

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Voting Meeting
District Board Room
Hybrid
(In-person or via Zoom)

August 18, 2025

The Regular Board of Education Voting Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Kahl presiding.

Mr. Kahl noted the District is audio recording the meeting, which will be posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting. No one was recording.

The Pledge of Allegiance was led by Mr. Jack Kahl.

Roll Call

Lori Mosser, Board Secretary, called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, Mrs. Moyer; and Messer's Ferrari, Kahl, Kramer, Ondrusek, Santos, and Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Mrs. Mathias, Mrs. DeHaven, Ms. Haas, Mr. Treese, Dr. Gerhart, Mrs. Ressler, Mrs. Houck, Mr. Domes, Mrs. Springborn, Mrs. Smith, Mrs. Shoemaker, ~~Dr. Mecca~~, Mr. Ludwig, Mr. Mealy, Mr. Boltz, Mr. Frantz, ~~Mrs. Hanichak~~; and faculty/staff and community residents (in-person and via Zoom).

Board President Communications

- Welcome to everyone attending.
- An Executive Session was held prior to tonight's Regular Board of Education Voting meeting to discuss confidential personnel matters.

Public Comments – Items On the Agenda

- No public comments

Presentation – Ms. Rhonda Lord – Saxton and Stump – Debt Restructure

Board Committee and Rep Reports

- Policy Committee – Mrs. Rachel Moyer
 - Reviewed policies 815.1 through 830.1 – all moved forward for a first reading
- General Services Committee – Mr. JP Santos
 - Reviewed quotes for installation of a new railing at the Athletic Entrance
 - Reviewed quotes for remediation of sinkhole at Tennis Court #1
 - Several contract renewals were discussed and recommended for approval
 - Discussed waiving facility fees for EMT adult courses held in the evening

- Finance Committee – Mr. Ray Ondrusek
 - 2025-2026 State Budget Update
 - Debt Restructure - the committee recommended moving forward with this plan
 - Discussed substitute rates for the 2025-2026 school year
 - Bank Fees were discussed
- Curriculum Committee – Mrs. Bonnie Kantner
 - High School Graduation requirements discussed
 - Students having the opportunity to earn a Seal of Biliteracy designation
 - Dual Enrollment Agreements with Penn West University and Elizabethtown College
 - Discussed the High School Improvement Plan
- Personnel Committee – Mrs. Joya Morrissey
 - Discussed new hires, resignations, changes in employment status
 - Substitute rates for 2025-2026 school year
 - Committee discussed staff AWOP requests
- IU13 Rep Report – Mr. Ray Ondrusek
 - Next meeting is September 10, 2025, at the Lancaster Burle Center
- PSBA Report – Mr. David Ziegler
 - Webinar on the Impact of the State Budget Delay available for viewing on website
 - Visit the website for the many webinars and services offered
- CTC Report – Mr. JP Santos
 - The CTC is fully staffed for the beginning of the 25-26 school year
 - Next meeting is August 20, 2025
- Lebanon Co. Tax Collection Rep Report – Mr. Thomas Ferrari, Jr.
 - Next meeting is August 20, 2025
- ELCO Foundation Report – Mr. Howard Kramer
 - The Foundation needs a secretary and a treasurer
 - We are looking for more community members to get involved with the Foundation

Approval of Minutes

On a motion from Mrs. Moyer, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the Minutes of 06-23-2025 were approved.

ACTION ITEMS FOR APPROVAL

Personnel Committee – Mrs. Joya Morrissey, Chairperson

No items were requested to be separated from the overall vote.

On a motion from Mrs. Morrissey, seconded by Mr. Ferrari, and approved by voice vote, all voting Aye, Personnel Committee Items A - RR were approved:

- A. Accepted a “Letter of Resignation” from John Cantwell, Middle School Family and Consumer Science teacher, effective and retroactive to July 7, 2025.
- B. Accepted a “Letter of Resignation” from David Drahovsky, Middle School Math teacher, effective and retroactive to July 30, 2025.
- C. Accepted a “Letter of Resignation” from Paul Zook, Middle School Math teacher, effective and retroactive to August 15, 2025.
- D. Accepted a “Letter of Resignation” from Norissa Bergman, Fort Zeller Building Nurse, effective and retroactive to July 15, 2025.

