

# Liberty-Curtin Annual Title I Meeting

September 9, 2025 from 6:00PM-6:30PM  
September 10, 2025 from 5:00PM-8:00PM  
Liberty-Curtin Open House  
Annual Title 1 Parent Meeting



**[Sign-in link](#)** for all Liberty-Curtin Elementary federal program meetings -  
Please complete the Google form for our monitor visit.

## Agenda

Purpose: The purpose of today's meeting is to review the 2025-2026 Title I Federal Program Monitoring Requirements with families and to receive family input into all aspects of our program.

### 1. Title I Program

- What does it mean to be a schoolwide Title I school?
- Parent's Rights under Every Student Succeeds Act (ESSA)
  - i. [Request the qualifications](#) of your child's teacher
  - ii. Be notified if your child is taught for more than 4 consecutive weeks by a teacher who is not highly qualified (posted to our Class Dojo, to our [Liberty-Curtin Monthly Newsletter](#) and to our [webpage](#).)
    - 1. As of August 31, 2024, zero staff in the elementary buildings are teaching outside of their certification area.
    - 2. [Sample Right to Know Letter for 2025-2026](#)-dated for 8/26/2025 as per federal requirements, just in case we have to hire someone with an emergency certification in the elementary schools.
  - iii. Request opportunities for regular meetings with staff in order to make suggestions
  - iv. Participate in decisions relating to the education of your child
  - v. Submit a written comment on the [Title I Schoolwide Program Plan](#) if you are not satisfied with the plan
  - vi. To be provided with the district's notice of [non-discrimination or any of the annual notices](#) (on-line or in print - contact [jevey@kcsd.k12.pa.us](mailto:jevey@kcsd.k12.pa.us))
- Parents completed the 2024-2025 Title 1 Survey at the end of last year. Here are the [survey results](#).

### 2. Title I Funds

- Program Funds - what is the school budget, how is it allocated
  - i. 2024-2025 Teachers salary and benefits: \$120,840.96
  - ii. 2025-2026 Teacher and Title Associate salary and benefits: \$151,376.00
- Parent Involvement Funds
  - i. 2024-2025 Parent/Family Engagement: \$1972 in LC budget for food and non-Title I approved expenses for family events.

- ii. 2025-2026 Parent/Family Engagement: \$1,959.36 in LC budget for food and non-Title I approved expenses for family events.
- Seek parent/family input on suggestions for uses of funds within constraints of permitted expenditures

### 3. [Title I District Parent Policy - Policy 918](#)

Title I School Parent/Family Engagement Policy - [Attachment for LC Policy 918](#)

- Review the plans for Parent and Family Engagement for the current school year
- Secure parent/family input for updating/revising the policy (use Google form)
- Title I School/Parent Compact-[25-26 School-Parent and Family Compact](#)
  - i. to be developed jointly with parents and family members outlining how parents and family members, the entire school staff and students will share in responsibility for improved student academic achievement and describe how the school and parents/family will build and develop partnerships to help children achieve the state's academic standards
    - School's responsibility to provide high-quality curriculum and instruction
    - Offers opportunities for parents/family to volunteer
    - explains ways in which parents/family members are able to be responsible for supporting children's learning
    - Addresses importance of communication on an ongoing basis
  - a. teacher conferences where compact is addressed during conference
  - Progress monitoring/frequent reports on children's progress to families
  - Reasonable access to staff

### 4. Curriculum

- Description and explanation of the curriculum in use at the school
  - i. We follow the PA Common Core Standards enhanced by Bridges Math, CKLA Reading, Heggerty (Phonemic Awareness), and ECRI (Enhanced Core Reading Instruction and Sound Walls).
  - ii. [Coaching Newsletter for Families - How We Teach Reading](#)
- explain the forms of academic assessments used to measure student progress
  - i. Acadience
  - ii. MAP assessments
  - iii. CKLA Unit Assessments
  - iv. Bridges Unit Assessments
  - v. PSSA
- Explain the achievement levels of the state academic standards
  - i. School's Previous Year's Progress
    - 1. Local assessment data (Baseline, Winter, Spring), what is the goal and why, did you reach the goal?
    - a. Goal for Acadience English Language Arts: at least 60% of the 20205-2026 3rd grade students will meet or exceed grade level norms projected growth for their grade level by the end of the 2025-2026 school year.
    - b. Goal for Acadience English Language Arts: at least 60% of the 20205-2026 Kindergarten students will have a Student Growth Percentile at or above 50 according to the Spring 2025 Acadience Report in the area of ELA.

