Meet.	Meets Standard		
4.E. Enrollment Variance	The school makes accurate enrollment assumptions, resulting in a budget that is sound.	Enrollment variance (actual enrollment/budgeted enrollment) is: Meets: ≥ 95%; Working to Meet: < 95% but ≥ 85%; Does Not Meet: < 85%	Meets Standard	Enrollment variance is 97.5%	



New Mexico Public Education Commission (PEC)

New Mexico Public Education Commission Performance Framework Indicator 3.C. Compliance Certification

WHEREAS, under the Charter Contract and as required of a public school, Albuquerque Aviation Academy assurance to comply with the applicable law.

THEREFORE, The School makes the following assurances:

- 1) At a public meeting, the Governing Board of the School has reviewed
 - a. the List of Annual Compliance Requirements in the Performance Framework, Organizational Framework, 3.C. Compliance with Legal Requirements. for the upcoming school year posted <https://webnew.ped.state.nm.us/bureaus/public-education-commission/policies-and-processes/performance-review-and-accountability-system-and-performance-frameworks/> and,
 - b. the most recent Final Annual Report from the Charter Schools Division and Annual Report Notice from the Public Education Commission and any identified areas of concern posted <https://webnew.ped.state.nm.us/bureaus/public-education-commission/charter-school-contracts/>.

We attach the Board Minutes showing the review of the documents listed above.

- 2) We have internally assessed the School’s present compliance with the List of Annual Compliance Requirements as follows:
 - a. To the best of our knowledge and belief, we are in compliance with the items listed except as set forth below.
 - b. The School has identified a need to improve on the following items and has developed a plan with the Head Administrator and the Governing Board to make the identified improvements:

Compliance Item and areas of concern in the annual notice	Narrative explanation and summary of plan for improvement	School/Board contact for questions
N/A	N/A	Larry Kennedy

- 3) We will present information to the Charter Schools Division on our progress on these items at the Site Visit or as otherwise agreed upon between the School and the Charter Schools Division.

- 4) We will indicate to the Charter Schools Division if we need to develop a plan to improve on any indicator.
- 5) We understand that the Charter Schools Division may monitor our compliance separately from this assurance and investigate our compliance as needed, or may rely on this assurance in assessing the individual elements of the compliance indicator and the annual report notice concerns at the end of the school year.

Print name: _____

Head Administrator

Date: _____

Print name _____

Governing Board Chair

Date: _____

Due on or before September 30 with Board minutes referenced above attached

ALBUQUERQUE AVIATION ACADEMY PARENTAL GUIDANCE FOR WATER SAFETY POLICY



ALBUQUERQUE AVIATION ACADEMY PARENTAL GUIDANCE FOR WATER SAFETY POLICY

PHILOSOPHY:

Albuquerque Aviation Academy, guided by the state statutes and rules of New Mexico and informed by its mission as a state-authorized charter school, is required to provide guidance for water safety to parents in our community.

PURPOSE:

To provide some guidance and suggestions to parents in our community regarding water safety.

Guidelines & Suggestions: (As of June 2025)

Albuquerque offers many opportunities to enjoy water, from our irrigation canals (acequias) to community pools and the Rio Grande. However, water can also pose significant risks, especially for children. This guide provides essential information and local resources to help you promote your child's safety in, on, and around water.

Understanding the Risks in Our Community:

- **Acequias (Irrigation Canals):** These narrow waterways are a vital part of our history and landscape but pose unique dangers. Their steep, slippery sides, fast-moving and often cold water, and unpredictable depths and currents make them extremely hazardous. Children should never play in or near acequias. Even shallow water can be dangerous.
- **Rio Grande:** While beautiful, the Rio Grande can have strong currents, fluctuating depths, and hidden debris. Swimming in the river is generally not recommended due to these unpredictable conditions and potential water quality concerns. If you are near the river, supervise children closely and keep a safe distance from the water's edge.
- **Community Pools and Water Parks:** While designed for recreation, these areas still require vigilant supervision. Drowning can happen quickly and silently, even in shallow water with lifeguards present.
- **Home Pools and Water Features:** If you have a pool, fountain, or other water feature at home, it's crucial to take extra precautions to prevent accidental falls and unsupervised access.

