Annual Notification of Parent/ Guardian and Student Rights

Dear Parent/Guardian/ Student:

This publication includes important information about your legal rights as well as provisions of the Education Code and District Board Policies and Administrative Regulations that may impact your student's education.

State and federal laws require school districts to provide annual notification of parental and student rights (EC 48980). Education Code section 48982 requires that this notice be signed by the parent/guardian and returned to your child's school, or acknowledged via online registration.

Your digital signature on the *Annual Notification 2023-2024* acknowledgment indicates that you have been informed of your rights; however, a signature does not indicate that parental consent to participate in any particular program has been either given or withheld.

It is your responsibility to:

1. *Read this document.*
2. *Contact your child's school regarding any questions you may have regarding these rights and responsibilities.*

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Attendance

Parents/guardians of students between the ages of 6 and 18 years of age are obligated under California law to send their children to school. Regular school attendance is extremely important for every student. Good attendance habits promote responsibility and allow students to gain the optimum benefit from daily classroom instruction. Parents/guardians are an integral part in encouraging good attendance and supporting the educational program.

Avoiding Absences, Tardiness, Unexcused Absences. Research shows success in school depends on steady attendance. Help your child get to school on time each day. Before taking a pupil out of class for any appointments off campus, be sure your child starts the day at school first. Avoid family travel or vacation-related absences when school is in session. A student will be classified as truant if they are tardy or absent for more than a 30 minute period during the school day without a valid excuse on three occasions in one school year. Absences without a written excuse are recorded as unexcused.

Truant Consequences – EC 48263, 48267, 48268, and 48269; WIC 236, 601, 601.3,653.5, 654, and 651.5. Any student who is identified as "Truant" may be assigned as a ward of the court, if the available community resources do not resolve the students' continued problem of truancy, by a Probation Officer or Deputy District Attorney.

Excused Absences—BP 5133, EC 46014, 48205, 48260.5. Following an absence, a student is required to bring a written excuse from home when returning to school.

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral or religious instruction. No pupil shall have his or her grade reduced or lose academic credit for any excused absence or absences, if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is: (1) Due to his or her illness, including an absence for the benefit of the pupil's mental or behavioral health. (2) Due to quarantine under the direction of a county or city health officer. (3) For the purpose of having medical, dental, optometric, or chiropractic services rendered. (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California. (5) For the purpose of jury duty in the manner provided for by law. (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor. (7) For justifiable personal reasons, including, but not limited

ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board. (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code. (9) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in EC 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district. (10) For the purpose of attending the pupil's naturalization ceremony to become a United States Citizen. (11) For the purpose of participating in a cultural ceremony or event. (12) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
e) "Immediate family," as used in this section, means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

Residency Requirements—EC 48200, 48204, 48204.1, 48204.2, 48204.3, and 48204.4. A minor between the ages of 6 and 18 years is subject to compulsory education and, unless exempted, must enroll in school in the school district in which the residence of either the parent or legal guardian is located.

A pupil may alternatively comply with the residency requirements for school attendance in a school district, if he or she is any of the following: placed in a foster home or licensed children's institution within the boundaries of the school district pursuant to a commitment of placement under the Welfare and Institutions Code; a pupil who is a foster child who remains in his or her school of origin; an emancipated pupil who resides within the boundaries of the school district; a pupil who lives in

residing in a state hospital located within the boundaries of the school district; or a pupil whose parent is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order.

Interdistrict Attendance—EC 46600 et seq. The parent or legal guardian of a pupil may seek release from the school district of residence to attend a school in any other school district. School districts may enter into agreements for the interdistrict transfer of one or more pupils for a period of up to five years. The agreement must specify the terms and conditions for granting or denying transfers, and may contain standards of reapplication and specify the terms and conditions under which a permit may be revoked. Unless otherwise specified in the agreement, a pupil will not have to reapply for an interdistrict transfer, and the school board of the district of enrollment must allow the pupil to continue to attend the school in which he/she is enrolled. A student who has completed grade 10 by June 30, may remain enrolled within the district of enrollment through grades 11 and 12 without any revocation from the desired district, and must be treated the same as any other resident student.

Regardless of whether an agreement exists or a permit is issued, the school district of residence cannot prohibit the transfer of a pupil who is a child of an active military duty parent to a school district of proposed enrollment if that district approves the application for transfer. Nor may a district prohibit an interdistrict permit release when no intradistrict permit options are available to a victim of bullying. A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in Section 234.1 and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying.

A pupil who has been determined by personnel of either the school district of residence or the district of proposed enrollment to have been the victim of an act of bullying, as defined in EC 48900(r), shall, at the request of the parent or legal guardian, be given priority for interdistrict attendance under any existing agreement or, in the absence of an agreement, be given additional consideration for the

creation of an interdistrict attendance agreement. Each school district shall post their interdistrict policy agreements and local district caps on their district and/or school websites. Reasons for approval and denial of interdistrict transfer requests must be updated on the district website according to board policies. If you have any questions about the interdistrict process, please contact the Child Welfare and Attendance Office at (951) 253-7000, ext. 7056.

Interdistrict Permits: Military Families—EC 46600 et seq., EC 48204.6, EC 51225.1, and 51225.2. Interdistrict permits shall not be denied for release from district of residence, but may require the same entrance requirements from desired districts. For active military families, pending transfer orders, may have ten days to produce documents after the family has relocated. Once orders are in writing, they may be forwarded to the intended resident district or charter to start the enrollment process and avoid delays. Coursework and graduation requirements are exempted for children of active military. NOTE: these specific codes are explained in detail under residency, and high school requirements for graduation.

Intradistrict Choice—EC 35160.5(b). Residents of the school district may apply to other schools that serve the same grade levels within the district. No pupil who currently resides in the attendance area of a school can be displaced by pupils transferring from outside the attendance area. Students who are a victim of bullying shall be allowed an intradistrict permit to transfer if space is available at the same grade level. If there is no "intra-district" space to attend, the student may seek an "inter- district" permit to another district without any delay in release from the home district, but it does not guarantee entrance to an outside district. The process to enter another school district will be according to the desired district's transfer policies. A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in Section 234.1 and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying.

Parents/guardians shall be notified each year regarding attendance options for placement in a

district school other than the student's home school. The window for intra-district transfer applications is during the month of January for the next school year. **Applications for transfers must be received in the Child Welfare and Attendance Division by January 31 of each year.** Any application received outside of the month of January will not be considered.

The Superintendent or a designee shall inform applicants as to whether their applications have been approved or denied. If an application is denied, the reason(s) for denial shall be stated. Appeal regarding transfer requests should be taken to the Child Welfare and Attendance department.

Priority Criteria for School Placement. District students residing in any school attendance area shall first be provided the option of attending their neighborhood school. After all students within each school's attendance area have been accommodated, remaining placement requests will be honored according to the following priority criteria for student placement:

1. Students whose parent/guardian is assigned to that school as his/her primary place of employment.
2. Students whose residence is not within the school's attendance area but who are currently attending the school due to a previously approved transfer.
3. Students who are siblings of any student currently in attendance on the basis of provision 2 above.
4. Students not otherwise eligible for placement under provisions 2-3, but who meet stated criteria for placement in a program for which there is a prerequisite (e.g., IB schools).
5. All other district students requesting transfers.

Displacement Procedures. Once enrolled, a student who has established residency shall not have to apply annually for readmissions. However, the student may be subject to displacement annually due to excessive enrollment or grade level configuration changes. The criteria for displacement will be as follows:

1. The most recently approved intra-district transfer request(s) will be considered for displacement first.
2. If a student is in their final year at the site and they have been at the site for two years or more, consideration of their displacement will be made after the most recently approved intra-district transfer requests have been displaced.

Schools at Capacity. Attendance boundaries are established to optimize use of existing facilities, to avoid crowded conditions. A student residing within the district will be guaranteed attendance at the school within the student's home attendance area before that of any student from outside that attendance area.

Student Discipline, Campus Civility, Ralph M. Brown Act

Brown Act: Required Notices and Agendas for Open Public Meetings—GC 54954.2 (Regular Meetings); 54956 (Special Meetings); 54956.5 (Emergency Meetings); 54954.2, GC 54954.5, GC 54957.1, 54957.7 (Closed Session Agendas); and GC 54954.2(b) (Agenda Exception).

Also known as the *open meeting act*, the Ralph M. Brown Act requires that postings are specified to notify the public of open meetings being held, discussions or decisions are made, when closed sessions are needed, protecting student identification and/or confidential, medical, or personally identifiable information.

REGULAR MEETINGS: Agenda in 20 words or less, posted within 72 hours of meeting.

SPECIAL MEETINGS: **Twenty-four hour notice must be provided** to members of legislative body and media outlets including brief general description of matters to be considered or discussed.

EMERGENCY MEETINGS: **One hour notice** in case of work stoppage or crippling activity, except in the case of a dire emergency.

CLOSED SESSION AGENDAS: All items to be considered in closed session **must be described in the notice or agenda for the meeting**. The body must orally announce the subject matter of the closed session. If final action is taken in closed session, the body generally must report the action at the conclusion of the closed session.

AGENDA EXCEPTION: Special procedures permit a body to proceed without an agenda in the case of emergency circumstances, or where a need for immediate action came to the attention of the body after posting of the agenda.

Bullying, Cyberbullying, Cyber Sexual Bullying, and Hate Motivated Behavior—BP 5131.2, BP 5137 and BP 5145.9. The Governing Board recognizes the harmful effects of bullying and hate motivated behavior on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student (see also *Nondiscrimination Statement*.)

