



PASCO SCHOOL DISTRICT NO. 1  
Board of Directors' Regular Meeting  
Tuesday, September 23, 2025 | 6:30 p.m.

C. L. Booth Education Service Center, 1215 W. Lewis Street, Pasco, WA 99301

**Remote Access:** Members of the public who wish to attend the public meeting remotely can register and join the meeting at this link: <https://bit.ly/46xqYqg>.

**Live Stream:** The live audio will be streamed through the [Pasco School District's YouTube](#).

**Public Comments:** Public comments can be made during the 'Audience Comments' portion of the meeting by attending the meeting in person or by registering and joining the remote meeting link: <https://bit.ly/46xqYqg>. Remote attendees will be asked to raise their digital hand if they would like to make a comment. When called on, the commenter will be unmuted for 2 minutes, then muted when their time is up.

A G E N D A

- |  |  |
|--|--|
| 4:30 PM STUDY SESSION: Replacement Levy Planning                           | Dr. Joseph Castilleja  |
| 1. CALL TO ORDER   | Ms. Amanda Brown   |
| 2. FLAG SALUTE   | Angelou Elementary   |
| 3. ROLL CALL   | Amanda Brown      John Kennedy      Steve Norberg      Amy Phillips  |
|  | Steve Simmons      Vicky Alvarez Molina      Yessica Espinoza Chavez |
|  | Noé Lima Ponce      Ayden Mariscal                                   |
| 4. APPROVAL OF MINUTES   | Regular Board Meeting September 9, 2025                              |
| 5. AGENDA REVIEW   | Mrs. Michelle Whitney  |
| 6. SPECIAL RECOGNITION   |  |
| A. Special Recognition: Frost Named 2024-25<br>Outstanding ATP of the Year | Mrs. Michelle Whitney  |
| 7. AUDIENCE COMMENTS   |  |
| 8. CONSENT AGENDA  |  |
| A. Personnel   | Dr. Alice Amaya  |
| B. Warrants  | Dr. Joseph Castilleja  |
| C. Approval of SPARK Grant for Career Connected Learning                   | Ms. Laura Jones  |
| D. Approval of Long-Term Facilities Management Plan Updates                | Mr. Jake Stueckle  |
| E. Orion HS Project Construction Change Order No. 11                       | Mr. Raúl Sital   |

- F. Out of State Overnight Student Travel for McLoughlin Middle School FCCLA students to National Fall Leadership Institute in Anaheim, CA. Mrs. Mira Goble
- G. Overnight Student Travel for Chiawana High School DECA students to attend DECA Western Leadership Conference in Bellevue, WA. Mrs. Mira Goble
- H. Overnight Student Travel for Pasco High School DECA Students to Bellevue, WA. Mrs. Mira Goble

9. ACTION ITEMS

10. EXTENDED STUDY/DISCUSSION

11. REPORTS

- A. District Strategic Improvement Plan Refresh Recommendation Mrs. Michelle Whitney
- B. 2025 Operations and Construction Update Mr. Raúl Sital
- C. Legislative Advocacy Ms. Amanda Brown

12. FUTURE AGENDA ITEMS

13. COMMUNICATIONS

14. EXECUTIVE SESSION

15. ADJOURN

Pasco School District No. 1  
Board of Directors' Regular Meeting September 9, 2025, 6:30 p.m.  
C. L. Booth Education Service Center, 1215 West Lewis Street, Pasco, WA. 99301  
M I N U T E S

CALL TO ORDER

Board President Amanda Brown called the meeting to order at 6:30 p.m.

FLAG SALUTE

The flag salute was led by Markham Elementary School students.

PRESENT

Board of Directors

Amanda Brown, President  
Steve Simmons, Vice President  
John Kennedy, Member  
Steve Norberg, Member  
Amy Phillips, Member  
Vicky Alvarez Molina, Student Board Representative  
Yessica Espinoza Chavez, Student Board Representative  
Noé Lima Ponce, Student Board Representative  
Ayden Mariscal, Student Board Representative

District Administrators

Michelle Whitney, Superintendent  
Carla Lobos, Assistant Superintendent  
Mark Garrett, Executive Director Information Systems  
Jennie Richardson, Executive Assistant to the Superintendent  
Mira Gobel, Assistant Superintendent  
Anna Tensmeyer, Director of Public Affairs

PUBLIC ATTENDEES:

The public attendee sign-in sheet is available in the Superintendent's office upon request.

