



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

THURSDAY, AUGUST 14, 2025, 6:00 – 7:40 P.M.

LOCATION: TCA NORTH CAMPUS – SECONDARY, 1ST
FLOOR, ROOM 1102 - LECTURE HALL

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

- | | Presentation Time/Start Time |
|---|------------------------------|
| I. Call to Order (6:00 P.M.)
Mr. Fradette called the meeting to order at 6:00 PM. | 1 min (6:00) (6:00) |
| II. Pledge of Allegiance/Mission/Roll Call
Roll Call: (Director Brightwell: Here // Vice-Chair Hawkins: Here // Director Heyns: Here // Director Moffat: Here // Director Young: Here // Chair Fradette: Here). A quorum was present. | 2 min (6:01) (6:00) |
| III. Approval of Agenda
Motion: Mr. Young moved to approve the agenda and was seconded.
Discussion: None
<u>Vote: By a roll call vote of 6-0 the Board approved the motion.</u> (Director Brightwell; Yea // Vice-Chair Hawkins; Yea // Director Heyns; Yea // Director Moffat; Yea // Director Young; Yea // Chair Fradette; Yea) | 2 min (6:03) (6:01) |
| IV. Comments from the Audience <ul style="list-style-type: none"> Jodi Hartfield shared a scheduling concern for a College Pathways course. | 10 min (6:05) (6:02) |
| V. Sign Board Agreement/Conflict of Interest Disclosure/Executive Session Confidentiality Statement per Board policy BC-TCA
Action: (Fradette)
Motion: (Info)
Rationale: to ensure the Board is familiar with their responsibilities, acknowledge any conflicts of interest (if any), and understand the confidentiality requirements associated with Board Executive Sessions <ul style="list-style-type: none"> The Board signed the Board Agreement and Executive Session Affidavit. | 5 min (6:15) (6:05) |
| VI. Board Officer Elections per Board policy BBA-TCA
Action: (Fradette/Chair)
Motion: (Vote) the Board by majority vote selects the new Chair, Vice-Chair, Treasurer, and Secretary
Rationale: at the beginning of each school year, the Board selects the officer positions on the Board for the upcoming year <ul style="list-style-type: none"> Discussion: Mr. Fradette asked for nominations for <u>Board Chair</u>. Mr. Fradette nominated Mrs. Hawkins. Mrs. Hawkins was the only nominee. Motion: Mr. Fradette asked for a vote on Mrs. Hawkins being Board Chair.
 <u>Vote: By a roll call vote of 6-0 the Board approved the motion.</u> (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea). Discussion: Mrs. Hawkins asked for nominations for <u>Board Vice-Chair</u>. Mrs. Hawkins nominated Mr. Young. Mr. Young was the only nominee. Motion: Mrs. Hawkins asked for a vote on Mr. Young being Board Vice-Chair. <u>Vote: By a roll call vote of 6-0 the Board approved the motion.</u> (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea). | 10 min (6:20) (6:06) |

- Discussion: Mrs. Hawkins asked for nominations for **Board Treasurer**. Mr. Brightwell nominated himself. Mr. Brightwell was the only nominee.
- Motion: Mrs. Hawkins asked for a vote on Mr. Brightwell being Board Treasurer.
- **Vote: By a roll call vote of 6-0 the Board approved the motion.** (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).
- Discussion: Mrs. Hawkins asked for nominations for **Board Secretary**. Mrs. Hawkins nominated Mrs. Moffat. Mrs. Moffat was the only nominee.
- Motion: Mrs. Hawkins asked for a vote on Mrs. Moffat being Board Secretary.
- **Vote: By a roll call vote of 6-0 the Board approved the motion.** (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

VII. Board Nomination Committee Recommendation 5 min (6:30) (6:12)

Action: (Chair)

Motion: (Vote) to approve the recommendation of the Board Nomination Committee for the replacement of the empty board seat