Cyberbullying includes the creation or transmission of harassing communications, direct threats, creating a "burn page" (i.e., an Internet Web site created for the purpose of having one or more of the effects listed in California Education Code 48900 A(r) paragraph 1), or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation. Cyber sexual bullying means solicitation or dissemination of a visual recording by means of an

electronic act punishable by suspension and expulsion.

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.

Hate-motivated harassment, hate-motivated behavior, and bullying will not be tolerated.

Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan (LCAP), and other applicable district and school plans. In addition, staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective response.

Any student who feels that he/she is a victim of harassment or hate-motivated behavior or bullying shall report it to a teacher, administrator, or other school district adult. Any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint. Any complaint of bullying, whether it is discriminatory or nondiscriminatory, shall be investigated and resolved in accordance with law and the district's procedures specified in AR 5131.2.

The determination of hate-motivated behavior, hate-motivated harassment, and bullying is assessed from the point of view of a reasonable person of the victim's position and takes into account the totality of circumstances, but not limited to:

1. Nature and seriousness of the incident;
2. Frequency of the offensive act;
3. Age of the perpetrator;
4. Physically threatening or humiliating conduct;
5. Context in which the incident occurred;
6. Relationship between the parties;
7. Impact on victim.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (EC 234.1). When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case

management, counseling, and/or participation in a restorative justice program as appropriate (EC 48900.9).

Corrective actions for a student who commits an act of bullying, hate motivated harassment, or hate-motivated behavior include counseling, behavioral intervention and education, and if the behavior is severe or pervasive as defined in EC 48900, may include suspension or expulsion in accordance with district policies and regulations.

Camera Surveillance on School Property—PC 647(j), BP 3515. For the safety of our students, staff and visitors, the School District employs camera surveillance equipment for security purposes. This equipment may or may not be monitored at any time. Surveillance cameras will generally be utilized only in public areas where there is no "reasonable expectation of privacy." Public areas may include school buses; building entrances; hallways; parking lots; front offices where students, employees, and parents come and go; gymnasiums during public activities; cafeterias; and supply rooms. However, it is not possible for surveillance cameras to cover all public areas of District buildings or all District activities. District surveillance cameras will not be installed in "private" areas such as restrooms, locker rooms, changing areas, private offices (unless consent by the office owner is given), or classrooms. Prior to the operation of the surveillance system, signs will be posted at conspicuous locations at affected school buildings and grounds. These signs shall inform students, staff, and visitors that surveillance may occur.

Civility on School Grounds—CC 1708.9; EC 32210. Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor, and shall be punished by a fine of not more than five hundred dollars ($500). It is unlawful for any person, except a parent/guardian acting toward his/her minor child, to intentionally or to attempt to injure, intimidate, interfere by force, threat of force, physical obstruction, or nonviolent physical obstruction with any person attempting to enter or exit any public or private school grounds.

Dress Code—EC 35183, BP 5136 and AR 5136. The Governing Board has identified guidelines governing dress and grooming. Additionally, each school has developed its own specific dress code policy. Any apparel, jewelry, accessory, notebook or manner of grooming which denotes membership in a gang or is gang-related is prohibited. Sun-protective clothing, including but not limited to hats, is permitted. Each school may set a policy related to the type of sun-protective clothing that students may wear outdoors. Specific clothing and hats determined by school district or school personnel to be gang-related or inappropriate apparel may be prohibited by the dress code policy.

Duty Concerning Conduct of Student—EC 44807, California Code of Regulations, Title 5. Every teacher shall hold students to a strict account for their conduct on the way to and from school, on the playgrounds or during recess. Furthermore, students are required to conform to school regulations, obey all directions, be diligent in study and respectful to teachers and others in authority, and refrain

from the use of profane and vulgar language.

Electronic Listening or Recording Device—EC 51512. The use by any person, including a pupil, of any electronic listening or recording device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. Any person other than the pupil, willfully in violation, shall be guilty of a misdemeanor. Any pupil in violation shall be subject to appropriate disciplinary action.

Electronic Signaling Devices, Smartphones—EC 48901.5. Elementary, middle and high school students are permitted to have in their possession an electronic signaling device that operates through transmission or receipt of radio waves, including cellular telephones and Smartphones (AB272 Muratsuchi). Such devices shall remain deactivated and put away in the student's backpack, purse, pocket, etc. Their use is strictly prohibited during any instructional time unless the teacher has requested students use their electronic device for instructional purposes.

As technology changes, so do the laws about the use of Smartphones on Campus. Smartphone use may be prohibited by districts, charter schools, and county schools while a student is at a school site and under supervision and control of staff. There are health and special education limits or usage that may differ from the general student population, but must be in writing and kept on file in student records for confidential record keeping and reasons.

Students who violate this regulation will be subject to disciplinary action, which can include the following: warning, confiscation, detention and suspension. Exceptions shall be made during an emergency affecting the school or community or with prior written consent for health reasons as directed by a licensed physician or surgeon. The district does not assume liability for lost, stolen, or damaged personal electronic devices.

Grounds for Suspension and Expulsion—EC 48900. SB 419 (Skinner) continues to prohibit suspension in grades 1 to 3 and as of July 1, 2020, extends that prohibition to grades 4 and 5 for disrupting school activities or otherwise willfully defying the valid authority of school staff while on duty. It also extends this prohibition of suspension for grades 6 to 8, from July 1, 2020, until July 1, 2025. **Student in grades 1 through 12 shall not be recommended for expulsion based upon willful defiance**. The complete text of EC 48900 is provided below:

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.

(2) Willfully used force or violence upon the person of another, except in self-defense.

(b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object,

unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

(d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

(e) Committed or attempted to commit robbery or extortion.

(f) Caused or attempted to cause damage to school property or private property.

(g) Stole or attempted to steal school property or private property.

(h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of the pupil's own prescription products.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

(k) (1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion. This paragraph is inoperative on July 1, 2020.

(3) Except as provided in Section 48910, commencing July 1, 2020, a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts specified in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.

(4) Except as provided in Section 48910, commencing July 1, 2020, a pupil enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph

is inoperative on July 1, 2025.

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 287, 288, or 289 of, or former Section 288a of, the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

(1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.

(B) Causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health.

(C) Causing a reasonable pupil to experience substantial interference with the pupil's academic performance.

(D) Causing a reasonable pupil to experience substantial interference with the pupil's ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) "Electronic act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, video, or image.

(ii) A post on a social network internet website, including, but not limited to:

(I) Posting to or creating a burn page. "Burn page" means an internet website created for the purpose of having one or more of the effects listed in paragraph (1).

(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(iii) (I) An act of cyber sexual bullying.

(II) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive, of paragraph (1). A photograph or other visual recording, as described in this subclause, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.

(III) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the internet or is currently posted on the internet.

(3) "Reasonable pupil" means a pupil, including, but not limited to, a pupil with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of that age, or for a person of that age with the pupil's exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless

the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.

(4) During, or while going to or coming from, a school-sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

(v) For a pupil subject to discipline under this section, a superintendent of the school district or principal is encouraged to provide alternatives to suspension or expulsion, using a research-based framework with strategies that improve behavioral and academic outcomes, that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

(w) (1) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

(2) It is further the intent of the Legislature that the Multi-Tiered System of Supports, which includes restorative justice practices, trauma-informed practices, social and emotional learning, and schoolwide positive behavior interventions and support, may be used to help pupils gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community.

Health and Welfare—EC 48900. Students shall be under the supervision of school authorities from the time they arrive on school premises until they leave the school premises. When students are provided transportation to and from school by the district, they shall be under the supervision of school authorities from the time they board the bus until the time they leave the bus. Students shall be under the school's supervision at all school-sponsored functions.

Laser Pointers—Penal Code 417.27. State law prohibits possession of a laser pointer by any student

unless possession is for valid instruction. State law further prohibits directing the beam of the laser pointer into the eyes of another person or at a moving vehicle or into the eyes of a guide dog.

Parent/Guardian Liability—EC 48904. The parent or guardian of any minor whose willful misconduct results in injury or death to any pupil or any person employed by or performing volunteer services for a school district or private school or who willfully cuts, defaces, or otherwise injures in any way any property, real or personal, belonging to a school district or private school, or personal property of any school employee, shall be liable for all damages so caused by the minor. The liability of the parent or guardian shall not exceed $10,000, adjusted annually for inflation. The parent or guardian shall also be liable for the amount of any reward not exceeding $10,000, adjusted annually for inflation, paid pursuant to § 53069.5 of the Government Code. The parent or guardian of a minor shall be liable to a school district or private school for all property belonging to the school district or private school loaned to the minor and not returned upon demand of an employee of the district or private school authorized to make the demand.

Any school district or private school whose real or personal property has been willfully cut, defaced, or otherwise injured, or whose property is loaned to a student and willfully not returned upon demand of an employee of the district or private school authorized to make the demand may, after affording the student his or her due process rights, withhold the grades, diploma and transcripts of the student responsible for the damage until the student or the student's parent or guardian has paid for the damages thereto.

Parent Participation in School Meetings and Conferences—LC 230.8. If the parent's employer has 25 or more employees, the parent must be allowed to attend school meetings and events for your children, up to a maximum of 40 hours each year without discrimination or fear of job loss. Purposes to attend child-related activities include: enrollment in grades 1-12, to address child care or school emergency, behavior or discipline problem that requires immediate parent attention, sudden school closure, or natural disaster. ("*Parent*" means a parent, guardian, stepparent, foster parent, or grandparent of, or a person who stands in.) If an employer discharges, threatens to discharge, demotes, suspends or otherwise discriminates against the parent, the employee may be entitled to reinstatement and reimbursement for lost income or benefits. See Labor Code 230.8 for more details.

