Western Maricopa Education Center #402

2024 Annual Security Report

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Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Jeanne Clery, a 19-year-old Lehigh University freshman, was assaulted and murdered in her dorm room in April 1986. The Jeanne Clery Act was enacted in the belief that crime awareness can prevent campus victimization. The law requires colleges and universities receiving federal funding to prepare, publish, and distribute, by October 1 of each year, campus security policies and crime statistics. These campus security policies and crime statistics must be distributed through appropriate publications or mailings, to all current students and employees, and made available to any applicant for enrollment or employment upon request.

Choosing a postsecondary institution is a major decision for students and their families. Along with academic, financial and geographic considerations, the issue of campus safety is a vital concern. In 1990, Congress enacted the Crime Awareness and Campus Security Act of 1990 (Title II of Public Law 101-542), which amended the Higher Education Act of 1965 (HEA). This act required all postsecondary institutions participating in HEA's Title IV student financial assistance programs to disclose campus crime statistics and security information. The Act was amended in 1992, 1998 and 2000. The 1998 amendments renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. It is generally referred to as the Clery Act.

In 2008, the Higher Education Opportunity Act or HEOA (Public Law 110-315) reauthorized and expanded the Higher Education Act of 1965, as amended. HEOA amended the Clery Act and created additional safety and security related requirements for institutions. The Clery Act requires reporting of crimes in seven major categories, some with significant sub-categories and conditions:

1. Criminal Homicide
    a. Murder & Non-negligent manslaughter
    b. Negligent manslaughter
2. Sex Offenses
    a. Forcible
    b. Non-Forcible
3. Robbery
4. Aggravated Assault
5. Burglary, where:
    a. There is evidence of unlawful entry (trespass), which may be either forcible or not involve force.
    b. Unlawful entry must be of a structure - having four walls, a roof, and a door.
    c. There is evidence that the entry was made in order to commit a felony or theft.
6. Motor Vehicle Theft
7. Arson

Schools are also required to report statistics for the following categories of arrests or referrals for campus disciplinary action (if an arrest was not made):

1. Liquor Law Violations
2. Drug Law Violations
3. Illegal Weapons Possession

Hate crimes must be reported by category of prejudice, including race, gender, religion, sexual orientation, ethnicity, and disability. Statistics are also required for four additional crime categories if the crime committed is classified as a hate crime:

1. Larceny/Theft
2. Simple Assault
3. Intimidation
4. Destruction/Damage/Vandalism of Property

Campus Safety and Security Survey

Western Maricopa Education Center, District #402 (West-MEC) annually reports campus crime statistics and fire statistics as required by the Higher Education Act of 1965, as amended (HEA), and reauthorized in 2008. The financial aid officer, with oversight from the Assistant Superintendent, is responsible for completing the annual Campus Safety and Security Survey. The statistics are reported via a web-based system provided by the United States Department of Education:

https://nces.ed.gov/ipeds/.

The West-MEC annual Campus Safety and Security Survey is available via a link on the Adult Education page located at www.west-mec.edu/findyourhappy, specifically in all the program pages. The statistics and reports used to complete the survey can be requested from the Financial Aid Office at 5405 North 99th Avenue, Glendale, AZ 85305.

Incident/Emergency Notifications

In the event of an incident involving crimes that West-MEC is required to report and include in the Annual Security Report, which poses a serious or ongoing threat to members of the West-MEC community, the Assistant Campus Administrator will notify all students via our Student Management System (Achademix) and staff via Black Board Connect and/or email. When issuing notifications under the Clery Act, West-MEC will withhold as confidential the names of victims.

In the event of an emergency, an announcement will be made to inform staff, students, and guests of the emergency procedures that will be followed, i.e., fire threat, severe weather threat, or school safety threat.

Fire drills will be conducted on a regular basis during the school year. Students, staff and guests will be alerted to a fire drill or an actual fire by the activation of the school's fire alarm system. Instructors will review fire drill procedures with their students during the first week of class. The staff on duty will supervise the orderly evacuation of the school. Evacuation routes are posted in each classroom and/or lab.

School safety drills will be conducted during the school year. During the school safety drill, the instructors will review the appropriate procedures to follow in situations where students must be secured in their classrooms or labs, rather than being evacuated. Students, staff and guests will be alerted to a school safety drill or an actual school safety threat by the announcement of "Lockdown" over the school's public address system.

Campus Security Procedures

The victim of a crime, and/or incident, should notify the proper authority at the appropriate building. The proper authority will contact the appropriate law enforcement agency regarding the crime, and/or incident. If the need should arise, a counselor is available to speak with victims on an individual basis.