APPROVAL OF MINUTES

Dr. John Kennedy moved to approve the minutes of the regular board meeting of Regular Board Meeting August 26, 2025, as presented. Dr. Steve Norberg seconded the motion; the motion carried by voice of majority.

AGENDA REVIEW

There were no additions or changes to the agenda this evening. There is not a request for an executive session this evening.

SPECIAL RECOGNITION

PinK Award for Gesa Credit Union

To recognize Gesa Credit Union with a Partners in Kindness (PinK) Award for their extraordinary generosity and sustained commitment to Pasco School District students and staff, with contributions totaling \$103,309 in the past month.

The Partners in Kindness (PinK) Award honors community members who contribute more than \$1,000 in goods, services, or financial support to Pasco School District. Recipients are recognized during a PSD Board of Directors meeting for making a meaningful impact on students, staff, and families.

Gesa Credit Union has exemplified the spirit of partnership and generosity through multiple initiatives that directly support our schools and community over the past month. Their contributions include:

- Back to School Dust Devil Night Sponsorship – \$3,200
- PSD All-Staff Expo Sponsorship – \$10,000
- District Calendar Sponsorship – \$21,500
- Affinity Debit Card Program – \$68,609 returned to Pasco schools

September 9, 2025

In total, Gesa has invested \$103,309 into programs, events, and resources that benefit Pasco students. Their support helps sustain district traditions, enhance staff and student experiences, and provide resources that would not otherwise be possible.

Gesa Credit Union's consistent dedication to education and community partnerships has made them an invaluable supporter of Pasco schools. Their contributions are a powerful example of how local organizations can uplift and strengthen the educational experience for every student.

#### AUDIENCE COMMENTS

Idolina Martinez addressed the board regarding the impact of closing classrooms.

Nicolas Cooper addressed the board regarding concerns with school start up issues he is having with transportation and life skills busing not having air conditioning at the beginning of the school year.

#### CONSENT AGENDA

Consent agenda items include:

- Personnel
- Warrants
- Approval of Conditional Certificates and Permits
- Approval of District Policies: 3420 Anaphylaxis Prevention, 1114 Oath of Office, 5230 Employee Records, 1310 Policy Adoption, 3210 Nondiscrimination; 5010 Nondiscrimination and Affirmative Action; 4330 Use of School Facilities
- Out of State Student Travel for Delta High School Engineering Students to Attend an Engineering Day Event at University of Idaho, Moscow, ID.
- Out of State Student Travel for Delta High School ASB/Leadership Students to LASC Summit Leadership Conference, in Hermiston, OR.
- Out of State and Overnight Travel for Chiawana High School Flight Crew Dance Team Students to Dance Team Union Nationals in Orlando, FL.

Mrs. Amy Phillips moved to approve the consent agenda as presented. Dr. John Kennedy seconded the motion; the motion carried. Roll call was as follows:

Ms. Brown – Yes

Dr. Kennedy – Yes

Dr. Norberg – Yes

Mrs. Phillips – Yes

Mr. Simmons – Yes

#### ACTION ITEMS

No action items presented this evening.

#### EXTENDED STUDY/DISCUSSION

No extended study/discussion was presented this evening.

#### REPORTS

##### School Start Up Report – Mrs. Mira Gobel

To provide information about the opening of the 2025 -2026 school year and the number of students enrolled.

Planning for enrollment started last spring with an in-depth analysis of student numbers and the impact to class size. The work in planning and anticipating student enrollment, class rosters, and class size continued throughout the summer.

District-level staff met daily during the first week of school and are continuing to meet this week to discuss enrollment at each school. Staff have been working with building principals and program directors to ensure students are appropriately placed according to program needs and contractual agreements.

Board discussion followed.

#### Long Term Facility Management Planning – Mr. Jake Stueckle

The purpose of this report is to:

- Remind the Board of the process used to update the LTFMP.
- Confirm the direction given by the Board at the Study Session on August 26, 2025.
- Preparation for the Board to take action on the Long-Term Facilities Management Plan at the regularly scheduled Board meeting on September 23, 2025.

Board discussion followed.

#### FUTURE AGENDA ITEMS

The board will meet next on September 23, 2025, there will be study session on planning for the levy. There will be reports on the district strategic improvement plan refresh, a construction update, and the legislative priorities.

#### COMMUNICATIONS

Steve Norberg – Encouraged by the number of students we had at the beginning of the school year. Addressed the federal budget and the state falling in line with the requirements so the district can keep the federal funding.

