

School District U-46
Elgin, Illinois

June 16, 2025

The video of the June 16, 2025, meeting can be found here:

[June 16, 2025 BOE Meeting](#)

The regular meeting of the Board of Education was called to order at 6:00 p.m. at the Educational Services Center, 355 E. Chicago Street, Elgin, Illinois.

A motion was made by Ms. Noland, seconded by Ms. Martin, to allow Ms. Khan to participate in the June 16, 2025, BOE Meeting via Zoom. Upon roll call, yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

The following Board Members answered roll call: Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, Kate Thommes, and Melissa Owens.

President Owens requested a motion to move into Closed Session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; an internal audit, control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of Closed Session Minutes; and individual student matters.

The motion was made at 6:02 p.m. by Ms. Noland, second by Ms. Martin. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

The cabinet was excused from Closed Session at 6:49 p.m.

A motion was made at 7:03 p.m. by Ms. Kerr, second by Ms. Thommes, to move into open session. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

Present for the business session were Board members Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, Kate Thommes, Melissa Owens, Superintendent, Dr. Suzanne Johnson, and Chief Legal Officer, Trisha Olson. Also present was Student Board member Dhanvi Dhandapani. The following were present at the District's central office: Dr. Annette

Acevedo, Celia Banks, Sheila Downs, Brian Lindholm, Lela Majstorovic, Rola Tarek Mohamed, Cassandra Reichenbach, Dr. Leatrice Satterwhite, Brian Tennison, Dr. Ann Williams, Dr. Frank Williams, and Jim Wolf.

President Owens led the recitation of the Pledge of Allegiance.

A moment of silence was held in honor of Ryan Lemanski.

1. Strategic Plan Report - Dr. Johnson (Board Policy 2:20 - Powers and Duties of the Board of Education; Indemnification)

A. Facility Planning Update

Brian Lindholm, Chief of Staff, and Dr. Ann Williams, Deputy Superintendent of Operations, presented to the Board of Education an update on facility planning. The update included updates on construction projects at Hawk Hollow, Kenyon Woods, and Kimball Middle Schools, and updates on design projects at Illinois Park Elementary and the new Elgin elementary school.

B. 2024-2025 Instructional Priorities Update

Lela Majstorovic, Deputy Superintendent of Instruction, Dr. Annette Acevedo, Assistant Superintendent of Schools, Dr. Leatrice Satterwhite, Assistant Superintendent of Equity and Innovation, and Brian Tennison, Assistant Superintendent of Teaching and Learning, provided the Board of Education with an update on the 2024-2025 Instructional Priorities.

2. Comments from the Audience - Ms. Owens

A. Public Comments

There were no public comments.

3. Other Business - Board Member and Superintendent Update, If Necessary

A. Additional Information

Dr. Johnson thanked the teams that presented Strategic Plan updates.

B. June 16, 2025, Finance Committee Meeting Overview

Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, discussed with the Board of Education the Finance Committee Meeting held before the regularly scheduled Board Meeting.

4. Other Business - Community Advisory Council (CAC) Update (Board Policy 2:150 - Committees)

A. Acceptance of the Community Advisory Council (CAC) Specialized Student Services Report

The CAC Specialized Student Services Report was presented to the Board of Education.

The Board of Education President asked for a motion to accept the 2024-2025 CAC Committee Report. Acceptance of the Report by the Board of Education does not mean that the Board of Education is endorsing the recommendations. Instead, the Board of Education is simply accepting the Report. The motion was made by Ms. Kerr, second by Ms. Martin. Upon roll call, yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

5. Consent Agenda - Dr. Johnson

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting April 14, 2025
- C. Resolution Authorizing Participation in Federal and State Grant Programs
- D. Resolution Authorizing the School Treasurer to Make Bond and Interest Payments
- E. Resolution for the Disposal of Surplus Personal Property
- F. List of Authorized Depositories
- G. Bid - Plant Operations - Asbestos Three-Year Reinspection and Management Plan Update
- H. Proposal - Assessment, Accountability, and Student Success - ACT
- I. Proposal - Assessment, Accountability, and Student Success - Advanced Placement Exam 9-12 Grade Eligible Students
- J. Proposal - Curriculum and Instruction - Career and Technical Education eDynamic Learning
- K. Proposal - Plant Operations - Elevator Preventive Maintenance, Inspections, Repairs, and Monitoring
- L. Contract - Career and Technical Education - Project Lead the Way
- M. Contract - Curriculum and Instruction - English Language Arts Curriculum Consultant for English as a Second Language Levels 1 and 2
- N. Contract - Financial Operations - Support and Licensing for WorkForce Software
- O. Contract - Financial Operations - Support and Licensing for WorkForce Timeclocks
- P. Contract - Information Services - CrowdStrike/CDW-G
- Q. Contract - Operations - Risk Management Cyber Liability Insurance
- R. Contract Renewal - Operations - Risk Management Workers' Compensation Insurance
- S. Contract Renewal - Operations - Risk Management Property and Liability Insurance

- T. Contract Renewal - Post-Secondary Success - In-High School Dual Credit
- U. Contract Renewal - Assessment, Accountability, and Student Success - Cognitive Abilities Test
- V. Contract Renewal - Assessment, Accountability, and Student Success - Assessment of Performance toward Proficiency in Languages
- W. Contract Renewal - Assessment, Accountability, and Student Success - PSAT/NMSQT 10, 11
- X. Contract Renewal - Assessment, Accountability, and Student Success - i-Ready

Motion by Ms. Kerr, second by Ms. Martin, to approve the Consent Agenda items A-X as presented. Upon roll call, yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes: 0. The motion was carried by a vote of 6-0.