- E. Accepted a “Letter of Resignation” from David McDermott, School Police Officer, effective August 19, 2025.
- F. Accepted a “Letter of Resignation” from Stephanie Sheetz, Specialized Paraprofessional, effective and retroactive to August 10, 2025.
- G. Accepted a “Letter of Resignation” from Gloria Areiza, part-time Food Service employee, effective and retroactive to July 3, 2025.
- H. Accepted a “Letter of Resignation” from Melodie Fair, as Show Choir Director, effective and retroactive to January 22, 2025.
- I. Accepted a “Letter of Resignation” from Craig Ziegler, Assistant Boys’ Wrestling Coach, effective and retroactive to July 16, 2025.
- J. Accepted a “Letter of Resignation” from Derek Fulk, Girls’ Soccer Varsity Head Coach, effective and retroactive to July 21, 2025.
- K. Accepted a “Letter of Resignation” from John Carley, Assistant Varsity Football Coach, effective and retroactive to May 14, 2025.
- L. Accepted a “Letter of Resignation” from Derek Thomas, JH Assistant Football Coach, effective and retroactive to July 16, 2025.
- M. Accepted a “Letter of Resignation” from Robert Miller, Girls’ Basketball Assistant Coach, effective and retroactive to July 21, 2025.

On a motion by Mr. Ondrusek, seconded by Mr. Ziegler and approved by Voice Vote, all voting Aye, Personnel Item N was amended to correct the start date of Mr. James Frantz, Director of Buildings and Grounds to reflect August 11, 2025.

- N. *Approved the employment of James Frantz as Director of Buildings and Grounds on a “Professional Administrative Contract”, with an effective date retroactive to August 11, 2026, at a salary of \$108,500 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.*
- N. Approved the employment of James Frantz as Director of Buildings and Grounds on a “Professional Administrative Contract”, with an effective date retroactive to August 11, 2025, at a salary of \$108,500 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- O. Approved the employment of Kathryn Sweinhart on a “Temporary Professional Contract” as a 4th grade teacher at the Intermediate School, at a salary of Bachelor’s – Step 1 (\$56,099), effective the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- P. Approved the employment of Emily Miller, as the Fort Zeller Building Nurse, at an hourly rate of \$29.07, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- Q. Approved the employment of Rebecca Arnold, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$16.31, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.

- R. Approved the employment of Christi Kirchoff, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$17.64, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- S. Approved the employment of Allyson Woodward, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$16.03, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- T. Approved the employment of Maria Barroto, Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.64, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- U. Approved the employment of Nadia Munoz, Specialized Paraprofessional (subject to assignment), at an hourly rate of \$16.72, 7.5 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- V. Approved the employment of Nicole Clemens, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$14.28, 5.0 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to an employee transfer.
- W. Approved the employment of Jennifer Lohnes, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$18.28, 5.0 hours/day (10-month position), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- X. Approved the following extra-curricular position and individual for the following position, effective and retroactive from February 19, 2025, through June 6, 2025.

Morgan Petersen – Show Choir Director

- Y. Approved the addition of Heather Miller to the Jackson Elementary School Mentor Team for the 2025-2026 school year.
Background: This position is being filled due to a resignation.
- Z. Approved the following ELCO faculty as Homebound teachers for the 2025-2026 school year, as listed:

Michele Angstadt	Megan Worley	Ruth Ann Gray
Anissa Mogel	Dennie Boltz	Erica Long
Laura Beth Kapp		

- AA. Approved the following 2025 SPA teacher at a rate of \$155/day, effective and retroactive to July 2025.

Maddyrae Winters

BB. Approved the Department Chairs, Grade Level Chairs, and Team Leaders for the 2025-2026 school year, as listed:

Background: This is an annual approval, and costs have been budgeted.

DEPARTMENT/GRADE LEVEL	DEPARTMENT CHAIR
Art Chair	Taryn Showalter
Business Ed Chair	Holly Hartman
Family Consumer Science Chair	Rebecca Boland
Health, Physical Ed Chair	Matthew Babiarz
Language Arts Chair	Amanda Templeton
Language Arts – Middle Level Curriculum Liaison	Michelle Whitmoyer
Library Chair	Wendy Kerst
Mathematics Chair	Michael Simmons
Math – Middle Level Curriculum Liaison	Elissa McCallum
Music Chair	David Fair
Reading Chair	Sara Faust
Science Chair	Janice Koontz
Science – Middle Level Curriculum Liaison	Angela Bicher
Social Studies Chair	Zachary Cook
Social Studies – Middle Level Curriculum Liaison	Travis Bicher
Technology Ed Chair	Ken Miller
World Language Chair	Gina Hewitt
K-12 Counselor Dept. Chair	Katherine Brosius
5 th Grade Dept. Chair	Gretchen Miller
4 th Grade Dept. Chair	Andrew Risser
3 rd Grade Dept. Chair	Erin Buffington
	TEAM LEADER
2 nd Grade Team Leader	Beth Kane
2 nd Grade Team Leader	Rebecca Kleinfelter
1 st Grade Team Leader	Alanna Lebo
1 st Grade Team Leader	Jessica Auman
Kindergarten Team Leader	Michelle Zurick
Kindergarten Team Leader	Ruthanne Gray
Special Ed K-2 Grade Team Leader	Robyn Wentzel
Special Ed 3-5 Grade Team Leader	Aleesa Groff
Special Ed 6-8 Grade Team Leader	Christina Ulrey
Special Ed 9-12 Grade Team Leader	Shanon Martin