Amy Phillips – WSSDA opened the state legislature topics to vote; Sept 20th at 8am. WSSDA.org

John Kennedy - Thanked GESA Credit Union for their generous support to our students.

Ayden Mariscal – Dust Devils game was awesome and thanked GESA for sponsoring.

Noe Lima Ponce – Thankful for CHS and excited for what this school year has to offer.

Yessica – PHS has the game vs Sageview this Friday. Tailgate for students and staff before. Genius potential coming to the high schools, presenting on funding college, will be at CHS on Wed the 17th. PHS is having their Homecoming at the REACH museum this year Oct. 4th. Encouraging students PHS students to give her comments for her to bring to. First cross-country meet was last. WSU committed.

Vicky – Sageview had their freshmen orientation. First football game at Edgar brown stadium. PHS vs Sageview is Friday.

Steve Simmons – Wanted to reiterate the “We are Pasco” and what that means to the community. Echoed what Dr. Norberg said regarding state funding and encourages folks to reach out to legislators, and incredibly grateful for our PEAK partners that have been able to give to our students and the district.

Amanda Brown - Attended the Dust Devils Back to School night, Yessica our student rep threw the first pitch. Enjoyed hearing from the student board representatives tonight regarding the hype around the beginning of the school year.

Michelle Whitney – Addressed the “We are Pasco” and Pasco Pride. Firey Foods festival is this weekend at Peanuts Park. Book Study Anxious Generation for a book study, the books have come in and will be implemented across the district, thanks to the sponsorship from Amazon for providing the books.

ADJOURNMENT

The Board adjourned the meeting at 7:34 p.m.

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President of the Board

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Secretary of the Board

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO. :</b> 06A	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> Special Recognition – Frost Elementary Named 2024-2025 Outstanding ATP of the Year	
<b>CABINET ADMINISTRATOR:</b> Michelle Whitney	
<b>PRESENTER:</b> Michelle Whitney	
<input checked="" type="checkbox"/> <b>x REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>OBJECTIVE:</b> To recognize and celebrate Frost Elementary as the 2024–2025 Outstanding Action Team for Partnerships (ATP) of the Year, highlighting their exemplary commitment to fostering welcoming environments, building strong family partnerships, and advancing student success through meaningful collaboration.	
<b>BACKGROUND:</b> As active members of the Johns Hopkins National Network of Partnership Schools, Pasco School District's School & Family Partnerships office honors schools each year that demonstrate outstanding practices in family and community engagement. Out of 25 ATPs across the district, Frost Elementary distinguished itself through its high-energy, well-organized team led by two dedicated teachers and two committed administrators. Their ATP meetings go beyond planning—they create a true sense of community with icebreakers, incentives, childcare, dinner, and open opportunities for parent feedback. This intentional approach has fostered a culture of collaboration and innovation, making Frost Elementary a shining example of how strong partnerships can directly support student achievement and school success.	
<b>POSSIBLE ALTERNATIVES:</b> N/A	
<b>PROJECTED COSTS:</b> N/A	<b>BUDGET CODE:</b> N/A
<b>SUGGESTED MOTION:</b> N/A	
<b>NEXT STEPS:</b> N/A	

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO. :</b> 08A	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> Personnel Actions	
<b>CABINET ADMINISTRATOR:</b> Mira Gobel	
<b>PRESENTER:</b> Dr. Alice Amaya	
<input type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input checked="" type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>OBJECTIVE:</b> Board approval of personnel actions as presented in the packet.	
<b>BACKGROUND:</b>	
<b>POSSIBLE ALTERNATIVES:</b>	
<b>PROJECTED COSTS:</b>	<b>BUDGET CODE:</b>
<b>SUGGESTED MOTION:</b> I move to approve the personnel actions as presented in the packet.	
<b>NEXT STEPS:</b>	

PASCO SCHOOL DISTRICT NO. 1  
REPORT FOR BOARD OF DIRECTORS – September 23, 2025

CERTIFICATED-ADMINISTRATIVE-COACHING PERSONNEL ACTIONS  
9/04/25 – 9/17/25

Request Board approval of the following personnel actions:

<u>NAME</u>	<u>POSITION</u>	<u>ACTION TAKEN</u>	<u>EFFECTIVE DATE</u>
Aguilar, Neomi	Coach, Assist. Volleyball Sageview	Hired	8/15/25
Brazington, Gerry	Teacher, Grade 5 Robinson	Leave	11/24/25-1/5/26
Castrellon, Tammy	Teacher, Grade 4 Emerson	Resign*Revision reported in error	8/31/25
Dawson, Joy	Teacher, Intervention Chess	Leave	9/22/25-1/5/26
Jimenez Maroto, Jose	Teacher, World Language Delta	Leave	11/13/25-8/25/26
Jonker, Janie	Teacher, SPED Three Rivers	Retire	1/5/26*Revision
Loving-Hearne, Daishaundra	Coach, Head Dance Pasco High	Hired	9/11/25
Renteria, Yoscelin	Coach, Assist Volleyball Sageview	Hired	8/1/25
Saldivar, David	Behavior Analyst Booth	Hired	9/9/25
Torres, Samantha	Teacher, Grade 1 Robinson	Leave	10/2/25-2/2/26

PASCO SCHOOL DISTRICT NO. 1  
REPORT FOR THE BOARD OF DIRECTORS – September 23, 2025

CLASSIFIED PERSONNEL ACTIONS  
09/5/2025 – 9/17/2025

Request Board approval of the following personnel actions:

<u>NAME</u>	<u>POSITION</u>	<u>ACTION TAKEN</u>	<u>EFFECTIVE DATE</u>
Albino, Daniel	Paraeducator, Bilingual, Special Services ERR Columbia River	Resign	9/11/25
Bahena, Elizabeth	Attendance Clerk, Bilingual Chess	Leave	9/15/25-10/6/25
Correa, Joliana	Paraeducator, Resource Room, Special Services Chess	Hired	9/2/25
Correa, Melissa	Paraeducator, Special Services Chiawana High	Resign	9/5/25
Diaz, Ashley	Attendance Clerk, Bilingual Delta	Leave	12/1/25-4/27/26
Farris, Joann	Driver Transportation	Retire	6/28/25
Flores, Lorenia	Helper, Nutrition Services Stevens	Leave	9/2/25-10/9/25
Herrera, Janette	Attendance Clerk, Bilingual Ochoa	Leave	10/28/25-2/17/26
Jasso, Jolene	Paraeducator, Structured Learning Center, Special Services Frost	Leave	9/2/25-10/20/25
Jimenez, Adriana	Paraeducator, Special Services Robinson	Resign	6/13/25
Lakkham, Maria	Unit Manager, Nutrition Services Emerson	Resign	9/19/25
Martinez, Yazmin	Paraeducator, Bilingual Franklin	Leave	9/15/25-1/5/26
Mcfee, Rosalinda	Paraeducator, Resource Room, Special Services McLoughlin	Leave	9/8/25-12/1/25
Ochoa, Laura	Paraeducator, Bilingual Markham	Hired	8/29/25
Rodriguez, Jessica	Paraeducator Pasco High	Leave	8/26/25-11/24/25

Upton, Claranese	Paraeducator, Resource Room, Special Services Angelou	Hired	9/8/25
Zepeda, Linda	Driver Transportation	Leave	9/5/25-9/30/25

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO.:</b> 08B	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> Approval of Warrants	
<b>CABINET ADMINISTRATOR:</b> Dr. Joseph R. Castilleja	
<b>PRESENTER:</b> Dr. Joseph R. Castilleja	
<input type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input checked="" type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>OBJECTIVE:</b>	
Obtain board approval of accounts payable warrants for Fiscal Year 2024-2025 and 2025-2026 General, Capital Projects, Associated Student Body, and Transportation Vehicle funds.	
<b>BACKGROUND: (Pertinent past action/events)</b>	
All district warrants are subject to board approval. Policy 7322 allows the district to issue accounts payable warrants in advance of board approval. In the event any claim is disapproved, the auditing officer and superintendent will cause the claim to be recognized as a receivable and pursue collection until the funds are collected or until the board approves the claim.	
<b>POSSIBLE ALTERNATIVES:</b> N/A	
<b>PROJECTED COSTS:</b> N/A	<b>BUDGET CODE:</b> N/A
<b>SUGGESTED MOTION:</b>	
<b>Warrant Date: September 4, 2025</b>	
General Fund warrants numbered 336435 - 336486 in the amount of \$523,426.35 Capital Projects Fund warrants numbered 336487 - 336502 in the amount of \$765,245.96 Assoc. Student Body Fund warrants numbered 336503 - 336506 in the amount of \$4,649.67	
<b>Warrant Date: September 5, 2025</b>	
Payroll Fund warrant numbered 336507 in the amount of \$1,118.21	
<b>Warrant Date: September 5, 2025</b>	
General Fund warrants numbered 336508 – 336588 and 336602 in the amount of \$1,334,900.54 Capital Projects Fund warrants numbered 336589 - 336590 in the amount of \$23,717.74 Assoc. Student Body Fund warrants numbered 336591 – 336601 in the amount of \$13,071.42	
<b>Warrant Date: September 11, 2025</b>	
General Fund warrants numbered 336603 – 336648 in the amount of \$411,900.72 Capital Projects Fund warrants numbered 336649 - 336664 in the amount of \$795,934.39 Assoc. Student Body Fund warrants numbered 336665 – 336671 in the amount of \$17,104.63	
<b>Warrant Date: September 12, 2025</b>	
General Fund warrants numbered 336672 – 336749 in the amount of \$653,642.06 Capital Projects Fund warrants numbered 336750 – 336755 in the amount of \$25,440.80 Assoc. Student Body Fund warrants numbered 336756 – 336762 in the amount of \$25,650.88	
<b>NEXT STEPS:</b>	