6. Discussion/Action - Dr. Johnson

A. Itemized Bills - June 16, 2025

Dr. Frank Williams, Assistant Superintendent of Finance, was available to respond to questions from the Board of Education regarding the itemized bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$40,799,737.64.

Motion by Ms. Martin, second by Ms. Kerr, to approve the List of Bills in the amount of \$40,799,737.64. Upon roll call, yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

7. Other Business - Dr. Johnson

A. ChatGPT Presentation Update

Lela Majstorovic, Deputy Superintendent of Instruction, and Rola Tarek Mohamed, Research and Project Management Fellow, presented the ChatGPT EDU update and were available to respond to questions from the Board of Education.

B. Resolution to Conclude the Hosting of School District U-46 Board of Education Meetings at the Educational Services Center

Dr. Suzanne Johnson, Superintendent, presented the Resolution to Conclude the Hosting of School District U-46 Board of Education Meetings at the Educational Services Center to the Board of Education. The first Board of Education meeting to take place at the Educational Services Center was on April 23, 1984. Tonight, 41 years later, marked the last Board of Education meeting to take place at the Educational Services Center. Beginning in July, for the 2025-2026 school year and onward, all regular School District U-46 Board of Education meetings will be held

at the U-46 Welcome Center in Room C100. This is located just a five-minute drive east of the current meeting site, at 1019 E Chicago St. in Elgin. The new location offers improved facilities, including better accessibility, increased seating capacity, ample parking spots, and enhanced audiovisual capabilities. The change is being made to better serve our community and improve the experience for all meeting attendees, both virtual and in-person. The schedule and format of meetings will remain unchanged.

Motion by Ms. Kerr, second by Ms. Schwartz, to approve the Resolution to Conclude the Hosting of School District U-46 Board of Education Meetings at the Educational Services Center. Upon roll call, yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

8. Work Session – Resolutions

A. Resolution to Approve 2025-2026 Tentative Budget and Set Public Hearing

Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, presented an overview of the Tentative Budget for the 2025-2026 fiscal year and the supporting resolution. On or before August 9, 2025, the tentative budget will be made available for public inspection, and a public notice will be published in a newspaper of general circulation. The resolution presented tonight requests approval of the budget in tentative form and addresses the requirement regarding the Notice of the Public Hearing. This timeline fulfills all Illinois School Code requirements. Administration was available to respond to questions from the Board of Education. Administration's adoption of this resolution will be at the July 21, 2025, Board Meeting.

B. Resolution for the Disposal of Surplus Personal Property (Cafeteria Tables)

Dr. Ann Williams, Deputy Superintendent of Operations, reviewed the Resolution and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the Resolution for the Disposal of Surplus Personal Property.

C. Resolution for the Disposal of Surplus Personal Property (Career and Technical Education)

Celia Banks, Director of Curriculum and Instruction, reviewed the Resolution and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the Resolution for the Disposal of Surplus Personal Property.

9. Work Session - Bids/Proposals (Board Policy 4:60 - Purchases and Contracts)

A. Bid - Plant Operations - Herbicide and Fertilizer Treatments

Sheila Downs, Assistant Superintendent of Operations, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Estate Enterprises, in the amount of \$240,138.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2025-2026 through 2027-2028 fiscal years.

B. Bid - Plant Operations - Larsen Middle School Domestic Pipe Insulation, Project #508-25

Sheila Downs, Assistant Superintendent of Operations, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Luse Construction Group, in the amount of \$296,170.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2024-2025 through 2025-2026 fiscal years.

C. Bid - Procurement - Athletic Trainer Provider

Dr. Frank Williams, Assistant Superintendent of Finance, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Athletico Management, in the amount of \$690,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2025-2026 through 2027-2028 fiscal years.

D. Bid - Procurement - Liberty Elementary School Library Furniture

Dr. Frank Williams, Assistant Superintendent of Finance, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Warehouse Direct, in the amount of \$88,747.82, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2025-2026 fiscal year.

E. Bid - Operations - Unite U-46 - New Middle School in Elgin

Dr. Ann Williams, Deputy Superintendent of Operations, and Brian Lindholm, Chief of Staff, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended awarding bid packages to the lowest responsible bidders listed below in the total amount of \$2,463,954.00, and requested authorization for District administration to execute related documents:

- Bid Package 09B, Consolidated Flooring of Chicago, LLC., Resilient Flooring, in the amount of \$2,137,975.00.
- Bid Package 09F, Diverzify Pro, LLC, Tile Flooring and Wall Tile Work, in the amount of \$325,979.00.

This expenditure will be charged to the Capital Projects Fund. The cost is included in the budget for the 2025-2026 through 2026-2027 fiscal years.

F. Proposal - Information Services - ViewSonic Interactive Displays, Commercial Displays, Mobile Stands, and Licenses

Jim Wolf, Director of Information Services, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from CDW-G LLC in the amount of \$1,508,971.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2025-2026 fiscal year.

10. Work Session - Contracts Over \$35,000.00 (Board Policy 4:60 - Purchases and Contracts)

A. Contract Renewal - Plant Operations - Brightly Inc. Asset Essentials Core Pro Software

Sheila Downs, Assistant Superintendent of Operations, and Cassondra Reichenbach, Financial Operations and Building Systems Coordinator, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the contract renewal with Brightly Inc. the amount of \$44,623.12, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2025-2026 fiscal year.

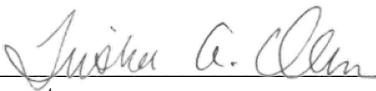
11. Adjournment - Ms. Owens

Motion by Ms. Thommes, second by Ms. Noland, to adjourn the Board meeting of June 16, 2025, at 8:51 p.m. Upon roll call, yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Approved this 22nd day of September, 2025.



President



Secretary