Essential Water Safety Tips for Parents:

- **Constant and Active Supervision:** This is the most critical safety measure. Never leave children unattended near any body of water, even for a moment. For young children and non-swimmers, stay within arm's reach. Avoid distractions like phones while supervising.
- **Teach Water Safety Rules Early:**
 - Stay away from the edges of acequias and the Rio Grande.

- Never run or push others near water.
- Enter water feet first.
- Know where it is safe to swim (designated pools with lifeguards).
- Learn how to call for help (911).
- Learn Basic Water Rescue Skills and CPR: Knowing how to respond in an emergency can be life-saving. Consider enrolling in a CPR and basic water rescue course.
- Use U.S. Coast Guard-Approved Life Jackets: For young children, non-swimmers, and during boating activities, ensure they wear properly fitted life jackets. Inflatable toys and swimming aids are not substitutes for life jackets.
- Fence Your Pool: If you have a home pool, install a four-sided fence at least four feet high with a self-closing and self-latching gate.
- Remove Toys and Temptations: After swimming, remove toys and other items that might attract children to the pool area.
- Be Aware of Hidden Hazards: Teach children to be cautious of slippery surfaces, uneven ground near water, and potential underwater obstacles.
- Educate About the Dangers of Entrapment: Explain the risks of getting caught in drains or other pool/water feature mechanisms. Ensure your pool and spa have compliant drain covers.
- Buddy System: Encourage older children to always swim with a buddy in designated swimming areas.
- Sun Safety: Remember to protect your children from the sun with sunscreen, hats, and appropriate clothing when spending time near water.

Local Options for Age-Appropriate Swimming Lessons and Water Safety Courses in Albuquerque:

Investing in swimming lessons is a crucial step in making your child safer around water. Here are some local resources offering age-appropriate programs:

- City of Albuquerque Parks and Recreation Department: Offers a variety of swimming lessons for different age groups and skill levels at their indoor and outdoor pools across the city. These are often affordable and accessible. Check their website ([Search "Albuquerque Parks and Recreation swimming lessons"]) or call 311 for current schedules and registration information.
 - Likely Offerings: Parent & Tot classes, preschool lessons, youth lessons (various levels), adult lessons, and potentially water safety courses.
 - Pool Locations: Highland Pool, West Mesa Aquatic Center, Rio Grande Pool, and others.
- YMCA of Central New Mexico: Provides comprehensive swimming programs for all ages, focusing on skill development and water safety. They often have classes specifically designed for toddlers, preschoolers, and older children. Visit their website ([Search "YMCA Albuquerque swimming lessons"]) for locations and program details.
 - Likely Offerings: Infant and toddler swim, preschool swim, school-age swim (various levels), teen and adult swim, and potentially lifeguard certification or water safety instructor courses for older teens.
 - Locations: Multiple branches throughout Albuquerque.
- Private Swim Schools: Several private swim schools in Albuquerque offer specialized instruction, often with smaller class sizes and flexible scheduling. Search online for "swim lessons Albuquerque" to find options.
- American Red Cross: While they may not directly offer regular swimming lessons in every location, the American Red Cross provides valuable water safety courses, including basic water safety, learn-to-swim programs (often through partnerships with local facilities), and lifeguard training. Check their website ([Search "American Red Cross swimming classes Albuquerque"]) for local offerings.

Beyond Swimming Lessons:

- Online Resources: Websites like the American Red Cross (www.redcross.org/watersafetytips) and the Centers for Disease Control and Prevention (CDC) (www.cdc.gov/drowning/prevention.html) offer valuable information and resources on water safety.

Protecting our children is a community effort. By understanding the risks in Albuquerque and taking proactive steps like constant supervision, teaching water safety rules, and enrolling in swimming lessons, we can help ensure a safe and enjoyable experience around water for everyone.

Please share this information with other parents in our community. Together, we can make a difference in preventing water-related accidents.

Charter School Governance Competencies/Indicators

Competency 1:

Evaluating and improving student achievement, using data to set school goals.

The governing board identifies specific outcomes to measure programmatic success based on school goals.

