

**CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
MINUTES OF THE REGULAR MONTHLY MEETING
Wednesday, August 20, 2025**

CSIU Central Office
90 Lawton Lane
Milton, PA 17847

DINNER – 5:45 p.m.

COMMITTEE MEETINGS – 6:30 p.m.

Budget and Finance Committee
Buildings and Grounds Committee
Human Resources Committee
Technology/Marketplace Committee

BUSINESS MEETING – 7 p.m.

1. INTRODUCTION

1.1 Call to Order

President Rhoads called the meeting to order at 7:03 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call – Directors present: 13; Directors absent: 2; Vacant: 2

Director	District	Present	Absent
Terry Boonie	Mid-West	X	
William Brecker	Mount Carmel Area	X	
Thomas Eberhart	Mifflinburg Area	X	
Dr. John (Jove) Graham	Lewisburg Area	X	
Lauren Hackenburg, Treasurer	Line Mountain		X
David Hess	Selinsgrove Area	X	
Robert Hormell	Warrior Run	X	
Jeffrey Kashner	Shamokin Area		X
Brianna Maciejewski	Southern Columbia Area	X	
William Pasukinis	Benton Area	X	
Brenda Post	Berwick Area	X	
Bruce Rhoads, President	Central Columbia	X	
Slade Shreck, Vice President	Shikellamy	X	
Dr. Alvin Weaver, Secretary	Milton Area	X	
Jessica Whitmoyer	Millville Area	X	
Vacant	Bloomsburg Area		
Vacant	Danville Area		

1.4 Announcements

The next regular monthly meeting will begin at 7 p.m. on Wednesday, Sept. 17, 2025 at the CSIU central office.

1.5 Recognition of Guests and Opportunity for Public Comment

Jamie Bartlett, Head Start Programs Manager
 Bernadette Boerckel, Chief Outreach Officer
 Rae Ann Crispell, Chief Administrative Officer
 Kenneth Erb, Manager of Buildings and Grounds
 Alan Hack, Assistant Executive Director/Chief Academic Officer
 Jennifer Hodish, Special Education Teacher
 Kevin Kilgus, Director of Financial Services
 John Kurelja, Executive Director
 Jared Lehman, Chief Innovation Officer
 Terri Locke, Director of Special Education and Alternative Placement
 Ann Miller, Workforce Program Manager
 Jeffrey Myers, Corrections Education Program Principal
 Shileste Overton-Morris, Chief Programs Officer
 Amy Pflieger, Executive Office Manager/Board Recording Secretary
 Rev. Mark Reisinger, Bloomsburg Area School District Board Member
 Edith Rivera, Classroom Associate/Translator
 Bailey Ronk, Daughter of Elizabeth Weaver-Ronk
 Laura Saccente, Center for Schools and Communities Assistant Director
 Andra Sauers, Special Education Program Supervisor
 Eric Shearer, Telecommunications Technology Network Coordinator
 Brian Snyder, Chief Financial and Operations Officer
 Mr. Stiver, Husband of Whitney Stiver
 Whitney Stiver, Corrections Education Teacher
 Katherine Vastine, CARES Leadership Coordinator
 Elizabeth Weaver-Ronk, Migrant Education Statewide Technology Support Manager

President Rhoads welcomed new board member **Jessica Whitmoyer** from Millville Area School District. He also welcomed **Rev. Mark Reisinger**, Bloomsburg Area School District, who was on the agenda to be approved as his district's representative to the CSIU Board of Directors.

1.6 Approval of Minutes (Attachment)

Directors were asked to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, June 18, 2025.

Motion to approve the minutes of the meeting held on Wednesday, June 18, 2025 as presented.

Motion by David Hess, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

1.7 Spotlight Segment

Directors recognized the following CSIU 2025 Professional Leadership Day (PLD) award recipients: **Jennifer Hodish**, Ambassador of the Year Award; **Ann Miller** and **Elizabeth Weaver-Ronk**, Passion for Excellence Award; **Whitney Stiver**, Innovation Award; and **Edith Rivera**, Kudos Award.

Dr. John Kurelja, executive director, shared a video of PLD highlights with the directors.

2. EXECUTIVE COMMITTEE – Bruce Rhoads, Slade Shreck, Alvin Weaver and Lauren Hackenburg, Board Officers

2.1 Ratification of July 2025 Payment Requests (June) (Attachment)

As authorized by the CSIU Board Policy 005, board officers reviewed and approved payment of the following obligations, which were presented to the board as a whole for its acceptance.