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO. :</b> 08C	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> Approval of SPARK Grant for Career Connected Learning	
<b>CABINET ADMINISTRATOR:</b> Mira Gobel	
<b>PRESENTER:</b> Laura Jones	
<input type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input checked="" type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>OBJECTIVE</b>	
To secure Board approval for the Career Connect Washington Grant Award – SPARK Initiative through ESD 123.	
<b>BACKGROUND:</b>	
<p>Educational Service District (ESD) 123, in partnership with Pasco School District, has been awarded a Career Connect Washington Career Builder Grant in the amount of \$163,500. Our proposal, titled SPARK (Signature Programs Advancing Real-World Knowledge), focuses on developing a districtwide career launch strategy designed to expand and scale career-connected learning for all students.</p> <p>The goal of SPARK is to ensure that every student has meaningful opportunities to explore career pathways and build the skills, knowledge, and experiences that prepare them for both college and the workforce. This initiative aligns directly with our district's commitment to provide future-ready graduates who are equipped with real-world competencies. Under the grant, ESD 123 will serve as the fiscal agent, designating \$138,125 directly to Pasco School District to implement this work. Our Career &amp; Technical Education (CTE) Department will collaborate closely with ESD 123 to carry out grant activities, with monthly reimbursement processes in place for grant-related expenditures.</p> <p>The grant will enable Pasco School District Career and Technical Education to:</p> <ul style="list-style-type: none"> <li>• Strengthen and expand signature programs at the middle and high school levels.</li> <li>• Create clearer career-connected pathways for students in high-demand fields.</li> <li>• Build partnerships with local industry, higher education, and community organizations.</li> <li>• Provide staff with resources and support to implement high-quality career launch opportunities.</li> </ul> <p>Attached please find a copy of the Memorandum of Understanding (MOU) with ESD 123, formalizing this partnership and outlining fiscal responsibilities. This grant represents a significant step forward in our efforts to spark student engagement, innovation, and readiness for their futures.</p>	
<b>POSSIBLE ALTERNATIVES:</b> N/A	
<b>PROJECTED COSTS:</b> Grant Award \$ \$138,125	<b>BUDGET CODE:</b> 13189000-0500.0700.0800
<b>SUGGESTED MOTION:</b>	
I move that the Career Connect Washington Grant Award – SPARK Initiative through ESD 123 grant be approved as presented.	
<b>NEXT STEPS:</b>	
The Career and Technical Education Department will deploy plan for implementing grant activities.	



**Memorandum of Agreement for Services  
Provided by Pasco School District  
Between**

**Educational Service District 123 (ESD 123)**

3924 West Court Street • Pasco, WA 99301

AND

**Pasco School District (District)**

1215 W Lewis St. • Pasco, WA 99301-5472

In consideration of the premises and mutual promises herein, the parties hereto agree to enter into a contractual arrangement with the following terms and conditions:

**A. Purpose:**

To accelerate the design and implementation of signature Career and Technical Education (CTE) programs across Pasco School District that align with regional workforce needs and high-demand industry sectors. Through this investment, Pasco will develop clear career pathways, integrate work-based learning opportunities grounded in the E5 Framework (Exposure, Exploration, Education, Experience, Employment), and build stronger connections between K–12, higher education, and industry. This grant will serve as a catalyst for systems change by supporting course development, industry partnerships, and student engagement strategies that prepare all learners with the professional skills, academic knowledge, and technical competencies necessary for postsecondary success and meaningful careers.