The board understands its duty of oversight by evaluating academic data and school outcomes

Indicators

- The board is actively engaged in its oversight role on issues that affect the school's success.
- The board understands how student achievement is measured at the school.
- The board ensures the goals support the school's mission and vision through effective monitoring.
 - The Performance Frameworks negotiated between the authorizer and governing board under the Amended Charter School Act are used as an outline of an effective monitoring program. (NMSA 22-8B-9.1.)
 - The board and administrator have a clear understanding of the manner in which the school will provide information annually to the authorizer to show compliance with the contract and the annual Performance Indicators negotiated between the authorizer and governing board.
- The board understands the authorizer's performance framework, knows how the school is performing on the framework, and is able to plan improved performance under the framework.
- The board understands how student achievement is measured at the school.
- Board members can speak knowledgeably about school goals and performance outcomes.
- The board governs to fulfill the mission and vision of the school
- Board members ensure that all school programs and services are aligned with the mission and vision.

Competency 2:

School finance, budgeting, fiduciary responsibilities.

The governing board ensures they fulfill their fiduciary responsibilities by understanding and monitoring financial reporting and can appropriately budget financial resources that meet statutory/regulatory requirements with allocation that is prioritized for students and programs.

The charter school operates using the fiscal requirements pursuant to the Public School Finance Act, NMSA 1978 §22-8-1 et seq.

Indicators

- The board understands its fiduciary responsibility to oversee the finances of the school to ensure that the school is in a sound financial position.
- The board understands school finances and participates in regular training with school business officials.
- The board reviews financial reports regularly and with fidelity.
- The board makes sound financial decisions that protect the school's short and long-term sustainability.
- The board approves a budget that allocates resources strategically and aligns to the student performance goals of the school.
- The board follows all state and federal laws and practices financial oversight by evaluating the Generally Accepted Accounting Procedures (GAAP) of the school.
- Comply with New Mexico Procurement Code and evaluate purchasing practices.
- The board understands and plans to improve performance under the authorizer's financial framework.
- The board understands annual external financial audit requirements and the audit committee's role.
- Board members understand financial "red flags" may be indicators of potential waste, fraud, and abuse.

Charter School Governance Competencies/Indicators

Competency 3:

Laws and PED policies and procedures affecting governing boards or charter schools, including ethics and school personnel.

The governing board adheres to its legal and ethical fiduciary responsibilities and fulfills statutory and regulatory requirements regarding school and student safety.

Policies are current and developed with an assurance of equity and ethical standards

Indicators

- The governing board makes its decisions based on all laws, regulations, and policies keeping the educational welfare of the students at the forefront of all decision making.
- The board adheres faithfully to the legal and ethical duties of loyalty, obedience, and care/oversight.
- The board understands and acts to guard the public trust.
- Board members understand and adhere to the Government Conduct Act.
- Conflict of interest and nepotism policies are in board policy and monitored regularly.
- Understand the requirements of the School Personnel Act and the responsibilities of the governing board's role in personnel hearing processes.
- Policy Development-The governing board establishes policies and supports practices that ensure a safe learning environment for the school conducive to improving student outcomes.
- The board holds the head administrator accountable for execution and enforcement of policies.
- The board solicits and reviews school safety feedback from all school stakeholders about school climate and culture.
- The school Safety Plan is reviewed and approved by the board.
- The school Wellness Plan is reviewed and approved by the board.
 - Aligned to the school's mission, vision, and goals; and
 - Clear criteria for evaluation are based on quantitative and qualitative data from a variety of sources (observations, surveys, school data reports, administrator self-assessment, etc.).
- Ensure compliance with the Black Education Act, Indian Education Act, and Hispanic Education Act.

Competency 4

Legal concepts for governing boards and charter schools, OMA, FERPA, and IPRA.

The governing board operates in full compliance of the Open Meetings Act (OMA), Inspection of Public Records Act (IPRA), Federal Education Rights and Privacy Act (FERPA), and ensures all students receive a high quality free public education.

The board maintains the highest standards of transparency to ensure students receive the highest quality free public education.

