

MINUTES OF THE
SOUTH WARREN HIGH SCHOOL
SITE BASED DECISION MAKING COUNCIL
REGULAR MEETING
September 18, 2025

The South Warren High School SBDM regular meeting began at 3:00 p.m. in the Principal's Office.

CALL TO ORDER

Mr. Deaton called the meeting to order at 3:00 pm.

ROLL CALL

Members present: Matt Deaton - Chairperson, Veronica Burchett, Andrew Hutto, Amar Patel -Teacher Representatives; Adam Brownlee, Scott Gordon - Parent Representatives

Members absent: None

Visitor(s): None

APPROVE AGENDA

Amar Patel made a motion to approve the agenda; Andrew Hutto gave a 2nd to the motion. Agenda Approved.

APPROVE MINUTES FROM PREVIOUS MEETINGS ON 8/21/25, 8/29/25, 9/3/25

Andrew Hutto made a motion to approve minutes; Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

DISCUSSION ITEMS

Staffing Update: Open positions for - MSD Instructional Assistant

APPROVE ADVANCED COURSEWORK POLICY TO BE ADDED TO THE SWHS SBDM BYLAWS AND POLICIES DOCUMENT UNDER 12.0 CURRICULUM AND AVAILABILITY

Scott Gordon made a motion to approve; Amar Patel gave a 2nd to the motion. Motion passed by consensus.

APPROVE HEAD COACH POSITION FOR ROBOTICS TEAM TO BE PAID A \$1,000 STIPEND OUT OF SECTION 6 FUNDS

Adam Brownlee made a motion to approve; Amar Patel gave a 2nd to the motion. Motion passed by consensus.

APPROVE CSIP CONTINUOUS IMPROVEMENT DIAGNOSTIC

Veronica Burchett made a motion to approve; Andrew Hutto gave a 2nd to the motion. Motion passed by consensus.

APPROVE CSIP EXECUTIVE SUMMARY FOR SCHOOLS

Scott Gordon made a motion to approve; Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

APPROVE CSIP SCHOOL SAFETY REPORT

Andrew Hutto made a motion to approve; Adam Brownlee gave a 2nd to the motion. Motion passed by consensus.

APPROVE SCHOOL PROFILE REPORT OF SCHOOL REPORT CARD

Andrew Hutto made a motion to approve; Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

CLOSED SESSION:

Andrew Hutto made a motion to go into Closed Session for the purpose of consultation (KRS 61.810(1)(f) ; Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

OPEN SESSION:

Andrew Hutto made a motion to come out of Closed Session; Veronica Burchett gave a 2nd to the motion. Motion passed by consensus.

The following recommendations will be made for employment to the Warren County Schools Boards:

Jordan Buchanan - MSD Instructional Assistant
Lucas McPherson - Assistant Girls Lacrosse Coach
Roseann Allen - Assistant Tennis Coach
Alex Oliver - Assistant Bowling Coach

PUBLIC COMMENT

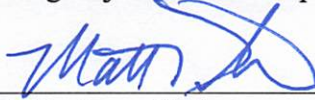
None

COUNCIL COMMENT

None

ADJOURN

Andrew Hutto made a motion to adjourn; Veronica Burchett gave a 2nd to the motion.
Meeting adjourned at 3:18 p.m.



Matt Deaton - Chairperson



Teresa Eades – Recording Secretary

Scheduled Regular Meetings for 2025-2026:

July 24th, 2025- 3:30 PM
August 21st, 2025- 3:00 PM
September 18th, 2025- 3:00 PM
October 16th, 2025- 3:00 PM
November 20th, 2025- 3:00 PM
December 18th, 2025- 3:00 PM
January 15th, 2026- 3:00 PM
February 19th, 2026- 3:00 PM
March 26th, 2026- 3:00 PM
April 16th, 2026- 3:00 PM
May 14th, 2026- 3:00 PM
June 18th, 2026- 3:00 PM