CC. Approved the following as ELCO Virtual Academy Teachers for the 2025-2026 school year, as listed:

Background: This is an annual approval. The costs have been budgeted.

Sheree Beck	Jackie Bender	John Bickel
Dennie Boltz	Tara Clauss	Brad Conners
Paul Dissinger	Kelly Espenshade	David Fair
Josh Glant	Wesley Harpold	Holly Hartman
Gina Hewitt	Amy Hicks	Kirk Keppley
Janice Koontz	Chris Longstaff	Mike Lucky
Shanon Martin	Elissa McCallum	Chad Miller
Gretchen Miller	Sean Miller	Elizabeth Phillips
Pamela Rittle	Lucas Sandoe	Taryn Showalter
Michael Simmons	Wes Soto	Zach Stuart
Victoria Taylor	Amanda Templeton	James Thomas
Tina Ulrey	Michelle Whitmoyer	Emily Ziegler

DD. Approved the following individuals for extra-curricular positions for the 2025-2026 school year, as listed:

STIPEND POSITION	2024-2025 ADVISOR
Class of 2029 Advisor	Pamela Rittle
Class of 2028 Advisor	Michael O’Neill
Class of 2027 Advisor	Michelle Angstadt
Class of 2026 Advisor	Chad Miller (50%) Diane Bidelspach (50%)
Envirothon Advisor	TBD
eSports Advisor	Michael O’Neill
FBLA Advisor	Holly Hartman (50%) Valerie Musser (50%)
FFA Advisor	Madison Balthaser
National Honor Society Advisor	Amanda Templeton
Quiz Bowl Advisor	Elisabeth Putt
Student Council Advisor	David Fair
Technology Student Assoc. (TSA)	Michael O’Neill
Yearbook Advisor	Jonathan Bickel
Yearbook Photographer	Jonathan Bickel
Fall Play Director	Elisabeth Putt
Assistant Fall Play Advisor	David Fair
Show Choir Director	Morgan Petersen
Jazz Band Director	David Fair

EE. Approved the following individuals as coaches for the 2025-2026 Fall Sports Season, (pending receipt of all required documentation, clearances, and disclosures), as listed:

Football	Asst. Football Coach	Matthew Rissinger, John Wetzel
	Volunteers	Logan Tice, Cole Thomas, Tim Ervey, Mitchell Aponick
Girls’ Soccer	Varsity Head Coach	Josh Deck
	Volunteer	Robert Bounpane
Boys’ Soccer	Volunteers	Thomas Faust, Pat Yeagley, Nick Jakobson, Zac Shiffer
Girls’ Volleyball	Varsity Asst. Coach	Ronald Sholl
	Volunteers	Carli Sholl, Diana Perry
Field Hockey	Volunteer	Jenna Angstadt
Weight Room Monitor		Todd Dresch

FF. Approved the following individuals as coaches for the 2025-2026 Winter Sports Season, (pending receipt of all required documentation, clearances, and disclosures), as listed:

Boys’ Basketball	Asst. Coaches	Mitchell Gray Brett Hildebrand
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GG. Approved the administrative transfer of Jennifer Greene *from* Middle School Special Education teacher *to* High School Special Education teacher, effective the start of the 2025-2026 school year with no change in salary.

Background: This transfer is a temporary change in employment status due to a staffing shortage at the High School.

HH. Approved a change in the employment status of Rebecca Glenn *from* part-time Food Service employee *to* part-time Custodian (subject to assignment) at an hourly rate of \$14.89, 5.0 hours/day (12-month position), effective August 19, 2025.

Background: This position is being filled due to a resignation.