Indicators

- Approve the annual **Open Meetings Act Resolution**.
- All board meetings meet the requirements for live webcasting and archive recordings for three years.
- The board complies with the Open Meetings Act, Inspection of Public Records Act, Federal Education Rights and Privacy Act as it applies to charter school governing boards.
- The board operates in accordance with the board's by-laws and reviews them annually.
- The board protects the rights of students to receive high quality free public education by ensuring school operations fulfill all legal standards.

Charter School Governance Competencies/Indicators

Competency 5 Effective governance practices, supporting and supervising the school leader

***Build and maintain a high-
functioning and engaged board.
The governing board operates
based on sound governing
principles.***

***Ensure Exceptional School
Leadership-The governing board
hires, supports and evaluates a
strong school leader.***

*The board operates using highly effective governing
practices*

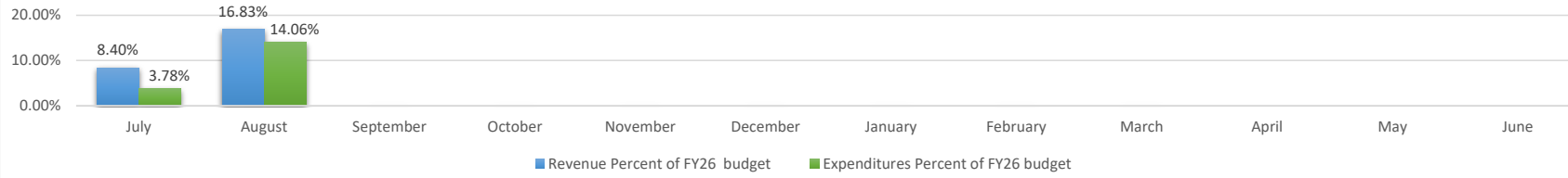
Indicators

- Board Responsibility- The governing board **operates responsibly and functions effectively and understands its responsibilities.**
 - The board has a clear understanding of what is “board work” and what is “administrator work.”
 - The board has established the required committees and utilizes a well-functioning committee structure, as appropriate.
 - Recruit and maintain a full board with excellent credentials, experience, and diverse perspectives.
 - Remove ineffective/disengaged board members.
 - Provide orientation and ongoing training for all board members.
 - Hold effective and productive board meetings.
 - Notify the authorizer when there are board vacancies/new members.
- The board and administrator develop a **Strategic Plan**, with attainable goals. The strategic plan is approved by the governing board; reviewed regularly and updated annually.
- The board knows and understands the Performance Contract and Frameworks.
- The board clearly **defines the roles and responsibilities of the school administrator.**
 - The board and the school administrator have open communication.
 - The board has developed an evaluation in collaboration with the school administrator that is fair and meaningful.
 - i) Sets forth clear expectations
 - ii) Aligned to the school’s mission, vision, and goals
 - iii) Clear criteria for evaluation are based on quantitative and qualitative data from a variety of sources (observations, surveys, school data reports, administrator self-assessment, etc.).
- The board maintains an up-to-date school head administrator and board succession plans.
- The board understands Equity Council requirements and related items to meet the terms of the Martinez-Yazzie settlement.



Finance Summary as of August 31, 2025

Operational Revenue vs. Expenditures



AA Academy received 16.83% of budgeted Operational revenue & expended 14.06% of budget thru August 2025.

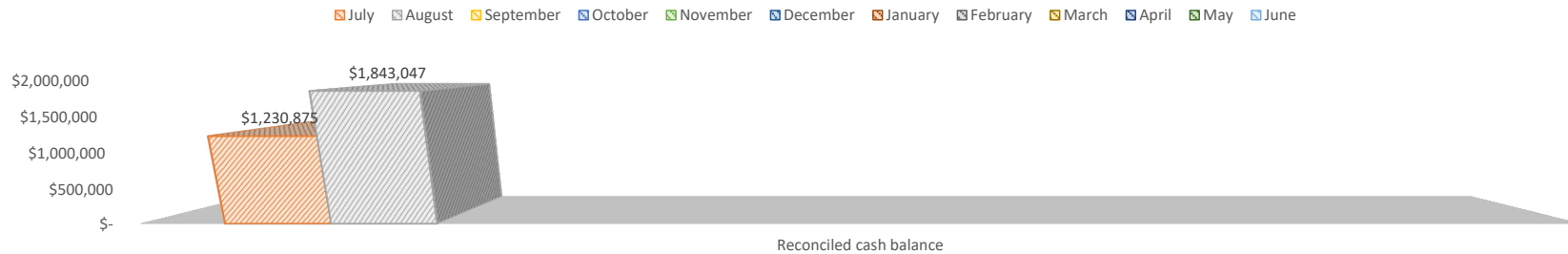
Bank Reconciliation:

- August 2025
 - o Reconciled cash balance at month end was \$1,071,968.37
 - o Outstanding items total \$96,684.02
 - o Revenues exceeded Expenditures by \$221,876.00 for the month.

