

- CALL TO ORDER** At 7:01 p.m., the August 18, 2025, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT** Mr. Jesse Rawls, Sr., Ms. Tameka Hatcher, Mrs. Jackie Hill, Mr. Eric Hedenberg, Mr. Steven H. Johnson, Sr., Dr. Anita Mareno
- ABSENT** Ms. Elise LeMelle, Mr. Jayonn Folks, Keita Kalonji Johnson, Esq.
- DISTRICT OFFICE PRESENT** Dr. Tamara Willis, Dr. Andrae Martin, Mr. Oslwen Anderson, Jr., Mrs. Kathy Ciaciulli, Dr. Erika Willis, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
- SOLICITOR** Eckert Seamans Cherin & Mellott, LLC
- EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of personnel, student, and real estate matters.
- INTRODUCTIONS/ GUEST PRESENTATIONS** None
- REPORTS/ ANNOUNCEMENTS**
- Buildings and Grounds:** Mr. Anderson reported that late last week the district learned the high school water heater had failed and needs to be replaced. The district is in the process of purchasing a replacement, which will be installed as soon as possible.
- Student Board Representatives:** Suha Rockwell presented a report highlighting recent activities and events from district buildings. (attached to BoardDocs)
- Capital Area Intermediate Unit:** Mrs. Hill shared that she will be attending their next meeting on October 28.
- Board of Commissioners:** Mr. Rawls reported that the planning commission approved the rezoning of Stanley Drive at their last meeting.
- Superintendent’s Report:** Dr. Tamara Willis shared that the district has opening day for staff on August 14. The high school cheerleaders welcomed everyone as they entered the middle school. Opening day included a friendly spirit competition between buildings. Sara Lindemuth / Anna Carter won the competition this year and will keep the trophy for the school year. The Back 2 School Bash was held on August 16 with over 1,000 attendees. Dr. Willis gave Mrs. Carrie Martin and her entire staff an amazing event. Mr. Rawls and Dr. Martin assisted with grilling food. Today was

the first day of school. Dr. Willis thanked the bus drivers, teachers, administrators and all staff for a successful first day.

**II. APPROVAL OF AGENDA ITEMS FOR AUGUST 18, 2025**

**MOTION TO APPROVE**

**2.A.** Moved by Ms. Hatcher, seconded by Mr. S. Johnson to approve the meeting agenda for August 18, 2025.  
Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

**2.B.** Board Member Comments

Mr. Rawls thanked Dr. Martin for assisting on the grill during the Back 2 School Bash.

**MOTION TO APPROVE**

**2.C.** Moved by Ms. Hatcher, seconded by Mr. Hedenberg to approve item 2.C.  
Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

**2.C.** Approve Amare Johnson as the Junior Class Student Board Representative for the 2025-2026 School Year.

**2.D.** The Board President administered the following Oath of Office to Amare Johnson, new Junior Student Board Representative:

"I do solemnly swear or affirm that I will support, obey, and defend the Constitution of the United States and the Constitution of the Commonwealth and that I will discharge the duties of Student Board Representative to the Board with Fidelity."

**III. HEARING OF THE PUBLIC**

**SPEAKER**

**Mr. Jerry Feaser** shared his concerns relating to campaign finance law and the district's EIT Campaign.

**IV. PRESENTATIONS AND DISCUSSIONS**

None

**V. MINUTES**

**MOTION TO APPROVE**

**5.A.B.C.D.E.** Moved by Mr. Hedenberg, seconded by Ms. Hatcher, to approve Items 5.A.B.C.D.E.  
Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

**5.A.** Approve the Minutes of the May 5, 2025, Board meeting.

5.B. Approve the Minutes of the May 19, 2025, Board meeting.

5.C. Approve the Minutes of the June 2, 2025, Board meeting.

5.D. Approve the Minutes of the June 16, 2025, Board meeting.

5.E. Approve the Minutes of the June 20, 2025, Board meeting.

**VI. PROGRAM**

**MOTION TO APPROVE**

6.A. Moved by Ms. Hatcher, seconded by Mrs. Hill to approve Item 6.A.  
Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

6.A. Approve student bus and van stops for the 25-26 school year (see attachments).

