

## **Chapter 80: FUNDS**

### **Article IX. Public Works Special Revenue Fund.**

#### **§ 80-50. Creation, Purpose and Title.**

The Town of Ellington does hereby authorize the creation of a special fund to be known as the "Department of Public Works Fund." The fund shall be used to further the Town's public works efforts by offsetting the cost of items and services including, but not limited to upgrading the Recycling Center, funding recycling programs and staffing, offsetting brush dump operational costs and improvements, purchasing new tools and equipment, funding DPW team building exercises and public events.

#### **§ 80-51. Contributions.**

There shall be deposited into said fund all money received by the Town of Ellington Department of Public Works, generated by brush dump revenue, special event revenue, the sale of surplus material such as roadway millings, soils, woodchips, mulch and other similar materials, and revenue related to the Town's Municipal Solid Waste and Recycling program.

#### **§ 80-52. Investment of Fund Contributions.**

Fund contributions may be invested, as deemed appropriate by the Ellington Finance Officer, in (a) certificates of deposit with either national or state banks located in the Town or any other Connecticut town, (b) cash deposits with mutual savings banks located in the Town or any other Connecticut town, or (c) securities in which public funds may lawfully be invested. All income derived from such investments shall be paid into the fund and become a part thereof.

#### **§ 80-53. Fund Income.**

The fund shall be in the custody of the Ellington Finance Officer and shall not become a part of the Town's general fund. The fund shall not be reduced or used for purposes other than those specifically provided in § 80-50 above. Except as otherwise specifically authorized in § 80-52 above, all fund contributions shall be deposited in an account wherein the fund's income shall accumulate until such time as expenditures from the fund are authorized by the Board of Selectmen. The fund may be commingled, in the discretion of the Ellington Finance Officer, to maximize income and minimize management costs, provided that the fund shall always be accounted for as a separate fund.

#### **§ 80-54. Fund Administration.**

- A. The Town Administrator or Finance Officer shall control the fund and shall review and approve expenditures in accordance with the Town's Purchasing Policy. Approved expenditure shall be for the purposes referenced in § 80-50 above.

- B. The Town Administrator or Finance Officer shall seek the advice and recommendation of the Director of Public Works prior to appropriation. Expenditures from the fund shall adhere to the regular appropriation rules and procedures governing Town expenditures.
- C. The Board of Selectmen may approve by resolution a cap on the amount of money that may accrue in the fund and may direct that funds in excess of such cap be deposited in the Town's general fund. Additionally, the Board of Selectmen may approve by resolution the deposit of other revenue generated by Department of Public Works activities or programs not specifically identified in § 80-51 into such fund.
- D. The fund may be liquidated only by a decision of the Board of Selectmen after consultation with the Ellington Finance Officer and the Town Attorney. Upon liquidation, remaining funds must be directed to public works projects consistent with the fund's established purpose.

*Approved by Board of Selectmen 9-8-2025  
Scheduled for Public Hearing 10-6-2025  
Scheduled for Special Town Meeting 10-6-2025*