School Attendance Review Board—EC 48263, 48291, 48230, 48321. If any pupil is habitually truant, has excessive excused absences, is habitually insubordinate or is disorderly during attendance at school, the student may be referred to the School Attendance Review Board. The district will notify the student's parent/guardian in writing the name and address of the board, as well as the reason for the referral. The notice will include an invitation to the parent/guardian to meet with the board to consider a proper disposition of the case.

School Visiting Procedures—EC 51101(a)(12). Parents and guardians of students enrolled in

public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children, to be informed in advance about school rules, including procedures for visiting the school. PC 627.6: Requires schools to post at every entrance a notice setting forth the visitor registration requirements.

Terroristic Threats—EC 48900.7. (a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both; (b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars ($1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

Student Discipline—EC 35291, 35291.5, 35291.7. The Governing Board desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, effective classroom management, and parent involvement can minimize the need for discipline. Staff shall use preventative measures and positive conflict resolution techniques whenever possible.

In accordance with state law, the Board shall prescribe rules not inconsistent with law or the state Board of Education. Each school has developed rules and regulations for discipline in accordance with Board Policy and state law. These rules and regulations are available for review at the schools or in the Superintendent’s Office. Each principal shall take steps to ensure that all rules pertaining to discipline are communicated to students at the beginning of each school year and communicated to transfer students when enrolled.

School Bus Safety—BP 3540. Bus transportation is considered a privilege. Students riding school buses are expected to arrive at their stops ready for boarding 5 minutes prior to scheduled pick up and will observe all school, district and safety rules on the bus and at the bus stop. Failure to comply with the rules and regulations for bus riders in the district shall be sufficient reason for a student to be denied transportation and subject to school discipline. A copy of the bus safety rules will be available for all riders. District buses may be fitted with cameras and, if so, are recording on a

continuous basis while the buses are in operation. This is to ensure student and driver safety.

For additional bus rider safety regulations as well as information about the district's transportation program, visit www.leusd.k12.ca.us.

Use of Contraband-Detecting Canines on Campus—BP 5145.12. The Lake Elsinore Unified School District has contracted for the services of specially trained canines that will from time to time conduct random searches at the secondary school sites for illicit drugs, alcohol, weapons and gunpowder—or flash powder—based items. These searches for contraband items will take place in campus buildings, parking lots and school grounds. The use of non-aggressive canines is part of the district's overall effort to ensure a safe and healthy learning environment.

Search and Seizure—BP 5145.12. School officials may search individual students and their property when there is a reasonable suspicion the search will uncover evidence that the student is violating the law and/or the rules of the school or the district.

Academic Procedures

Nondiscrimination Statement. Discrimination in education programs and activities is prohibited by state and federal law. EC 200 *et seq.* requires school districts to afford all pupils regardless of gender, gender identity, gender expression, sex, race, color, religion, national origin, ethnic group identification, mental or physical disability, sexual orientation, or the perception of one or more of such characteristics, equal rights and opportunities in education.

State law as provided in EC 221.5, specifically prohibits discrimination on the basis of gender in enrollment, counseling, and the availability of physical education, athletic activities, and sports (e.g., being able to participate in gender-segregated school programs, activities and sports, and to use facilities consistent with a student's gender identity).

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin. Title IX of the Education Amendments of 1972, and Title IV of the Civil Rights Act of 1964, also prohibit discrimination on the basis of gender.

The Americans with Disabilities Act and Section 504 of the Vocational Rehabilitation Act of 1973 prohibit discrimination on the basis of disability. The Office for Civil Rights of the U.S. Department of Education has authority to enforce federal laws in all programs and activities that receive federal funds.

Availability of Prospectus—EC 49063, 49091.14. Each school must annually compile a prospectus of the curriculum to include titles, descriptions and instructional goals for every course offered by the school. On April 9, 2020, LESUD Trustees approved the COVID-19 Graduation Plan that will address current high school students who shall graduate in 2020, 2021, 2022, and 2023. These students are at a great disadvantage due to the loss of credit recovery brought about by the COVID-19 pandemic. The 2020 spring semester is not available for students to normally remediate their semester grades due to the school closures that began March 16, 2020. This temporary action for classes listed above shall call for comprehensive high schools to have a reduction of ten (10) elective credits toward graduation allowing for remediation and credit recovery. In addition, this temporary action calls for alternative education high schools to have a reduction of thirty (30) elective credits toward graduation allowing for remediation and credit recovery. Please contact your Guidance Counseling Office for a copy of the prospectus.

Advanced Placement & International Baccalaureate Exam Fee—EC 48980(k). Eligible high school students may receive financial assistance to cover the costs of the advanced placement examination fees or the International Baccalaureate examination fees, or both. Students who register for these exams shall be responsible for the restocking fee assessed by the company if exam(s) are subsequently not taken. Please contact the school principal for information.

CAASPP Assessment—EC 33031 and 60640; also, Sections 60604, 60605, 60607, 60612, 60615,

60640 and 60641. Each year the district is required to notify parents or guardians of their pupil's participation in the CAASPP assessment system in accordance with Education Code section 60604. Each year students in grades 3-8 and 11 in the Lake Elsinore Unified School District will participate in the California Assessment of Student Progress and Performance (CAASPP) assessment system in accordance with Education Code section 60604. The CAASPP assessment system plays an integral role in helping teachers get students ready for college and careers. The notification to parents or guardians, as defined in subdivision (a), shall include a notice of the provisions outlined in Education Code section 60615. A parent or guardian may annually submit to the school a written request to excuse his or her child from any or all parts of any test provided pursuant to Education Code section 60640 for the school year. If a parent or guardian submits an exemption request after testing has begun, any test(s) completed before the request is submitted will be scored and the results reported to the parent or guardian and included in the pupil's records. An LEA and its employees may discuss the CAASPP assessment system with parents and may inform parents of the availability of exemptions under Education Code section 60615. The LEA and its employees shall not solicit or encourage any written exemption request on behalf of any child or group of children.

Cal Grant Program—EC 69432.9. A Cal Grant is money for college that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (GPA) requirements. Cal Grants can be used at any University of California, California State University or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants. In order to assist students applying for financial aid, all students in grade 12 are automatically considered a Cal Grant applicant and each grade 12 student's GPA will be submitted by the October 1 deadline to the California Student Aid Commission (CSAC) electronically by a school or school district official. A student, or the parent/guardian of a student under 18 years of age, may complete a form to indicate that he/she does not wish for the school to electronically send CSAC the student's GPA. Until a student turns 18 years of age, only the parent/guardian may opt out the student. Once a student turns 18 years of age, only the student may opt him/herself out, and can opt in if the parent/guardian had previously decided to opt out the student. Notification regarding CASC and the opportunity to opt out of being automatically deemed a Cal Grant applicant will be provided to all students and their parents or guardians by January 1 of the students' 11th grade year.

College Preparatory—EC 51229. The district is required to provide parents/guardians of each minor student enrolled in grades 9 through 12 notice of college admission requirements and courses offered by the district that satisfy subject requirements for admission to the California State University and University of California systems. Visit https://hs-articulation.ucop.edu/agcourselist to view A - G eligible courses. The following table lists CTE courses that meet CSU and UC subject matter requirements.

	CTE Courses That Meet CSU and UC Subject Matter Requirements ** not all classes offered each year.*
1.	***Laboratory Science ("d") 2 years required, 3 years recommended***
	Ag Soil Chemistry (EHS)
	CDE Agricultural Biology (EHS)
	Veterinary Science 1 (EHS)
2.	***Visual & Performing Arts ("f") 1 year required***
	Design for Print Publication (EHS)
	Floral Design (EHS)
	Graphic Design 1 (EHS)
	Graphic Design 2 (EHS)
3.	***College-Preparatory Elective ("g") 1 year required***
	Advanced CAD/CAM Engineering (TCHS)
	Automotive - Maintenance and Light Repair I (EHS)
	Automotive - Maintenance and Light Repair II (EHS)
	Automotive - Maintenance and Light Repair III (EHS)
	Advance Digital Video Production (EHS)
	AP Computer Science A (EHS)
	AP Computer Science Principles (EHS)
	Beginning Foods (LHS)
	CAD/CAM Engineering (TCHS)
	CDE Agriculture Science I (EHS)
	Construction 1 (LHS)
	Construction 2 (LHS)
	Digital Photo 1 (EHS)
	Digital Video Production (EHS)
	Introduction to Engineering Design (TCHS)
	Introduction to Robotics (LHS)
	Pharmacology Technician (TCHS)

	CTE Courses That Meet CSU and UC Subject Matter Requirements ** not all classes offered each year.*
	Screen Printing 1 and 2 (EHS)
	Sports Medicine (TCHS, EHS)
	Vet Science 2 (EHS)
	Web Design (EHS)

Community Service Hours Toward High School Graduation—(AB 1062) (Limón). ***Special note: LEUSD's graduation requirement of 40 hours of community service hours for the Class of 2021 has been waived during the 2021-2022 school year due to the COVID-19 pandemic (Board Action September 9, 2021).*** (AB 1062) (Limón) authorizes school districts that require designated coursework toward high school graduation may provide a pupil with credit towards community service hours commensurate with the hours required for completion of a course in Community Emergency Response Training (CERT).

Course Selection and Career Counseling—EC 221.5(d). No vocational or school program guidance shall be offered to students of one sex which is different from that offered to students of the opposite sex. All students must receive the same counseling on differentiated careers and vocational or higher education opportunities. Parents or legal guardians of students may participate in counseling sessions and decisions prior to career counseling and course selection beginning with course selection for grades 7 through 12.