- II. Approved a change in the employment status of Kiri Arndt *from* full-time Specialized Paraprofessional *to* Paraprofessional (subject to assignment) at an hourly rate of \$14.32, 7.5 hours/day (10-month position), effective start of 2025-2026 school year.

Background: This is a requested change in employment status.

- JJ. Approved a change in the employment status of Zoe Zerman *from* Middle School Health and Physical Education teacher *to* Middle School Family and Consumer Science teacher, no change in salary, effective the 2025-2026 school year.

Background: This position is being filled due to a resignation.

- KK. Granted tenure to the following individuals, as listed:

Background: Per PA School Code 1949 Act 14 – Each board of school directors in all school districts shall hereafter enter into contracts, in writing, with each professional employee initially employed by a school district, on or after June 30, 1996, who has satisfactorily completed three (3) years of service in any school district in the Commonwealth.

Sara Kinney
Kayla Rohrbach

- LL. Approved the 5 consecutive days of Unpaid Leave of Absence for the following employee, per Board Policy 336, Personal Necessity Leave.

2526-25

- MM. Approved a \$4,500.00 stipend to John Mentzer, as the District Virtual Academy Coordinator, effective the 2025-2026 school year.

Background: The District Virtual Academy Coordinator oversees the K-12 Virtual Program and is responsible for the record management and daily operations of the program during the school year and during the summer ELCO+ program for secondary students.

- NN. Approved a \$1,750.00 stipend to Kaitlyn Strayer, as the Elementary Virtual Academy Coordinator, effective the 2025-2026 school year.

Background: Due to budget reductions, the elementary math coach position will not be filled this year. The math coach oversaw the elementary Virtual Academy students; Mrs. Strayer will support Virtual Academy students in addition to her teaching assignment.

- OO. Approved a \$2,500.00 stipend to Tyler Gruber, Assistant Director Buildings and Grounds for a temporary increase in job duties for the time period of June 19, 2025, through August 11, 2025.

Background: The increased responsibilities were due to a resignation of the Director of Buildings and Grounds.

- PP. Approved the following Administrative Mentor for the 2025-2026 school year.

Mentor – Jennifer Haas **Administrator** – Andrew Dornes

- QQ. Approved the ELCO Substitute Listing (new/renewed professional and support staff) for the 2025-2026 school year. (Board Attachment).

- RR. Approved adding the following individuals to the ELCO Volunteer listing for the 2025-2026 school year, as listed (noting all required documentation, clearances, and trainings are on file):

Ashley Derolf
Kara Schaeffer
Alice Wolf

Michelle Longenecker
Virginia Wallace

Amanda Hinkle
Ameila Martin

Curriculum Committee – Mrs. Bonnie Kantner, Chairperson

No items were requested to be separated from the overall vote.

On a motion from Mrs. Kantner, seconded by Mrs. Moyer and approved by a voice vote, all voting Aye, Curriculum Committee Items A-I were approved:

- A. Approved the Targeted Support and Improvement (TSI) Plan for Eastern Lebanon County High School. (Board Attachment)
Background: The High School was identified for TSI under Pennsylvania's Every Student Succeeds Act (ESSA) Plan. The plan was presented to the Curriculum Committee and addresses improvements to be made with the special education subgroup in math and ELA achievement and growth, graduation rate, and attendance.
- B. Approved the purchase of the Educators Rising teacher resource at a cost of \$7,000.00. (Board Attachment)
Background: This resource will be used in the new sequence of Family and Consumer Science courses at the high school that support the new sequence of electives for students interested in pursuing a career as a teacher. Costs have been budgeted.
- C. Approved the Dual Enrollment Agreement between ELCO School District and Elizabethtown College. (Board attachment)
Background: This agreement will permit ELCO students to enroll in courses with Elizabethtown College for high school credit and will expand opportunities for students.
- D. Approved a one-year subscription with ProQuest for Culturegrams Online at a cost of \$815.00 to be used in the Middle School Social Studies and Library Information classes. (Board Attachment)
Background: Culturegrams has previously been part of the IU13 IMS services and has been used for cross-curriculum projects between 6th grade Social Studies and Library Information classes. The Culturegram contract has expired with the IU13, and this subscription will allow continued use at the Middle School. Costs have been budgeted.
- E. Approved a trip and travel request from Madison Balthaser, FFA Advisor, chaperone, and approximately 13 students to travel and participate in the Eastern States Livestock Exposition to be held September 11-14, 2025, in West Springfield, MA.
Background: Members of the Livestock Judging Team and Ag Issues placed 2nd in the state earning a trip to compete at the National level. Costs have been budgeted.
- F. Approved a trip and travel request from Holly Hartman and Valerie Musser, FBLA Advisors, and approximately 10 FBLA students to travel and participate in the FBLA State Leadership Workshop to be held November 1-3, 2025, at the Kalahari Resort, Pocono Manor, PA.
Background: This event gives FBLA members the opportunity to participate in business and leadership workshops and interact with other FBLA members from across the state. This is a budgeted expense
- G. Approved a trip and travel request for approximately 165 fifth grade students and approximately 15 chaperones to travel and participate in the annual overnight trip to Camp Swatara to be held June 1-2, 2026.
Background: This is an annual trip. Costs are covered by a combination of the Intermediate School field trip budget, Intermediate School PTO budget, and students. Parent volunteers with clearances on file at the District Office will also serve as chaperones.
- H. Approved the changes to the ELCO High School Educational Planning Guide for the 2025-2026 school year. (Board Attachment)
Background: The revised requirements will enable more flexibility in scheduling students into courses that meet the requirements. The new requirements maintain the inclusion of Personal Finance Literacy and a total of 22.5 credits. The Curriculum Committee recommended the changes to the graduation requirements.

