



PTC General Meeting: 9/16/25 Minutes

PTC MISSION: To collaborate with families to create initiatives that celebrate and support our school and community.

Welcome!

- PTC Leadership: Jessica Cavendar and Makayla Ciaramitaro - President; Rehannon Miller - Vice President; Alicia Cunningham - Secretary; Bridget Walsh - Treasurer; Mrs. Dray - Lower School Teacher Representative; Mrs. Sears - Upper School Teacher Representative
- PTC Website:
 - <https://www.thetcca.net/current-families/parent-teacher-coalition-ptc>
 - Upcoming Events at a Glance
 - Membership Information
 - Ways to Get Involved
 - PTC Contact Info
- Check out TCCA PTC on FaceBook and Join the TCCA Community for updates and information from TCCA and the PTC
- Farewell to our PTC President, Jessica and her family. We wish you all the best on your new adventure. You will be missed!
- An official welcome to our new PTC President, Makayla Ciaramitaro and our new PTC Vice President, Rehannon Miller. Welcome!

Past Month Review

- Treasurer Report
 - P&L for August Available for Review
 - August : Sales \$3250; Expenses: \$5655.40; Net (\$2405.40)
 - PTC Dues raised \$1075 thus far, which is up from last year's total members.
 - August expected to be negative due to securing deposits and booking venues for the upcoming year.
 - PTC Membership Dues
 - \$25 annual membership
 - Can be paid through your MySchoolBucks
 - Mets Give Back Raised \$114.00
 - Chick Fil A September Give Back Raised \$418.62
 - More than expected for 1st month.
 - Already a ¼ of way to goal for the year



- Fundraising Sponsorship Packet Available
 - If you have a business or organization or know of someone that would be interested in sponsoring any of our fundraisers, we are looking for sponsorship.
 - There are different levels of sponsorship.
 - If interested, please let us know by emailing PTC@thetcca.net, so we can email the packet to you for more information.
 - **We are in need of sponsorships in order to have Casino Night mid-November. Please reach out to us with any questions or if you would like to support the PTC.**
- Bulk PTC Shirt Order - Link to come soon
 - Must be a paid PTC member in order to be eligible to purchase a PTC shirt
 - We will be doing a bulk group order to cut down on shipping costs from Wheelers.
 - Link will be included to PTC members in the next week
 - Great to wear while on campus volunteering or for any PTC event
 - ****You can also wear a school spirit shirt instead of the PTC shirt.**
- Back to School Bash Report
 - Raised \$1320 with everything. That included raffles, face painting, concessions, spirit shirts and food trucks.
 - BIG THANK YOU to Ashley Donofrio, the event lead.
 - Weather was amazing. Venue was great. Everyone that came to help set up or volunteer was a huge help. They brought the ideas to life. Trista had amazing vision on how to set up photo area to fit with the theme of Robin Hood. Music by 3rd grade parent, Rich Derrig, who was great. It was such a success. Thank you to all who volunteered and participated.
 - THANK YOU to all the Volunteers! You are appreciated!

Upcoming Month

- October Give Back - Chick Fil A AND Urban Air - Thursday, Oct 2nd
 - Chick Fil A - from 2-8pm at the Stuart location. Mention Titans for TCCA.
 - Urban Air - 4pm to 8pm at the PSL Location.
 - NO SCHOOL the next day, Friday, October 3rd

- Both are on the same night. Head to Chick-Fil A on the way to Urban Air, pick up dinner while you drive from one location to the other.
- Book Fair is Coming! - Thursday, Oct 16th - Friday, Oct 24th
 - Will need volunteers to help man the fair and with set up and tear down.
 - Sign Up Genius with times available will be sent out via email soon.
 - Expected times that volunteers will be needed:0
 - Morning after BASE leaves the cafeteria until lunches start
 - During the Upper School's lunch period for knick knacks
 - After lunches until end of school when BASE come in
 - Tuesday, Oct 21st evening before and after our Oct meeting
- Next PTC Meeting - Tuesday, October 21st at TCCA **at 6pm**
 - Book fair will be open for parents to walk the fair before and after meeting
 - This will be an evening meeting in the cafeteria
- Trunk or Treat (TOT) - Friday, October 24th TBD in the evening
 - NEW LOCATION: Martin County Fairgrounds
 - Closed Event for TCCA Families only
 - Vendor Trunks Allowed for \$50 per vendor
 - Vendors can pass out items to market their businesses
 - If you want to feature your business at TOT, please fill out this Google form to register: <http://bit.ly/46wQCLB>
 - Sign Up Genius for Trunks to be sent out soon.
 - Asking Class Ambassadors to have at least 1 trunk per grade. The more trunks, the more fun
 - Candy donations also needed for Candy Monster
 - A candy monster will be put in the front office lobby for candy donations leading up to the event. At TOT, the PTC provides candy for the trunks.