Proper Authority

Central Campus: 6997 North Glen Harbor Boulevard, Glendale, Arizona 85307

Security Officer	Fire Safety Officer	Lead Title IX Coordinator
Name: Antonette DeGuzman	**Name:** Antonette DeGuzman	**Name:** Cathey Mayes
Title: Assistant Campus Administrator	**Title:** Assistant Campus Administrator	**Title:** Assistant Superintendent
6997 N Glen Harbor Boulevard Glendale, AZ 85307	6997 N Glen Harbor Boulevard Glendale, AZ 85307	5487 North 99th Avenue Glendale, AZ 85305
Phone: 623-209-8075	**Phone**: 623-209-8075	**Phone:** 623-738-0055
Email: Antonette.DeGuzman@west-mec.edu	**Email:** Antonette.DeGuzman@west-mec.edu	**Email**: Cathey.Mayes@west-mec.edu

Northeast Campus: 1617 West Williams Drive, Phoenix, Arizona 85027

Security Officer	Fire Safety Officer	Lead Title IX Coordinator
Name: Kristin Casillas	**Name:** Kristin Casillas	**Name:** Cathey Mayes
Title: Campus Administrator	**Title**: Campus Administrator	**Title:** Assistant Superintendent
1617 W. Williams Drive Phoenix, AZ 85027	1617 W. Williams Drive Phoenix, AZ 85027	5487 North 99th Avenue Glendale, AZ 85305
Phone: 623-435-4929	**Phone**: 623-435-4929	**Phone:** 623-738-0055
Email: Kristin.Casillas@west-mec.edu	Email: Kristin.Casillas@west-mec.edu	**Email**: Cathey.Mayes@west-mec.edu

Northwest Campus: 13201 West Grand Avenue, Surprise, Arizona 85374

Security Officer	Fire Safety Officer	Lead Title IX Coordinator
Name: Fabian Prado	**Name:** Fabian Prado	**Name:** Cathey Mayes
Title: Assistant Campus Administrator	**Title:** Assistant Campus Administrator	**Title:** Assistant Superintendent
13201 West Grand Avenue Surprise, AZ 85374	13201 West Grand Avenue Surprise, AZ 85374	5487 North 99th Avenue Glendale, AZ 85305
Phone: 623-877-6981	**Phone**: 623-877-6981	**Phone:** 623-738-0055
Email: Fabian.Prado@west-mec.edu	Email: Fabian.Prado@west-mec.edu	**Email**: Cathey.Mayes@west-mec.edu

Southwest Campus: 500 North Verrado Way, Buckeye, Arizona 85326

Security Officer	Fire Safety Officer	Lead Title IX Coordinator
Name: Michael Hawkins	**Name:** Michael Hawkins	**Name:** Cathey Mayes
Title: Assistant Campus Administrator	**Title:** Assistant Campus Administrator	**Title:** Assistant Superintendent
500 North Verrado Way Buckeye, AZ 85326	500 North Verrado Way Buckeye, AZ 85326	5487 North 99th Avenue Glendale, AZ 85305
Phone: 623-772-6261	**Phone**: 623-772-6261	**Phone:** 623-738-0055
Email: Michael.Hawkins@west-mec.edu	**Email:** Michael.Hawkins@west-mec.edu	**Email**: Cathey.Mayes@west-mec.edu

Daily Crime Log

In accordance with the provisions of the Clery Act, institutions that maintain a campus police or security department are required to maintain a daily crime log of alleged criminal incidents. West-MEC Adult Education does not maintain a campus police or security department; therefore, a daily crime log is not maintained. However, the statistics and reports used to complete the annual security report can be requested from the Financial Aid Office at 5405 North 99th Avenue, Glendale, AZ 85305.

Safety and Security Guidelines

West-MEC encourages all students, faculty, staff, and visitors to take an active role in their own safety and security while on campus. By following these guidelines, they help maintain a safe environment.

- Walk in well-lighted and well-traveled areas after dark. Walk with a friend.
- Immediately report all suspicious persons, vehicles, or activities to the Campus Security Officer.
- Immediately report all crimes, security problems, or hazardous conditions to the Campus Security Officer.
- Never study alone in an isolated area of a campus building.
- Lock your car and secure valuables when using campus parking facilities.
- Become familiar with emergency exits and locations of fire alarm pull stations and extinguishers in your building.
- Lock classrooms and offices when no one is present.

Incident/Emergency Reporting Procedures

All emergencies should be reported to 911. After emergency personnel have been contacted, the respective Campus Security Officer should also be notified. The Campus Security Officer will notify the Assistant Superintendent. A student or employee who reports an incidence of a prohibited activity, whether the offense occurred on or off campus, will be given a written explanation of his or her rights and options and will be required to complete an Incident/Accident Report Form. In the event the individual is unable to complete the Incident/Accident Report Form, the Campus Security Officer will complete the report on his/her behalf. These above mentioned rights and procedures include, but are not limited to:

- Notification that the victim has the right to notify law enforcement authorities and that the Campus Security Officer will provide assistance if the victim so chooses.
- Interim measures to protect the victim will be undertaken by West-MEC, to include:
    a) Confidentiality where due process allows, and

b) Separation from accused perpetrator.
c) Referral to counseling options available to the victim.
d) Prompt, fair, and impartial investigation of the allegations.
e) Sustaining any orders of protection, no-contact orders, restraining orders, or similar orders issued by a criminal, civil, or tribal court.