**B. Responsibilities of District:**

Pasco School District is responsible for leading the design and implementation of signature Career and Technical Education (CTE) programs at each of its high schools, ensuring alignment with high-demand industry sectors and regional workforce needs. PSD will expand and refine CTE course offerings, build out career pathways, and strengthen industry partnerships to provide students with meaningful work-based learning opportunities. The district will manage day-to-day project work, track deliverables, and collaborate with ESD 123 for technical assistance and fiscal oversight.

The district will invoice ESD 123 in the amount of \$8,632 by the 15<sup>th</sup> of each month starting on September 15, 2025 and ending on December 15, 2026. Immediately upon completion of signing, the district will submit an invoice to the ESD in the amount of \$8645. Those funds will flow directly to PSD to support program development, staff time, and aligned instructional resources.

**C. Responsibilities of ESD 123:**

With the SPARK grant, ESD 123 serves as fiscal manager and strategic partner, providing technical assistance, compliance oversight, and up to 20 days of support to Pasco School District. The role is to guide the design and implementation of signature CTE programs, integrate the E5 Framework, broker partnerships with industry and higher education, and ensure alignment with regional workforce priorities. By doing so, ESD 123 helps PSD expand pathways, embed industry-recognized credentials and dual credit options, and create equitable career-connected opportunities for all students.

**D. Following its approval by the authorized signatory for the District this agreement shall commence and be effective for the period beginning August 1, 2025, and shall terminate at midnight on January 1, 2027, with the exception of Sections III and V, which will continue to bind the parties, their heirs, and successors.**

**PAYMENT PROVISIONS**

Contract Fees paid by the ESD 123 not to exceed \$138,125.00.

District shall submit properly computed invoice(s) to the ESD 123 on the 15<sup>th</sup> of each month with final invoicing to be completed by December 15, 2026.

In witness whereof, the District and the ESD 123 have read, understand, and executed this entire agreement.

**Educational Service District 123**

**Pasco School District**

DocuSigned by:

*Steve McCullough*

8/26/2025 | 8:31 PM PDT

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Initial  
MJP

ESD 123 Expense Budget Account Code(s)

Signed by:

*Dr. Joseph R. Castilleja*

10:50 AM PT

Dr. Joseph R. Castilleja

Exec Director of Fiscal Services

DS  
MJ

**I. INDEPENDENT CONTRACTOR STATUS OF DISTRICT**

District and District's employees shall perform all duties pursuant to this Contract as an independent contractor. The District certifies they are filing a schedule of expenses with the Internal Revenue Service, has established an account with the Washington State Department of Revenue and other appropriate state taxing agencies, and is maintaining a separate set of records for their business.

**II. PROHIBITION AGAINST ASSIGNMENT**

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

**III. SUPPLANT**

No use of funds from this agreement shall be used to supplant existing programs.

**IV. OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION**

If the District is required by this Contract to develop a concept of product for ESD 123, then all correspondence, papers, documents, reports, files, film work products (inclusive of intellectual concepts and properties), and all copies thereof which are received or developed by the District and District's employee(s) and agent(s) in the course of performing, or as incident thereto, District duties pursuant to the agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ESD 123 in perpetuity of any and all purposes. All items described above shall be provided to and left with the ESD 123.

When ESD 123 obtains such rights, the District and District's employees and agent(s) shall not, without prior written approval of ESD 123, either during the term of this agreement or at any time thereafter, directly or indirectly disclose or give to any person, firm, partnership, corporation, agency, or political subdivision; any state or federal governmental; any educational agency, institution, or organization any portion of the above-described items and properties or any information acquired in the course of or as an incident to the performance of contracted duties hereunder, for any purpose or reason.

**V. COPYRIGHT**

ESD 123 shall be responsible for the acquisition of any necessary copyright releases for materials used in the performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to ESD 123.

**VI. INDEMNIFICATION**

The District and the ESD 123 agree to mutually indemnify and hold each other harmless for any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of the District or the ESD 123 employees or agents' performance or failure to perform duties pursuant to this Contract.

**VII. MALPRACTICE INSURANCE**

All Contractors providing services to minors must have valid malpractice insurance coverage. Upon request by ESD 123, District must be able to show evidence of such coverage.

**VIII. TERMINATION**

This Contract may be terminated by the Superintendent upon written notification thereof to the District. In the event of termination by the ESD 123, District shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of the termination.

