



ADULT BASIC EDUCATION (ABE)/GED® CLASS INFORMATION 2025-2026 (October 13, 2025—May 14, 2026)

Thank you for your interest in taking GED® classes at the Adult Learning Center (ALC). This document provides information about the ALC and its ABE/GED® program.

Adult Learning Center Contact Information

Address: 5100 Cleveland Street, VB, VA 23462

Website: adultlearning.vbschools.com

Main Office Phone: (757) 648-6050

ABE/GED® Coordinator: Elizabeth Herlong

Eligible students must be 18 years old or older. As required by federal and state, ALL adult students enrolling in AEFLA- funded programs MUST show one form of documentation verifying either citizenship or eligible immigration status. For GED® testing, Pearson VUE also requires all test takers to have a valid, government-issued photo ID.

Eligible Identification Documents

<u>For U.S. Citizens:</u>	<u>For Eligible Noncitizens:</u>
• U.S. Passport or Passport Card • U.S. Birth Certificate • Certificate of Naturalization or Citizenship • Consular Report of Birth Abroad • State-issued Driver's License or ID card issued in compliance with REAL ID Act (<i>Note: Standard driver's licenses without REAL ID marking may be accepted only if accompanied by evidence of Social Security Number verification</i>) • Social Security Card (when combined with state-issued photo ID)	• Permanent Resident Card (Green Card – Form I-551) • Arrival-Departure Record (Form I-94 w/number) showing refugee, asylee, parole, or conditional entrant status • Employment Authorization Document (EAD – Form I-766) with eligible category code • Other DHS/USCIS documentation demonstrating qualifying status

To register on-line through our portal: [Virginia Adult Education Region 20 Student Portal](#)
You will then be contacted to attend placement evaluation and orientation in person.

Placement Evaluation and Orientation

All students must complete a placement evaluation and attend an orientation session before enrolling in ABE/GED® classes. Evaluations are offered several times during the school year to admit new students. The placement evaluation includes the TABE (Test of Adult Basic Education) in reading and math and usually takes 4–5 hours.

TABE scores determine if a student is eligible for classes and which level they will enter. To qualify, students must score 472 or higher in reading (about a third-grade level). The Adult Learning Center does not currently offer classes below this level.

All admitted students must also attend an orientation session to complete registration. Students will be told the date and time of their orientation before classes begin.

Attendance

Regular attendance is required to stay enrolled in the ABE/GED® program and to meet personal goals. Students who are often absent or late may be withdrawn from the program.

Class Fees

Class fees are not refundable. Non-resident students must pay the fee monthly to remain in the program.

- Virginia Beach Residents: \$30 one-time registration fee
- Non-Residents: \$40 monthly for day classes, \$30 monthly for evening classes.

Class Schedules

The ALC offers ABE/GED® classes during the day and the evening on the following days/times:

- | | | |
|--------------|----------------------|---------------|
| • MORNING: | Monday-Thursday | 8:30-11:00 AM |
| • AFTERNOON: | Monday-Thursday | 12:15-2:45 PM |
| • EVENING: | Mondays & Wednesdays | 6:30-9:00 PM |

Teachers provide instruction to students in all four content areas of the GED® test: reading, social studies, math, and science on this schedule. Classes are being offered in-person only.

Student Conduct

- Students must help create a safe and respectful learning environment.
- All students must follow the Virginia Beach City Public Schools Code of Student Conduct.
- Expectations will be explained during orientation, and each student will receive a copy of the ALC Student Handbook.
- Students who are withdrawn for conduct, absences, or other reasons must get approval from the ABE/GED® Coordinator to return.

GED® Test Vouchers

- Students may earn free GED® test vouchers while enrolled.
- Vouchers are approved by the ABE/GED® Coordinator and are based on attendance, academic progress, and GED Ready® test scores.

Technology & Supplies

- Students must have a working email address to receive ALC updates.
- Students are required to create and maintain one GED® account at www.GED.com.
- Students receive free access to online learning platforms, which can be used on a smartphone or computer.

Taking the GED® Test

- ALC classes help prepare for the GED® test, but you do not have to be enrolled in classes to take it.
- For questions, visit www.GED.com, call 1-877-392-6433, or email help@ged.com.
- To schedule a test, create a free account at www.GED.com. With this account you can:
 - Access free resources and online classes
 - Take GED Ready® practice tests to check readiness
- GED® tests are offered in English and Spanish.

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Virginia Beach City Public Schools does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation/gender identity, pregnancy, childbirth or related medical condition, disability, marital status, age, genetic information or military status in its programs and activities, employment, or enrollment and provides equal access to the Boy Scouts and other designated youth groups. School Board policies and regulations (including but not limited to, [Policies 2-33, 4-4, 5-7, 5-19, 5-20, 5-31, 5-44, 6-7, 6-33, 7-48, 7-49, 7-57](#) and Regulations [2-33.1, 4-4.1, 4-4.2, 5-7.1, 4-4.3, 5-44.1, 5-44.2, 7-11.1](#) and [7-57.1](#)) provide equal access to courses, programs, enrollment, counseling services, physical education and athletic, vocational education, instructional materials, extracurricular activities, and employment.

Title IX Notice: Complaints or concerns regarding discrimination on the basis of sex or sexual harassment should be addressed to the Title IX Coordinator, at the VBCPS Office of Student Leadership, 641 Carriage Hill Road, Suite 200, Virginia Beach, 23452, (757) 263-2020, Robin.Reese@vbschools.com (student complaints) or the VBCPS Department of School Leadership, 2512 George Mason Drive, Municipal Center, Building 6, Virginia Beach, Virginia, 23456, (757) 263-1088, Robert.Wnukowski@vbschools.com (employee complaints). Additional information regarding Virginia Beach City Public Schools' policies regarding discrimination on the basis of sex and sexual harassment, as well as the procedures for filing a formal complaint and related grievance processes, can be found in School Board Policies 5-31 and 5-44 and School Board Regulations 5-44.1 and 5-44.2 (students), School Board Policy 4-4 and School Board Regulation 4-4.3 (employees) and on the School Division's website at Title IX. Concerns about the application of [Section 504 of the Rehabilitation Act](#) should be addressed to the Section 504 Coordinator/Executive Director of Student Support Services at (757) 263-1980, 2512 George Mason Drive, Virginia Beach, Virginia, 23456 or the Section 504 Coordinator at the student's school. For students who are eligible or suspected of being eligible for special education or related services under IDEA, please contact the Office of Programs for Exceptional Children at (757) 263-2400, Plaza Annex/Family and Community Engagement Center, 641 Carriage Hill Road, Suite 200, Virginia Beach, VA 23452.

The School Division is committed to providing educational environments that are free of discrimination, harassment, and bullying. Students, staff, parents/legal guardians who have concerns about discrimination, harassment, or bullying should contact the school administration at their school. Promptly reporting concerns will allow the school to take appropriate actions to investigate and resolve issues. School Board Policy [5-7](#) addresses non-discrimination and anti-harassment, Policy [5-44](#) addresses sexual harassment and discrimination based on sex or gender. Policy [5-36](#) and its supporting regulations address other forms of harassment.