Coursework and graduation requirements: children of military families—EC 51225.1 and 51225.2. If you are a military family, your child may qualify to be exempted from local graduation coursework requirements that are beyond the California state requirements. Please make an appointment with the school counselor to review your child's options for graduation. All coursework that was completed at another school outside of the Lake Elsinore Unified School District will be issued full or partial credit. Please contact the counselor at your child's school.

Directory Information. Student directory information may be released to agencies as permitted by law to include those cooperating organizations normally connected with activities of the schools or district. This means that each student's name, birth date, address, telephone number, email address, major course of study, participation in school activities, dates of attendance, awards and previous school information may be provided to any agency or person except private, profit-making organizations (other than employers, prospective employers, or the news media). Names and addresses of seniors or terminating students may be given to public or private schools and colleges. Directory information regarding a pupil identified as a homeless child or youth shall not be released

unless a parent, or pupil given parental rights, has provided written consent. Parent or legal guardian desiring directory information not be disclosed may submit a written notice to the school to deny access to his/her pupil's directory information.

Education of Foster Children/Homeless Children—ED 42-US 11432, EC 49069, 48204, 48853, 48853.5, 51215.1, 51225.2. Each local education agency liaison for homeless children shall ensure the dissemination of public notice of the educational rights of students in homeless and foster care situations. The California Department of Education, in consultation with the California Foster Youth Education Task Force, has developed and posted on its Internet Web site a standardized notice of the educational rights of foster children. A copy of the standardized notice can be obtained by clicking the following link: www.cde.ca.gov/ls/pf/fy/documents/fosteryouthedrights.pdf. Students who are homeless, including unaccompanied youth and students in foster care, are entitled to a free, appropriate public education. Schools are required to remove barriers to their enrollment, attendance and success in school, including priority access for homeless and foster children to enroll in before and after school programs, waiver of family enrollment fees for such programs; also, fees for snacks or meals. The district liaison is the Director of Child Welfare and Attendance.

Education of Homeless Youth: Right to Apply for Financial Aid - EC 69432.7, 69519, 69731, 69956, 70032, 78220, and 88931—Students experiencing homelessness have a right to apply for financial aid to seek education beyond high school. Every district and charter school must appoint a homeless liaison to assist students and families. Please contact: Director of Child Welfare and Attendance for more information of services and policies related to homeless education rights.

Educational Equity—EC 66251, 66260.6, 66270, and 66270.3. The Equity in Higher Education Act states that all persons, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other specified characteristic such as hairstyles, equal rights and opportunities and adds this opportunity to apply for financial aid for higher education to also be equitable, and an application may not be denied of a student based on their immigration status. This does not guarantee any final eligibility, but simply an ability to apply for financial aid just like any other student, without discrimination.

Educational Equity: Government Instruction Conferences—EC 224. The Sex Equity in Education Act exempts any discrimination based on male or female identity for pupils who seek to particiate in state or national conferences, therefore, furthering California's goal of providing an equal educational opportunity to all students by prohibiting the use of public resources when a program discriminates based on gender.

Eligibility for Athletic Participation. The district relies upon eligibility requirements for student-athletes established by the California Interscholastic Federation. Please contact the high school athletic director or the California Interscholastic Federation (www.cif.org) for more information.

English Learners Identification Notice—EC 313.2. Parents are to be notified by schools that in addition to the child's English proficiency status, for which they are notified using the English Language Proficiency for Assessments for California (ELPAC), and they are to be notified that their child is a "Long-term English Learner" or is an "English learner at-risk of becoming a Long-term English Learner." *Note: Schools are required to send an alternative notice to comply with this*

requirement according to assessment results.

Federal Student Aid or the California Dream Act—EC 51225.8. Under state law, school districts are to ensure that students prior to entering 12th grade are entitled to information on how to properly complete and submit the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application at least once. For example, each year, LEUSD high schools hold a student and family FAFSA event or workshop for this purpose. This information will be available in a timely manner as financial aid is awarded in order of submission according to deadlines, on a first-come, first served basis. All family and student personal information will be protected according to state and federal privacy laws and regulations.

Grading of Students—EC 49066-49067. Student academic achievement and citizenship shall be evaluated, recorded and reported each trimester/semester. Grades shall be based on impartial, consistent observation of the quality of the student's work and their mastery of course content and objectives. Prior notice of unsatisfactory progress must precede an end of term failing grade. When grades are given for any course taught in the district, the grade given shall be the grade determined by the teacher of the course, and the determination of the grade by the teacher, in the absence of mistake, fraud, bad faith, or incompetence, shall be final. In grades 6-12, if a student misses class without an excuse and does not subsequently turn in homework, take a test, or fulfill another class requirement which he/she missed, the teacher may lower the student's grade for nonperformance. The Board believes that five unexcused absences per grading period or three unexcused absences per trimester constitute excessive unexcused absences. Students with excessive unexcused absences may receive a failing grade and not receive credit for the class[es] (BP 5121).

Internet Access—EC 51006. Students with written parent/guardian consent may have Internet access at their school. As described in the federal Children Information Protection Act, all schools are required to filter and monitor student Internet use for safety; however, a filter is not a substitute for obeying Internet safety precautions, best practices, and rules of use, or related Internet use policies. The student must follow the guidelines described in the *Electronic Information Resources Agreement*. A copy of the use agreement will be housed at the site and identified in the student information system.

Notification of Minimum Days and Student-free Staff Development Days—EC 48980(c). Parents/guardians will be advised of any scheduled minimum days or student-free staff development days no later than one month before the scheduled day.

Parent Engagement-School Accountability—EC 11500, 11501, 11502, 11503. To participate in the district offerings of parent education, to provide parental input to the local training programs for parents, for more information on how you may contribute, please contact: Dr. Alain Guevara, Assistant Superintendent of Administrative & Instructional Technology Support Services.

Personal Beliefs—EC 60650. No test, questionnaire, survey, or examination containing any question about a student's personal beliefs, family life, morality or religion shall be administered to any student in the district unless the parent/guardian is notified in writing that such test, survey, questionnaire or examination is to be administered and the parent or guardian of the student gives written permission.

Pupil Records and Information—EC 49063 and 49069, 49073-49078, 34 CFR 99.7, 20 USC 1232g. A cumulative record, whether recorded by handwriting, print, tapes, film, microfilm or other means, must be maintained on the history of a pupil's development and educational progress. The District will protect the privacy of such records. Parents/guardians have the right to 1) inspect and review the pupil's educational record maintained by the school, 2) request that a school correct records which they believe to be inaccurate or misleading, and 3) have some control over the disclosure of information from educational records. School officials with legitimate educational interests may access pupil records without parental consent as long as the official needs to review the records in order to fulfill his/her professional responsibility. Upon request from officials of another school district in which a pupil seeks or intends to enroll, the District shall disclose educational records without parental consent. Parents' request to access their pupil's educational records must be submitted in a written form to the school principal and the school will have five (5) business days from the day of receipt of the request to provide access to the records. Copies of pupil records are available to parents for a fee of per page. Any challenge to school records must be submitted in writing to the Director of Child Welfare and Attendance at 545 Chaney Street, Lake Elsinore, CA 92530, or by phone at (951) 253-7119. A parent challenging school records must show that the records are 1) inaccurate, 2) an unsubstantiated personal conclusion or inference, 3) a conclusion or inference outside the observer's area of competence, 4) not based on the personal observation of a named person with the time and place of the observation noted, 5) misleading, or 6) in violation of the privacy or other rights of the pupil. Parents have the right to file a complaint with the United States Department of Education concerning an alleged failure by the District to comply with the provisions of the United States Family Educational Rights and Privacy Act (FERPA) by writing to: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202-4605.

Pupil Records, Student Release and Custody Issues. Custody disputes must be handled by the courts. The school has no legal jurisdiction to refuse a biological parent access to his/her child and/or school records. The only exception is when signed restraining orders or proper divorce papers, specifically stating visitation limitations, are on file in the school office. Any student release situation which leaves the student's welfare in question will be handled at the discretion of the site administrator or designee. Should any such situation become a disruption to the school, law enforcement will be contacted and an officer requested to intervene. Parents are asked to make every

attempt not to involve school sites in custody matters. The school will make every attempt to reach the custodial parent when a parent or any other person not listed on the emergency card attempts to pick up a child.

Requirement for Disclosure of Student Records Pursuant to Litigation-FERPA Notice (Morgan Hill Concerned Parents Association v. California Department of Education): The Family Educational Rights and Privacy Act (FERPA) sets out the requirements for the protection of privacy of parents and students, including privacy of student records. Generally, parents and/or students must provide written consent before an educational agency may disclose PII. However, there are exceptions to this general rule. Specifically, an educational agency must provide PII when ordered by a court.

Safe Place to Learn Act—EC 234 and 234.1. The Lake Elsinore Unified School District is committed to maintaining a learning environment that is free from discrimination, harassment, violence, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. All school personnel who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so. Any student who engages in acts of discrimination, harassment, violence, intimidation, or bullying related to school activity or school attendance occurring within a school of the school district may be subject to disciplinary action up to and including expulsion. To report an incidence and/or to receive a copy of the district's antidiscrimination, antiharassment, anti-intimidation, and antibullying policies, please contact the school principal, or visit the District's web site.

School Accountability Report Cards—EC 35256, 33126 and 35358. An annual assessment of specific accountability indicators is conducted at each district school. A copy of the *School Accountability Report Card* (SARC) can be viewed on the district and school websites, or may be obtained from the school or the district administrative offices.