- Equal opportunity for both the victim and the accused perpetrator to:
  a) Present evidence,
  b) Have others present during an internal disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice,
  c) Be informed of the outcome of any related disciplinary proceeding, and
  d) Appeal the results of any related disciplinary proceeding.
  e) Prompt and equitable resolution, including,
     - Disciplinary hearing as required,
     - Notification of results of disciplinary hearing,
     - Right of appeal, and
     - Notice of resolution

Victims of a sexual offense are strongly encouraged to examine all options available to them. West-MEC has established certain procedures it will follow upon the report of an incidence of domestic violence, dating violence, sexual assault, stalking, or other violation. Please see below, **Complaint Procedure Reporting**, for more information.

Violence Against Women Reauthorization Act of 2013 (VAWA)

On October 20, 2014, the US Dept. of Education - Office of Post-Secondary Education published in the Federal Register the final regulations regarding the implementation of the Violence Against Women Reauthorization Act of 2013 (VAWA) (Pub. Law 113-4). Among other provisions, this law amended section 485(f) of the Higher Education Act of 1965, as amended (HEA), otherwise known as the Clery Act (20 U.S.C 1092(f)). This act was signed into law by President Obama on March 7, 2013. Pursuant to this bill, all post-secondary institutions that participate in federal student aid (Title IV) programs are required to be in compliance with the provisions of the VAWA no later than July 1, 2015.

Included in this bill was the Campus Sexual Violence Elimination Act (Campus SaVE), which amends the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). SaVE requires colleges and universities, both public and private, participating in federal student aid programs to increase transparency about the scope of sexual violence on campus, guarantee victims enhanced rights, provide for standards in institutional conduct proceedings, and provide campus community wide prevention educational programming. Institutions must implement SaVE no later than October 1, 2014 – in effect by the 2014-2015 academic year.

The Clery Act requires post-secondary institutions that participate in Title IV programs to comply with certain campus- safety and security-related requirements. The VAWA amended the Clery Act to require institutions, beginning with the 2013 calendar year, to collect and report statistics on incidents of dating violence, domestic violence, sexual assault and stalking occurring on-campus, on public property within or immediately adjacent to the campus, and at non-campus properties like off-campus student organization housing and remote classrooms. Institutions are also required to include certain policies, procedures, and programs pertaining to these incidents in their annual security reports.

More specifically, the VAWA requires participating Title IV institutions to:

- Maintain statistics on the number of incidents of sexual assault, domestic violence, dating violence, and stalking that occur within Clery geography and are reported to campus security authorities/law enforcement;
- Provide to incoming students and new employees and describe in their annual security reports primary prevention and awareness programs. These programs must include: a statement that the

institution prohibits the crimes of dating violence, domestic violence, sexual assault and stalking;

- Provide and describe in their annual security reports, ongoing prevention and awareness campaigns for students and employees. These campaigns must include the same information as the institution's primary prevention and awareness program;
- Describe each type of disciplinary proceeding used by the institution; the steps, timelines, decision making process for each type of proceeding, how to file a complaint, and how the institution determines which typeof proceeding to use;
- List all possible sanctions that the institution may impose following the results of any disciplinary proceedings for an allegation of dating violence, domestic violence, sexual assault, or stalking;
- Describe the range of protective measures that the institution may offer following an allegation of dating violence, domestic violence, sexual assault, or stalking;
- Describe the institution's procedures once an incident of dating violence, domestic violence, sexual assault, or stalking is reported;
- Provide for a prompt, fair, and impartial disciplinary proceeding;
- Provide information about how the institution will protect the confidentiality of victims;
- Provide written notification of students about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available for victims on-campus and in the community;
- Provide written notification of victims about options for changing academic, living, transportation, and working situations, if requested by the victim and such accommodations are reasonably available; and
- Provide a written explanation of student or employee rights and options to any student or employee that reports to the institution that they have been a victim of dating violence, domestic violence, sexual assault, or stalking.

The above listing of requirements does not constitute the full range of mandates placed upon post-secondary institutions by the VAWA. You can read the full text of the bill in the Federal Register/Vol. 79, No. 202, and there is a synopsis of the requirements available through the Clery Center for Security on Campus at www.clerycenter.org.

Sexual Violence

West-MEC does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its education programs and activities. WEST-MEC is committed to maintaining an education and work environment that is free from all forms of unlawful harassment, including sexual harassment.