**VII. PERSONNEL**

**MOTION TO APPROVE**

7.A.B.C.D.E.F.G.H.I.J. Moved by Ms. Hatcher, seconded by Mrs. Hill, to approve Items  
7.A.B.C.D.E.F.G.H.I.J.  
Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

7.A.1. Approve the resignation of Jason Anglada as Health and Physical Education  
Teacher at the Susquehanna Township High School, effective August 7, 2025.

7.A.2. Approve the resignation of Victoria Rutherford as Autistic Support Teacher at  
Thomas W. Holtzman Jr. Elementary School, effective August 4, 2025.

7.A.3. Approve the resignation of Debra Napper as Special Education  
Paraprofessional/PCA at the Sara Lindemuth Anna Carter Primary School, effective  
August 15, 2025.

7.B.1. Approve the retirement of James Grates as Custodian at the Susquehanna  
Township Middle School, effective September 30, 2025. James has been with the  
district since 1999.

7.C.1. Approve the end of assignment for Shekia Jackson-Tate as a temporary Special  
Education Teacher at Thomas W. Holtzman Elementary School, effective June 30,  
2025.

7.D.1. Approve the transfer of Brianna Jerome as LTS Special Education Teacher-  
Emotional Support (STEA) at the Susquehanna Township Middle School to her former  
position as Special Education Paraprofessional (STESPA) at the Susquehanna  
Township Middle School, effective August 14, 2025.

**7.E.** Amend the effective date of Kathy Ciaciulli's appointment as Chief Financial and Operations Officer from August 11, 2025, to September 2, 2025

**7.F.1.** Approve Daniella Rosado as Special Education Teacher- Autistic Support at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$67,030.00, effective August 12, 2025. Daniella will be replacing Victoria Rutherford.

**7.F.2.** Approve Sarah McCleaf as Special Education Teacher- Emotional Support at Susquehanna Township Middle School at a salary of \$80,430.00, effective August 12, 2025. Sarah will be replacing April Seward.

**7.F.3.** Approve Lauren Pettis as Long-Term Substitute Business Education Teacher at Susquehanna Township High School at a salary of \$56,720.00 effective August 15, 2025. Lauren is replacing Steven Roth.

**7.F.4.** Approve Alexandra Bennett as Long-Term Substitute Math Teacher at Susquehanna Township Middle School at a salary of \$57,631.00 effective August 15, 2025. Alexandra is replacing Jane Park.

**7.F.5.** Approve Ahkee Cox-Cowan as Long-Term Substitute Special Education Teacher – Emotional Support at Susquehanna Township Middle School at a salary of \$60,731.00 effective August 15, 2025. Ahkee will be filling a new position.

**7.G.1.** Approve St. Clair Gurley as Part-Time Food Service Worker at the Susquehanna Township High School at a rate of \$15.50 per hour, effective August 12, 2025. St. Clair is filling a new position.

**7.G.2.** Approve Adriana Flores as Special Education Paraprofessional at the Thomas W. Holtzman Jr. Elementary School at a rate of \$19.08 per hour, effective August 12, 2025. Adriana is replacing Nadirah Jones.

**7.G.3.** Approve Zimere Martin as a Special Education Paraprofessional at Sara Lindermuth Anna Carter Elementary School at a rate of \$19.08, effective August 14, 2025. Zimere is replacing Italy Morton.

**7.G.4.** Approve Andrea Alvarez as Part-Time Food Service Worker at Susquehanna Township Middle School at a rate of \$15.50 per hour, effective August 11, 2025. Andrea is replacing Jocelyn Garden.

**7.G.5.** Approve Amanda Bouch as Lunch Monitor at Sara Lindemuth Anna Carter Primary School at a rate of \$17.00 per hour, effective August 11, 2025. Amanda is replacing Starletta Toliver.

**7.G.6.** Approve Shekia Jackson-Tate as Special Education Paraprofessional at the Susquehanna Township Middle School at a rate of \$22.23 per hour, effective August 14, 2025. Shekia is replacing Kira Cheatham.

