COURSE: **Spanish I** **INSTRUCTOR:** **Señor Atwood**

We'll be following the Murrieta Unified School District Standards.

Citizenship Guidelines:

BE RESPECTFUL to everyone in class
BE in class, on time, and prepared.
BE POSITIVE.

Class Rules:

NO CHEWING GUM, EATING OR DRINKING ----- Hydro Flask or Bottled Water Only!
You may leave the class **ONLY** for an emergency.

Students who choose to adhere to the above will earn:

1) Positive recognition and home contact
2) An "Outstanding" in citizenship and teacher recommendations (jobs, college, etc.)

Spanish I Class Policies and Grading Guidelines

Course Outline and Goals:

Spanish I is designed to develop the four basic communication skills: listening, speaking, reading and writing. These will enable you to communicate and understand the target language outside of the classroom, as well as assist native speakers. Thus, class will be conducted **primarily (50%)** in Spanish, and you will be expected to speak **at least 25%** in Spanish, as well as participate in class activities extensively. It is also the goal of this course to create a greater awareness of Latin culture and history.

Bring Daily:

1. A three-ring hard-sided binder with lined paper
2. Pen or pencil and your workbook

Homework:

Expect to have homework two or three nights a week. Homework is corrected and checked daily. Each assignment is worth **FIVE POINTS** and will be added to your overall grade once a month. Your homework should take 15-20 minutes. **Please do not wait until you are totally lost!** I'm here to help you and I truly want you to succeed.

T. de T. (Tarea de Timbre) Bell work/Class Work:

At the beginning of each class period, you will be doing a reading, writing, or listening activity (or perhaps a combination of the three), which is worth **10%** of your grade. Check the board when you come in and **IMMEDIATELY** begin the activity, which is a review from the previous day's material. Incessant talking, being off task or failure to participate will result in the loss of your bell work points for that day.

Make-up work:

Any major project that has been assigned in advance is due on the day it was assigned, regardless if you are or will be absent. It will **NOT** be accepted late. If you are absent during a group assignment, it is your responsibility to speak with me; otherwise, it will become a zero. Any work missed at the beginning of class **may not** be made up with an **unexcused** tardy. Absent work for missed tests or quizzes are to be completed within **ONE WEEK** after it was given. Failure to do so within the specified time will result in a zero. Homework must be made up within the same number of days you were absent. Failure to show me your homework upon returning from an absence will result in a zero. You are responsible for making up the work you missed. Any class assignments, homework assignments, quizzes, tests, projects, etc. missed while you have an uncleared absence, a school suspension, or a class referral will become automatic zeros.

Grading Guidelines:

1. You will earn points (not a letter grade) for everything you do both in and out of class.

2. Grades are cumulative through the end of the semester and are based upon percentages:

100% - 90% = A
89% - 80% = B
79% - 70% = C
69% - 60% = D
***Below 60% is failing**

This is based on quizzes/tests (70 %), participation (20%), projects, class work and homework will be worth (10%). Included in participation are **oral presentations**, **class-room participation** and **self-evaluations**. Scores are based on points, which are converted into a "**+**" or "**-**" letter grade.

3. I **do not round up grades!** You **earn** what you **earn**!

4. I do not accept late homework unless you have an excused absence.

5. Incomplete assignments will receive ***fewer*** points than a complete assignment.

6. At any given time throughout the year we may/will correct quizzes/tests in class.

7. Parents and/or students may contact me at any time concerning grades **(at least 24 hours after a grade has been given).**

8. I post grades within a week after they've been graded.

9. If you wish to speak to me about your grade or your parents wish to do so **an appointment is imperative, which needs to be made a day in advance.**

10. I can be reached at the following number if you wish to meet with me: School phone # is (909) 894-5750 ex.6611

Attendance & Tardies:

You have a maximum of three days to clear an absence; after which it becomes a cut. Three cuts (unclear absences) will cause you to lose one unit of credit. You will receive detention on your third unexcused tardy. Beginning with your 3rd tardy you will lose **FIVE participation points**, which will be deducted from your participation grade. Daily attendance is very important because oral participation points and bell work points are earned daily and **cannot be made up**. **Lost points will greatly affect your grade.** Lengthy illnesses, absences or emergencies must be discussed with me upon return.