Funds for payment are available in program budgets.

- **Payment Requests** - Officers were asked to approve payment of the following obligations, the summaries for which are included in this packet.

General Fund (6/30/25) \$3,130,345.24

Motion to approve the action of the Board Officers, acting as an executive committee, for the July 2025 payment authorization as presented.

Motion by Slade Shreck, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

2.2 Ratification of July 2025 Human Resources Personnel Recommendations

As authorized by the CSIU Board Policy 005, board officers reviewed and approved the following July 2025 personnel recommendations, which were presented to the board as a whole for its acceptance.

Full-Time Personnel

- **Michelle Benjamin**, Danville, received a master's degree from King's College, Wilkes-Barre. She has been employed as an autistic support long-term substitute teacher with Danville Area School District. Ms. Benjamin is recommended as a **special education teacher** at the master's step 2 classification, effective Aug. 5, 2025, at an annual salary of \$56,471, according to the terms of the Collective Bargaining Agreement. Funds for this replacement position are available in the special education budget.
- **Anna M. Crone**, Danville, received a master's degree from Bloomsburg University. She has been employed as a speech language pathologist with Mountain View Nursing and Rehabilitation, Coal Township. Ms. Crone is recommended as a **speech therapist** at the master's step 3 classification, effective Aug. 5, 2025, at an annual salary of \$59,753, according to the terms of the Collective Bargaining Agreement. Funds for this new position are available in the special education budget.
- **Jennifer M. Miller**, Middleburg, received a master's degree from Eastern University, St. Davids. She has been employed as a reading interventionist with Shikellamy School District, Sunbury. Ms. Miller is recommended as an **Early Intervention teacher** at the master's step 1 classification, effective July 23, 2025, at an annual salary of \$55,216, according to the terms of the Collective Bargaining Agreement. Funds for this replacement position are available in the Early Intervention budget.

New Employees - Non-Instructional Staff

- **Christine J. Bredbenner**, Sunbury, received a diploma from Milton Area School District. She has been employed as a school bus driver with FishingCreek Transportation, Orangeville and a substitute aide with the CSIU, Milton. Ms. Bredbenner is recommended as a **Head Start assistant** at an hourly rate of \$13.25 (\$21,942 annually), effective Aug. 4, 2025. Funds for this replacement position are available in the Head Start budget.
- **Joshua D. Hinkel**, Catawissa, received a bachelor's degree from Millersville University. He has been employed as a data analyst with Computer Aid, Inc., Allentown. Mr. Hinkel is recommended as a **client support specialist I** at an annual salary of \$51,500, effective July 21, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the computer services budget.
- **Nicole R. Muscarella**, Milton, received a bachelor's degree from Bloomsburg University. She has been employed as a medical office assistant with Evangelical Community Hospital, Lewisburg. Ms. Muscarella is recommended as an **instructional support**

program assistant at an hourly rate of \$17 (\$23,587.50 annually), effective Aug. 5, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.

- **Joseph Petrin**, Watertown, received a diploma from Warrior Run High School, Turbotville. He has been employed as a substitute aide with the CSIU, Milton. Mr. Petrin is recommended as a **classroom assistant** at an hourly rate of \$13.25 (\$18,384.38 annually), effective Aug. 5, 2025. Funds for this replacement position are available in the special education budget.
- **Michelle K. Unroe**, Milton, received a diploma from Milton High School. She has been employed as a home health aide with Bayada, Williamsport. Ms. Unroe is recommended as a **classroom assistant** at an hourly rate of \$15.50 (\$21,506.25 annually), effective Aug. 5, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.
- **Jacqueline S. Weiss**, Northumberland, received a diploma from Shikellamy Area School District, Sunbury. She has been employed as an educational aide/student support clerk II at the Department of Homeland Security, Glynco, GA. Ms. Weiss is recommended as a **classroom assistant** at an hourly rate of \$14.50 (\$20,118.75 annually), effective Aug. 5, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.