**7.H.1.** Approve the following Department Leads at Thomas w. Holtzman Jr. Elementary School for the 2025-2026 school year:

<b>Name</b>	<b>Department</b>	<b>Stipend</b>
Lola Itzhaki	ELA	\$1,750.00
Brandon Popp	Math	\$1,750.00
Chelsea Wagner	Science	\$1,750.00
Teah Bennett	Social Studies	\$1,750.00

**7.H.2.** Approve the following Department Leads at Susquehanna Township High School for the 2025-2026 school year:

<b>Name</b>	<b>Department</b>	<b>Stipend</b>
Christine Rose-Brooks	ELA	\$1,750.00
Brandy Brandt	Social Studies	\$1,750.00
Ross Webb	Science	\$1,750.00
Wendy Sweigart	Related Arts	\$1,750.00
Heather Otstot	Special Education	\$1,750.00
Justin Hollenberg	Music	\$1,750.00
Kerry Snell	Languages	\$1,750.00

**7.H.3.** Approve the following Department Leads at Sara Lindemuth / Anna Carter Primary School for the 2025-2026 school year.

<b>Name</b>	<b>Stipend</b>
Jordan Bour	\$1,750.00
Allison Morris	\$1,750.00
Alyson Settino	\$1,750.00
Jo Ellen Showers	\$1,750.00

Brittney Petch	\$1,750.00
Emily Truitt	\$1,750.00

**7.H.4.** Approve the following mentors/sponsors for the 2025-2026 school year:

Name	Position	Location	Stipend
Audrey Goldberg	Sponsor for Sarah McCleaf	STMS	\$500.00
Lola Itzhaki	Mentor for Emily Criss	TWH	\$1,000.00
Jennifer Renaldi	Mentor for John Williams	STMS	\$1,000.00
Mia Gray	Mentor for Cole Cristian	TWH	\$1,000.00
Marsha Layton	Mentor for Brooke Polly	TWH	\$1,000.00
Rebekah Batz	Mentor for Nathaniel Clugston	STMS	\$1,000.00
Ashley Heagy	Mentor for Caitlin Jodoin	STMS	\$1,000.00
Jolene Connelly	Sponsor for Sarah Southard	STMS	\$500.00
Judy Hodgson	Mentor for Nina Dressler	SLAC	\$1,000.00
Hanna Layton	Mentor for Quentin Shaffer	TWH	\$1,000.00
Elizabeth Alexander	Mentor for Daniella Rosado	TWH	\$1,000.00
Brandon Popp	Mentor for Emily Kearney	TWH	\$1,000.00
Heather Otstot	Sponsor for Emily Murray	STHS	\$500.00

**7.H.5** Approve the following Special Educators Stipends for the 2025-2026 school year:

Name	Stipend
Morgan Barksdale	\$1,200.00

**7.H.6.** Approve the following coaches for the 2025-2026 school year:

Name	Position	Location	Stipend
Carlin Carter	Boys JV Soccer Coach	STHS	\$2,700.00
Cecelia Pharris-Crum	Interim Cheerleading Head Coach	STHS	\$4,800.00, pro-rated

**7.H.7.** Approve the following advisors for the 2025-2026 school year:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Stipend</b>
Sophia Ressetar	Assistant Marching Band Director	STHS	\$3,500.00

**7.H.8.** Approve the following Susquehanna Township School District Translators for the 2025-2026 school year at a stipend of \$3,000.00:

Leida Wojciechowski	Dipti Savaji
Kabita Acharya	Lalita Bajgai

**7.H.9.** Approve the Hanna Cyber Academy Teachers of Record on an as-needed basis for up to 10 hours per week at a rate of \$40.00 per hour for the 2025-2026 school year:

Christine Rose-Brooks	Juma Maser	Mark Billante
Erica Dickerson	Matthew Mills	

**7.H.10.** Rescind Cecelia Pharris-Crum as Assistant Cheerleading Coach at Susquehanna Township High School.

**7.H.11.** Rescind Audrey Goldberg as Mentor for Brianna Jerome for the 2025-2026 school year.

**7.H.12.** Rescind Kerry Snell as Mentor for John Kopack III for the 2025-2026 school year.

**7.H.13.** Amend Duane Jones from Mentor to Sponsor for Emily Biedka from a stipend of \$1,000.00 to a stipend of \$500.00 for the 2025-2026 school year.

