Staples-Motley School District

School Board Minutes

Meeting #2 - Monday, August 18, 2025 @ 6:00pm - District Office

1. **Meeting was called to order by Chair Freeman at 6:00pm**
    a. Roll call was taken, members Wright, Frisk, Reeck, Trout, Reese and Freeman were present, comprising a quorum. Also present were Superintendent Tappe, Principal Koenigs, Principal Ferdon, AD Ahrendt, Staples World Editor Anderson, Recording Clerk Larson and Staples-Motley staff members.. The Pledge of Allegiance was recited.
    b. **Motion** by Reeck, second by Reese, to approve the addition of item 3i to the agenda and addition of a donation on item 4a. **MC**
    Motion by Wright second by Freeman, to adopt the agenda. **MC**
2. **Chair Freeman recognized those in attendance.**
3. **Consent Agenda**
    a. Approve minutes from the July 28th board meeting
    b. Approve the resignation of:
        i. Marly Simmons, HS Math Teacher, Cross Country Coach & Track & Field Coach
        ii. Angie Tyrrell, Elementary Paraprofessional
        iii. Michael Hager, Elementary Paraprofessional
        iv. Amanda Keplin, MS/HS Paraprofessional
        v. Francesca Hanson, Elementary Paraprofessional
        vi. Debra Eagle Tail, Elementary Paraprofessional
        vii. Rebecca Gonzalez, Assistant Volleyball Coach
        viii. Tony Schotzko, JH Football Coach
        ix. Jace Thompson, JH Football Coach
    c. Approve the 2025-2026 Community Education License agreement with Josh Lee
    d. Approve the hire of:
        i. Kristi Odden, Elementary Special Education Teacher
        ii. Melissa Wright, FTE increase from .62 to .5 Elementary Special Education & .5 ECSE Teacher
        iii. Jessica Williams, Elementary Paraprofessional
        iv. Amanda Keplin, MS/HS .5 Special Education Teacher and .5 FACS Teacher
        v. Taylor Miller, Elementary Paraprofessional
        vi. Tina Mitts, .5 FACS Teacher
        vii. Carl Larson, Assistant Football Coach
        viii. Steve Jennissen, Assistant Football Coach
        ix. Kevin Trierweiler, JH Football Coach
        x. TJ Rutten, JH Football Coach
        xi. Becky Thorne, JH Volleyball Coach
        xii. Katie Dolezal, Elementary Paraprofessional
    e. Approve the FMLA request from Allison Vangsness, MS/HS Teacher
    f. Approve the 2025/2026 contract with SVL
    g. Approve the 2025-2026 contract with CTC
    h. Approve the Fundraiser request from ISC - Middle School Student Council
    i. Approve the 25/26 Contract with The Vintage Golf Course.
    Motion by Frisk, second by Trout, to approve the consent agenda. **MC**

4. **Donations and In-Kind Contributions**
    a. **Motion** by Frisk, second by Reese, to approve the Resolution to accept Grants and Donations in the amount of $13,510.32. **MC**
5. **Finance Items**
    a. Financial Report by Business Manager Hill
    b. Approve the July disbursements

General Fund	$	862,396.29
Food Service	$	7,276.05
Community Service	$	14,090.59
Construction Fund	$	94,498.00
Debt Service	$	326,240.00
Fund 21 Student Activities	$	-14.99
Fund 45	$	0.00

    Motion by Reeck, second by Trout, to approve the July disbursements. **MC**
    c. Approve the July receipts

General Fund	$	528,491.30
Food Service	$	33,271.76
Community Service	$	17,036.53
Construction Fund	$	84,690.73
Debt Service	$	112,399.20
Fund 21 Student Activities	$	873.00
Fund 45	$	0.00

    Motion by Wright, second by Frisk, to approve the July receipts. **MC**
7. **Cabinet Presentation by Buildings & Grounds Director Peterson**
8. **Personnel**
    a. **Motion** by Reeck, second by Frisk, to approve the addition of a .62 FTE School Readiness Teacher for the 2025/2026 school year. **MC**
9. **Curriculum / Policy** *(Policy Committee Minutes 8-5-2025)*
    a. Approve the following MSBA policies with minimal changes.
        i. 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse
        ii. 418 – Drug Free Workplace and Drug Free School
        iii. 501 - School Weapons Policy
        iv. 503 – Attendance Policy
        v. 515 – Protection & Privacy of Pupil Records
        vi. 515F – Protection & Privacy of Pupil Records Form
        vii. 516 – Student Medication
        viii. 516.5 – Overdose Medication
        ix. 524 – Internet, Technology, and Cell Phone Acceptable Use and Safety
        x. 534 – School Meals Policy
        xi. 621 – Read Act
        xii. 704 - Fixed Assets
        xiii. 709 – Student Transportation Safety
        xiv. 806 – Crisis Management Policy

    Motion by Reese, second by Wright to approve the MSBA policies with minimal changes. **MC**
    b. **Motion** byTrout, second by Frisk, to approve the 2025/2026 MS/HS Handbook. **MC**
    c. **Motion** by Freeman, second by Wright to approve the 2025/2026 Elementary Handbook. **MC**
10. **Reports**
    a. School Board:
        i. Freshwater - none
        ii. Sourcewell - none
    b. Elementary Principal report by Principal Koenigs
    c. Middle/High School Principal report by Principal Ferdon

d. Activities/Community Ed Director - CEAC Minutes 8-14-2025 and report by AD/CE Director Ahrendt
e. SMEA - Report by Representative Evans
f. Superintendent report by Superintendent Tappe

11. **Motion** by Reeck, second by Reese, to move into Closed Session for Superintendent performance review and discussion as permitted by MN Statute, section 13D.05, subdivision 3(a). **MC**
12. **Motion** by Wright, second by Reese, to call the Closed Session to order. **MC**
13. **Motion** by Reeck, second by Reese, to reconvene in Open Session. **MC**
14. **Motion** by Frisk, second byTrout, to adjourn the meeting at 7:04pm. **MC**

Upcoming Meetings & Events:

September 2, 2025 – First Day of the 2025-2026 school year for 2nd - 12th grade
September 3, 2025 - First Day of the 2025-2026 school year for Kindergarten & 1st grade
September 10, 2025 - Policy Committee Meeting @7:45am *(Trout/Reese)*
September 22, 2025 - Board Meeting; District Office @ 6pm
October 6, 2025 - Board Work Session; District Office @ 6pm