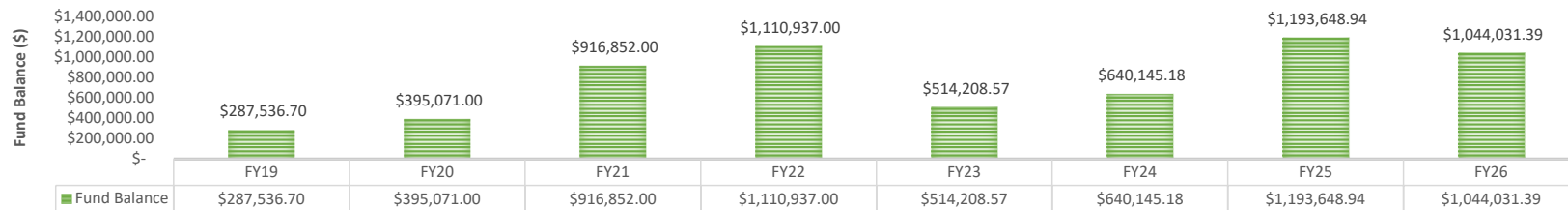
BARS for Approval:

BAR-2526-11000-0002-T
BAR-2526-11000-0003-M

FY26 OPERATIONAL CASH BALANCE



HISTORICAL OPERATIONAL FUND BALANCE





Albuquerque Aviation Academy

Bank Register Activity

August 2025

Bank	Account Number				
Bank	Account Number				
Nusenda	0075938112				Description
Date	Number	Payee/From	Deposit	Withdrawal	
8/1/2025		Beginning Balance			
8/1/2025	00027889	BANKCARD MTHLY FEES250731		\$ 107.87	Bank Credit Card Fees
8/1/2025	00027890	July 2025 Bank Fee		\$ 14.50	Bank Fees
8/1/2025	CR08-01	FY26 Lab fee	\$ 240.00		
8/1/2025	CR08-02	FY26 Lab fee	\$ 880.00		
8/4/2025	CR08-03	FY26 Lab fee	\$ 400.00		
8/4/2025	CR08-04	FY26 Lab fee	\$ 440.00		
8/4/2025	CR08-05	1st Place Sprit	\$ 35.17		
8/4/2025	CR08-06	FY26 Lab fee	\$ 240.00		
8/5/2025		ABCWUA		\$ 1,178.84	Water, Waste & Recycle at 6441 Ventana Rd
8/5/2025		Amazon Capital Services		\$ 5,952.18	Supplies
8/5/2025		AssuredPartners Capital, Inc.		\$ 182.09	Plane insurance
8/5/2025		Canon Financial Services, Inc.		\$ 916.18	Copier lease
8/5/2025		Capcon Networks LLC		\$ 742.06	Internet Service
8/5/2025		Herrera Coaches, Inc.		\$ 29,744.70	Bus Services
8/5/2025		Nexstar Media INC		\$ 4,103.68	Advertising
8/5/2025		PowerSchool Group LLC		\$ 20,058.51	Powerschool Sytems
8/5/2025		Public Service Company of New Mexico		\$ 2,720.22	Electricity Service at 6441 Ventana Rd
8/5/2025		Stericycle, Inc.		\$ 226.51	Medical Waste
8/5/2025		World Fuel Services, Inc.		\$ 3,707.33	Airplane Fuel
8/5/2025	6682	ACES Association of Charter Schools Education Services		\$ 21,009.83	New Chromebooks
8/5/2025	6683	Amanda Catanzaro		\$ 1,510.92	Reimburse for Pots for Plants and Employee Backgrounds
8/5/2025	6684	Bode Aero Services, Inc		\$ 714.00	Plane Hangar July and August 2025
8/5/2025	6685	Clearly Clean Janitorial Services LLC.		\$ 12,272.35	June and July Janitorial
8/5/2025	6686	Finalsite		\$ 5,300.00	FY2026 Website Maintenance
8/5/2025	6687	General Mailing and Shipping Inc.		\$ 427.64	Postage Machine Ink
8/5/2025	6688	Harris School Solutions		\$ 22,130.71	FY2026 Renewal of Aptafund and ESS Portal
8/5/2025	6689	Imagine Learning LLC		\$ 116,825.00	FY2026 Renewal of Edgenutivity (CES)
8/5/2025	6690	ParentSquare, Inc.		\$ 3,510.00	Parent Messaging System
8/5/2025	6691	Paula Gonzales		\$ 146.92	Reimburse for Staff Working Lunch
8/5/2025	6692	Robert Pierce		\$ 328.44	Tuition reimbursement
8/5/2025	6693	School Equipment, Inc		\$ 8,444.43	Bleachers for the gym
8/5/2025	CR08-07	Transportation JULY	\$ 27,041.00		
8/5/2025	CR08-08	FY26 Lab fee	\$ 320.00		
8/6/2025	CR08-09	FY26 Lab fee	\$ 80.00		
8/6/2025	CR08-10	FY26 Lab fee	\$ 200.00		
8/7/2025		NM Public Schools Insurance Authority		\$ 27,216.60	NMPSIA Insurance
8/7/2025	CR08-11	FY26 Lab fee	\$ 160.00		
8/7/2025	CR08-12	FY26 Lab fee	\$ 80.00		
8/8/2025	CR08-13	FY26 Lab fee	\$ 80.00		
8/8/2025	CR08-14	FY26 Lab fee	\$ 40.00		
8/11/2025	CR08-15	SEG Aug 2025	\$ 345,337.05		
8/11/2025	CR08-16	FY26 Lab fee	\$ 40.00		
8/12/2025		Internal Revenue Service		\$ 19,351.83	Federal Taxes FY26 PP03
8/12/2025		NUSENDA FCU		\$ 53,198.18	Payroll FY26 PP03