Sexual harassment, including sexual violence, interferes with students' rights to receive an education free from discrimination, and, in the case of sexual violence, is a crime. Pursuant to its Title IX obligations, WEST-MEC is committed to eliminating sexual violence in all forms and will take appropriate action against any individual found responsible for violating this policy. To further its commitment against sexual violence, WEST-MEC provides reporting options, an investigative and disciplinary process, and other related services as appropriate. This policy applies to all student complaints, whether filed by a student, his/her parent, an employee, or third party on the student's behalf. It applies to all WEST-MEC operations, programs, and activities, as well as to unlawful conduct occurring on school property or during a school-sponsored activity. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of unlawful harassment.

Definitions

Sexual Harassment

Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal or physical conduct of a sexual nature. Sexual harassment may involve the behavior of a person of either gender against a person of the same or opposite gender.

- Examples include, but are not limited to:
  a) unwelcome sexual propositions, invitations, solicitations, and flirtations;
  b) unwanted physical and/or sexual contact;
  c) threats or insinuations implying that a person's conditions of education may be adversely

affected by not submitting to sexual advances;

d) unwelcome sexual verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; unwelcome sexually degrading language, jokes or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls;
e) sexually suggestive objects, pictures, videotapes, audio recordings or literature;
f) unwelcome and inappropriate touching, patting, or pinching; obscene gestures;
g) a pattern of conduct, which can be subtle in nature, that has sexual overtones and is intended to create or has the effect of creating discomfort and/or humiliation to another;
h) speculations about a person's sexual activities or sexual history, or remarks about one's own sexual activities or sexual history;
i) inappropriate boundary invasions into a student's personal space and personal life; and
j) verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual Violence

Sexual violence, as used in this policy, refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent (e.g., due to the student's age, intellectual or other disability, or use of drugs or alcohol).

Sexual violence includes rape, sexual assault, sexual battery, sexual abuse, and sexual coercion. Sexual violence can be carried out by school employees, other students, or third parties. All such acts of sexual violence are forms of sexual harassment and, in turn, sex discrimination prohibited by Title IX.

Harassing conduct creates a hostile environment when it interferes with or limits a student's ability to participate in or benefit from the school's program. A single or isolated incident of sexual harassment may create a hostile environment if the incident is sufficiently severe. For example, a single instance of rape is sufficiently severe to create a hostile environment.

Complaint Procedure Reporting

Students and WEST-MEC employees are required, and parents, community members, and third parties are encouraged, to report sexual violence promptly to a teacher, administrator, supervisor, or other school official. Reports can be made orally or in writing, and should be as specific as possible. The person making the report shall identify the alleged victim, perpetrator(s), and witness(es), and describe in detail what occurred, including date(s), time(s), and location(s). WEST-MEC, however, will investigate and address all reports to the extent possible.

A student has a right to file criminal and/or Title IX complaints simultaneously. A student does not need to wait until the Title IX investigation is completed before filing a criminal complaint. Likewise, questions or complaints relating to sexual violence or any other Title IX concerns may also be filed with the U.S. Department of Education's Office for Civil Rights. Any teacher, administrator, supervisor, or other school employee or official who receives such a complaint shall file it with the Assistant Superintendent and the Trust within two (2) days, and shall comply with his/her mandatory reporting responsibilities pursuant to R.C. 2151.412. The Assistant Superintendent will oversee WEST-MEC's investigation and response to any Title IX-related complaints, but s/he may delegate the investigative process to another individual ("Designee").

WEST-MEC reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy.

Confidentiality

WEST-MEC respects students' privacy and will only disclose information regarding alleged sexual violence to individuals who are responsible for handling the school's response, the student's parents (if the student is a minor or is considered a dependent under Section 152 of the Internal Revenue Code), or as otherwise required by law. During the course of a formal investigation, the Compliance Officer/designee will instruct all interviewees about the importance of maintaining confidentiality. Interviewees will be directed not to disclose any information that s/he learns or that s/he provides during the course of the investigation to third parties.

Students or their parents sometimes ask that the students' names not be disclosed to the alleged perpetrators or that no investigation or disciplinary action be pursued to address the alleged sexual violence. Upon such a request, the Compliance Officer/designee will inform the student and his/her parent that honoring the request may limit WEST-MEC's ability to respond fully to the incident, including pursuing disciplinary action against the alleged perpetrator. The official will also explain that Title IX includes protections against retaliation, and that school officials will not only take steps to prevent retaliation but also take strong responsive action if it occurs.

Should the student or his/her parents continue to request complete confidentiality, the Compliance Officer/designee will balance the student's privacy request with WEST-MEC's obligation to provide a safe and non-discriminatory environment for all students. Should the official determine that WEST-MEC can honor the student's or parent's request and remain in compliance with its Federal and State obligations, WEST-MEC may limit its investigation and/or formal action against the alleged perpetrator. WEST-MEC will, however, take other action to address the sexual violence. This may include increasing monitoring and security, offering schedule changes, and conducting climate surveys.

