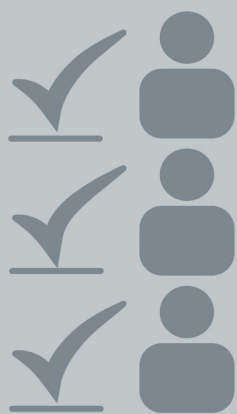


EVERY MINUTE COUNTS

New Trier Winnetka Campus | 2025 - 2026



ATTENDANCE IN CLASSES

Students are expected to attend all scheduled classes while they are on campus.

ON TIME ARRIVAL



Students should be IN their Adviser room by 8:20 am.

Chronic tardiness will lead to consequences that may impact extracurricular participation.



ATTENDANCE IN KW

Students are expected to attend KW classes as scheduled. Students who do not attend KW classes will be required to make up the time during their free period as outlined by their KW teacher.

EXTRACURRICULAR PARTICIPATION

Absent from 4 or more 40-minute periods, or 2 full blocks = no longer eligible to participate in extracurricular activities that day. Extracurricular leaders must maintain at least a 90% average.
EB = 1/2 block (40-minute period)
Advisery = 1/2 block (40-minute period)

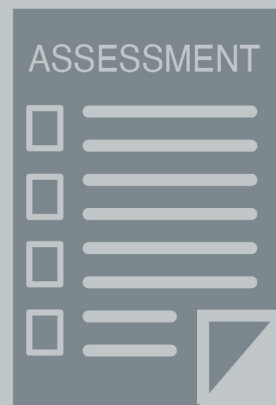


SIGN IN/SIGN OUT

For partial day absences, all students are required to sign in/ sign out at the Attendance Office OR the N16 Attendance Kiosk by the cafeteria.

NEED TO STUDY?

Students are not permitted to miss class to study, prepare for other classes, or meet with teachers, counselors, etc.
AAC: Room 325
Library: Quiet Study Rooms



MISSED WORK POLICY

If you miss class, contact your teacher within 24 hours. Check Canvas. Make up your work as directed by your teacher. A 0% placeholder grade will be put in the gradebook.

TARDY TO CLASS

Students who arrive after the bell will be marked tardy to class.

Students who are more than 20 minutes late will be marked absent.



NOT FEELING WELL?

Report to Health Services in room 029. If missing a class, students should obtain a pass from their teacher BEFORE heading to the nurse. Students who are ill must sign out through Health Services to be excused.

OFF CAMPUS PRIVILEGES

Only **SENIORS** have off campus privileges during lunch periods.

Students with a 4A/B or 8A/B free period may leave campus for the day.