Position Transfers

- **Ann G. Miller**, from Supporting Your Needs in Community Healthcare project and data collection manager at a current annual salary of \$72,762.62, to **workforce program manager**, also at an annual salary of \$72,762.62, effective July 17, 2025
- **Tara L. Slyman**, from speech therapist (part-time) at a current hourly rate of \$49.42, to **speech therapist (full-time)**, at an annual salary of \$69,885, effective Aug. 5, 2025
- **Mallory L. Weymer**, from grant research and development manager (full-time) at a current annual salary of \$82,160 to **grant specialist (part-time)**, at an hourly rate of \$42.13, effective Aug. 4, 2025

Rescinded Job Offer

- **Melissa Berger**, CSIU rescinded the job offer for classroom assistant approved at the April board meeting.
- **Jasmine Tucker**, CSIU rescinded the job offer for classroom assistant approved at the April board meeting.

Motion to approve the action of the Board Officers, acting as an executive committee, for the July 2025 personnel recommendations as presented.

Motion by Slade Shreck, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

3. BOARD GOVERNANCE

3.1 Director Appointments

Directors were asked to approve the following school district board representatives to the CSIU Board of Directors:

- **Rev. Mark Reisinger**, *Bloomsburg Area*
 - Replacement position effective Aug. 21, 2025 through June 30, 2026
- **Dr. Sandy Green**, *Danville Area*
 - Replacement position effective Aug. 21, 2025 through June 30, 2027

Motion to approve director appointments as presented.

Motion by Thomas Eberhart, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

3.2 Next Century, Inc. Board Representative

Directors were asked to make a CSIU Board of Directors recommendation to serve on the Next Century, Inc. Board effective August 21, 2025 through June 30, 2027.

Next Century by-laws state that two of its members, elected by the CSIU Board of Directors, shall serve on the Next Century Board. William Brecker currently serves on the board.

Mr. David Hess, Selinsgrove Area School District, expressed interest in serving as the representative.

Motion to approve the CSIU Board of Directors' recommendation of Mr. Hess to serve on the NXC board as presented.

Motion by Terry Boonie, second by John Graham.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

4. BUDGET AND FINANCE COMMITTEE - Lauren Hackenburg, Chair; Robert Hormell and Brenda Post, Committee Members

4.1 Monthly Financial Statements for June and July 2025 (Attachments)

Directors were asked to approve the following June and July 2025 financial statements:

- Financial Reports for June and July 2025;
- Program Balance Sheets for June and July 2025; and
- General Fund Accounting Payment Summary for July 2025. *Funds for payment are available in program budgets.

* The executive committee approved the General Fund Accounting Payment Summary for June 2025, and ratification was requested under Agenda item 2.1.

Motion to approve monthly financial statements for June and July 2025 as presented.

Motion by Brenda Post, second by Robert Hormell.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

5. TECHNOLOGY/MARKETPLACE COMMITTEE - Thomas Eberhart, Chair; Terry Boonie, John Graham and Alvin Weaver, Committee Members

No report.

6. HUMAN RESOURCES COMMITTEE - Slade Shreck, Chair; Brianna Maciejewski and Bruce Rhoads, Committee Members

6.1 Full-Time Personnel

New Employees – Instructional Staff

- **Hannah B. Hess**, Berwick, received a bachelor's degree from King's College, Wilkes-Barre. She has been employed as a substitute teacher with Berwick Area School District.

- Ms. Hess is recommended as a **Pre-K Counts teacher** at the bachelor's step 1 classification, effective Aug. 6, 2025 (contingent upon receipt of required clearances), at an annual salary of \$53,247, according to the terms of the Collective Bargaining Agreement. Funds for this replacement position are available in the Pre-K Counts budget.
- **Tammy W. Miller**, Bloomsburg, received a master's degree from Marywood University, Scranton. She has been employed as a school social worker with the Benton Area School District. Ms. Miller is recommended as a **licensed school social worker** at the master's +15 step 15 classification, effective Aug. 18, 2025 (contingent upon receipt of required clearances), at an annual salary of \$83,078, according to the terms of the Collective Bargaining Agreement. Funds for this replacement position are available in the special education budget.
 - **Caleb A. Petrin**, Watsontown, received a bachelor's degree from Lock Haven University. He has been employed as an emergency autism and emotional support teacher with the Montgomery Area School District. Mr. Petrin is recommended as a **special education teacher** at the bachelor's step 7 classification, effective Aug. 21, 2025 (contingent upon receipt of required clearances and PDE approval of Type 01 Emergency Permit), at an annual salary of \$63,863, according to the terms of the Collective Bargaining Agreement. Funds for this replacement position are available in the special education budget.
 - **Penny A. Reed** (listed as Reed-Mendez in the agenda), Catawissa, received a bachelor's degree from the University of North Florida, Jacksonville, Fla. She has been employed as an elementary teacher with Duval County Schools, Jacksonville, Fla. Ms. Reed-Mendez is recommended as a **special education teacher** at the bachelor's step 11 classification, effective Aug. 21, 2025 (contingent upon receipt of required clearances and PDE approval of Type 01 Emergency Permit), at an annual salary of \$71,969, according to the terms of the Collective Bargaining Agreement. Funds for this replacement position are available in the special education budget.

