

MEMORANDUM OF UNDERSTANDING #39
between
FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
and
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS AMERICAN RIVER
CHAPTER No. 528 (CSEA)
(Transportation Unit)

Travel Expenses
May 21, 2025

The Folsom Cordova Unified School District ("District") and the California School Employees Association, and its American River Chapter No. 528 (CSEA), are parties to a Collective Bargaining Agreement (CBA) which expires on June 30, 2026.

The Parties agree to update Section 11.7.18 of the Transportation Unit CBA as follows.

11.7.18 Travel Expenses - Drivers will be reimbursed for actual and necessary expenses for food and lodging in accordance with District Policy 3300 and 3350 by submitting appropriate receipts.

List of Agreed Changes

11.7.18 Travel Expenses -

11.7.8.1 Drivers will be reimbursed for necessary expenses for meals and lodging in accordance with Board Policy 3350 and Administrative Regulation 3350.

11.7.8.2 To be eligible for reimbursement, drivers must submit claims on a district form, within ten (10) working days following return from travel (Attachment A).

a. Meals

No receipts are required for meal reimbursement.

b. Other Claims

For all other claims, the form shall be accompanied by itemized receipts, copies of conference/meeting registration form and agenda; and any explanation necessary to document that the expenses meet district criteria for reimbursement.

There are no costs associated with implementing this MOU. Additionally, this MOU will be effective July 1, 2025.

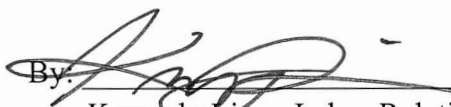
FOR THE FOLSOM CORDOVA
UNIFIED SCHOOL DISTRICT

By: 
Erik Swanson, Superintendent

FOR THE CALIFORNIA SCHOOL
EMPLOYEES ASSOCIATION, CH. 528

By: 
Rob Corn, President

Date: 7/7/2025

By: 
Kennedy Liem, Labor Relations Representative

Date: 7/7/2025

Board Approved: 09/18/2025

CSEA Ratified: 08/27/2025