Rationale: to review and select a Board nominated member to the TCA Board

- Mr. Heyns shared that the BNC interviewed five candidates for the open board seat. All applicants and candidates had impressive backgrounds and strengths to offer the community. The committee nominated Mr. Phillip Fleming for the two-year seat.
- **Motion: Mr. Brightwell made a motion for Mr. Fleming to be appointed to the open board seat.**
- **Vote: By a roll call vote of 6-0 the Board approved the motion.** (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

VIII. Comments from the Board of Directors 5 min (6:35) (6:17)

- Mr. Fleming shared his gratitude for serving on TCA's Board of Directors. He noted he is humbled by the opportunity to serve.
- Mr. Heyns shared that he had a fantastic summer and is excited for the future.
- Mr. Young shared his excitement for the year and the opportunity to operate as a team with shared experience.
- Mr. Fradette shared that he is looking forward to getting back to the business of running a school.
- Mr. Brightwell shared his excitement for the year and optimism about good things ahead.
- Mrs. Moffat shared her excitement for the year ahead. She also expressed that she feels blessed to serve on the Board.
- Mrs. Hawkins welcomed everyone back to a new school year. She also shared reflections on Mr. DiPretore's heartfelt message to parents during 7th Grade Bootcamp.

IX. Report of the President & Cabinet Spotlights 10 min (6:40) (6:24)

Action: (Thomason)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)

Dr. Thomason highlighted the following items from his report:

- On August 7, the annual all-staff gathering was held with a focus on honoring, serving, and loving. Dr. Thomason defined honor, and encouraging staff to share personal stories that highlighted character in their own lives.
- On July 30, TCA leadership participated in an offsite. We shared a meal and engaged with some team-building activities that encouraged collaboration.
- TCA now employs 38 graduates, a statistic that speaks to the strength of our culture.

X. Consent Agenda 2 min (6:50) (6:35)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGampleare)

1. May Financials
2. June Financials

B. Charter Contract (Signed Copy)

C. President's Designation of Two Emergency Replacements per Board policy CBC-TCA (Thomason)

D. Updated TCA Organization Chart

E. Board Oath of Office Statement & Annual Executive Session Affidavit

Motion: Mr. Young moved to approve the consent agenda and was seconded.

Discussion: None.

Vote: By a roll call vote of 6-0 the Board approved the motion. (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea)

XI. Minutes: May 30, 2025 1 min (6:52) (6:35)

Action: (Altman)

Motion: (Vote) to approve the May 30, 2025 minutes

Rationale: to provide a record of the Board meeting for files

Motion: Mr. Fradette moved to approve the minutes and was seconded.

Discussion: None.

Vote: By a roll call vote of 6-0 the Board approved the motion. (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

XII. Minutes: June 25, 2025

1 min (6:53) (6:36)

Action: (Altman)

Motion: (Vote) to approve the June 25, 2025 minutes

Rationale: to provide a record of the Board meeting for files

Motion: Mr. Fradette moved to approve the minutes and was seconded.

Discussion: None.

Vote: By a roll call vote of 6-0 the Board approved the motion. (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

XIII. Minutes: July 8, 2025

1 min (6:54) (6:36)

Action: (Altman)

Motion: (Vote) to approve the July 8, 2025 minutes

Rationale: to provide a record of the Board meeting for files

Motion: Mr. Fradette moved to approve the minutes and was seconded.

Discussion: None.

Vote: By a roll call vote of 6-0 the Board approved the motion. (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

XIV. Celebrate TCA: America's Field Trip Essay Winner

5 min (7:00) (6:58)

Action: (Harris)

Motion: (Info)

Rationale: to highlight accomplishments of TCA students, staff, and parents

In consideration of scheduling and per the Board's approval, this item was moved after Item XV.C.4.

XV. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

C. Board Level Reports

1. Strategic Plan Annual Review

5 min (7:05) (6:37)

Action: (Chair)

Motion: (Vote) to approve changes to the strategic plan as presented

Rational: to provide a framework for the future direction of TCA as well as provide the basis for the Board/President Goals

Motion: Mr. Young moved to approve the strategic plan was seconded.