8/12/2025	CR08-17	FY26 Lab fee	\$ 40.00		
8/13/2025		Air One Systems LLC		\$ 460.00	Plane Repair N739HK
8/13/2025	CR08-18	FY26 Lab fee	\$ 40.00		
8/14/2025	CR08-19	FY26 Lab fee	\$ 160.00		
8/15/2025	CR08-20	Restitution Check/ FY26 Lab Fee	\$ 228.75		
8/18/2025	CR08-21AB	Sandoval County Property Tax	\$ 24.58		
8/18/2025	CR08-22	FY26 Lab fee	\$ 40.00		
8/18/2025	CR08-23	FY26 Lab fee	\$ 40.00		
8/19/2025	CR08-24	Transportation Aug.	\$ 27,041.00		
8/20/2025	CR08-25	Bernalillo County Property Tax Dist.	\$ 2,492.79		
8/20/2025	CR08-26	FY26 Lab fee	\$ 80.00		
8/21/2025		ABCWUA		\$ 1,285.69	Water, Waste & Recycle at 6441 Ventana Rd
8/21/2025		Amazon Capital Services		\$ 2,549.21	Supplies
8/21/2025		Canon Financial Services, Inc.		\$ 1,780.28	Copier lease
8/21/2025		Capcon Networks LLC		\$ 756.90	Internet Service
8/21/2025		New Mexico Gas Company		\$ 98.08	Gas at 6441 Ventana RD Nw
8/21/2025		Nexstar Media INC		\$ 1,208.08	Advertising
8/21/2025		Public Service Company of New Mexico		\$ 3,530.37	Electricity Service at 6441 Ventana Rd
8/21/2025	00028227	Correction to NM Gas Payment 02-SEP-2025 paid versus invoice amount.		\$ 0.31	Correction to Gas Payment
8/21/2025	6694	4Imprint, Inc.		\$ 3,480.25	Supplies with School Logo
8/21/2025	6695	ACES Association of Charter Schools Education Services		\$ 2,024.95	Landscaping/JMP/Poweron IT
8/21/2025	6696	Albuquerque Charter School League		\$ 300.00	League Fees for sports
8/21/2025	6697	Amanda Catanzaro		\$ 98.96	Reimbursement for background check
8/21/2025	6698	Brady Industries of New Mexico LLC		\$ 19,992.48	New Trashcans
8/21/2025	6699	Bridget Barrett		\$ 172.10	Reimbursement for School Zoom Subscription
8/21/2025	6700	Castille Law LLC		\$ 5,249.79	Legal Services
8/21/2025	6701	CrewConcept Inc.		\$ 500.00	Goals for Drone Soccer
8/21/2025	6702	Five Star Electric INC		\$ 1,937.34	Electrical work
8/21/2025	6703	MatterHackers, INC		\$ 11,926.38	3D Printers and Supplies-CTE
8/21/2025	6704	R-Tech Computers, Inc		\$ 2,650.00	Adobe yearly subscription
8/21/2025	6705	Robertson Aircraft Inc.		\$ 656.00	50Hr oil change on plane N739HK
8/21/2025	CR08-27	FY26 Lab fee	\$ 40.00		
8/25/2025	CR08-28	FY26 Lab fee	\$ 40.00		
8/25/2025	CR08-29	Charger replacement	\$ 15.00		
8/26/2025	00028131	BANKCARD PCI NON COMPLY082525		\$ 125.00	Bank Credit Card Fees
8/27/2025		Internal Revenue Service		\$ 19,428.02	Federal Taxes FY26 PP04
8/27/2025		NUSENDA FCU		\$ 53,390.89	Payroll FY26 PP04
8/28/2025		New Mexico Retiree Health Care Authority		\$ 5,101.29	RHC Monthly Payment
8/28/2025		New Mexico Taxation & Revenue Department		\$ 4,556.59	State Taxes for Aug
8/28/2025		NM Educational Retirement Board		\$ 49,057.44	ERB for Aug
8/28/2025	6706	NM Child Support Enforcement Division		\$ 180.00	Employee deduction
8/29/2025		First Financial Group of America		\$ 1,435.90	FFGA payment
8/29/2025		RM SAMS LLC		\$ 61,605.88	Monthly LPA Payment
8/29/2025		Stericycle, Inc.		\$ 315.85	Medical Waste
8/29/2025	6707	ACES Association of Charter Schools Education Services		\$ 5,962.93	Poweron IT Services& New printer/ Landscaping/LDD Spam Fil