If the Compliance Officer/designee determines that WEST-MEC must disclose the student's identity to an alleged perpetrator, s/he will inform the student and his/her parents prior to disclosure. WEST-MEC will then afford interim protection measures to the student as appropriate.

Investigation

WEST-MEC is committed to investigating all sexual violence complaints in an adequate, reliable, impartial, and prompt manner. The investigation will seek to determine whether the conduct occurred, and if so, what actions the school will take to end the sexual violence, eliminate the hostile environment, prevent its recurrence, and remedy its effects.

The investigation may include:

a. interviewing the complainant, perpetrator, and any witnesses;
b. reviewing law enforcement investigation documents;
c. reviewing student and personnel files;
d. gathering and examining other relevant documents or evidence; and providing a disciplinary hearing as needed.

WEST-MEC affords both parties a balanced and fair process. Specifically, the complainant has the same rights throughout the proceeding as the alleged perpetrator. Both parties, for example, will have an equal opportunity to present relevant witnesses and other evidence at a disciplinary hearing. Likewise, WEST-MEC's appeal process is available to both parties.

WEST-MEC, however, does not require complainants to be present for the hearing or appeal. Further, WEST-MEC will not permit parties to personally question or cross-examine each other directly.

In resolving a complaint, WEST-MEC uses a preponderance of the evidence standard, determining whether it is more likely that not that sexual violence occurred.

Timeline

The Compliance Officer/designee must contact the student, if age eighteen (18) or older, or the student's parents if under the age eighteen (18), within two (2) school days after receipt of a report of sexual violence to advise s/he/them of WEST-MEC's intent to investigate the alleged misconduct. The Compliance Officer/designee will also inform the alleged perpetrator of the opportunity to submit a written response to the complaint within five (5) business days. WEST-MEC's investigation, including a disciplinary hearing process (but not appeal), may take up to sixty (60) calendar days to complete. This timeframe may be extended on a case-by-case basis, depending on the complexity and severity of the matter, criminal investigation requirements, and school breaks. During this period, WEST-MEC will provide the complainant with periodic updates on the status of the investigation.

Interim Measures

During the investigation, WEST-MEC will take interim steps to facilitate the complainant's equal access to its

education programs. These steps may include, but are not limited to: (1) notifying the complainant of his/her options to avoid contact with the alleged perpetrator; (2) allowing the complainant to change his/her academic, extracurricular, transportation, dining, and working situation as appropriate; and (3) informing complainant of other available resources, such as counseling, legal assistance, and victim advocacy. Specific interim measures will be considered and offered on a case-by-case basis.

Notice

Upon completing its investigation, WEST-MEC will notify both parties in writing about the outcome of the complaint and any appeal. Specifically, WEST-MEC will notify the complainant: (1) as to whether the investigation substantiated the allegations; (2) of individual remedies offered to the complainant; (3) of sanctions imposed on the perpetrator that directly relate to the complainant; and (4) other steps WEST-MEC has taken to eliminate the hostile environment and prevent recurrence. The alleged perpetrator will be notified of the investigation's result and disciplinary consequence to him/her, if any. WEST-MEC will not notify the alleged perpetrator about the individual remedies afforded to the complainant. All aforementioned notifications will comply with Federal and State privacy laws, including the Family Education Rights and Privacy Act (FERPA).

Remedies

WEST-MEC will provide a prompt and equitable resolution. If the investigation substantiates the complaint, WEST-MEC will take steps to end the sexual violence, eliminate the hostile environment, prevent its recurrence, and remedy its effects. In addition to imposing disciplinary consequences on the perpetrator, WEST-MEC will consider the following individual and global remedies, on a case-by-case basis:

a. providing medical, counseling, and academic support services to the complainant and/or perpetrator;
b. affording the complainant extra time to complete or retake classes without academic penalty;
c. reviewing any disciplinary proceedings against the complainant;
d. training or retraining employees;
e. developing materials on sexual violence;
f. conducting sexual violence prevention programs; and
g. conducting climate checks.

WEST-MEC will not offer mediation in cases involving sexual violence. Disciplinary consequences against offenders may include suspension, expulsion, termination, and any other sanctions WEST-MEC deems appropriate. Any discipline meted out to offenders will comply with special education and Section 504 laws and regulations.

Appeals Process

Both complainants and perpetrators may appeal the outcome of the investigation. Any appeal opportunities afforded to the alleged perpetrator are also afforded to the complainant. Any party wishing to appeal the outcome of the investigation must submit a written appeal to the Board within ten (10) school days after receipt of the written notice of the outcome of the investigation. The Board shall, within twenty (20) work days, conduct a hearing concerning the appeal. The Board shall provide a written decision to the appealing individual within ten (10) work days following completion of the hearing.

