Duties and Responsibilities of Teachers of the Adapted Physical Education Program

Adapted Physical Education Teachers are responsible to the Special Eduction Administrator, Designated Instruction and Services in administrative and instructional matters within the program. While in a school building, Adapted Physical Education Teachers are responsible to the principal of the school for the care, control, and instruction of the students in their charge.

The duties and responsibilities of the Adapted Physical Education Teachers are as follows:

1. to facilitate, monitor and/or provide physical education instruction for students who have qualified for Adapted Physical Education Services.

2. to assess the motor skills of students in order to determine appropriate physical education needs.

3. to serve on IEP teams whose function is to determine students' eligibility for Adapted Physical Education Program services.

4. to participate in inservice and professional growth activities relative to the Adapted Physical Education Program.

5. to order, through the administrator of the program, the instructional supplies, and equipment necessary for carrying out their teaching responsibilities.

6. to participate in appropriate school and district student conferences, meetings and IEP meetings relative to the Adapted Physical Education Program.

7. to serve as a resource to teachers, administrators, and parents regarding assessments, growth and development, performance and progress of students.

8. to maintain on-going student records, complete necessary reports and take responsibility for scheduling equipment and facilities for Adapted Physical Education activities.

9. to confer with the administrator of the program regarding recommendations for the program improvement.

10. to attend job-related meetings and activities specified by the Special Education Administrator, Designated Instruction and Services.

11. to direct special education assistant(s) in completing assigned tasks, when appropriate.

12. to perform those non-instructional duties and responsibilities, including supervisory and advisory duties, as may be prescribed by the Board of Education.