Discussion: Conversation will happen at a later date to consider a small alignment adjustment for the annual evaluation of the President.

Vote: By a roll call vote of 6-0 the Board approved the motion. (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea)

2. Board/President Goals

5 min (7:10) (6:43)

Action: (Thomason)

Motion: (Vote) to approve the Board/President's Goals for the 2025-26 school year

Rationale: to ensure the Board/President Goals align with the Strategic Plan

- Dr. Thomason shared that the President's goals are framed as standards to strive for each year. These goals include the reports regularly delivered by the administration.

Motion: Mr. Brightwell moved to approve the Board/President Goals and was seconded.

Discussion: None.

Vote: By a roll call vote of 6-0 the Board approved the motion. (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

3. Capital Construction Committee Update

5 min (7:15) (6:45)

Action: (Moffat, Hawkins)

Motion: (Info)

Rationale: to provide an update to the Board regarding Capital Construction

- The Capital Construction Committee provided an update on the forward movement of the East Campus construction project. The "Hut" (CP's Academic Advising modular) has been temporarily

moved to the front of East Campus in preparation for the new gymnasium and classroom space construction.

- The committee believes TCA is within budget for all project needs and anticipates ground-breaking in late September.

4. Board Committees

5 min (7:20) (8:00)

Action: (Chair)

Motion: (Info)

Rationale: to review current Board committees and select committee chairs and members

The following board directors will serve on the listed committees:

- FAC (Financial Advisory Committee): Mrs. Hawkins, Mr. Brightwell
- New Board Member Training Committee: Mr. Young, Mr. Brightwell
- Governance Committee: Mrs. Hawkins and Mr. Heyns
- Appreciation Committee: Mr. Fradette, Mr. Fleming
- Board Member Appointment Committee: temporary; not needed at this time
- Construction Committee: Mrs. Moffat, Mrs. Hawkins
- Emergency Response Committee: temporary, not needed at this time

Break

5 min (6:55) (6:53)

Celebrate TCA: America's Field Trip Essay Winner

5 min (7:00) (6:58)

Action: (Harris)

Motion: (Info)

Rationale: to highlight accomplishments of TCA students, staff, and parents.

This month we celebrated two students who won national recognition through writing. America 250 is an organization charged by the U.S. Congress with commemorating the 250th anniversary of the founding of our nation and their essay contest invited students to reflect on the question, "What does America mean to you?" Grace, a 6th grader, and Ava, an 8th grader shared their winning submissions with the Board. There were only 150 winners nationwide, and two hailed from TCA. Congratulations, Titans!

D. Board Communication

5 min (7:25) (7:04)

Action: (Moffat)

Rationale: to develop and approve a communication update to community

- Board Welcome – Mr. Fleming; New Board Officers; Capital Construction update; Celebrate TCA.

E. Future Board Agenda Items

5 min (7:30) (7:04)

1. Budget Projection Policy, Sept, Governance Committee
2. Site Based Management Policy, Sept, Governance Committee
3. Conflict of Interest Policy, Sept, Governance Committee
4. HR Annual Report, Sept, Schulz
5. Recruit New Board Members, Sept, Training Committee
6. Working Session Topics, Sept, Chair
7. Annual Advancement and Stewardship Report, Sept, Keffer
8. Quarterly FAC Report, Oct, VanGamleare

F. Comments from the Board of Directors

5 min (7:35) (7:05)

- Mr. Fradette welcomed Mr. Fleming to the team and shared his excitement for the year.
- Mr. Young expressed that he is looking forward to the year ahead.
- Mr. Heyns shared his anticipation for the new school year.
- Mrs. Hawkins shared an encouraging closing, noting that the school year is off to a great start.

XVI. Adjournment (Approx. 7:40 P.M.)

(7:40) (7:06)

Motion: Mrs. Moffat moved to adjourn the meeting and was seconded.

Discussion: None.

Vote: By a roll call vote of 6-0 the Board approved the motion. (Director Brightwell; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

Laura Moffat
Board Secretary