Prohibition Against Retaliation

Federal law strictly prohibits retaliation against a complainant or witness. WEST-MEC will inform complainant of this prohibition and direct him/her to report retaliation, whether by students or school officials, to the Assistant Superintendent. Upon learning of retaliation, school officials will take strong responsive action as appropriate.

Education and Training

WEST-MEC will provide educational programming to all new students regarding the awareness of and prevention of domestic violence, dating violence, sexual assault, stalking and other inappropriate and/or criminal sexual behaviors. Such programming is provided to all new students as part of the New Student

Orientation on the first day of class.

WEST-MEC provides educational programming to all new employees and staff regarding the awareness of and prevention of domestic violence, dating violence, sexual assault, stalking and other inappropriate and/or criminal sexual behaviors. Such programming is provided to all new employees and staff as part of the New Employee Orientation.

Campus Security Authorities will receive annual training on how to identify and report harassment to appropriate school officials. This training will include practical information about how to identify and report sexual harassment, including sexual violence. Further, school officials responsible for investigating allegations of sexual harassment and sexual violence will be trained how to conduct such investigations and respond properly to such charges.

Sex-Offender Registration

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed at, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act.

A list of all registered sex offenders in Arizona, including Glendale, Buckeye, Phoenix, and Surprise is available from the Arizona Department of Public Safety, Arizona State Troopers, at http://www.icrimewatch.net/index.php?AgencyID=55662 . West-MEC has locations in Glendale, Arizona 85307, Buckeye, AZ 85326, Phoenix, Arizona 85027, and Surprise, Arizona 85374.

The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders. This statement is provided in compliance with the Campus Sex Crimes Prevention Act of 2000.

Clery Reportable Crimes: Definitions

For Clery Act reporting, crimes must be reported according to the FBl's Uniform Crime Reporting Handbook (UCR). For sex offenses only, the definitions that are used are from the FBl's National Incident-Based Reporting System (NIBRS).

Criminal Offenses

- **Murder/Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, suicides, accidental deaths, and justifiable homicides are excluded. Assaults to murder and attempts to murder should be classified as aggravated assault.
- **Negligent Manslaughter:** The killing of another person through gross negligence.
- **Robbery:** The taking or attempting to take anything from value of the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- **Burglary:** The unlawful entry of a structure to commit a felony or a theft. (For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.)
- **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned
  - including joy riding)
- **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

Sex Offenses

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object,

or oral penetration by a sex organ of another person, without consent of the victim.

- **Fondling:** The touching of the private body parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degree wherein marriage is prohibited by law.
- **Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Other VAWA Offenses:

- **Domestic Violence:** Includes misdemeanor and felony crimes of violence committed against a victim when the offender is the spouse of the victim, a former spouse of the victim, or an intimate partner of the victim, or has a child in common with the victim. Domestic violence also includes misdemeanor or felony crimes of violence when the victim is a minor subject to the control of the offender, or is an incapacitated individual subject to the control of the offender.
- **Dating Violence:** Violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.
- **Stalking:** A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress. Note: the physical location of the course of conduct or portions of it does not matter.

Hate Crimes

A hate crime is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a performed negative opinion or attitude towards a group of persons based on their race, gender, religion, disability, sexual orientation, ethnicity, national origin or gender identity. For Clery purposes, hate crimes include any of the above offenses (minus non-negligent manslaughter) and the addition of the categories below.

- **Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
- **Simple Assault:** The unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe lacerations, or loss of consciousness.
- **Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Arrests and Referrals for Disciplinary Action

The third category of crime statistics is the number of arrests and the number of referrals for disciplinary action for the categories listed below. Please note, these statistics are based on violations of the law, and not the university's policies that resulted in the disciplinary referral.

- **Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.
- **Drug Abuse Violations:** The violation of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places;

bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

General Provisions Definitions

2903.211 Menacing by Stalking

A.

(1) No person by engaging in a pattern of conduct shall knowingly cause another person to believe that the offender will cause physical harm to the other person or cause mental distress to the other person. In addition to any other basis for the other person's belief that the offender will cause physical harm to the other person or the other person's mental distress, the other person's belief or mental distress may be based on words or conduct of the offender that are directed at or identify a corporation, association, or other organization that employs the other person or to which the other person belongs.

(2) No person, through the use of an electronic method of remotely transferring information, including, but not limited to, any computer, computer network, computer program, or computer system, shall post a message with purpose to urge or incite another to commit a violation of division (A)(1) of this section.

(3) No person, with a sexual motivation, shall violate division (A)(1) or (2) of this section.

2907.03 Sexual Battery

A. No Person shall engage in sexual conduct with another, not the spouse of the offender, when any of the following apply.

(1) The offender knowingly coerces the other person to submit by any means that would prevent resistance by a person of ordinary resolution.

(2) The offender knows that the other person's ability to appraise the nature of or control the other person's own conduct is substantially impaired.