I. Approved the following handbooks for the 2025-2026 school year, as listed: (Board Attachments)

ELCO Coaches Athletic Handbook
 ELCO Student-Athlete Handbook
 ELCO Booster Club Handbook

Policy Committee – Mrs. Rachel Moyer, Chairperson

No Items were requested to be separated from the overall vote.

On a motion from Mrs. Moyer, seconded by Mr. Ferrari and approved by voice vote all voting Aye, Policy Committee items A-J were approved:

- A. Approved Policy 815.1 – Use of Generative Artificial Intelligence in Education for first reading. (Board Attachment)
Background: This policy was reviewed by committee. This is a new policy that addresses the Board's expectations for the proper management, responsible use and implementation of Generative Artificial Intelligence in the educational environment.
- B. Approved Policy 819 – Suicide Awareness, Prevention and Response for first reading. (Board Attachment)
Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.
- C. Approved Policy 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) for first reading. (Board Attachment)
Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.
- D. Approved Policy 823 – Opioid Antagonist for first reading. (Board Attachment)
Background: This policy was reviewed by committee. The term Naloxone was replaced with opioid antagonist to align with terminology used in state law. The term "local police department" was replaced with "law enforcement agency" to align with terminology in school code.
- E. Approved Policy 824 – Maintaining Professional Adult / Student Boundaries for first reading. (Board Attachment)
Background: This policy was reviewed by committee. Language was revised addressing discrimination/harassment.
- F. Approved Policy 827 – Conflict of Interest for first reading. (Board Attachment)
Background: This policy was reviewed by committee. Language was added to clarify the definition of conflict of interest specific to federal requirements and protection from reporting violations related to conflicts of interest.
- G. Approved Policy 828 – Fraud for first reading. (Board Attachment)
Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.
- H. Retired Policy 829 – Electronic Signatures for first reading. (Board Attachment)
Background: This policy was reviewed by committee. PSBA recommends retiring this policy which predates Policy 800.1 which contains overlapping language.
- I. Approved Policy 830 – Security of Computerized Personal Information / Breach Notification for first reading. (Board Attachment)
Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.

- J. Approved Policy 830.1 – Data Governance – Storage / Security for first reading. (Board Attachment)

Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.

On a motion from Mrs. Moyer, seconded by Mrs. Kantner, and approved by Voice vote all voting Aye, Policy Committee Item K, was approved:

- K. Approved the following policies (revised/reviewed/and/or new) for 2nd reading. (Board Attachment)

1. Policy 800 – Records Management
2. Policy 800.1 - Electronic Signatures/Records
3. Policy 801 – Public Records
4. Policy 802 – School Organization
5. Policy 803 – School Calendar
6. Policy 804 – School Day
7. Policy 805 – Emergency Preparedness and Response
8. Policy 805.1 – Relations With Law Enforcement Agencies
9. Policy 805.2 – School Security Personnel
10. Policy 806 – Child Abuse
11. Policy 807 – Opening Exercises/Moments of Silence/Flag Displays
12. Policy 808 – Food Services
13. Policy 810 – Transportation
14. Policy 810.1 – Drug and Alcohol Testing – Covered Drivers (**Retire**)
15. Policy 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
16. Policy 810.2 – Transportation – Video/Audio Recording
17. Policy 810.3 – School Vehicle Drivers
18. Policy 811 – Bonding
19. Policy 812 – Property Insurance
20. Policy 813 – Other Insurance
21. Policy 814 – Copyright Material
22. Policy 816 – District Social Media
23. Policy 818 – Contracted Services Personnel

General Services Committee – Mr. JP Santos, Chairperson

No Items were requested to be separated from the overall vote.

