

Meeting Minutes
SunRidge Educational Foundation Board of Directors Meeting
Monday, March 28, 2025, 5:30 P.M.
Meeting Location: Zoom

Roll Call

5:30

- I. Establishment of Quorum** - Meeting called to order at approximately 5:33pm with Dale Thurber, Beau Anderson, Brian Eberly, JJ Yost, and Robert Simmons present; Guest - Sunridge Director Karina Haedo
- II. Approve Meeting Agenda** Motion to approve the Meeting Agenda by Director Yost; 2nd by Director Eberly; Approved 5-0
- III. Approve Draft Meeting Minutes from 2/24/25 Regular SEF Board Meeting and 3/10/25 Ad Hoc Meeting** -*This item was tabled and will be approved by an email vote of the Board following completion of minutes.*
- IV. Review Correspondences**

There was correspondence from Sarah Scholze to Beau in regards to her compiling a binder with all fundraising information from her time running the Auction and Move-A-Thon and involvement with other events. In addition, there was another correspondence from current SunRidge parent, Mark Levitt, to confirm receipt of monthly pledge contribution and employer matching funds.

Open Session:

V. Business

1) Review Board Actions Taken by Email

5:40

Ad Hoc Meeting on 3/10/25 - approved Allison Yost as Auction Coordinator on a 5-0 vote; also approved Sarah Scholze's proposal for project based work experience to support current SEF fundraising efforts through continuing education coursework on a 5-05-0

Motion: Following discussion, Director Simmons moved to void the 3/10/25 approval of the \$1100 approved for Sarah's volunteer work for the end of the year and this was approved on a 5-0. This was due to Sarah not enrolling in the March 17th course and being able to directly support the annual Silent Auction. Future proposals for this coursework will have to be brought back to the SEF Board for approval.

2) Follow-up on Action Items

5:45

- a. 2024 SEF Tax Filing- Brian/Robert. Extension has been filed with a due date of May 15th. Director Eberly is working to reconcile Quickbooks prior to filing in advance of deadline.

- b. Update SEF banking info to reflect current officers; Exchange Bank is ongoing as additional forms need to be completed in order to give Parent Council full access their sub-account, along with need to update Corporate Officers. Director Anderson is in coordination with local branch to address remaining issues. ; Redwood Credit is cleared; we just need Wells Fargo.
- c. Website renewal/consolidation - Robert/Beau; Director Anderson to coordinate with SunRidge office staff to begin updates to SunRidge hosted website; the outdated website hosted by Weebly can be retired.

3) Fundraising, Funds, and Revenue for 2024-2025

6:15

- a. Bank accounts update & term deposit – Brian -
Via IATS, there were 34 credit card payments, and 5 debit card payments - about 40 using IATS in 2023-2024. We were looking at moving away from IATS to Quickbooks or some other nonprofit payment processing. Robert offered to look into CREDO's payment processing through Quickbooks and report back at the April meeting.
- b. Grants - new or pending -
- c. Move-a-Thon – t-shirts ordered, need sponsor follow-through, pledge follow-through
- d. Mark West Rotary Grants are now open for teachers - **Karina** contacted our teachers
- e. Silent Auction – SEF approved stipend for Silent Auction with Alison as Auction Coordinator

4) Review Funding Allocation Requests

6:25

School Director Karina Haedo is not asking for funding for next year's math teacher position, as it is a credentialed position. She will be bringing this question to the district. Otherwise no funding requests at this time.

5) Review THUSD Draft 25-26 Budget

6:30

The Board received a presentation from Director Haedo on the Twin Hills Union School District Draft 25-26 Fiscal Year budget.

6) Discuss Paid Position to Support the SEF

6:45

Adjourn

Meeting adjourned at approximately 7:08 pm.

Next Meeting: Apr 28, 2025