Volunteer Report Out

- Makayla - Volunteer Opportunity Updates
 - Reading for Child's Birthday
 - Email teacher ahead of time to set up best time to come in
 - Class Parties for Ambassadors
 - Parties will occur in shifts throughout the day
 - Ambassadors helps organize party for the class
 - Unfortunately, only one class ambassador is able to plan and attend the class party.
 - Work Room
 - Available every Thursday
 - Must sign up for a time slot on Sign Up Genius link

- Unfortunately, no bulletins can be done during this time
- Lunch Room
 - Available every school day
 - Sign Up Genius link will be available
 - Unfortunately, no bulletins can be done during this time
- Bulletins
 - Testing times are being reviewed and reworked by the admin for upcoming months. This will hopefully open more available days to come in to help with bulletins during school hours. They are diligently working to get testing to a 2 week period from a 4 week.
 - The admin wants to give the scholars the best environment for testing to minimize distractions on campus as much as possible.
 - Thank you to everyone who is waiting for these updates to help. You are appreciated for the work you do on campus and we appreciate your patience and understanding as we try to work with the admin to come to a solution together.
- **Ashley Mayer** - Volunteer Orientation Updates
 - Volunteer orientation will occur each month for new volunteers at the general PTC meeting, either before or after. Please reach out to Ashley Mayer at ashleymayer8866@gmail.com if you are in need of setting this up to volunteer.
 - Lunch Room and Work Room policies
 - Must have Level 2 Background check (Clearing House details still to come)
 - Dress Code: Appropriate for school setting
 - Check in and out from Front Office ONLY
 - Volunteer Badge: Wear your badge at all times in a location that everyone can see.
 - Lunchroom: Please do not sit with your student. Help oversee everyone. Check out your student if you would like to have lunch with them.
 - Workroom: You can work on your teacher's work specifically or help all teachers with projects left in the folders.
 - Discipline: Only staff should handle discipline. If an issue arises, please inform a staff member immediately.
 - Classroom Etiquette: Avoid going to your scholar's classroom during school hours. Please schedule time to

Speak with your teacher outside of class to avoid distractions.

- Bulletins: Please avoid doing your bulletin in the halls when coming in for lunchroom or workroom duties or during testing to minimize distractions for scholars.
 - Please be respectful of the policies to keep our relationship as volunteers the best it can be with admin and staff. We represent each other when on campus and want to be able to have opportunities available. Thank you!
- BAND App - used for last minute volunteer opportunities
 - Please email ashleymayer8866@gmail.com if you have not been added to the BAND app yet.

Other Items

- Upper School - Mrs. Sears
 - House Night Games - Friday, September 26th at TCCA 6-8pm
 - This is a “DROP OFF” event for middle and high school scholars. Similar to “field day” for the young ones. There are organized games, painting, activities, etc.
 - Pick up through car line
 - Scholars consider it “the BEST night of the year”.
 - No volunteers needed for this event. It will be chaperoned by the teachers.
 - Events are planned by the scholars in the house leadership positions along with the officers. They plan and pick up all the games, volunteers and details.
- School Events - Mrs. Sinatra
 - Field Trips -
 - Almost all 1-5th grade classes have completed field trips at this time.
 - Class ambassadors get first dibs for field trips moving forward.
 - 2nd parent can come if class needs an additional chaperone.
 - Kindergarten and upper school will have field trips later in the year.
 - Raise Craze - September 12th to October 3rd
 - \$8855 raised so far
 - 90 acts of kindness are logged already.
 - This is fundraising through kindness. Scholars register at: <https://raisecraze.com/join> with CODE: 978-083
 - Volunteers needed for:
 - Monday, 9/22 for Movie and Popcorn for top grade in school