On a motion from Mr. Santos, seconded by Mr. Kramer and approved by voice vote Aye, General Services Committee items A-I were approved:

- A. Approved the annual renewal of Web Help Desk through Solarwinds in the amount of \$4,860.00. (Board Attachment)
Background: This is an annual subscription that includes licensing for the technology help desk ticketing system along with asset tracking services. This is a budgeted expense.
- B. Approved the annual renewal of Veeam Backup through GDC IT Solutions in the amount of \$667.38. (Board Attachment)
Background: This is an annual subscription for back-up software for virtual servers. This is a budgeted expense.
- C. Approved an annual renewal with Lancaster-Lebanon IU13 for the use of their Palo Alto filter in the amount of \$3,475.00. (Board Attachment)
Background: Securly is used for off-site filtering devices, the Palo Alto filter is the primary filter for any device that is connected internally within the school district. This is a budgeted expense.

- D. Approved a network infrastructure service agreement with Foster Consulting not to exceed \$3,500.00 for the 2025-2026 school year. (Board Attachment)
Background: This is an annual agreement for assistance in setup, configuration, and troubleshooting of Cisco Meraki network switches and access points. Foster Consulting is highly regarded and used among districts throughout the LLIU13 and have had successful partnerships for several years. This is a budgeted expense.
- E. Approved an annual renewal with ZOHO Corporations's ManageEngine ADManager Plus and ADSelf Service Plus in the amount of \$1,990.00. (Board Attachment)
Background: This software helps manage password expirations, notifications to the technology department of soon to be or expired password for uses throughout the district, This is a budgeted expense.
- F. Approved a three-year contract renewal with NRG Building Services for district wide preventative maintenance on the heating, ventilating, and air conditioning equipment beginning in the 2025-2026 school year in the amount of \$66,470.00. (Board Attachment)
Background: This is a contact renewal for the Building Automation System. This is a budgeted expense.
- G. Approved a proposal from Breneman Company to remediate the sinkhole on the High School Tennis Court #1 in the amount of \$10,500.00. (Board Attachment)
Background: The General Services Committee recommended this proposal move forward for full board approval. This is part of COSTARS Quote#008-E22-781. This expense has been budgeted.
- H. Approved a proposal from Woodland Contractors, Inc. to install a new railing at the High School Athletic Entrance in the amount of \$14,923.00. (Board Attachment)
Background: The General Services Committee recommended this proposal move forward for full board approval. This expense has been budgeted.
- I. Approved a proposal from Navigate360 for site mapping of each ELCO school building (5 buildings in total) at a total cost of \$17,500. This one-time service will include on-site digital mapping which will provide the District with interactive building maps to be housed within Navigate360 Emergency Management Suite. (Board Attachment)
Background: The cost of this work will be fully covered by the 2024 Competitive Safety Grant which was awarded to the District by the PA Commission on Crime and Delinquency (Grant ID#43310).

Finance Committee – Mr. Ray Ondrusek, Chairperson

Item C and Item K were separated from the overall vote.

Item L was separated for a Roll Call vote.

On a motion from Mr. Ondrusek, seconded by Mrs. Moyer and approved by voice vote Aye, Finance Committee Items A-B and D-J were approved:

- A. Approved payment of bills as found listed and attached to the August 18, 2025, Board Agenda for payments made June 2025, in the amounts indicated: (Board Attachment).

General Fund payments in the amount of	\$3,043,969.60
Cafeteria Fund payments in the amount of	\$271,456.67
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$497,799.64
Flex Spending payments in the amount of	\$1,304.45
Student Activity payments in the amount of	\$34,642.64

- B. Approved payment of bills as found listed and attached to the August 18, 2025, Board Agenda for payments made July 2025, in the amounts indicated: (Board Attachment).