Social Security Numbers—EC 49076.7. To protect pupils from identity theft, collection or solicitation of social security numbers (or last four digits) is prohibited unless otherwise required to do so by state or Federal law.

Special Education. Every child has the right to a free and appropriate public education. The district must inform parents of the federal law requirement that a free and appropriate education in the least restrictive environment must be offered to qualified students with disabilities from birth through 21 years. Any parent suspecting a child has exceptional needs due to a disability may request an assessment for eligibility for special education services through the school principal. Policy and procedures must include written notification to all parents of their rights pursuant to Education Code § 56300. The district has established a hierarchy of services available to students with special needs

and has adopted the philosophy that all disabled children have the right to placement in the least restrictive, most appropriate environment.

Special Education: Use of Assistive Technology. EC 56040.3. AB 605 (Maienschein) requires school districts, charter schools, and county offices to make available school purchased devices to maintain continuous access at school and outside of school settings by students who have assistive technology devices as part of their IEP FAPE offer. If a student moves away from the distributing school, the student may continue to use the device, or a comparable device, for up to a maximum of two months, or until a replacement or comparable device is obtained in new setting.

Students' Rights to Refrain from Harmful/Destructive Use of Animals—EC 32255 *et. seq*. At the beginning of each academic year, the superintendent or designee shall notify parents/guardians in writing, of a student's right to refrain from instruction involving the harmful or destructive use of animals (EC 48980). Except as otherwise provided in EC 32255.6, any student with a moral objection to dissecting or otherwise harming or destroying animals, or parts thereof, shall notify the teacher regarding the objection upon notification by the school of his/her rights. Each teacher teaching a course that uses live or dead animals or animal parts shall also inform students of their rights, and will develop an instructional alternative to enable a student to obtain the requisite knowledge, information, and experience for the course of study.

Surveys—EC 51513 and 51514. Anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the student's attitudes and practices relating to sex, family life, morality, and religion may be administered to students if the parent is notified in writing that 1) this test, questionnaire, or survey is to be administered, 2) the student's parent is given the opportunity to review the test, questionnaire, or survey, and 3) the parent consents in writing. Questions pertaining to the sexual orientation and gender identity of a student shall not be removed from a survey that already includes them.

Health and Safety

Accident Insurance for Students—EC 49472. The medical costs of student injuries are normally the responsibility of the parent/guardian. However, the Lake Elsinore Unified School District makes available to parents "At School and 24-Hour Coverage" accident insurance. This low-cost student accident insurance policy offers medical and dental accident insurance options with coverage up to $50,000 per injury. Application forms for this optional insurance are available at the school office or they can be requested through Safety and Risk Services by calling (951) 253-7180.

Administration of Epilepsy Medication—EC 49414.7. If a pupil with epilepsy has been prescribed an emergency antiseizure medication by his or her health care provider, the pupil's parent or guardian may request the pupil's school to have one or more of its employees receive training in the administration of an emergency antiseizure medication in the event that the pupil suffers a seizure when a nurse is not available.

Asbestos Management Plan—Code of Federal Regulations, Title 40, 763.93. The complete updated management plan for asbestos-containing material in school buildings is available in the Facilities & Operations Division at the district office, 545 Chaney Street, Lake Elsinore, CA 92530.

Bicycle Helmet Law—Vehicle Code 21212. No person under age 18 shall operate a bicycle, a non-motorized scooter, a skateboard, or ride as a passenger, unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards.

Bullying and School Safety—EC 234.4 and 32283.5. The District is committed to the prohibition of discrimination, harassment, intimidation, and bullying. Annual training will be provided to all staff who work with students, to prevent bullying and cyberbullying. You may find a list of education web pages describing the staff training at: https://www.cde.ca.gov/ls/ss/se/bullyres.asp. If you or your child should experience any bullying on campus, at school events, or on the way to or from school, please contact the school administrator to assist you in identifying and stopping this behavior.

California Healthy Youth Act—EC 51930-51939. The California Healthy Youth Act requires school districts to provide pupils with integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention education at least once in middle school and once in high school. It is intended to ensure that pupils in grades 7-12 are provided with the knowledge and skills necessary to: 1) protect their sexual and reproductive health from HIV, other sexually transmitted infections, and unintended pregnancy; 2) develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family; and 3) have healthy, positive, and safe relationships and behaviors. It also promotes understanding of sexuality as a normal part of human development. Parents or legal guardians have the right to:

1. Inspect the written and audiovisual educational materials used in the comprehensive sexual

health and HIV prevention education.

2. Request in writing that their child not receive comprehensive sexual health or HIV prevention education.
3. Request a copy of Education Codes 51930 through 51939, the California Healthy Youth Act.
4. Be informed whether the comprehensive sexual health or HIV prevention education will be taught by district personnel or outside consultants.
5. Receive notice by mail or another commonly used method of notification no fewer than 14 days before the instruction is delivered if arrangements for the instruction are made after the beginning of the school year.
6. When the district chooses to use outside consultants or to hold an assembly with guest speakers to teach comprehensive sexual health or HIV prevention education, be informed of:
    a. The date of the instruction.
    b. The name of the organization or affiliation of each guest speaker.

The District may administer to pupils in grades 7 through 12 anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behavior and risks, including tests, questionnaires, and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Parents or legal guardians will be notified in writing about the administration of, the right to review, and the right to excuse their child from any test, questionnaire, or survey.

California Youth Football Act – HSC 124241 (6-12). Under state law, students who participate in football games in grades 6-12 must have a licensed medical professional present during the game, whether playing at a home game or away at another school. This does not include Physical Education classes or intramural football games outside of extra-curricular athletics offered at the middle or high school.

Child Abuse and Neglect Reporting—Penal Code 11164 *et seq.* LEUSD is committed to protecting all students in its care. All LEUSD employees are mandated reporters, required by law to report cases of child abuse and neglect whenever there is reasonable suspicion of an occurrence. Law enforcement officials, rather than District employees, will investigate to confirm a suspicion. The parent or guardian has the right to file a complaint against a school district employee or other person that they suspect has engaged in abuse of a child at a school. To ensure that proper investigation takes place, a verbal or written complaint must be filed with the local law enforcement agency.

Child abuse does **not** include an injury caused by any force that is reasonable and necessary for a person employed by or engaged in a school:

1) To stop a disturbance threatening physical injury to people or damage to property;
2) For purposes of self-defense;
3) To obtain possession of weapons or other dangerous objects within control of a student;

4) To exercise the degree of control reasonably necessary to maintain order, protect property, protect the health and safety of pupils, and maintain proper and appropriate conditions conducive to learning.

Concussion and Head Injuries. Concussion is a type of brain injury that can be caused by a bump, blow, or jolt to the head or body; concussion, as any brain injury, is serious. EC 49475 and the California Interscholastic Federation (CIF) Bylaw 313 require implementation of recently updated concussion guidelines and protocols that help ensure and protect the health of student athletes. A separate concussion information sheet is also provided annually for a parent/guardian of a student athlete to sign and return. More information on concussion prevention, risks to youth, and related care guidelines is available at www.cdc.gov/concussion/HeadsUp/.

Controlled Substances: Opioids—EC 49476. Each academic school year authorities must provide facts regarding the risks and side effects of opioid use to athletes. Parents and student athletes must sign acknowledgement of receipt of this document or fact sheet.

Emergency Medical Information—EC 49408. The Governing Board requires the parent/guardian of each child enrolled in a district school to keep a Medical Information Card current at the student's school of attendance, listing the following information: home address, business address and telephone number of the parent/guardian, and the name, address and telephone number of a relative or friend over 18 years old who is authorized to care for the student in an emergency situation if the parent/guardian cannot be reached.

Emergency Treatment for Anaphylaxis—EC 49414. Anaphylaxis is a severe and potentially life-threatening allergic reaction that can occur after encountering an allergic trigger, such as food, medicine, an insect bite, latex or exercise. Symptoms include narrowing of the airways, rashes or hives, nausea or vomiting, a weak pulse and dizziness. It is estimated that approximately 25% of the anaphylactic reactions occur during school hours to students who had not previously been diagnosed with a food or other allergy. Without immediate administration of epinephrine followed by calling emergency medical services, death can occur. Being able to recognize and treat it quickly can save lives. Recent changes to EC 49414 now require school districts to provide epinephrine auto-injectors to school nurses and trained personnel and authorizes them to use epinephrine auto-injectors for any student who may be experiencing anaphylaxis, regardless of known history.

Food Allergies. If your child has a food allergy, you may obtain a monthly menu from your school cafeteria. This will allow you to plan your child's meals or bring food from home. If you have questions regarding specific ingredients in district-provided meals, please contact the Food Services Department. Any student with severe food allergies requiring accommodation or medication must have the student's doctor document the food allergy and provide orders for any accommodations. The district nurse will meet with parents/guardians to develop an individualized health plan.

Students participating in the free and reduced lunch program who suffer from milk allergies must bring a doctor's authorization in order to receive an alternative beverage.

Health Care Coverage—EC 49452.9. Your child and family may be eligible for free or low cost health coverage. For information about health care, contact Student Support Services by calling (951) 253-7130, or go to www.CoveredCA.com.

Immunizations—EC 49403, 48216; HSC 120325, 120335, 120365, 120370, 120375. Students must be immunized against certain communicable diseases. Students are prohibited from attending school unless immunization requirements are met for age and grade. The school district shall cooperate with local health officials in measures necessary for the prevention and control of communicable diseases in school age children. The district may use any funds, property, or personnel and may permit any person licensed as a physician or registered nurse to administer an immunizing agent to any student whose parents have consented in writing.

