

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, August 11, 2025

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:30pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Brandon Wells, Roger Ferguson, Dawn Pawlowski and Margaret Parker.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA- Dawn Pawlowski made a motion to adopt the agenda. 2nd made by Brandon Wells. Motion passed 5-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

July 7, 2025

ii. Payroll Vouchers

#1	\$ 35,659.91
#2	\$ 40,051.50
#3	\$ 101,807.75

iii. Expense Vouchers

#2525	\$ 3,669.93
#2526	\$ 1,298.60
#2601	\$ 111,188.70
#2602	\$ 33,123.80

iv. 1st Reading Policy Advisories 909-914

Margaret Parker made the motion to approve the consent agenda. 2nd made by Brandon Wells. Motion passed 5-0.

B. New Business

1. Discussion/Consideration/ Approval of Fundraisers for SY 2025-2026

Dawn Palowski made a motion to approve the attached list of possible fundraising activities for the 2025-2026 school year. 2nd made by Brandon Wells. Motion passed 5-0.

2. Discussion/Consideration/ Approval of Supplemental Specials Stipend

Brandon Wells made a motion to approve a supplemental specials stipend as presented by the Superintendent. 2nd made by Dawn Palowski. Motion passed 5-0.

3. Discussion/Consideration/ Approval of Emergency Operations Plan

Brandon Wells made a motion to approve the Superintendent recommendation to approve the Emergency Operations Plan as presented. 2nd made by Margaret Parker. Motion passed 5-0.

Staff Travel

- a. IDEA Conference; Phoenix, AZ ; Aug. 21-22, 2025; K.Ratliff
- b. ASBA Law Conference; Scottsdale, AZ ; Sept. 3-5, 2025; K.Ast
- c. PELL Conference; Phoenix, AZ ; Sept.17, 2025; D. Hoehn
- d. Essential Standards Workshop; Phoenix, AZ; Oct. 2, 2025; K.Ast & M. Runzo

Dawn Pawlowski made the motion to approve travel for the above staff as presented by the Superintendent. 2nd made by Brandon Wells. Motion passed 5-0.

C. Personnel Actions*

1. Discussion/Consideration/ Approval of Resignation

Brandon Wells made a motion to approve Mr. Anthony Mustaca's letter of resignation. 2nd made by Dawn Pawlowski. Motion passed 5-0.

2. Discussion/Consideration/ Approval of Cross Country Coaches

Brandon Wells made the motion to approve the Superintendent's recommendation to hire Dean Pederson and Candi Paine as cross country coaches for the 2025-2026 season. 2nd made by Margaret Parker. Motion passed 5-0.

3. Discussion/Consideration/ Approval of Fitness Club Coaches

Dawn Pawlowski made the motion to approve the Superintendent's recommendation to hire Mary Ann Runzo and Megan Ward as fitness club coaches for the 2025-2026 season. 2nd made by Brandon Wells. Motion passed 4-0. Margaret Parker abstained.

4. Discussion/Consideration/ Approval of Addendum to Salary Contract

Brandon Wells made the motion to approve the Superintendent's recommendation to make an addendum to salary contracts as presented. 2nd made by Margaret Parker. Motion passed 5-0.

D. Upcoming Conferences/Activities

E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- Sept. 8, 2025

F. Correspondence

G. ADJOURNMENT

Dawn Palowski made a motion to adjourn the meeting at 5:55pm. 2nd made by Margaret Parker. Motion passed 5-0.