Academic Dishonesty: Zero Tolerance!

Academic dishonesty of **ANY** type will not be tolerated. (*See the Student handbook if you would like a more thorough description.) Any violation of this policy will result in an automatic zero for the assignment, a parent conference, as well as a referral, which will stay with your school records. **THREE** violations will result in the removal from my class. It is **YOUR** responsibility to report all acts of academic dishonesty. **ALL OF THE ABOVE APPLIES TO YOUR HOMEWORK AS WELL!**

Electronic Appliances:

No calls or text messaging will be placed or made during class time nor received, regardless of the situation. **First** violation will result in immediate confiscation, and it will be sent to the office for you to pick up at the end of the school day. If there is an emergency, you can go to the office or have your parents contact you through the proper channels. **Second** violation will result in your phone **being sent to the office for parental pick-up.**

Make-up

Due to the constant distraction of girls doing their make-up in class, said practice will not be permitted. Make-up will now be confiscated and sent to the office for students to pick up. Second offense will require a parent or guardian to pick it up

Language

Swearing will not be tolerated in any shape or form, at all!!! Nor will any lude or degrading speech that defames another student.

Tutoring

I'm available for tutoring every B-day morning from 8:00 till 8:30 a.m.

Re-Takes

I allow students to retake portions from quizzes or tests, excluding the final and the diagnostic exam. Re-takes work in the following manner.

1. The student must earn higher than 70 % on the quiz or test to retake portions of the exam. Less than 70 % indicates two items haven't occurred and an additional opportunity will not be given if effort wasn't initially allocated:
    A. The student didn't study, deprioritized the exam or procrastinated.
    B. The student didn't seek additional help (tutoring) from myself or anyone else with the ability to tutor the student.
2. The student is encouraged to write down the information/concepts/grammar that was missed on the test so that s/he can study said material in lieu of making up points missed on the exam.
3. Students will now complete a worksheet of at least 20 questions that pertain to the concepts that need to be improved upon. Worksheets can be found anywhere on the internet but not from my web page; we do those in class, and I don't want the student to simply copy from one source to the next.
4. The student has ONE WEEK from the date that we took the test to retake portions of the quiz or test.
5. When the student feels that s/he is prepared, s/he will come in at 7:00 a.m. on a B-day with the worksheet that s/he completed.
6. I will then give up to 15 questions to the student that pertains to the information that s/he studied, which will come from the worksheet. If the student answers (in written form) all 15 questions correctly, then I will place those points within the same quiz or test.

    For example: Bill earns a 62/85 on a test, which is a C or 73%
    Bill writes down everything that he missed.
    Bill finds and completes a worksheet that pertains to the concepts that were on the test and he completes the worksheet within the time frame, which is within ONE week.
    Bill arrives at 8:00 a.m. on a B-day. He gives me the info. he studied.
    I give Bill 15 questions that pertain to the material that he studied.
    Bill answers them all correctly.
    Bill is super stoked because he knows his grade is going to jump dramatically.
    I place all 15 points into the same quiz/test category.
    Bill's grade jumps to a 77/85, which is an A- or 90%

7. The student's grade cannot exceed the total amount possible. Meaning, points made up cannot rise higher than 100%. A grade of 100% is the highest grade that can be earned.
8. If a student wants to make up five points so that s/he can earn a 100% on a test, then I say: "Bring it on! Let's earn a 100%"
9. If a student wants to earn an **A+**, then let's earn an **A+**. BUT you've got to put in the effort! I will do everything I can to help you earn an **A** but you've got to put forth the effort.

*******************Only the last page will need to be signed, dated and returned to me*******************

Las Rcglas dc La Clase

It is in your son's / daughter's best interest to abide by the class rules so that he/she can have a successful academic year.

Please review this information, sign it and have your son/daughter return it to class tomorrow. The class rules will be placed within their Spanish binder to use as a referral.

Sincerely,

Señor Atwood
Spanish I, II, III & IV

Dear Mr. Atwood:

I have read Las Reglas de la clase (Class rules) for Spanish I and I understand your rules and policies.

_____ _____
Student name Student signature

_____ _____
Parent name Parent signature

Date: _____ Period: _____