(3) The offender knows that the other person submits because the other person is unaware that the act is being committed.

(4) The offender knows that the other person submits because the other person mistakenly identifies the offender as the other person's spouse.

(5) The offender is the other person's natural or adoptive parent, or a stepparent, of guardian, custodian, or person in loco parentis of the other person.

(6) The other person is in custody of law or a patient in a hospital or other institution, and the offender as supervisory or disciplinary authority over the other person.

(7) The offender is a teacher, administrator, coach, or other person in authority employed by or serving in a school for which the state board of education prescribes minimum standards pursuant to division (D) of section 3301.07 of the Revised Code, the other person is enrolled in or attends that school, and the offender is not enrolled in and does not attend that school.

(8) The other person is a minor, the offender is a teach, administrator, coach, or other person in authority employed by or serving in an institution of higher education, and the other person is enrolled in or attends that institution.

(9) The other person is a minor, and the offender is the other person's athletic or other type of coach, is the other person's instructor, is the leader of a scouting troop of which the other person is a member, or is a person with temporary or occasional disciplinary control over the other person.

(10) The offender is a mental health professional, the other person is a mental health client or patient of the offender, and the offender induces the other person to submit by falsely representing to the other person that sexual conduct is necessary for mental health treatment purposes.

(11) The other person is confined in a detention facility, and the offender is an employee of that detention facility.

(12) The other person is a minor, the offender is a cleric, and the other person is a member of, or attends, the church or congregation served by the cleric.

(13) The other person is a minor, the offender is a peace officer, and the offender is more than two

years older than the other person.

B. Whoever violates this section is guilty of sexual battery. Except as otherwise provided in this division, sexual battery is a felony of the third degree. If the other person is less than thirteen years of age, sexual battery is a felony of the second degree, and the court shall impose upon the offender a mandatory prison term equal to one of the prison terms prescribed in section 2929.14 of the Revised Code for a felony of the second degree.

2919.25 Domestic violence

A. No person shall knowingly cause or attempt to cause physical harm to a family or household member.
B. No person shall recklessly cause serious physical harm to a family or household member.
C. No person, by threat of force, shall knowingly cause a family or household member to believe that the offender will cause imminent physical harm to the family or household member.

Crime Statistics: Central Campus

Western Maricopa Education Center

OPEID: 04247200

5487 North 99th Avenue, Glendale, AZ 85305
For more information about this institution, visit www.west-mec.edu

Campus: Central Campus

General

6997 N Glen Harbor Boulevard
Glendale, AZ 85307

Security Officer

Name: Antonette DeGuzman

Title: Assistant Campus Administrator

6997 N Glen Harbor Boulevard
Glendale, AZ 85307

Phone: 623-209-8075

Email: Antonette.DeGuzman@west-mec.edu

On Campus Student Housing Facilities

This institution does not provide on-campus Student Housing Facilities

Fire Safety Officer

Name: Antonette DeGuzman

Title: Assistant Campus Administrator

6997 N Glen Harbor Boulevard
Glendale, AZ 85307

Phone: 623-209-8075

Email: Antonette.DeGuzman@west-mec.edu

Local Police Crime Statistics

Local Statistics are included with the campus's statistics

Lead Title IX Coordinator

Name: Cathey Mayes

Title: Assistant Superintendent

5487 North 99th Avenue
Glendale, AZ 85305

Phone: 623-738-0055

Email: Cathey.Mayes@west-mec.edu

The crime data reported by the institutions have not been subjected to independent verification by the US Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

Crime Statistics

Institution: Western Maricopa Education Center | Central Campus						
Offense	**On-Campus Property**			**Public Property**		
Criminal Offenses	**2024**	**2023**	**2022**	**2024**	**2023**	**2022**
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter By Negligence	0	0	0	0	0	0
Sex Offenses	x	x	x	x	x	x
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0

Hate Crimes						
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter By Negligence	0	0	0	0	0	0
Sex Offenses	x	x	x	x	x	x
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Arrest						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
Disciplinary Actions						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
VAWA						
Dating Violence	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Unfounded Crimes						
Total unfounded crimes	0	0	0	0	0	0

Crime Statistics: Northeast Campus

Western Maricopa Education Center

OPEID: 04247200

5487 North 99th Avenue, Glendale, AZ 85305
For more information about this institution, visit www.west-mec.edu

Campus: Northeast

General

1617 West Williams Drive
Phoenix, AZ 85027

On Campus Student Housing Facilities

This institution does not provide on-campus Student Housing Facilities

Local Police Crime Statistics

Local Statistics are included with the campus's statistics

Security Officer

Name: Kristin Casillas

Title: Campus Administrator

1617 W. Williams Drive
Phoenix, AZ 85027

Phone: 623-435-4929

Email: Kristin.Casillas@west-mec.edu

Fire Safety Officer

Name: Kristin Casillas

Title: Campus Administrator

1617 W. Williams Drive
Phoenix, AZ 85027

Phone: 623-435-4929

Email: Kristin.Casillas@west-mec.edu

Lead Title IX Coordinator

Name: Cathey Mayes

Title: Assistant Superintendent

5487 North 99th Avenue
Glendale, AZ 85305

Phone: 623-738-0055

Email: Cathey.Mayes@west-mec.edu

The crime data reported by the institutions have not been subjected to independent verification by the US Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