Albuquerque Aviation Academy
Bank Account Reconciliations
August 2025

Operating-NEW	Bank Reconciliation +	Outstanding	Expected GL -	Actual GL 1	Difference
Beginning Balance	\$2,153,817.12 +	(\$103,017.55) =	\$2,050,799.57 -	\$2,050,799.57 =	\$0.00
Deposits/Debits	\$406,873.29 +	\$0.00 =	\$406,873.29 -	\$406,873.29 =	\$0.00
Withdrawals/Credits	(\$634,325.84) +	\$6,333.53 =	(\$627,992.31) -	(\$627,992.31) =	\$0.00
Sub Total	\$1,926,364.57	(\$96,684.02)	\$1,829,680.55	\$1,829,680.55	\$0.00
Outstanding Checks					
Date	Item Number	Description	Withdrawal		
7/14/2025		Internal Revenue Service	\$10,546.15		
7/14/2025		Internal Revenue Service	\$10,546.04		
8/21/2025	6696	Albuquerque Charter School League	\$300.00		
8/21/2025	6701	CrewConcept Inc.	\$500.00		
8/21/2025	6702	Five Star Electric INC	\$1,937.34		
8/21/2025	6705	Robertson Aircraft Inc.	\$656.00		
8/28/2025	6706	NM Child Support Enforcement Division	\$180.00		
8/29/2025		RM SAMS LLC	\$61,605.88		
8/29/2025		Stericycle, Inc.	\$315.85		
8/29/2025	6707	ACES Association of Charter Schools Education Services	\$5,962.93		
8/29/2025	6708	Brady Industries of New Mexico LLC	\$437.83		
8/29/2025	6709	Robertson Aircraft Inc.	\$3,696.00		
			\$96,684.02		
Operating-NEW	Bank Reconciliation +	Outstanding	Expected GL -	Actual GL 1	Difference
Beginning Balance	\$13,359.75 +	\$0.00 =	\$13,359.75 -	\$13,359.75 =	\$0.00
Deposits/Debits	\$6.24 +	\$0.00 =	\$6.24 -	\$6.24 =	\$0.00
Withdrawals/Credits	\$0.00 +	\$0.00 =	\$0.00 -	\$0.00 =	\$0.00
Sub Total	\$13,365.99	\$0.00	\$13,365.99	\$13,365.99	\$0.00