<b>Acadience % of students in Tier 1 instruction</b>	<b>Beginning of Year</b>
<b>Kindergarten</b>	77%
<b>1st</b>	59%
<b>2nd</b>	56%

2. State assessment data, what is the interim goal/improvement target, did you reach it?

a. Our goal is to meet the state target.

<b>PSSA % of students performing Proficient and Advanced</b>	<b>English Language Arts (ELA)</b>	<b>Mathematics</b>
<b>3rd</b>	48.15 %	59.26 %
<b>4th</b>	48.39 %	71 %

- b. Overall State Targets for 2024 for ELA was 53%, for Math it was 40.4% at or above their grade level.

ii. School Improvement Plan and goals ([25-26](#))

1. Date and information about Improvement Plan joint development and review
2. Share names of members on this action committee and the ones on the Policy 917 district Action Plan Committee

a. Liberty-Curtin School Improvement Plan Committee 25-26

1. Brett Umbenhouer-Principal, Liberty-Curtin Elementary
2. Amber Brungard- Education Specialist, Liberty-Curtin Elementary
3. Prella Smith- Teacher- Liberty-Curtin Elementary, Parent- Liberty-Curtin Elementary
4. Suzanne Rainey- Primary Teacher-Liberty-Curtin Elementary
5. Joelene Confer-Education Specialist, Liberty-Curtin Elementary
6. Amy Heverly- Education Specialist, Liberty-Curtin Elementary, Academic Coach
7. Polly Donahay- Board Member and Community Member, In God's Hand Childcare
8. Jamie Phillips-Parent, Liberty-Curtin Elementary Parent
9. Kathy Shope- Community Member
10. Megan Hull-District Level Leader, KCSD Director of Curriculum
11. Elizabeth Barnhart- District Level Leader, KCSD Director of Special Education
12. Dr. Francis Redmon-Chief School Administrator, KCSD Superintendent

## 5. Contacting Staff

- Make sure families know how to request opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children
  - i. Parent Conferences
  - ii. How to contact teachers
    - 1. link to [Staff Directory](#) for the district
  - iii. How to use [PowerSchool for teacher emails](#)
  - iv. Class Dojo
  - v. Office phone number 570-893-4900, ext. 2501
  - vi. How to use [Google Meet/Zoom](#) for Federal Programs family meetings

## 6) Opportunities to Volunteer:

- In the school, in classrooms, or on field trips (as permitted by community spread percentages)
- Decisions and Planning on How to Use Title I School Parent and Family Engagement Funds
- District/School Councils – meetings throughout the year where parents participate in school-wide program planning and decide how to use the Title I parent and family engagement funds
- School Parent/Family/Community Councils ([Policy 917](#))
- Smiles Volunteers
- PTO- 2nd Tuesday of each month @6:00, in person in the Liberty-Curtin library
- [Clearance Requirements](#)

## 7) Verify that every family received a letter from our intervention team that addresses the following:

- A [letter](#) that explains the MTSS process for the district
- An explanation of the reasons supporting their child's selection for the program (intervention groups)-[MTSS Intervention Identification](#) (after September 30, 2025)
- A set of goals and objectives to be addressed-MTSS Intervention Identification
- A description of the services to be provided-MTSS Intervention Identification
- A progress monitoring updates-MTSS Progress Monitoring Letter
- A copy of the building [Policy 918](#) and the [School-Parent and Family Compact](#)
- Paper copies of the items shared in today's meeting have been distributed on September 9th and September 10th, 2025 during our annual parent meeting and parent open house.

8) If a family or community member would like a paper copy of any of the items shared in today's meeting to be mailed home to them, have that individual contact Amber Brungard Liberty-Curtin Interventionist ([abrungrard3@kcsd.k12.pa.us](mailto:abrungrard3@kcsd.k12.pa.us)) 570-893-4900, ext. 2501.

OPPORTUNITY for [25-26 Parent Feedback](#)

Please take a moment to complete the Feedback Form attached to the agenda. This form will be posted to our newsletter and website for families/community members to offer feedback to our school on a variety of important topics for our monitoring visits: School/Parent/Family Compact; Policy 918 District and School Level; School Improvement Plan; Parent Engagement fund expenditures; Professional Development for teachers in the area of parent/family communication; General feedback.

**QR Codes to Scan**



LC Federal Program Sign-in



LC Title Parent Meeting Agenda  
with links



LC Title I Parent Feedback Form