After January 1, 2016, parents of students in any school, will no longer be allowed to submit a personal beliefs exemption to a currently required vaccine. A personal beliefs exemption on file at school prior to January 1, 2016 will continue to be valid until the student enters the next grade span at kindergarten (including Transitional Kindergarten) or 7th grade.

Students are not required to have immunizations if they attend a home-based private school or an independent study program and do not receive classroom-based instruction. However, parents must continue to provide immunizations records for these students to their schools. The immunization requirements do not prohibit students from accessing special education and related services required by their individualized education programs.

A student not fully immunized may be temporarily excluded from a school or other institution when that child has been exposed to a specified disease and whose documentary proof of immunization status does not show proof of immunization against one of the communicable diseases described above.

Important: All 7th grade students must be immunized against pertussis (whooping cough) prior to the start of the school year.

Liability for Emergency Treatment—EC 49407. Notwithstanding any provision of any law, no school district, officer of any school district, school principal, physician or hospital treating any child enrolled in any school in any district shall be held liable for the reasonable treatment of a child without the consent of a parent/guardian of the child when the child is ill or injured during regular school hours, requires reasonable medical treatment and the parent/guardian cannot be reached, unless the parent/guardian has previously filed with the school district a written objection to any medical treatment other than first aid.

Medication Regimen—EC 49423, 49480. The parent or legal guardian of any pupil taking medication on a regular basis must inform the school nurse of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian, the school nurse may communicate with the physician and may counsel with school personnel regarding the possible effects of the medication on the pupil. Any pupil who is required to take medication prescribed by a physician or surgeon during the regular school day may be assisted by the school nurse, or other designated school personnel, or may carry and self-administer auto-injectable epinephrine or inhaled asthma medication, if the school district receives both a written statement of instructions from the physician detailing the method, amount and time schedules by which such mediation is to be taken, and a written statement from the parent or guardian requesting the school district assist the pupil with prescribed medication, as set forth in the physician statement.

1. Talk to your child's doctor about making a medicine schedule so that your child does not have to take medicine while at school.
2. If your child is regularly taking medicine for an ongoing health problem, even if he or she only takes the medicine at home, give a written note to the school nurse or other designated school employee at the beginning of each school year. You must list the medicine being taken, the current amount taken, and the name of the doctor who prescribed it (EC 49480).
3. If your child must take medicine while at school, give the school a written note from you and a written note from your child's doctor or other health care provider, who is licensed to practice in California. Provide new, updated notes at the beginning of each school year and whenever there is any change in the medicine, instructions, or doctor (EC 49423).
4. As parent or guardian, you must supply the school with all medicine your child must take during the school day. You or another adult must deliver the medicine to school, except medicine your child is authorized to carry and take by him or herself.
5. All controlled medicine, like Ritalin, must be counted and recorded on a medicine log when delivered to the school. You or another adult who delivered the medicine should verify the count by signing the log.
6. Each medicine your child must be given at school must be in a separate container labeled by a pharmacist licensed in the United States. The container must list your child's name, doctor's name, name of the medicine, and instructions for when to take the medicine and how much to take.
7. Pick up all discontinued, outdated, and/or unused medicine before the end of the school year.
8. Medicinal cannabis may be administered at school by parent according to local district adopted policy, which must include: no disruption of educational environment or exposure of cannabis to other students, parent administration only – no staff members to administer cannabis, removal of any remaining cannabis and packaging from school site, parent method

to sign in and out for administration and medical recommendation to be kept on file according to confidential health records. The use of smoke or vape forms of cannabis is expressly forbidden on school campus.

9. Know and follow the medicinal policy of your child's school. The school board may amend or rescind any of their policies for any reason in a public board meeting.

Mental Health—EC 49428. The district is required to provide semiannual information regarding initiating mental health services access in school or the community, or both. In order to initiate access to available pupil mental health services, you may contact the following mental health provider online: *CARESOLACE* by visiting www.Caresolace.com/leusdparents. Our school district will notify parents at least twice per year. This is one time through our Annual Notifications, we will also notify you again a second time each school year, by the following means: ParentSquare notification system.

Notice of Free and Reduced Lunches— Commencing in SY 2022–23, Education Code (EC) 49501.5 requires public school districts, county offices of education, and charter schools serving students in grades TK– 12 to provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. Charter Schools and Districts will still require eligible parents to submit an application in order to remain in compliance for accounting purposes only.

Oral Health Assessment—EC 49452.8. Record of a dental assessment done by a dental professional is required for all kindergarteners and first graders attending public school for the first time. Dental assessments must be completed in the 12 months prior to entry or by May 31st of the pupil's first school year.

Persistently Dangerous Schools—20 USC 7912. Parent/guardian shall be notified of elementary and/or secondary schools considered "persistently dangerous" pursuant to state Department of Education guidelines and of available options.

Pesticide Products—EC 17612 and 48980.3. Notification of all pesticide products the district expects to use on school grounds must be provided annually to parents/guardians of all students. The notification must list the active ingredients in each pesticide product and the Internet address for the Department of Pesticide Regulation to access additional information (www.cdpr.ca.gov). Each school will establish a list of parents/guardians who want to be notified before individual pesticide applications are made. To obtain a copy of all pesticide products and expected use, and to receive notification of individual pesticide applications at the school at least 72 hours before the application, contact Maintenance and Operations at (951) 253-7030.

Pesticide Notice for 2020-21. The Healthy Schools Act requires all California school districts to notify parents and guardians of pesticides they expect to apply during the year. We may use one or more of the following pesticides in your school or on your school grounds this coming fiscal year,

according to our Integrated Pest Management Plan, generally when students and staff are **not** scheduled to be in attendance. Additionally, notices will be posted at least 24 hours in advance of any pesticide used at a site. You can find more information regarding these pesticides and pesticide use

reduction at the Department of Pesticide Regulation's Web site at http://www.cdpr.ca.gov. For questions or information about any pesticide product listed in the table below, contact Maintenance & Operations at (951) 253-7030.

Pesticide/Herbicide Name	Active Ingredient
Advion Cochroach/Ant/Fire Ant Bait	Indoxacarb
Archer Insect Growth Regulator	Pyriproxyfen
Chloraphacinone Bait	Chloraphacinone
Deltadust Insecticide	Deltamethrin
Dimension Turf and Ornamental Herbicide	Dithiopyr
Distance Fire Ant Bait	Pyriproxyfen
Florel Brand Fruit Eliminator	Ethephon
Fumitoxin Tablets/Pellet/Cake/Briquet	Aluminum Phosphide
Fusilade 2000 1E Herbicide	Fluazifop-Butyl
Garlon 4 Herbicide	Triclopyr, Butoxyethyl Ester
Goal 2XL	Oxysluorben
Misty Wasp Killer	Distillates (petroleum), hydrotreated light
Monterey Weed-Hoe	MSMA
Oust XP	Sulfometuron-methyl
Permethrin SFR	Permethrin
Prescription Treatment Brand P.I. Contact Insecticide Formula 1 (CB 80)	Pyrethrins, Piperonyl Butoxide
Primo Liquid	Trinexopac-Ethyl
Prosecutor/Lesco	Glyphosate, Isopropylamine Salt
P.C.Q. Rodenticide	Diphacinone CA-12455-50003 AA
Remuda	Glyphosate, N-(phosphonomethyl) glycine, in the form of its isopropylamine salt
Roundup Pro Herbicide	Glyphosate, Isopropylamine Salt
Surflan A.S.	Oryzalin
Suspend SC Insecticide	Delta Methrin
Talstar/P Insecticide/Termiticide	Bifenthrin

Pesticide/Herbicide Name	Active Ingredient
Tempo SC Ultra Insecticide	Beta-Cyfluthrin
Termidor/Taurus	Fipronil
Tri-Die	Pyrethins, pipernoyl butoxide, amorphous silica
Triazicide by Spectracide.	Lambid-Cyhalothrin
Trimec or Weed Whacker	Dimethylamine Salt
Wilco Ag. Bait	Strychnine
Zinc Phosphide	Zinc Phosphide

Physical Examination—EC 49451, 49453, Health & Safety Code 324.2 and 324.3. Documentation of health examination shall be required for all students entering the first grade. The examination must have been completed 18 months before entrance into first grade. The exam is important because it may identify conditions that may affect school performance and social adjustment.

With the written consent of the parent or guardian of a student, a physician, dentist or optometrist may perform health examinations within the scope of their licenses on a student and shall report their findings and recommendations to the school and parent/guardian. Exclusion from school for five days may occur for failure to comply or sign a waiver. Health screenings, such as height, weight, body mass index or dental inspections may also be conducted by school nurses in conjunction with other screenings or health assessment programs.

A parent/guardian may file a statement with the child's principal stating that they will not consent to a physical examination of their child, and the child shall be exempt from a physical examination. However, when there's good reason to believe the child has a recognized contagious or infectious disease, the child shall not be at school until school authorities are satisfied a disease does not exist.

Pupil Meals—Child Hunger Prevention and Fair Treatment Act of 2017—EC 49557.5. The Lake Elsinore Unified School District has a Meal Charge Policy about how students who pay the full or reduced cost of a school meal are impacted by not having enough cash on hand or in their account to purchase a meal. The meal charge policy may be viewed online, in the student handbook, or for a copy of the policy, please contact your child's school.

Pupil Swimming Safety—EC 35179.6 Our school is committed to safety for all our students at our planned events, including around swimming pools. There is already a requirement for pool sport coaches to be fully-trained in CPR in case of accidental drowning in the pool. If there is any event on-campus or hosted at a swimming pool facility, at least one adult with a valid certification of CPR training will be present throughout the duration of the event.