General Fund payments in the amount of	\$2,584,623.43
Cafeteria Fund payments in the amount of	\$38,120.57
Capital Reserve Fund payments in the amount of	\$1,032.46
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$143,967.54
Flex Spending payments in the amount of	\$631.14
Student Activity payments in the amount of	\$5,907.40

- C. *Approved a Special Education contract agreement with Ephrata Area School District to provide Extended School Year (ESY) services, effective and retroactive to July 2025. (Board Attachment)*
Background: This is an approval for contracted services for July 2025 for one academic placement. This is a budgeted expense.
- D. Approved a contract with Carbon-Lehigh Intermediate Unit for a five-year agreement for the Student Information System, Power School, on-line registration, and eForm collect starting in the 2025-2026 school year at a cost of \$51,693.30. (Board Attachment)
Background: The student information system stores student demographics, schedules, grades, attendance, student incidents, parent contact, and is the system used for the majority of required state reporting. This is a budgeted expense.
- E. Approved a Letter of Agreement with Central Susquehanna Intermediate Unit/The Center for Schools and Communities to provide an Act 44 Physical Safety assessment and a Behavioral Health and Climate assessment for the ELCO High School at a cost of \$6,230.50. (Board Attachment)
Background: The Center for Safe Schools will complete the assessment in October 2025 through a review of policies and procedures regarding physical safety and student supports. The cost of this contract will be fully covered by the 2024 Mental Health Grant which was awarded to the District by the PA Commission on Crime and Delinquency (Grant ID#43080).
- F. Approved the annual renewal of Albert through Learn by Doing, Inc. for the 2025-2026 school year at a cost of \$4,000.00. (Board Attachment)
Background: Albert may be used by students for test preparation related to Advanced Placement Exams, SAT, PSAT, and Keystone Exams. This is a budgeted expense.
- G. Approved the annual renewal of Edpuzzle Pro through Edpuzzle, Inc. for the 2025-2026 school year at a cost of \$3,175.00. (Board Attachment)
Background: This annual renewal provides unlimited access to Edpuzzle pro for all secondary teachers. This is a budgeted expense.
- H. Approved the annual license for Gimkit Pro for the 2025-2026 school year at a cost of \$1,000.00. (Board Attachment)
Background: This license provides all High School teachers with access to Gimkit to create interactive learning activities for students. This is a budgeted expense.
- I. Approved the annual renewal for Problem-Attic through EducAide Software for the 2025-2026 school year at a cost of \$1,095.00. (Board Attachment)
Background: This annual renewal provides all secondary teachers with access to Problem-Attic to support formative and summative assessment development, with integration provided for Schoology. This is a budgeted expense.
- J. Approved an annual license for Math Medic for the 2025-2026 school year at a cost of \$1,080.00. (Board Attachment)
Background: Math Medic provides instructional resources for the teacher and preparation resources for students in AP Statistics. This is a budgeted expense.

On a motion from Mr. Ondrusek, seconded by Mrs. Moyer and approved by voice vote Aye, Finance Committee Item C was approved:

- C. Approved a Special Education contract agreement with Ephrata Area School District to provide Extended School Year (ESY) services, effective and retroactive to July 2025. (Board Attachment)
Background: This is an approval for contracted services for July 2025 for one academic placement. This is a budgeted expense.

On a motion from Mr. Ondrusek, seconded by Mr. Santos, and approved by Voice vote, 7-Aye, and 2-Nay from Mrs. Moyer and Mr. Ondrusek, Finance Item K was approved.

Discussion was had.

- K. Approved the following substitute teacher daily rates for the 2025-2026 school year, effective August 25, 2025, as listed:

Background: To remain competitive in attracting substitute teachers, the Finance Committee recommends moving forward with a tiered pay system based on the number of days worked during the current school year for full board approval.

1 – 30 days	\$165.00/day
31-60 days	\$205.00/day
61-89 days	\$245.00/day
90+ days	\$311.00/day

On a motion from Mr. Ondrusek, seconded by Mr. Ziegler, and approved by Roll Call vote, 5-Aye and 4-Nay, Finance Item L was approved.

Discussion was had.