New Employees – Non-Instructional Staff

- **Anne D. Artley**, Bloomsburg, received a master's degree from Bloomsburg University. She has been employed as a mental health professional with Diversified Treatment Alternative Center, Sunbury. Ms. Artley is recommended as an **Early Head Start family and health coordinator** at an hourly rate of \$23.50 (\$45,825 annually), effective Aug. 21, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Early Head Start budget.
- **Emma N. Boyer**, Paxinos, received a diploma from Shamokin Area School District. She has been employed as a hostess with Texas Roadhouse, Selinsgrove. Ms. Boyer is recommended as an **Early Intervention instructional assistant** at an hourly rate of \$13 (\$18,037.50 annually), effective Aug. 18, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Early Intervention budget.
- **Rochelle A. Hartwell**, Atlas, received a bachelor's degree from Lock Haven University. She has been employed as a Pre-K Counts teacher with Keystone Human Services - Capital Area Head Start, Harrisburg. Ms. Hartwell is recommended as a **transition work experience job coach** at an hourly rate of \$24 (\$33,300 annually), effective Aug. 5, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.
- **Kim A. Hoffman**, Danville, received an associate degree from Keystone Junior College, LaPlume. She has been employed as a preschool teacher with the Academy of Little Learners, Catawissa. Ms. Hoffman is recommended as an **Early Intervention instructional associate** at an hourly rate of \$17.50 (\$24,281.25 annually), effective Aug. 18, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Early Intervention budget.
- **Jennie E. Williams**, Hughesville, received a diploma from East Lycoming School District, Hughesville. She has been employed as an executive assistant to the superintendent with Warrior Run School District, Turbotville. Ms. Williams is recommended as an **administrative support specialist** at an hourly rate of \$26 (\$50,700 annually),

effective Aug. 11, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the behavioral health support services budget.

- **Heather Y. Yarger**, Sunbury, received a diploma from Commonwealth of Pennsylvania Secondary School. She was previously employed as a CNA with Manor Care, Sunbury. Ms. Target is recommended as a **classroom assistant** at an hourly rate of \$13 (\$18,037.50 annually), effective Aug. 5, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.

Position Transfers

- **Arlyn Morales Barbosa**, from Migrant Education Program project specialist at a current annual salary of \$54,600 to **Migrant Education family engagement and special projects coordinator**, at an annual salary of \$58,000, effective Aug. 21, 2025
- **Jennifer D. Gardner**, from grants and accounting manager at a current annual salary of \$107,973.32 to **accounting and compliance coordinator**, at an annual salary of \$96,973, effective Aug. 21, 2025
- **Tessa L. Moyer**, from senior grant and budget analyst technical specialist at a current annual salary of \$69,966 to **grants and accounting manager**, at an annual salary of \$87,000, effective Aug. 21, 2025

Resignations

- **Megan Chapman**, Head Start floater senior instructor, effective Aug. 1, 2025
- **Emilie E. DiGiacomo**, Early Intervention instructional support program assistant, effective Aug. 5, 2025
- **Sarah E. Frazier**, special education teacher, effective July 11, 2025
- **Amanda K. Kling**, licensed clinical social worker, effective Aug. 15, 2025
- **Mary A. Morgan**, Head Start senior assistant, effective Aug. 5, 2025
- **Dianna S. Sorgen**, Pre-K Counts teacher, effective Aug. 28, 2025
- **Stephine R. Welsh**, Pre-K Counts associate instructor, effective June 30, 2025

*Please note that the effective date listed above is the last paid working day.

Salary Adjustment

- **Clara Coombe**, behavior intervention assistant, from a current hourly rate of \$22.67 (\$31,454.63 annually) to \$23.67 (\$32,842.13 annually) due to her obtaining her Registered Behavior Technician certificate, effective Sept. 1, 2025

Updated Resignation Date

- **Helen Hyun**, Migrant Education student support specialist from July 31, 2025 to Aug. 29, 2025

*Please note that the effective date listed above is the last paid working day.

