



Healthcare Industry

Our students serve as valuable support staff in hospitals, clinics, and other healthcare settings. They are trained in key professional skills and assist with the daily operations of various departments, all while developing their knowledge, experience, and passion for the healthcare field.

Common Tasks and Responsibilities

1. Administrative Support

- Basic calendaring and organization
- Calling patients to confirm appointments
- Checking in patients using patient management system
- Welcoming and greeting patients

2. Document Specialist

- Developing informative brochures for patients
- Developing specific hospital or office infographics and brochures
- Translation of materials

3. Financial Services

- Assisting in expense reporting
- Assisting in payroll or accounts payable
- Preparing invoices for patients

4. Innovative Technology

- Developing new platforms for hospitals to use
- Working as a thought partner with staff
- Working on app design and development

5. Marketing Assistant

- Creating and developing marketing materials
- Creating and positing on social media channels
- Translating marketing documents

6. Medical Records Specialist

- Delivering and collecting in-take forms
- Digitizing documents and records
- Organizing patient records

7. Patient Transport

- Bring patients to and from appointments

8. Research

- Research relevant topics by department



Have another area that could benefit from project-based or day-to-day support?
Let's talk about how Cristo Rey Orlando students can help!

"Parkland Health's continued involvement in the Cristo Rey Corporate Work Study program reflects a strategic commitment to community engagement and healthcare advocacy. Our company's ongoing participation in Cristo Rey Corporate Work Study is diverse and impactful, providing students with valuable skills and experiences while positively impacting the community's health and well-being."

- Dr. Kavita Bhavan, Chief Innovation Officer



Interested in becoming a Corporate Partner and learning more? Join us in shaping the future.

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