**IX. VERBAL AGREEMENTS**

This written Contract constitutes the mutual agreement of the District and the ESD 123 as a whole. No alternation or variation of the terms of this Contract and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

**X. APPLICABLE LAW**

The laws of the State of Washington shall govern this Contract.

**XI. NONDISCRIMINATION**

No person shall, on the grounds of race, creed, color, national origin, gender, or handicapping condition be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under activities performed pursuant to this Contract.

**XII. SUSPENSION AND DEBARMENT**

District hereby certified, by signing this agreement, it is not on the Excluded Parties List Report, that they, nor their Principals, are presently debarred, suspended, proposed for debarment, or declared ineligible, or voluntarily excluded for the award of agreements by any Federal governmental agency or department. (Principals, for purposes of this certification, mean officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity).

District shall provide immediate written notice to ESD 123 if, at any time during the term of this Contract, including any renewals hereof, it learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances.

### Certificate Of Completion

Envelope Id: 43C152EF-0C9C-4EB6-B875-1B5D8B7E02E2  
Subject: ESD 123 Teaching & Learning - Pasco School District SPARK Program Partnership  
Dept.: Teaching & Learning  
FiscalYear:  
25-26 FY  
Source Envelope:  
Document Pages: 3  
Certificate Pages: 7  
AutoNav: Enabled  
Envelopeld Stamping: Enabled  
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**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO. :</b> 08D	<b>BOARD MEETING DATE:</b> September 23,2025
<b>TOPIC:</b> Approval of Long-Term Facilities Management Plan Updates	
<b>CABINET ADMINISTRATOR:</b> Michelle Whitney	
<b>PRESENTER:</b> Michelle Whitney	
<input type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input checked="" type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>OBJECTIVE:</b> To request approval of the updates to the Long-Term Facilities Management Plan.	
<b>BACKGROUND:</b> September – November 2024 <ul style="list-style-type: none"> <li>• Assemble Long Term Facility Management Team <ul style="list-style-type: none"> <li>○ Applications collected from community members N,E, W and Central Pasco</li> </ul> </li> <li>• Collect Current Data <ul style="list-style-type: none"> <li>○ Building Conditions/Capacities</li> <li>○ Enrollment Data Projections</li> </ul> </li> <li>• Update Guiding Principles</li> <li>• November 7, 2024 Pasco High School</li> <li>• December 12, 2024 McLoughlin Middle School</li> <li>• January 16, 2025 Livingston Elementary School</li> <li>• January 28, 2025 Technical Team meeting</li> <li>• February 27, 2025 McGee Elementary School</li> <li>• March 13, 2025 Booth Building <ul style="list-style-type: none"> <li>○ Initial Drafting of Bond Scenarios</li> <li>○ \$150 M bonds</li> <li>○ \$200 M bonds</li> </ul> </li> <li>• April 2025-May 2025 <ul style="list-style-type: none"> <li>○ Community Feedback Sessions</li> <li>○ Online Survey</li> <li>○ Community Meetings PHS and CHS</li> <li>○ School Based Events</li> <li>○ Concerts/Parent Nights/ATP/PAC/HPAC/Superintendent's Student Advisory Council</li> </ul> </li> <li>• August 2025 – September 2026 <ul style="list-style-type: none"> <li>○ Board decision making process</li> </ul> </li> </ul>	
<b>POSSIBLE ALTERNATIVES:</b>	
<b>PROJECTED COSTS:</b>	<b>BUDGET CODE:</b>
<b>SUGGESTED MOTION:</b> I move to approve the Long-Term Facilities Management Plan revisions as presented.	
<b>NEXT STEPS:</b>	



# Long-Term Facilities Management Plan

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## **EXECUTIVE SUMMARY**

The Pasco School District serves 19,001 students, according to an October 1, 2024 state enrollment report. Steady residential development within the district's boundaries continues. The City of Pasco projects a growth in population of approximately 50,000 within the next 20 years. The City of Pasco is currently updating their Comprehensive Plan. According to this plan, the City of Pasco's current population estimate is 81,724 and the city population is expected to reach 121,828 by 2046.

While continued growth in enrollment is projected, current growth forecasts show a slowing enrollment in the next 10 years. Building capacities are currently over-extended in several of the district's schools. There are currently 129 portable buildings in the district which translates to 226 classrooms. It is the desire of the Board of Directors that the Long-Term Facilities Management Plan (LTFMP) include strategies that outline a timeline to fully meet capacity needs within the brick-and-mortar buildings. Thus, portable buildings, while helpful and a strategy that provides temporary classrooms, is not optimal for a well-rounded, quality, educational experience. Portable buildings are not considered permanent classroom sites. They are a temporary measure that is being utilized to address overcrowding. Lastly, some of the district's facilities need modernization or replacement.