Separation of Employment

- **Shane V. Kelly**, adult basic education instructor, effective July 19, 2025

Motion to approve full-time personnel recommendations as presented.

Motion by Slade Shreck, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

6.2 Part-Time Personnel

New Employees - Non-Instructional Staff

- **Elaine Klock**, nutrition aide/custodian, at an hourly rate of \$13, effective Aug. 21, 2025 (contingent upon receipt of required clearances)

- **Tonja Pennycoff**, practical nursing program instructor, at an hourly rate of \$40, effective Aug. 25, 2025

Change in Start Date

- **Cameron A. Kline**, computer programmer intern, from June 23, 2025 to July 3, 2025

Motion to approve part-time personnel recommendations as presented.

Motion by Slade Shreck, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

6.3 Substitute Personnel

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2024-25 school year.

Substitute Teacher

Sydney Fedder

Directors were also asked to approve substitute personnel to work in CSIU classrooms and programs for the 2025-26 school year.

Substitute Teachers

Vincent Barbati	Nisa Lehman
Vanessa Beck	Eric Light
Shari Benick	Connie Lilley
Amanda Bowersox	Victoria Maeshack
Glenn Lamar Bruckhart	Nicole Maresca
Lorri Bruckhart	Justis Miller
Meghan Bussey	Mary Morgan
Tara Bussey	Alexander Moore
Jessep Caravella	Scott Neuhard
Emilie DiGiacomo	Jonathan Nunan
Brooke Erdley	Rita Palasek
Sarah Erdman	Frank Passaniti
Sydney Fedder	Drew Potts
Brenda Fischer-Dennehy	Maureen Pugh
Carol Gentilucci	Audra Renner
Kallista Gonzalez	Greg Robinson
Holly Greiner	Seth Rohrbach
Aspen Hall	Ashley Rumph
Rylan Hartkorn	Bronwen Sanders
Alison Horne	Tricia Shambach
Timothy Horne	Edythe Sonder
Mark Ilgenfritz	Maria Southerton
Joseph Kissell	Kelsy Vance
Susan Kramer	Sheldon Winnick

Classroom Monitors

Christine Hunsberger	Lori Klinger
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Substitute Aides

Vito Brunetti	Rachel Kessler
Julia Derr	Aden Lewis
Anna Dilossi	Abigail McKee
Julia Edick	Alyssa Mitchell
Aryn Ewig	

Motion to approve substitute personnel recommendations as presented.

Motion by Slade Shreck, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

6.4 Memorandum of Agreement (MOA) - Central Susquehanna Intermediate Unit Education Association (CSIUEA) (Attachment)

Directors were asked to approve a Memorandum of Agreement with the Central Susquehanna Intermediate Unit Education Association and the Central Susquehanna Intermediate Unit (CSIU) related to a post-baccalaureate certification program to support workforce development and teacher credentialing and columnar movement on the salary schedule.

Motion to approve a MOA with the CSIUEA and CSIU as presented.

Motion by Slade Shreck, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

7. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and William Pasukinis, Committee Members

7.1 First Amendment to Land Lease Agreement

Directors were asked to approve a First Amendment to Land Lease Agreement by and between the CSIU and Crown Castle MU LLC, a Delaware limited liability company, f/k/a Mountain Union Telecom, LLC, for a 900 square-foot plot located behind the Central Susquehanna LPN Career Center, 15 Lawton Lane, Milton. This plot is currently used for the purpose of a communication facility and tower structure. The current rent payable under the Agreement will be reduced to \$100 per month and will continue to adjust pursuant to the terms of the Agreement. Effective dates for this amendment are Aug. 20, 2025 through Nov. 24, 2042.

Motion to approve a First Amendment to Land Lease Agreement with Crown Castle MU, LLC as presented.

Motion by William Brecker, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck,

Alvin Weaver, Jessica Whitmoyer

7.2 Resolution Authorizing the Acquisition of Land (Attachment)

Directors were asked to approve a Resolution Authorizing the Acquisition of Land with Certain Improvements by Purchase Under an Agreement of Sale with Ray S. Wolfe, property owner, for approximately 88 acres of property together with the building and improvements situated in West Chillisquaque Township, Northumberland County, Pa., Tax Parcel No. 062-00-023-068, at a cost of \$2,800,000. Funds for this purchase are available in the capital reserve budget.