**7.H.14.** Rescind Erica Dickerson as Sponsor for Jason Anglada for the 2025-2026 school year.

**7.H.15.** Rescind Mary Girven as mentor for Emily Kearney for the 2025-26 school year.

**7.H.16.** Approve Brandon Popp as mentor for Emily Kearney at a stipend of \$1,000 for the 2025-26 school year.

**7.H.17.** Amend Diana Smulktis from mentor to sponsor for Sara Martin from a stipend of \$1,000 to a stipend of \$500.00 for the 2025-26 school year.

**VIII. FINANCES**

**MOTION TO APPROVE**

**8.A.B.C.D.E.** Moved by Mr. S. Johnson, seconded by Mr. Hedenberg, to approve Items 8.A.B.C.D.E.

Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

**8.A.** Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$406,456.42.

**8.B.** Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$1,538,858.89.

**8.C.** Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$16,393.33.

**8.D.** Approve the General Fund Cash Balance of \$5,478,812.45.

**8.E.** Approve the payment of New Construction Capital Projects Fund Checking bills from the New Construction Capital Projects Fund Checking, as listed on the Computer Check Summary, totaling \$151,732.23.

**IX. CONTRACTS**

**MOTION TO APPROVE**

**9.A.B.C.D.E.F.G.H.I.J.K.L.M.N.O.P.Q.R.S.T.U.V.W.X.Y.Z.** Moved by Ms. Hatcher, seconded by Mr. Hedenberg to approve Items

9.A.B.C.D.E.F.G.H.I.J.K.L.M.N.O.P.Q.R.S.T.U.V.W.X.Y.Z.

Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

9.A. Retroactively approve the 25-26 fiscal year Central Susquehanna Intermediate Unit (CSIU) Financial Information System (FIS) business services agreement for the following school district support services functions:

25-26 FY FIS		
Application/Module Count	Software Application	Annual Cost
1	Fund Accounting	\$11,721.68
2	Payroll	\$14,320.96
3	HR/Personnel	\$7,530.88
4	Asset Management	\$2,971.80
5	Bidding	\$3,569.80
6	Tax Billing - Standard-Free with Bundle	\$0.00
7	Tax Collection	\$12,871.11
8	Staff Onboarding	\$3,995.00
9	Purchasing/Accounts Payable	\$2,995.00
10	Expense/Mileage	\$695.00
11	Document Management Electronic Forms Builder/Workflow	\$9,132.40
<b>Total Annual CSIU Application Cost</b>		<b>\$69,803.63</b>

9.B. Retroactively approve the 25-26 fiscal year Interscholastic & Voluntary Student Accident Insurances at the following rates. It is noted that the district’s 25-26 annual cost for these insurances are identical to the previous year cost.

- Mandatory Interscholastic Sports Student Accident Insurance Coverage - \$8,558.00 – Annual Cost
- Voluntary School Time Student Accident Insurance Coverage - \$22.00 Per Student – Annual Cost
- 24-Hour Voluntary School Student Accident Insurance Coverage - \$88.00 Per Student – Annual Cost

9.C. Retroactively approve the Contact to Care Pilot Referral Program with United Way of the Capital Region/Hamilton Health Center for the 2025-2026 school year to provide assistance to uninsured learners with various medical needs and health-related social needs.

**9.D.** Retroactively approve the attached COSTARS contract #014-E23-317 in the amounts of \$3,900 for the resurfacing of the HS gymnasium and \$3,900 for the resurfacing of the MS gymnasium.

**9.E.** Retroactively approve the attached agreements as reflected below for the rental and electrical connection of two 10 feet refrigeration trailers for the required cooling of food to be served for breakfast and lunch to HS students and staff.

- \$10,202.72 - Vendor: Willscot
- \$3,450.00 – Vendor: Wy Electric
- \$13,652.72 - Total Amount

**9.F.** Retroactively approve Lifetouch National School Studios, Inc. as the district's portrait provider effective July 1, 2025, through June 30, 2026, as outlined in the attached agreement, inclusive of specified pricing and complimentary services.

**9.G.** Approve the agreement with Home Town Ticketing as presented.

**9.H.** Approve the service agreements for the Class of 2026, Susquehanna Township High School Commencement as outlined below.

- JP Lilley: \$16,299.00 - Audio/Visual
- Collective Event Group: \$1,239.00 - Chairs
- Tents and Events: \$2,736.00 - Stage

**9.I.** Approve the 25-26 school year off-site transportation services agreement between Susquehanna Township School District and the Capital Area Intermediate Unit (CAIU).

