AGENDA
MINERSVILLE AREA SCHOOL DISTRICT
Regular Monthly Meeting
September 24, 2025

I. RECOGNITION

II. INVESTMENTS

III. USE OF FACILITIES

1. Approve the following "Use of Facility" requests approved by the Superintendent under standing policy:
   a. 09/19/2025 – MEPA – Use of the baseball outfield for the Boosterthon Fun Run from 6:00 AM – 3:00 PM.
   b. September 2025 – March 2026 – Drama Club – use of the High School Auditorium on a varied schedule as needed to prepare for the Spring Musical, including tech crew projects and dress rehearsals.
   c. 09/22/2025 – Title I Informational Night to update parents on program services from 5:30 PM – 7:00 PM.
   d. 10/02/2025 – Distracted Driver Simulations – rear of the High School Gymnasium, 8:00 AM – 2:30 PM.
   e. 10/27/2025 through February 2026 – Minersville Area Youth Basketball - Elementary and Llewellyn gymnasiums for weeknight evening practices from 4:00 PM to 9:00 PM, as available and Saturday 9:00 AM – 3:00 PM. Games begin 12/06/2025.
   f. 11/10/2025 – Student Council – Veteran's Day Breakfast 8:00 AM – 10:30 AM
   g. 11/15/2025 and 11/16/2025 – 5th Quarter Club – Setup and annual football banquet. Saturday set up at 10:00 AM – Sunday – banquet 11:30 AM – 5:00 PM
   h. 11/21/2025 and 11/22/2025 – Drama Club from 6:30 PM – 10:00 PM both nights for the Fall Play.
   i. 12/07/2025 – Music Department – Winter Concert in the High School Auditorium 5:30 PM – 8:00 PM.
   j. 02/19/2026 – 02/22/2026 – Minersville Area Youth Basketball 3rd/4th grade tournament – High School Gymnasium. Game schedule will be made available prior to the tournament.
   k. 02/26/2026 – 03/01/2026 - Minersville Area Youth Basketball 5th/6th grade tournament – High School Gymnasium. Game schedule will be made available prior to the tournament.
   l. 03/26/2025 - 03/28/2025 – Drama Club – High School Auditorium - Thursday and Friday 7:00 PM – 10:30 PM; Saturday 2:00 PM – 10:30 PM for the Annual Spring Musical.
   m. 04/14/2026; 04/16/2026 – 04/18/2026 – Minersville to host 2026 Junior County Band according to the attached schedule.

IV. CREDIT REIMBURSEMENTS

2. Approve payment for credits earned to:
   a. Rachel Hughes – 3 credits @ $100 = $300

V. CONTRACTS

3. Authorize proper signatures on LinkIt! Software License Agreement for K-12 assessments for the 2025/2026 school year to include an online data warehouse, custom reports, and support in the amount of $10,785.

4. Authorize Superintendent to sign a three-year agreement beginning August 25, 2025, with Pennsylvania Counseling Services, Inc. (PCS), Lebanon, PA for behavioral health services, including family and children service, initial screening and referral of clients, both outpatient and aftercare services on an as needed basis.

VI. EXTRA CURRICULAR

5. Approve the following additional Extra-Curricular staff positions on recommendation of the Activities/Athletic Director for the 2025/2026 school year:

	Position	Name	Salary
a.	Yearbook Co-Advisor	Jessica Brown	$1,275
b.	Yearbook Co-Advisor	Melissa Maness	$1,275
c.	Spelling Bee Coach	Stacey Faustner	$1,286

VII. FINANCIAL

6. Authorize proper officers to sign the 2025/2026 rate addendum to the transportation contract with Earl Renninger, Inc. effective August 25, 2025. See attached.
   a. Daily Transportation: Regular and Special Education –as presented on List A. (Prior year: not to exceed $3,862 per day.)
   b. Field Trips and Extra-Curricular Rate/Mile – $4.00 per mile and $19.00 per hour for layover time. (Prior year: $4.00 per mile and $18.00 per hour for layover time.)
   c. Fuel Adjustment – If the average month's gas prices are below $2.25 or above $3.50, then both parties agree to pay the difference based on the vehicle's miles per gallon. (Same as prior year.)