Reports of Defects in Health—EC 49456. When a health defect in a student has been identified, a report of the defect shall be sent to the parent/guardian without recommending any individual or class of practitioners for the purpose of curing the defect.

School Safety Plan—EC 35294.6, 35294.8. Each Lake Elsinore Unified School District school site has a Comprehensive School Safety Plan, which includes a disaster preparedness plan and emergency

procedures. Copies are available to read at each school office. Fire and emergency drills are held periodically at each school. A description of plan elements shall be reported in the School Accountability Report Card (SARC), which is available for review at each school and online at www.leusd.k12.ca.us.

Section 504—29 USC 794, 34 CFR 104.32. Section 504 of the Rehabilitation Act of 1973 is a federal law which prohibits discrimination against persons with a disability. The Lake Elsinore Unified School District provides a free and appropriate public education to all pupils regardless of the nature or severity of their disability. The District has a responsibility to identify, evaluate, and if eligible, provide pupils with disabilities the same opportunity to benefit from education programs, services, or activities as provided to their non-disabled peers. To qualify for Section 504 protections, the pupil must have a mental or physical impairment which substantially limits one or more major life activity. For additional information about the rights of parents of eligible pupils, or questions regarding the identification, evaluation, and eligibility of Section 504 protections, please contact Student and Instructional Support Services.

Sex and HIV/AIDS Education—See *California Healthy Youth Act*, page 32.

Sexual Abuse and Sexual Assault Awareness and Prevention—EC 51900.6. School districts, county offices, and charter schools are authorized to provide age appropriate instruction for students K-12 in sexual abuse, sexual assault awareness and prevention. Parents or guardians may submit a written request to excuse their child from participation in any class involving sexual abuse and sexual assault awareness and prevention.

Sexual Abuse and Sex Trafficking Prevention—EC 51950. Authorizes school districts to provide sexual abuse and sex trafficking prevention education, which includes instruction on the frequency and nature of sexual abuse and sex trafficking, strategies to reduce their risk, techniques to set healthy boundaries, and how to safely report an incident. Parents or guardians may submit a written request to excuse their child from participation in any class involving sexual abuse and sex trafficking prevention education, and assessments related to that education.

Sight and Hearing Testing—EC 49452. The Governing Board is required to provide for the testing of sight and hearing of each student at first entry into the California public school system and in designated intervals thereafter. Children will be exempt if the parent or guardian notifies the school principal in writing annually that such appraisals are in conflict with their religious beliefs. This testing program begins in August.

Sudden Cardiac Arrest—EC 33479. Sudden cardiac arrest (SCA) is when the heart stops beating, suddenly and unexpectedly. When this happens, blood stops flowing to the brain and other vital organs. SCA is not a heart attack; it is a malfunction in the heart's electrical system, causing the victim to collapse. The malfunction is caused by a congenital or genetic defect in the heart's structure. SCA

is more likely to occur during exercise or sports activity, so athletes are at greater risk. These symptoms can be unclear and confusing in athletes. Often, people confuse these warning signs with physical exhaustion. If not properly treated within minutes, SCA is fatal in 92 percent of cases. In a school district, charter school, or private school that elects to conduct athletic activities, the athletic director, coach, athletic trainer, or authorized person must remove from participation a pupil who passes out or faints, or who is known to have passed out or fainted, while participating in or immediately following an athletic activity. A pupil who exhibits any of the other symptoms of SCA during an athletic activity may be removed from participation if the athletic trainer or authorized person reasonably believes that the symptoms are cardiac related. A pupil who is removed from play may not return to that activity until he or she is evaluated by, and receives written clearance from, a physician or surgeon. On a yearly basis, an acknowledgement of receipt and review of information regarding SCA must be signed and returned by the pupil and the pupil's parent or guardian before a pupil participates in specific types of athletic activities which generally does not apply to those conducted during the regular school day or as part of a physical education course.

Suicide Prevention Policies—EC 215. Student suicide rates are of concern to all members of the school community. A shared goal by all staff educators is to keep a safe place to learn, free from harm to any of our students. AB 2246 provides for the adoption of policies on the prevention of suicides based upon a model suicide prevention policy developed and maintained by the California Department of Education. Once adopted, suicide policies are to be provided in a prominent place on the district's website. Legislators have determined that training in mental health and coordination around improved services is to be extended to our elementary students. In addition, the suicide prevention curriculum is to be age appropriate, sensitive to developmental understanding and provide for students in elementary school per AB 1767 (Ramos) in grades Kindergarten through grade 6, as of 1/1/2020. Local Districts were also required by California law to provide suicide prevention education, according to age-appropriate and sensitive local policies, for grades 7 to 12.

Tobacco-free District/Campus—BPC 22950.5; HSC 104420, 104495, 104559, PC 308, BP 3513.3, AR 3513.3, CE 48901. The use of tobacco and nicotine products is prohibited on school or district grounds, buildings, and vehicles, and within 250 feet of a youth sports event. Tobacco product includes, but is not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, or an electronic device (e.g., electronic cigarette, cigar, pipe, or hookah) used for vaping that delivers nicotine or other vaporized liquids.

Tuberculosis Screening. The Governing Board recognizes that tuberculosis poses a public health threat. Treatment of active cases of this disease is the most effective means of controlling its spread. The Superintendent or designee may require a tuberculosis skin test and a TB clearance when qualified medical personnel reasonably suspect that a student has active tuberculosis. If there is an

outbreak of tuberculosis at any school, the Superintendent or designee may require all students at the school to undergo tuberculosis skin tests.

Vaping, Electronic Nicotine Delivery Systems, e-cigarettes—PC 308. The Lake Elsinore Unified School District prohibits the use of vapes, electronic nicotine delivery systems (ENDS) such as e-cigarettes, hookah pens, cigarillos, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products on all district property and in district vehicles at all times. Vapes or ENDS are often made to look like cigarettes, cigars and pipes, but can also be made to look like everyday items such as pens, asthma inhalers and beverage containers. These devices are not limited to vaporizing nicotine; they can be used to vaporize other drugs such as marijuana, cocaine, and heroin. Students using, in possession of, or offering, arranging or negotiating to sell Vapes or ENDS can be subject to disciplinary action, particularly because ENDS are considered drug paraphernalia, as defined by 11014.5 of the Health and Safety Code. Section 308 of the Penal Code also states that every person under 18 years of age who purchases, receives, or possesses any tobacco, cigarette, or cigarette papers, or any other preparation of tobacco, or any other instrument or paraphernalia that is designed for the smoking of tobacco, tobacco products, or any controlled substance shall, upon conviction, be punished by a fine of seventy-five dollars ($75) or 30 hours of community service work.

Victim of a Violent Crime—20 USC 7912. A pupil who becomes a victim of a violent crime while in or on the school grounds must be offered the opportunity to transfer to a safe public school within the school district, including a public charter school, within ten calendar days.

Special Circumstances

Competitive Athletes Seeking Higher Education Athletic Programs—EC 67455. Under state law, students who witness or are the victim of any wrongdoing condoned by the higher education athletic organization, have a right to make a report, file, or otherwise assist the reporting of any violation of student athlete rights involving the program, participants, or staff. This right to make such reports is guaranteed by the *"Student Athlete Bill of Rights"* and may not result in retribution or removal of any benefits if the report has been made in good faith and truthfulness.

Education Equity: Immigration and Citizenship Status—EC 200, 220, 234 adding Article 5.7 to EC 234.7. All persons in public schools, regardless of their Immigration status, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other specified characteristic, are to be afforded equal rights and opportunities in the schools, and are not to be discriminated against on the basis of these specific characteristics in any program or activity conducted by the school that receives or benefits from state financial assistance or enrolls students who receive state financial aid. School officials are prohibited from collecting information or documents regarding citizenship or immigration status of students or their family members. Regardless of immigration status, students who are enrolled in community college bridge programs may use their individual tax identification number, if a student does not have a social security number, in order to fully participate in an internship offered through concurrent enrollment pathway courses. Residency status does not stop opportunities offered to all students on their pathway toward graduation with appropriate courses and internships available to all students eligible.

Instruction for Pupils with Temporary Disabilities—EC 48206.3, 48207, 48208. A pupil with a temporary disability which makes attendance in the regular day classes or the alternative educational program in which the pupil is enrolled impossible or inadvisable may receive individualized instruction provided in the pupil's home for one hour a day.

A pupil with a temporary disability, who is in a hospital or other residential health facility, excluding a state hospital, may be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located.

It is the responsibility of the parent or guardian to notify the school district in which the hospital or other residential health facility is located of the presence of a pupil with a temporary disability. Upon receipt of the notification, the district will within five working days determine whether the pupil will be able to receive individualized instruction pursuant to EC 48206.3 and, if so, provide the instruction within five working days or less.

A pupil with a temporary disability may remain enrolled in the district of residence or charter school and may attend regular classes when not confined to the hospital setting, the total days of instruction may not exceed the maximum of five days with both school settings and attendance may not be

duplicated. If necessary, the district of residence may provide instruction in the home for the days not receiving instruction in the hospital setting, depending upon the temporary doctor orders. The supervisor of attendance shall ensure that absences from the regular school program are excused until the pupil is able to return to the regular school program. An honorary high school diploma which is clearly distinguishable from the regular diploma of graduation may be awarded to a pupil who is terminally ill, from the resident governing school board, a county office of education or a charter school.