**9.J.** Approve the 2025-2026 school year agreement for Participation in Child Nutrition Programs between the Capital Area Intermediate Unit and Susquehanna Township School District -CAIU # 115-00-000-0 and STSD # 115-22-830-3.

**9.K.** Approve the 2025-2026 school year agreement for Participation in Child Nutrition Programs between the Dauphin County Technical School (DCTS) and Susquehanna Township School District – DCTS # 115-22-160-7 and STSD # 115-22-830-3.

**9.L.** Approve the Agreement with Delta-T Group, to provide paraeducators for the 2025-2026 school year, as needed.

**9.M.** Approve the agreement with Every Special Child, LLC to provide paraprofessionals on an as-needed basis.

**9.N.** Approve the 25-26 and 26-27 school years Laurel Life trauma informed classroom services as outlined in the attached agreement.

**9.O.** Approve the attached Marco Print Solution proposal for the purchase and ancillary service of a new HP E52645dn laser jet printer for the printing, copying, scanning, and faxing of maintenance & operations documents as required.

**9.P.** Approve the MOU between Capital Area Head Start and Susquehanna Township School District for the period July 1, 2025, through June 30, 2028.

**9.Q.** Approve the MOU between the Hanna Foundation and Susquehanna Township School District to provide Dual Enrollment Scholarships.

**9.R.** Approve the Memorandum of Understanding (MOU) between the Susquehanna Township School District and Dauphin County Drug and Alcohol Services beginning with the 2025-2026 school year and effective through the 2029-2030 school year.

**9.S.** Approve the revised Memorandum of Understanding between Susquehanna Township School District and Susquehanna Township Police Department.

**9.T.** Approve the agreement with New Story Schools, and individual student contracts, for student IDs 2025-26/001 and 2025-26/002, to provide educational services, as needed, during the 2025-2026 school year.

**9.U.** Approve the agreement with Harrisburg University for the NuPaths Program for the 2025-2026 School Year.

**9.V.** Approve the agreement with Phase 4 Learning Center, Inc. to provide alternative education for disruptive youth of Susquehanna Township School District, as needed, for the 2025-2026 school year.

**9.W.** Approve the Professional Services Agreement between STSD and Susan Mitchell, Resource Development Consultant for the 2025-2026 school year.

**9.X.** Approve the agreements with CAIU and PA Department of Human Services to participate in and provide support with the School-Based Access Program for the 2025-2026 school year.

**9.Y.** Reject bids for the STSD Landscaping Upgrades – High School Front Grounds project.

- Malco Landscape, Inc. - \$31,950
- Tech Property Care, LLC - \$26,920
- Skook Services, LLC - \$23,475

9.Z. Approve the Agreement with Substitute Teacher Service (STS) to provide substitute teachers services to Susquehanna Township School District, effective July 1, 2025, through June 30, 2026, at the per diem rates reflected in the attached contract.

**X. POLICY**

**MOTION TO APPROVE**

10.A.B.C. Moved by Ms. Hatcher, seconded by Mrs. Hill, to approve Items 10.A.B.C. Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

10.A. Approve Revised Policy 103: Discrimination/Harassment Affecting Students

10.B. Approve revised Policy 103.1: Nondiscrimination - Qualified Students with Disabilities

10.C. Approve revised Policy 104: Discrimination/Harassment Affecting Staff

**XI. OTHER**

**MOTION TO APPROVE**

11.A.B. Moved by Mr. S. Johnson, seconded by Mr. Hedenberg, to approve Items 11.A.B. Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

11.A. Approve Mr. Bradley Giampietro, District Accountant/Business Office Manager, to attend the Dauphin County Tax Collection Committee (DCTCC) meetings in those instances where Mrs. Ciaciulli, Chief Finance and Operations Officer, is unavailable to do so.

11.B. Approve the Targeted Support and Improvement Plans (TSI) for Susquehanna Township High School and Thomas W. Holtzman Elementary School for 2025-2026.

**XII. NEW BUSINESS**

None

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Ms. Hatcher, seconded by Mr. S. Johnson, to adjourn the meeting. Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Mr. Folks, Mr. K. Johnson)

Meeting adjourned 7:29 p.m.



Elise LeMelle  
Board Secretary