7. Motion to approve private neuropsychological evaluation for student #265531 by agreed upon psychologist Steven P. Kachmar, M.A., Ph.D., NCSP, Fogelsville, PA, at a cost not to exceed $4,250.

8. Approve Independent Educational Evaluations (Speech-Language and Occupational Therapy) for student #265531, to be completed by mutually agreed-upon providers Karen M. Clapper, MSCCC, SLP-L, BCS-CL, and Rachel Shoener, both of Communication Associates of Harleysville, PA. The total cost of the evaluations shall not exceed Six Thousand Two Hundred Dollars ($6,200), exclusive of travel, which will be billed at approximately Eighty Dollars ($80) per hour with travel time to be determined and in addition to the not-to-exceed amount.

VIII. LEGAL

IX. PERSONNEL

9. Ratify the re-hire of Mr. Joel Motuk as a 240-day administrative employee, High School Principal, beginning July 1, 2025 at a salary of $82,800 with a one-time salary increase of $2,000 once Principal Certificate is achieved and approved by the Department of Education.

10. Accept with regret the following resignations:

	Name	Position	Effective Date	Service Length	Purpose
a.	Rose Pavelko	PT Instructional Aide	09/12/2025	7 years' PT service	Retirement
b.	Sara Lott	PT Instructional Aide	09/09/2025	4 years' PT service	Other Employment
c.	Yami'yah Baker	PT Instructional Aide	08/28/2025	1 year PT service	Voluntary Quit

11. Approve hire of the following:

	Name	Position, subject to assignment	Salary	Step	Effective Date
a.	Arielle Torres	PT Instructional Aide, Llewellyn	$15.63/hr	n/a	09/08/2025
b.	Heather Bondura	PT Instructional Aide, Llewellyn	$15.63/hr	n/a	09/15/2025

Note: Part-time Instructional Aide positions will not exceed 29.75 hours per week

12. Approve the unpaid leave of absence request under FMLA for employee #1721 for the period of August 18, 2025 through September 28, 2025.

13. Approve the continuation of Cohort 12 of the 21st Century Schuylkill Achieve After School staff. All program funds are reimbursed from the Intermediate Unit #29 through a state grant program.

	Staff	Position	Salary
a.	Danielle Wank	Co-Coordinator	$26.00/hour
b.	Marlena Renninger	Co-Coordinator	$26.00/hour
c.	Barbara Conville	Administrative, Grades 1-4	$24.40/hour
d.	Robyn Chadwick	Teacher	$24.40/hour
e.	Maria Spotts	Teacher	$24.40/hour
f.	Sarah Sukeena	Teacher	$24.40/hour
e.	Jose Urquiza	Teacher	$24.40/hour
g.	Jose Urquiza	Co-Coordinator, Substitute	$26.00/hour
h.	Tracey Urquiza	Substitute Teacher, as needed	$24.40/hour

X. POLICY

XI. SCHOOL CALENDAR

XII. MISCELLANEOUS

14. Approve a request by the Borough of Minersville to use the adjacent lot to Veteran's Memorial Stadium for formation of the Annual Halloween Parade on October 26, 2025 beginning at 6:30 PM. with a rain date of October 28, 2025.

15. Approve the participation of the Minersville Area High School Band, Band Front and Cheerleaders in the Annual Halloween Parade in the Borough on October 26, 2025 beginning at 6:30 PM, with a rain date of October 28, 2025.

16. Approve the submission of the Minersville Area Elementary Center CSI School Plan to the PDE for the 2025/2026 school year.

17. Appoint Michael Andruchek to serve on the Schuylkill Intermediate Unit and Schuylkill Technology Center Board of Directors to fulfill the unexpired term of Christopher Bowers, effective December 3, 2025 through June 30, 2028.

18. Approve Psychology Secretary to be retitled to Pupil Services Secretary and authorize update to job description and job postings relative to position.

19. Approve the revised job description for Pupil Services Secretary. See attached.

20. Motion to approve, properly sign, and forward to the Pennsylvania Department of Education for approval the CSI School Plan for the Minersville Area Elementary Center for the 2025-2026 school year.

1. Solar discussion
2. Fire Alarm update