



Pamlico County Schools
Performance Excellence Signature Sheet for Paraprofessionals

Employee

Position

Site

School Year

Fall

Employee's Signature: _____ Date: _____

Evaluator's Signature: _____ Date: _____

(Please initial for each document reviewed and received)

Reviewed & Copy Received _____ Signature Sheet
Reviewed & Copy Received _____ General Indicators
Reviewed & Copy Received _____ Individual Growth Plan
Reviewed & Copy Received _____ Employee and Supervisor's Comments

Mid-Year

Employee's Signature: _____ Date: _____

Evaluator's Signature: _____ Date: _____

(Please initial for each document reviewed and received)

Reviewed & Copy Received _____ Signature Sheet
Reviewed & Copy Received _____ General Indicators
Reviewed & Copy Received _____ Individual Growth Plan
Reviewed & Copy Received _____ Employee and Supervisor's Comments

Summative

Employee's Signature: _____ Date: _____

Evaluator's Signature: _____ Date: _____

(Please initial for each document reviewed and received)

Reviewed & Copy Received _____ Signature Sheet
Reviewed & Copy Received _____ General Indicators
Reviewed & Copy Received _____ Individual Growth Plan
Reviewed & Copy Received _____ Employee and Supervisor's Comments

**** Did employee meet performance goal(s)?** ☐ Yes ☐ No ☐ Goal(s) to be continued

Year: _____

* U = UNSATISFACTORY N = NEEDS IMPROVEMENT S = SATISFACTORY E = EXCELLENT

Year: _____

GENERAL INDICATORS FOR PARAPROFESSIONALS		FALL				MID-YEAR				SUMMATIVE			
		U	N	S	E	U	N	S	E	U	N	S	E
23.	<i>Proactively provides assistance (modifications, accommodations) as needed for students with special needs.</i>												
24.	<i>Possesses a working knowledge of the core subjects of the grade level to which assistant is assigned.</i>												
25.	<i>Possesses skills necessary to operate 21st Century classroom technology, audiovisual equipment, and office machines.</i>												
26.	<i>Receives constructive suggestions for improvement and implements needed changes.</i>												
RELATIONSHIP INDICATORS FOR PARAPROFESSIONALS		FALL				MID-YEAR				SUMMATIVE			
		U	N	S	E	U	N	S	E	U	N	S	E
27.	<i>Demonstrates professional and ethical behavior.</i>												
28.	<i>Demonstrates passion, commitment, and loyalty to the values, priorities, and goals of the Pamlico County School System.</i>												
29.	<i>Demonstrates strong interpersonal communication and active listening when working with building administrators, students, staff, parents, central services personnel, and others.</i>												
30.	<u>OPTIONAL</u> - <i>Maintains a valid CDL and is readily available to assist in building administrators or other schools with the transportation needs of students.</i>												
* U = UNSATISFACTORY N = NEEDS IMPROVEMENT S = SATISFACTORY E = EXCELLENT													

INDIVIDUAL GROWTH PLAN FOR **PARAPROFESSIONALS**

Name: _____

Site: _____

Year: _____

PARAPROFESSIONAL IMPROVEMENT GOALS

Goal 1– Required: Identify a goal for improvement based on an analysis of your General Indicators results.

Goal 2- Optional: Identify a goal for improvement based on an analysis of your General Indicators results.

Write a brief summary of progress made towards accomplishing your goal(s).

Name: _____

Site: _____

Year: _____

PARAPROFESSIONAL'S COMMENTS

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There is no text or other markings on the paper.

SUPERVISOR'S COMMENTS

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There is no handwriting or other markings on the paper.