Crime Statistics

Institution: Western Maricopa Education Center | Northeast Campus						
Offense	**On-Campus Property**			**Public Property**		
Criminal Offenses	**2024**	**2023**	**2022**	**2024**	**2023**	**2022**
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter By Negligence	0	0	0	0	0	0
Sex Offenses	x	x	x	x	x	x
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Hate Crimes						
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter By Negligence	0	0	0	0	0	0
Sex Offenses	x	x	x	x	x	x
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Arrest						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
Disciplinary Actions						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
VAWA						
Dating Violence	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Unfounded Crimes						
Total unfounded crimes	0	0	0	0	0	0

Crime Statistics: Northwest Campus

Western Maricopa Education Center

OPEID: 04247200

5487 North 99th Avenue, Glendale, AZ 85305
For more information about this institution, visit www.west-mec.edu

Campus: Northwest

General
13201 West Grand Avenue
Surprise, AZ 85374

Security Officer
Name: Fabian Prado
Title: Assistant Campus Administrator
13201 West Grand Avenue
Surprise, AZ 85374
Phone: 623-877-6981
Email: Fabian.Prado@west-mec.edu

On Campus Student Housing Facilities
This institution does not provide on-campus Student Housing Facilities

Fire Safety Officer
Name: Fabian Prado
Title: Assistant Campus Administrator
13201 West Grand Avenue
Surprise, AZ 85374
Phone: 623-877-6981
Email: Fabian.Prado@west-mec.edu

Local Police Crime Statistics
Local Statistics are included with the campus's statistics

Lead Title IX Coordinator
Name: Cathey Mayes
Title: Assistant Superintendent
5487 North 99th Avenue
Glendale, AZ 85305
Phone: 623-738-0055
Email: Cathey.Mayes@west-mec.edu

The crime data reported by the institutions have not been subjected to independent verification by the US Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

Crime Statistics

Institution: Western Maricopa Education Center | Northwest Campus						
Offense	**On-Campus Property**			**Public Property**		
Criminal Offenses	**2024**	**2023**	**2022**	**2024**	**2023**	**2022**
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter By Negligence	0	0	0	0	0	0
Sex Offenses	x	x	x	x	x	x
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Hate Crimes						
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter By Negligence	0	0	0	0	0	0
Sex Offenses	x	x	x	x	x	x
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0

Arson	0	0	0	0	0	0
Arrest						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
Disciplinary Actions						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
VAWA						
Dating Violence	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Unfounded Crimes						
Total unfounded crimes	0	0	0	0	0	0

Crime Statistics: Southwest Campus

Western Maricopa Education Center

OPEID: 04247200

5487 North 99th Avenue, Glendale, AZ 85305
For more information about this institution, visit www.west-mec.edu

Campus: Southwest

General

500 N Verrado Way
Buckeye, AZ 85326

On Campus Student Housing Facilities

This institution does not provide on-campus Student Housing Facilities

Local Police Crime Statistics

Local Statistics are included with the campus's statistics

Security Officer

Name: Michael Hawkins

Title: Assistant Campus Administrator

500 North Verrado Way
Buckeye, AZ 85326

Phone: 623-772-6261

Email: Michael.Hawkins@west-mec.edu

Fire Safety Officer

Name: Michael Hawkins

Title: Assistant Campus Administrator

500 North Verrado Way
Buckeye, AZ 85326

Phone: 623-772-6261

Email: Michael.Hawkins@west-mec.edu

Lead Title IX Coordinator

Name: Cathey Mayes

Title: Assistant Superintendent

5487 North 99th Avenue
Glendale, AZ 85305

Phone: 623-738-0055

Email: Cathey.Mayes@west-mec.edu

The crime data reported by the institutions have not been subjected to independent verification by the US Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

Crime Statistics

Institution: Western Maricopa Education Center | Southwest Campus						
Offense	**On-Campus Property**			**Public Property**		
Criminal Offenses	**2024**	**2023**	**2022**	**2024**	**2023**	**2022**
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter By Negligence	0	0	0	0	0	0
Sex Offenses	x	x	x	x	x	x
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0

Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Hate Crimes						
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Manslaughter By Negligence	0	0	0	0	0	0
Sex Offenses	x	x	x	x	x	x
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Arrest						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
Disciplinary Actions						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
VAWA						
Dating Violence	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
Unfounded Crimes						
Total unfounded crimes	0	0	0	0	0	0