Migrant and Newly Arrived Immigrant Pupils: Graduation Requirements and Continued Education Options—EC 51225.1 and 51225.2. Within 30 days of migration, a notice shall be provided in the preferred language of the parent and student including the following:

"When a pupil completes the state minimum coursework requirements and becomes eligible for a diploma, the educational rights holders and pupil will be notified of all of the following: The pupil's right to a diploma issued by the school district of residence if he or she completed the graduation requirements for high school student who transferred in their 3rd or 4th year of high school from another country or other school district. The school district of residence shall issue to the pupil a diploma from the school the pupil last attended after the transfer and accept coursework satisfactorily from the school previously attended, as well as from a country other than the United States. The district or charter school will explain how taking coursework and other requirements adopted by the governing board or charter school or continuing education upon transfer will affect the pupil's ability to gain admission to a postsecondary educational institution. Information about transfer opportunities available through the California Community Colleges. The pupil's or the education rights holder's, as applicable, option to allow the pupil to take additional coursework for a 5th year of high school toward an achievable diploma requirement. If the district or charter school fails to provide timely notice, the pupil shall be eligible for the diploma once notified, even if that notification occurs after the initial transfer. In additional the statewide minimum course work and other requirements adopted by the governing board of the district or charter school shall do both of the following: Inform the pupil of his or her option to take coursework and other requirements adopted by the governing board. Permit the pupil, upon agreement with the pupil, if the pupil is 18 years of age or older, or, if the pupil is under 18 years of age, upon agreement with the person holding the right to make educational decisions for the pupil, to take coursework or other requirements adopted by the governing board, to take additional coursework for a 5th year of high school. Advise the pupil, if the pupil is 18 years of age or older, or, if the pupil is under 18 years of age, the person holding the right to make educational decisions for the pupil, to consider enrollment in a school operated by the local educational agency or charter school, benefit from continued instruction, and graduate from high school with a valid diploma. If a pupil participating in a newcomer program is exempted from local graduation requirements, the exemption shall continue to apply after the pupil

no longer meets the definition of a "pupil participating in a newcomer program" while he or she is enrolled in school or if the pupil transfers again to another school, including a charter school, or school district during the 3rd or 4th year of high school. Students and parents of migratory children shall not request a transfer solely to qualify for this exemption."

Pregnant and Parenting Pupils—EC 221.51, 222.5, 46015, 48205, and 48980. The Governing Board of the Lake Elsinore Unified School District will treat both the pregnant teen mother and the teen father with the same accommodations, regardless of sex. The teen parents may not be excluded from any class or extracurricular activities, solely on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy, or post-partum recovery. Physical and emotional ability to continue may only be determined by physician or nurse practitioner. Pregnant or parenting pupils may not be required to participate in pregnant minor programs or alternative programs, with the exception of personal choice.

Parental rights will be an option available in annual notifications or at semester term periods, welcome packets, orientation, online or in print, or in independent study packets as provided to all regular students from school districts or charter schools.

Parental leave for eight weeks for preparation of birth of infant, post-partum for mental and physical health needs of the teen parents and to bond with infants, or any additional medically approved time to protect the infant or parents is allowed. Any additional time due if deemed medically necessary, as prescribed by physician or nurse practitioner. The pregnant and parenting teens are not required to take all or part of the leave to which they are entitled. Leave will be approved by the district or charter school supervisor of attendance, as excused absence, with a unique code similar to independent study. However, no work is required during the leave. Upon return, the parenting teens are entitled to return to the school courses that were in enrolled before taking leave. Make up plans and re-enrollment will be worked out with the school counselor or administrator to achieve an opportunity to fully participate in all activities, as before leave. If needed, parenting teen may enroll for a fifth year of instruction if on course for graduation requirements. If parenting teens were enrolled in an alternative school setting, a return to that environment is to be available as needed to achieve graduation. A pupil shall not incur any academic penalties due to using these available accommodations.

An illness for sick child does not require a doctor note for the custodial parenting teens; the mother or father will be excused by the attendance supervisor.

Retroactive Grant of High School Diplomas: Departed and Deported Pupils—EC 51430. LEUSD's Governing Board may award a diploma to any student who may have been deported outside the US, if in good standing after completing the second year of high school. Any transfer credits from outside the US will be considered as completion through online or foreign classes.

Sexual Harassment

Sexual Harassment Policy—BP 4119.11, AR 4119.11; EC 231.5 and 48980(f). The Lake Elsinore School District is committed to maintaining a learning and working environment that is free from sexual harassment. Any student who engages in sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits, engages in, or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal. For a copy of the district's sexual harassment policy or to report incidences of sexual harassment, please contact:

Student Complaint
Dr. Steve Behar
Director II,
Student Support Services
545 Chaney St.
Lake Elsinore, CA 92530
(951) 253-7000, Ext. 7119

Employee Complaint
Nick Powers or Sarah Arredondo
Director II, Classified, or Director, Certificated
Personnel Support Services
545 Chaney St.
Lake Elsinore, CA 92530
(951) 253-7000, Ext 7092 or (951) 253-7000, Ext 7027

Complaint Procedures

Title IX of the Education Amendments of 1972, and Title IV of the Civil Rights Act of 1964, prohibit discrimination on the basis of gender. Any Title IX complaints or questions may be referred to the school principal or Superintendent's designees. Title IX complaints related to discrimination on the basis of gender shall be investigated by the designees listed below:

Student Complaint
Dr. Steve Behar
Director II,
Student Support Services
545 Chaney St.
Lake Elsinore, CA 92530
(951) 253-7000, Ext. 7119

Employee Complaint
Nick Powers or Sarah Arredondo
Director II, Classified, or Director, Certificated
Personnel Support Services
545 Chaney St.
Lake Elsinore, CA 92530
(951) 253-7000, Ext 7092 or (951) 253-7000, Ext 7027

Uniform Complaint Policy and Procedure—BP 1312.3, AR 1312.3; 5 CCR 4622 et seq. The Uniform Complaint Procedures (UCP) complaint is a written and signed statement by a complainant alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation, bullying or charging pupil fees for participation in an educational activity or non-compliance. The person who receives the complaint shall respond to the parent in writing within 60 days. The parent may appeal to CDE within 15 days if not in agreement with the final report. Below is a list of programs at LEUSD under UCP:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education, Career Technical, Technical Training (state)
- Career Technical Education (federal)
- Child Care and Development
- Compensatory Education
- Course Periods without Educational Content
- Education of Pupils in Foster Care, Pupils who are Homeless, former Juvenile Court Pupils now enrolled in a school district and Children of Military Families
- Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)

- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- School Site Councils
- State Preschool

Please contact the individuals below if you would like more information on how to file a complaint with the school or district, prior to appealing to the CDE. For more information you may go to the CDE website: https://www.cde.ca.gov/re/cp/uc/ucpmonitoring.asp.

Student Complaint

Dr. Steve Behar
Director II,
Student Support Services
545 Chaney St.
Lake Elsinore, CA 92530
(951) 253-7000, Ext. 7119

Employee Complaint

Nick Powers or Sarah Arredondo
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Williams Complaint Policy and Procedure—AR 1312.4; EC 35186. Every school must provide sufficient textbooks and instructional materials. Every student, including English learners, must have textbooks or instructional materials, or both, to use at home or after school. School facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or misassignments. If a school is found to have deficiencies in these areas, and the school does not take corrective action, then a complaint form may be obtained from the compliance officer named below. Parents, students, teachers or any member of the public may submit a complaint regarding these issues. However, it is highly encouraged that individuals express their concerns to the school principal before completing the complaint forms to allow the school to respond to these concerns.

Williams Complaint Contact:

Site Principal of School

– OR –

Gessy Watkins
Director II, Elementary
Instructional Support Services
545 Chaney St.
Lake Elsinore, CA 92530
PH (951) 253-7000, Ext. 7110

Felix Jones
Director II, Secondary
Instructional Support Services
545 Chaney St.
Lake Elsinore, CA 92530
PH (951) 253-7000, Ext. 7063

Social Media Expectations: THINK campaign

The Lake Elsinore Unified School District recommends the following guiding principles to help protect students, faculty, and staff from potentially harmful acts related to social media:

- **Keep it safe.** Threats of violence or bullying of any type is unacceptable. Do not practice this behavior, and if you see it happening, report it to someone in authority.
- **Encourage respectful behavior.** Consider your audience when sharing something that may offend others. Be respectful of others and encourage those around you to also be respectful in everything they post online. Be a positive role model for others.
- **Remember that what you post lives on.** What is posted online never goes away. Deleting something posted online does not mean it is gone forever. In fact, it lives on forever whether you can see it or not.

THINK with your brain—not your thumbs—while using social media!



PARENTS' RIGHT TO REQUEST TEACHER QUALIFICATIONS (TITLE I SCHOOLS)

If your child is attending a school receiving Title 1 Federal funds, Federal Law requires that parents be notified of their right to know the professional qualifications of their child's teacher(s) in core academic subject areas, including the following:

1. The type of State credential or license that the teacher holds. Some teachers will have credentials in a particular subject area, such as English or Mathematics, and others will have a multiple subject credential, which allows them to teach a variety of subjects, such as in elementary schools.
2. The education level and subject area of the teacher's college degree(s). All teachers have a bachelor's degree, and many teachers have graduate degrees beyond the bachelor's, such as a masters or doctoral degree.

In addition to the qualifications of the teacher, if a paraprofessional (teacher's aide) provides your child services, you may also request information about his or her qualifications. Many paraprofessionals have two years of college and others have passed a test that verifies their qualifications.

If you would like to request this information, please contact Lake Elsinore Unified School District, Personnel Support Services at (951) 253-7000.