Mr. Ziegler – Aye
 Mr. Ondrusek – Nay
 Mrs. Kantner – Nay
 Mr. Ferrari – Nay
 Mr. Kramer – Aye
 Mr. Santos – Aye
 Mrs. Morrissey – Aye
 Mrs. Moyer – Nay
 Mr. Kahl – Aye

- L. Approved the Resolution 08-18-2025-I authorizing the issuance of \$8,000,000 maximum aggregate principal amount of General Obligation Notes, Series of 2025 for the purpose of paying the costs of the middle school roof replacement project and other capital projects as determined by the School Board, refunding and restructuring a portion of the School District's General Obligation Bonds, Series of 2018, Series A of 2018, Series of 2019, Series A of 2019, and Series A of 2020, and paying the costs of issuing the Notes and all related actions. (Board Attachment) (Roll Call Vote)

Superintendent's Report

Directors' and Principals' Reports:

- Mrs. Megan Ressler – Principal Jackson Elementary
 - Our Welcome Back Outdoor Movie Night will be Thursday, August 28, 2025.
 - Thank you to our summer staff that helped make our SPA and ESY programs a success.

- Mrs. Jodi Houck – Principal Fort Zeller Elementary
 - Thank you to all our teachers and paraprofessionals for making our SPA and ESY programs so enjoyable for our students.
 - Tuesday, August 19 we will have our Kindergarten Open House and Bus Ride Night and on Wednesday, August 20 we will welcome back our first and second grade families for their Open House.
 - Chalk the Walk will take place Sunday, August 24, 2025.
- Dr. Michael Gerhart – Principal Intermediate School
 - Hosted Camp Intervention this summer - The program is run by ELCO teachers and 50 students participated.
 - First day of school we will hold a Kick-off Assembly
 - The first week of school we will have many “Getting to Know You” activities.
- Mr. Jonathan Treese , Principal Middle School
 - We will have our WEB “Where Everyone Belongs” orientation program for our 6th graders Friday, August 22, 2025.
 - Tuesday, August 19, 2025, we are inviting parents and guardians of new middle schoolers to a presentation from the administration.
- Ms. Jennifer Haas – Principal High School
 - Freshman Forward will be held August 21, 2025.
 - Back to School monthly newsletter was sent home today.
- Mrs. Amy Shoemaker, Director of Pupil Services
 - We will be transitioning to a new visitor management system (Navigate 360) in each building and the District Office.
- Mr. Robert Boltz, Director of Technology
 - iPad deployment for secondary students is scheduled for Wednesday, August 20, 2025, in the High School library.
 - Students may purchase power adapters and cables to own as opposed to school issued that will need to be turned in.
 - We will distribute iPads to 9th grade and 6th grade during Freshman forward and WEB days.
- Mr. Tommy Mealy, Athletic Director
 - Good Luck to all our fall sports teams as scrimmages or games are underway this week.
 - Athletic schedules may be found on Arbiter and season passes are currently on sale in the High School main office.
 - Six members of our tennis team volunteered their time at the 2025 Koser Kids Day at Hempfield High School. Thank you, Delaine Hartman, Chelsea Kramer, Annelyse Bogart, Alexis Hartz, Steffi Gettler, and Brett Wenger.

Mrs. Vicente shared the following:

- The All-Staff opener will be held Tuesday, August 19, 2025.
- 3rd Annual Back to School Picnic will be held Thursday, August 21, 2025.
- Thank you to our custodian, our maintenance, our technology, and our office staff for getting the district ready for the new school year.

Upcoming Dates/Announcements:

August 19, 2025 – Opening Day for all staff K-12

August 20, 2025 – In-Service Day for all staff K-12

August 21, 2025 – 5:30 pm – 7:30 pm – 3rd Annual Back to School Picnic

August 25, 2025 – First Day of School for students K-12

August 29, 2025 – NO SCHOOL

September 1, 2025 – NO SCHOOL in observance of Labor Day

September 8, 2025 – 5:30 pm – Policy Committee Meeting

September 9, 2025 – 5:00 pm – General Services Committee Meeting

September 9, 2025 – 5:45 pm – Finance Committee Meeting

September 11, 2025 – 5:00 pm – Curriculum Committee Meeting

September 11, 2025 – 6:00 pm – Personnel Committee Meeting

September 22, 2025 – 6:00 pm – Regular Board of Education Voting Meeting

Public Comments – Items On/Off the Agenda

- No public comments.

Board Announcements/Comments

- Mr. Ondrusek spoke of the opportunity the Dual Enrollment program will provide for our students.
- Mr. Ferrari welcomed everyone back and wished our staff best of luck in the 25-26 school year.
- Mrs. Moyer thanked our Buildings and Grounds department for all their hard work over the summer.
- Mrs. Kantner thanked the Human Resource department for being diligent in getting positions filled over the summer.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Morrissey, seconded by Mr. Santos and approved by Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:53 p.m.

Respectfully Submitted,

Lori Mosser
Board Secretary