- By Friday, 9/26- Need silly props/costumes (like boas, hats, any costume like things we can dress a teacher or an admin in) by this date to use for the following week. Items will be returned. Please put your name on it when dropping off in the office. Top earning scholar gets to dress up teacher all day.
- Monday, 9/29 for snacks at lunch
- Wednesday, 10/1 for Popsicles
- Wednesday, 10/8 for a Kickball game (volunteers will depend on what grade is the highest earning.)
- **Volunteers can reach out to Danielle Sinatra for more info or if available at danielle.sinatra@thetcca.net**
- Constitution Day - THIS Wednesday, September 17th
 - Red, White or Blue SOLID color shirt allowed. Bottoms and shoes are all to be in dress code for the celebrations
- School Pictures - Tuesday, September 30th
 - Pre-Register at <https://bit.ly/3KdS8uB>
 - Retake day is Wednesday, October 29th
 - School Dress code is required.
 - Questions? Call or text 772-283-6807 or email at schools@focusedonforever.com
- Athletics
 - Volleyball Home Games - 9/17, 9/24, 10/6, 10/8, 10/20
 - No volunteers needed but cheers from the crowd always help!
- Additional Notes
 - September Military Thanks MOVED TO NOVEMBER 12TH.
 - \$1-\$5 Shoe Day will be Wednesday, Nov 12th, the day after Veteran's Day (which we have NO school that Tuesday)
 - CASH ONLY
 - Proceeds will go towards Operation 300 whose biggest need right now is money for their programs.
 - Scholars can wear any kind of sneaker for the day for \$1-\$5 (or any additional amount you would like to donate directly to Operation 300)
 - Who is Operation 300? (OP300.org for more info)
 - This is a local, Stuart, FL based non-profit organization that supports military families children who have lost their parent as a result of military service.

Q&A - None at this time

Committee Break Out and Master Calendar Overview

- Appreciation Committee - Alicia Cunningham
- Community Committee - Makayla Ciaramitaro
- Family Events Committee - Bridget Walsh
- Fundraising Events Committee - Rehannon Miller

***If you would like to help with any of the following events, please contact the PTC leadership to get you connected at PTC@thetcca.net.

Upcoming Events:

Thurs, Oct 2nd - Chick Fil A & Urban Air	Feb 2nd to Feb 6th - Candy Grams
Oct 16th to Oct 24th - Book Fair	Thurs, Feb 5th - Chick Fil A Give Back
Tues, Oct 21st - PTC Meeting 6pm	Friday, Feb 6th - Father Daughter Dance
Friday, Oct 24th - Trunk or Treat	Thurs, Feb 17th - PTC Meeting at 8:30am
Thurs, Nov 6th - Chick Fil A Give Back	Thurs, March 5th - Chick Fil A Give Back
Wed, Nov 12th - Operation 300 \$1 Shoe Day	Saturday, March 7th - Color Fun Run
Saturday, Nov 15th - Casino Night	TBD March - Cereal Drive/Donation
Tues, Nov 18th - PTC Meeting 8:30am	Tues, March 24th - PTC Meeting at 6pm
Thurs, Dec 4th - Chick Fil A Give Back	Thurs, April 2nd - Chick Fil A Give Back
Friday, Dec 12th - Mother Son Laser Tag	TBD April - TCCA Has Talent
TBD Dec/Jan - Beautification Day	TBD April - Hibiscus House \$1 Shoe Day
Dec 15th to Dec 19th - Dec to Remember	Tues, April 21st - PTC Meeting at 8:30a*
Tues, Dec 16th - PTC Meeting 6pm	May 4th to May 8th - Staff Appreciation
Friday, Jan 9th - Family Movie Night	Thurs, May 7th - Chick Fil A Give Back
Tues, Jan 20th - PTC Meeting at 8:30am	Friday, May 15th - Sailfish Splash
Saturday, Jan 24th - Pull for a Purpose	Tues, May 19th - LAST PTC Meeting
All events subject to approval	