

Charter School for Applied Technologies

Board Meeting Minutes

March 11, 2025



Public Comments (5 minutes)

Minutes (5 minutes)

- Minutes from 02.11.2025
 - Motion to approve – Andrea Pasieka
 - Second – John Cinquino
 - Minutes approved.

Presentation: (20 minutes)

- 2025-26 Student Recruitment – Mrs. Oliver Perez
 - Mrs. Oliver Perez provided a comprehensive overview of all of this year's recruiting efforts to date which will culminate on April 2nd Lottery. Oliver Perez discussed the budget allotted to various marketing tactics, including network broadcast, OTT, social media, billboards, radio & print along with school-wide grassroots efforts. Currently, the number of received applications for next year seems to be trending up slightly though significantly headway still needs to be made in Kindergarten.
- Cybersecurity and NYS Audit – Mr. Shannon
 - Mr. Shannon reviewed his team's recent NYS Cybersecurity audit that occurred on January 28, 2025. Shannon and the team were asked several questions regarding the school's current security posture and how it might respond to actual attacks. Given the questions that were asked it is apparent that many districts have only started the cybersecurity protocols that are being mandated by the state.
 - Mr. Shannon recommended that the Board authorize NYS-BOCES and the RICONE to serve as a designee for future DPO contracts as per NY state Ed Law 2d.
 - Motion to approve – John Cinquino
 - Second – Bryan Carlo
 - Motion approved.

Administrative Reports (5 minutes)

- **Administrative Report** – Mr. Lyle reported out on that state of the renewal process including recent dialogue with Charter School Office regarding the new internal rubric included in the 2024-2025 Renewal Site Visit Report (p.8). Additionally, Lyle reported that CSO is requesting that the school also complete a 2025-2026 Framework Action Plan that basically outlines all the steps that the school will take in the next year to ensure performance to the framework benchmarks.

Permanent Board Committees

- **QA** – Ms. Pasieka presented both the K-8 and high school academic progress report update which began with a review of the internal CBT field-testing protocols that were recently tested ensure technological alacrity for the upcoming grades 4-8 ELA/Math state assessments. The feedback from the field-test was encouraging and that active monitoring by teachers will be critical during those assessment periods. Pasieka also reviewed recent K-5 mid-year diagnostic assessments which tend to illustrate moderate progress though chronic absenteeism continues to stifle potential gains. At the middle school level the majority of mid-year tests demonstrated proficiency rates at or above the previous year. One identified area of challenge continues to be 8th grade math. The high school January Regents results were presented and as typical for this exam period there were only small groups of students sitting for the January examinations with the exception of 11th grade ELA midterm exam which utilized last year's ELA Regents. Overall, the January results demonstrated that the performance of the smaller groups appeared to be better than that of the prior year. Several Trustees expressed a desire to better understand the overall implications of the data presented in terms of general school performance. Mr. Lyle stated that he would work with the QA committee to provide additional/revised reports based upon feedback.

- **Finance - None**
- **Career Readiness** – Mr. Berti presented the CR report by initially speaking about how well our students presented during the recent Mock Interviews at Daemen College. Many of the students exhibited the soft skills and interview techniques that instructors like Chris Bigouette have been explicitly teaching. Loveria also reported that the school has made contact with the Xello sales team to discuss how the platform might be enhanced by their developers to ultimately measure CR program evaluation which has been a long-term goal of the CR committee. Loveria also mentioned that Bigouette and the team will be developing a Business Handbook to provide business that might be interested in interacting with CSAT to provide a spectrum of career exploration options. Often business would like to become involved with CSAT but have many questions about how to engage or next steps.

Ad Hoc Board Committees

- Appeals – Mr. Donnelly
 - There are no open appeals at this time.

Old Business

- **Transportation (ongoing) – None**

New Business

- **Enrollment – Mr. Loveria (5 minutes)**
 - The current student enrollment stands at 2301 students. Recruitment for the 2025-2026 school year still appears to be trending up slightly from the prior year.
- **Personnel report – Mr. Lyle (10 minutes)**
 - Month-to-month personnel report from now on per Witherell
 - Motion to approve – Ian Donnelly
 - Second – John Cinquino
 - Motion approved.

Agenda Setting

Next meeting is **April 8, 2025**

- - Motion to end the meeting: Bryan Carlo
- - Second: Ian Donnelly
- - Meeting adjourned at 6:35pm

Attendance in person: Joseph Berti, Ian Donnelly, Terrell Chambers, Bryan Carlo, Andrea Pasioka, John Cinquino, Kevin Cornacchio, Jina Gentry (absent – Steve Kottakis, Lisa Smith, Jason Campbell)

Others: Andy Lyle, Garrick Loveria, Tanya Moore, Bob Shannon, Ann Morgante, Shane Lynch, Nicole Killion, Sarah Monaco, Kara Oliver Perez, Lindsey Gress, Chris Bigouette, Tara Jefferson, Susan Jurewicz