Motion to approve a Resolution Authorizing the Acquisition of Land with Ray S. Wolfe as presented.

Motion by William Brecker, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

8. POLICY COMMITTEE - Slade Shreck, Chair; Bruce Rhoads, Committee Member

No report.

9. UNFINISHED BUSINESS

None.

10. NEW BUSINESS

None.

11. EDUCATIONAL PROGRAM MATTERS

11.1 Northumberland Area Head Start and Early Head Start (Attachments)

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following items were presented for approval.

- Head Start/Early Head Start Monthly Report for May 2025
- Head Start/Early Head Start Application for 5-Year Funding (Dec. 1, 2025 - Nov. 30, 2030)
- Head Start/Early Head Start 5-Year Funding Letter

Motion to approve the Head Start/Early Head Start items as presented.

Motion by William Brecker, second by Robert Hormell.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

11.2 Pre-K Counts Flexible Instruction Plan (Attachment)

Directors were asked to approve the Pre-K Counts Flexible Instruction Plan for the 2025-26 school year.

Motion to approve the Pre-K Counts Flexible Instruction Plan as presented.

Motion by William Brecker, second by Robert Hormell.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

11.3 Classroom User Agreement (Attachment)

The CSIU utilizes classroom space throughout the five-county region on an as-needed and as-available basis. Middle-West School District agrees to allow the Central Susquehanna Intermediate Unit Early Intervention Program to use facilities within the Middle-West School District, specifically Middle-West Middle School, as well as the playground areas at Middleburg Elementary School. Middle-West School District requires a one-time annual payment of \$2,400 no later than Dec. 31, 2025.

Motion to approve a Classroom User Agreement for the 2025-26 school year as presented.

Motion by William Brecker, second by Robert Hormell.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

11.4 Bus/Van Driver Approval

Directors were asked to approve school bus and van drivers for the CSIU's student transportation programs for the 2025-26 school year.

- Jamie Guffey - Fishing Creek Transportation

Motion to approve school bus and van drivers for the CSIU's student transportation programs as presented.

Motion by William Brecker, second by Robert Hormell.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, John Graham, David Hess, Robert Hormell, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver, Jessica Whitmoyer

12. ADMINISTRATIVE MATTERS

None.

13. ADMINISTRATIVE REPORTS

13.1 Executive Leadership – Dr. John Kurelja, Executive Director

14. ADJOURNMENT

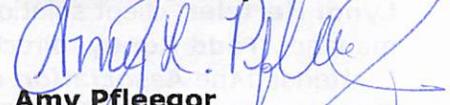
14.1 Adjourn Meeting

President Rhoads adjourned the meeting at 7:48 p.m.

Respectfully submitted,



Alvin Weaver
Board Secretary



Amy Pfleeger
Board Recording Secretary

15. INFORMATION ONLY

15.1 No-Cost Classroom User Agreement

The CSIU utilizes classroom space in several districts on an as-needed and as-available basis. Classroom space is needed and available at no cost to the CSIU during the 2025-26 school year in the Central Columbia, Lewisburg Area, Milton Area and Shikellamy School Districts. The space is needed for school-age special education programs.

These agreements will remain in effect until June 30, 2026, with the deadline of March 31, 2026 to determine if the agreements will be renewed.

15.2 Human Resources – Stipend Payments

The executive director authorized the following:

- one-time stipend payment to **Leah C. Galkowski**, Safe Schools Coordinator, in the amount of \$2,500 for expanded scope of duties above and beyond her job description

15.3 Human Resources – Staff Leaves of Absence

Paid Leaves of Absence

- **Rijelle M. Kraft**, family support managing coordinator, intermittent from June 30, 2025 to Nov. 31, 2025
- **Brianna M. Kunkel**, 21st Century Community Learning Centers Program Director, effective July 3, 2025 to Sept. 1, 2025
- **Betty Anne Leiby**, practical nursing program instructor, from June 18, 2025 to July 31, 2025
- **Kaitlin L. O'Neill**, human resources coordinator, from Oct. 13, 2025 to Nov. 21, 2025
- **Jessica L. Probst**, Central Susquehanna LPN Career Center dean of students, from July 25, 2025 to Oct. 17, 2025
- **Jennifer R. Sisk**, data management administrative assistant, from July 7, 2025 to July 23, 2025

