South Oldham Middle School

SBDM Council Minutes

Regular Called Meeting

Wednesday, August 20th, 2025 AT 4:30 P.M.

SOMS Conference Room

I. CALL MEETING TO ORDER - 4:32pm

a. Motion - Tara McCoy, 2nd - Leslie Luken

b. Attendance:

1. **Tara McCoy**
2. **Adam Blackaby**
3. **Kindra Witak**
4. **Mitsuko Martinez**
5. **Leslie Luken**
6. **Madison Campbell**

II. OPENING BUSINESS

a. Approve Agenda
   1. Motion - Tara McCoy, Leslie Luken - 2nd

b. Approve Meeting Minutes:
   1. 7-23-25
   2. Motion - Madison Campbell, 2nd - Leslie Luken

III. PUBLIC EXPRESSION

N/A

IV. DISCUSSION ITEMS

a. Financial Report Overview - Tami Day (Bookkeeper)
   1. Overview of budget function, terminology and structure
   2. Overview of the SBDM Council's role in the budget

b. Overview of Policy Manual
   1. SBDM Council received updated copy, current as of Aug 20, 2025 meeting

c. Personal Communication Device Consequence Policy - First Reading
   1. Read and Discussed

2. Council will confer and reach consensus at a later date

d. Field Trip Participation Policy - First Reading

1. Read and Discussed

e. Grade Policy Makeup Work Update - First Reading

1. Read and Discussed

f. Update on the SBDM Council's Role in Athletics

1. Discussion and Clarification on process

g. Review of 25-26 Extracurricular Activities

1. Reviewed School Sanctioned and District Sanctioned Staffing Stipend lists

V. ACTION ITEMS

a. Remove current SBDM Cell Phone Policy (replace with Board Policy 09.4261)

1. Motion - Leslie Luken, 2nd - Adam Blackaby
2. Consensus Reached

VI. EXECUTIVE SESSION - No need for Executive Session

Staffing consideration - closed session pursuant to KRS 61.810(1)(F) for discussion that may lead to the appointment of an individual employee.

VII. ADJOURN - 5:37

a. Motion - Tara McCoy, 2nd - Leslie Luken

PUBLIC INPUT

1. Every agenda will include a public comment item.
2. Public input may be informal with the chairperson calling on persons who wish to speak.
3. Each person will be given a two minute time limit to comment.
4. Public comment will be taken under advisement and no action will be taken during the meeting. A letter will be sent to those making comment describing the action taken by the council.
5. If more than several people wish to speak, the chairperson will have the option of setting time limits for speakers based on the time allotted for this item, the number wishing to speak, and any extra time left on the agenda; or if the agenda will run over, by consensus of the members present to continue.

Personal Communication Device Consequence Policy First Reading:

In accordance with the the Oldham County Board of Education Personal Communication Device Policy 09.4261, the following consequences will be given for 2nd and 3rd offenses in addition to what is stated in the policy:

- Second Offense: 30 day communication device plan will be created that will either consist of a daily device check-in system or daily placement in a pouch if/when available.
- Third Offense: Remainder of year communication device plan will be created that will either consist of a daily device check-in system or daily placement in a pouch if/when available.
- Refusal to turn over a personal communication device is considered insubordination and may result in suspension.

Any Smart Watches, or watches that look similar to Smart Watches, are not permitted. Only standard watches that have the sole function of telling time are permitted to be worn by students.

Field Trip Participation Policy First Reading:

In an effort to increase student and staff safety, in order for students to participate in any non-academic/non-course related field trips, students must meet the following criteria to be eligible to attend:

- Students cannot have any major behavior events at any point during the current school year. Major behavior events include any behavior involving drugs or alcohol, fighting, assault, terroristic threatening, hate speech, vandalism/theft or any event that has resulted in criminal charges.
- Students who have more than 3 minor behavior events during the current trimester that have resulted in an admin referral may not be able to attend.

Grading Policy - Makeup Work Amendment

Grades shall be updated in Infinite Campus within 1 week of the assignment/assessment due date. Large projects and lengthy writing assignments shall be updated in Infinite Campus within 2 weeks of the due date. *The same timelines apply to late/missing assignments, starting with the day they are submitted.*