



MEETING MINUTES

Roswell North Elementary School Governance Council

Date | time 08/26/2025 | 7:15am | *Location* Conference Room

SGC Members

Dr. Lydia Conway, Principal | Ms. Sara Denison, Teacher | Ms. Erin Hammond, Teacher | Ms. Jamie Lou Lowe, Teacher | Ms. Megan Flaherty, Teacher | Ms. Kim Long, Parent | Ms. Lauren Roszak, Parent | Ms. Elizabeth Westbrook, Parent | Mr. Bill Hoban, Community Member | Mr. Mike Thomas, Community Member

Time	Item	Owner
7:15am	Call to Order Meeting called to order at 7:15am	Chair
7:16am	Action Item: Approve Agenda Motion to approve—Sara Denison Second—Erin Hammond All in Favor	Chair
7:17am	Action Item: Approve April Meeting Minutes Did not have minutes from Ms. Rains on hand; deferred action item to Sept Meeting	Chair
7:18am	Member Introductions	Chair/ All Members
7:25am	Action Item: Approve Nominated Community Member Elected Member: Mike Thomas Motion to Approve: Bill Hoban Second: Sara Denison All in favor	
7:28am	Action Item: Elect Officers (Chair, Vice Chair, Parliamentarian); Chairs for Committees ~Elected officers - Chair: Sara Denison - Vice-chair: Erin Hammond - Parliamentarian: Elizabeth Westbrook	Chair/ All Members

Time	Item	Owner
	Motion to approve chair: Mike Thomas Second: Bill Hoban All in favor Motion to approve vice-chair: Sara Denison Second: Mike Thomas All in favor Motion to approve Parliamentarian: Mike Thomas Second: Bill Hoban All in favor ~Explained Committees and Staffed Standing Committees • <u>Budget & Finance</u>: Kim Long, Lauran Roszak, Megan Flaherty, Jamie Lou Lowe • <u>Outreach & Communication</u>: Jamie Lou Lowe, Sara Denison, Erin Hammond, Elizabeth Westbrook • <u>Principal Selection</u>: Megan Flaherty, Kim Long, Mike Thomas Sara Denison Motion to approve : Bill Hoban Second: Mike Thomas All in Favor	
7:45am	Discussion Item: Nominate Representative for Superintendent's Parent/Community Advisory Council Community Representative: Bill Hoban	Chair
7:48am	Discussion Item: Strategic Planning • Reviewed FCS Strategic Planning Metrics • Reviewed RNE's specific goals, plans, current performance & performance targets • Discussed that Strategic Plan developed with Leadership Team, including AP's, Counselors, Bookkeeper, Literacy Coach, etc. • RNE's current Strategic Plan to be reviewed with Zone Superintendent later on 8/26/25	Principal/ All Members
7:55 am	Informational Item: Principal's Update • Staffing Changes: Lost a Kindergarten class and gained a 3rd grade class after seat count #'s reviewed • Upcoming School Events: Boosterthon Fun Run (9/26/25) • Upcoming Events: Discussed Parent University/ Coffee With Conway Chats and possible topics ideas: - Fulton Co. Police/ School Safety- Open Forum Questions - Academic Topics: Milestones explained, Reading Literacy, Math curriculum	Conway (Principal)

Time	Item	Owner
	- Socio/emotional Topics- anxiety, resilience, coping skills • Discussed a survey to be created & sent via RNE Friday Newsletter to gauge parent interest in topics for Coffee with Conway Chats (Lowe to create) • Training Requirements for all Members Reviewed - Onboarding training for all Members - In-Person training for Officers	
8:05am	Discussion Item: Draft Next Meeting Agenda Meeting ideas considerations: • Approve April and August Minutes • Approve Strategic Plan	All Members
8:09am	Action Item: Meeting Adjournment Motion to approve: Bill Hoban Second: Jamie Lou Lowe All in Favor	Chair

Meeting Norms

(Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students)