Return from Paid Leave of Absence

- **Jennifer R. Sisk**, data management administrative assistant, effective July 28, 2025

Return from Unpaid Leave of Absence

- **Kylee S. DeLong**, physical therapist, effective July 1, 2025

15.4 Human Resources – Completion of New Employee Probationary Periods

The following staff members have completed their new employee probationary periods:

- **Abigail A. Crossley**, classroom assistant, effective May 30, 2025
- **Annette S. Kerstetter**, Early Intervention instructional assistant, effective June 17, 2025
- **Tonja Pennycoff**, ELECT student support specialist, effective July 15, 2025
- **Brittany A. Shniper**, instructional support program assistant, effective May 30, 2025
- **Brian A. Snyder**, information technology support specialist, effective May 30, 2025
- **Amy F. Willoughby**, Early Intervention evaluation system supervisor, effective June 3, 2025
- **Rebecca S. Wright**, Early Intervention instructional assistant, effective May 30, 2025

15.5 Administration – Staff Travel

Lyndi Hertzler, client solutions manager, **Karen Lehman**, youth development program manager, **Todd Roney**, director of computer services, and **Lori Stehle**, senior systems analyst I, attended the **Association of Educational Service Agencies 2025 Summer Leadership Conference** on July 15-17, 2025 in Austin, Texas. While there, they participated in professional development and networking opportunities. Funds for estimated expenses in the amount of \$1,931.97, \$1,858.30, \$1,931.97 and \$1,931.97, respectively, were available in the administration and 21st Century-CSC budgets.

Colleen Epler-Ruths, educational consultant, attended the **Confratute 47 Conference** on

July 14-17, 2025 in Storrs, Conn. While there, she enhanced her professional skills, learned about the latest educational research, and developed strategies to support gifted and talented students. Funds for estimated expenses in the amount of \$2,905 were available in the gifted equity liaison budget.

Alan Hack, assistant executive director/chief academic officer, attended the *International Center for the Apprenticeship Degree Inaugural Convening 2025* on Aug. 11-14, 2025 in Oxford, U.K. While there, he focused on driving dynamic change for education-to-career systems, including visits to work-based learning and apprenticeship providers. He also participated in a panel presentation regarding the teacher apprenticeship program and statewide frameworks developed for the PA Department of Labor and Industry. Airfare and majority of lodging was covered by the conference sponsors. Funds for estimated expenses in the amount of \$500 were available in the assessment and curriculum budget.

15.6 Fiscal Communications

June 24, 2025, an email from Kimberly Rode, Ed. D. (Director – Pennsylvania Departments of Education and Human Services, Office of Child Development and Early Learning) notifying CSIU of the 2025-26 Preschool Early Intervention (EI) preliminary allocations of: State Early Intervention \$6,244,292; IDEA 619 \$408,546; IDEA 611 Component 1 \$578,987. The total 2025-26 preliminary allocation is \$7,231,825.

June 30, 2025, an email from Maryanne Olley (Early Education Advisor II – Pennsylvania Departments of Education and Human Services, Bureau of Policy and Professional Development) notifying CSIU of the approved Purchase Order #4300859210 for 2025-26 Kindergarten Entry Inventory (KEI) services in the amount of \$293,807.67 for the period of July 1, 2025 through June 30, 2026.

July 8, 2025, an email from Alex Pankratz (Fiscal Management Specialist I – Pennsylvania Department of Education, Division of Student Services) notifying CSIU of the approval of the 2024-25 Afghan Refugee School Impact Program Grant. FC #410010006 is in the amount of \$174,352 for the period of Oct. 1, 2024 through Sept. 30, 2025.

July 15, 2025, an email from Grant Solutions notifying CSIU of the Notice of Award (NOA) for Grant #03CH011898. This NOA awards 2025-26 Head Start (\$2,777,816) and Early Head Start (\$1,246,497) funding in the amount of \$4,024,313 for the period of Dec. 1, 2025 through Nov. 30, 2026.

July 22, 2025, an email from Brooke Gessner (Finance Director – Advance Central PA) requesting signatures on the Administrative and Financial Agreement (AFA) for the period of July 1, 2025 through June 30, 2027. The annual allocations for this two-year period will be provided separately by the funding agency.