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 544-000-2526-0002-T

Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Transfer

Fiscal Year: 2025-2026

Entity Name: Albuquerque Aviation Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

FLOWTHROUGH ONLY	Budget Period: 2025-07-01	To: 2026-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56112 Other Instructional Materials	1010 Regular Education (PreK-12) Programs	544001 Albuquerque Aviation Academy	0000 No Job Class	\$766,104.44	(\$335,000.00)	\$431,104.44	
11000 Operational	2100 Support Services-Students	53214 Physical/Recreational Therapists - Contracted	2000 Special Programs	544001 Albuquerque Aviation Academy	0000 No Job Class	\$12,000.00	\$4,000.00	\$16,000.00	
11000 Operational	2100 Support Services-Students	53215 Psychologists/Counselors - Contracted	2000 Special Programs	544001 Albuquerque Aviation Academy	0000 No Job Class	\$70,000.00	\$31,000.00	\$101,000.00	
11000 Operational	2100 Support Services-Students	53414 Other Services	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class	\$3,000.00	\$9,000.00	\$12,000.00	
11000 Operational	2100 Support Services-Students	56113 Software	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class	\$1,200.00	\$5,000.00	\$6,200.00	
11000 Operational	2200 Support Services-Instruction	53330 Professional Development	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class	\$5,500.00	\$15,000.00	\$20,500.00	
11000 Operational	2200 Support Services-Instruction	53414 Other Services	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class		\$15,000.00	\$15,000.00	
11000 Operational	2200 Support Services-Instruction	57340 Technology-Related Hardware.	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class		\$15,000.00	\$15,000.00	
11000 Operational	2400 Support Services-School Administration	53414 Other Services	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class		\$9,000.00	\$9,000.00	
11000 Operational	2500 Central Services	56113 Software	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class	\$3,000.00	\$20,000.00	\$23,000.00	
11000 Operational	2600 Operation & Maintenance of Plant	54312 Maintenance & Repair - Buildings and Grounds	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class	\$6,000.00	\$40,000.00	\$46,000.00	
11000 Operational	2600 Operation & Maintenance of Plant	55200 Property/Liability Insurance	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class		\$80,000.00	\$80,000.00	

11000 Operational	2600 Operation & Maintenance of Plant	55915 Other Contract Services	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class		\$92,000.00	\$92,000.00	
						Sub Total	\$0.00		
						Indirect Cost			
						DOC. TOTAL	\$0.00		

Justification:

Move authority for adjustments to ancillary projections and cash carryover targets for facilities. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 544-000-2526-0003-M
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Maintenance

Fiscal Year: 2025-2026

Entity Name: Albuquerque Aviation Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

FLOWTHROUGH ONLY	Budget Period: 2025-07-01	To: 2026-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE	
11000	Operational	2200 Support Services-Instruction	56114 Library And Audio-Visual	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class	\$27,650.00	(\$27,650.00)		
11000	Operational	2500 Central Services	55400 Advertising	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class	\$22,000.00	(\$20,000.00)	\$2,000.00	
11000	Operational	2200 Support Services-Instruction	53414 Other Services	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class		\$27,650.00	\$27,650.00	
11000	Operational	2300 Support Services-General Administration	55400 Advertising	0000 No Program	544001 Albuquerque Aviation Academy	0000 No Job Class	\$10,000.00	\$20,000.00	\$30,000.00	
Sub Total							\$0.00			
Indirect Cost										
DOC. TOTAL							\$0.00			

Justification:

Move Advertising and correct Pro Tech coding. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.