To begin to address current overcrowding, the District presented the February 14, 2023 \$195.5 million bond measure to voters. The bond passed and will provide for the construction of two additional high schools – Sageview High School and Orion High School. This additional capacity will alleviate the overcrowding at the high school level; however, with the expected continued growth, the direction of the Board of Directors includes the development of the LTFMP. This plan seeks to address short-term and long-term goals to address capacity needs. On September 23, 2025; the Pasco School District Board of Directors approved refreshing the Long-Term Facilities Management Plan. To move forward with the projects outlined in the LTFMP, the board engaged in a series of discussions between September 2024 and September 2025.

## **FACILITIES OPERATIONAL EXPECTATIONS**

Improve learning and achievement for each student and employee by ensuring operations, facilities planning and resources for a safe, effective and nurturing learning environment through the development of a long-term plan that establishes priorities for construction, renovation/replacement and maintenance projects.

## GUIDING PRINCIPLES

Established in collaboration with the stakeholders and the School Board, the following guiding principles help frame the work and decision making specific to facilities management:

- Consider district goals: Outrageous Outcomes
- Engage the community
- Build to meet capacity needs
- Ongoing analysis of projected growth and development to align with future building sites
- Bond projects considerations
  - Keep up with aging buildings
  - Rapidly growing enrollment
- Bond measures parameters
  - Target amount options \$150M or \$200M
  - 4-year frequency beginning in 2020
  - Bond measure components approach
    - Relatively detailed for Bonds 1,2 and, if possible, 3
  - Establish a target rate
  - Develop project timeline that demonstrates what it will take for enrollment to match capacity needs (When will enrollment and capacity intersect with forecasts and future planned buildings?)
- Reassess the LTFMP on a regular schedule ( i.e. every 2 years)
- Standardize educational and design specifications, including materials and equipment

**RECOMMENDATION FOR SCHOOL SIZES**

Elementary Schools	700 to 800 students
Middle Schools	900 to 1,300 students
High Schools	2,000 to 2,600 students

**RECOMMENDATION FOR SITE SIZES**

Elementary Schools	10 – 15 acres
Middle Schools	20 – 40 acres
High Schools	35 – 70 acres

**RECOMMENDED PROJECT TIMELINE**

Utilizing the data and information studied and reviewed by the Long-Term Facilities Management Plan Technical Team the group came to consensus on the proposed \$150M and \$200M options. The prioritization of projects as shown in each proposed bond was based on district-wide needs, including enrollment and existing facility needs throughout the district. The timeline illustrates the projects that address the most pressing needs, and each includes smaller projects that address building or site condition challenges. Every project reflects a level of need that is deemed appropriately placed on the timeline. The first three bonds are relatively specific; however, they may be adjusted as needed in response to the evolution of needs as time for each draw near.

Bond scenario \$150M and \$200M options are listed on the following pages along with the Bond Scenario Comparison and Financial Comparison.

## BOND TIMELINE SCENARIO OPTION - \$150M

2028 Bond \$150M	Project Cost	State Match	District Cost
McGee Elementary	\$57,825,949.00	\$12,959,460.00	\$44,866,489.00
Livingston Elementary	\$57,825,949.00	\$13,085,184.00	\$44,740,765.00
Markham Elementary (K-8)	\$43,659,000.00	\$10,110,094.00	\$33,548,906.00
District Priorities	\$15,000,000.00		\$15,000,000.00
			<b>\$138,156,160.00</b>
2032 Bond \$150M	Project Cost	State Match	District Cost
McLoughlin Middle	\$90,557,498.00	\$33,047,840.00	\$57,509,658.00
Longfellow Elementary	\$57,825,949.00	\$12,943,238.00	\$44,882,711.00
District Priorities	\$15,000,000.00		\$15,000,000.00
			<b>\$117,392,369.00</b>
2036 Bond \$150M	Project Cost	State Match	District Cost
Pasco High (Phase 1)	\$75,500,000.00		\$75,500,000.00
Pasco High (Phase 2)	\$75,500,000.00		\$75,500,000.00
District Priorities			
			<b>\$151,000,000.00</b>
2040 Bond \$150M	Project Cost	State Match	District Cost
Emerson Elementary	\$57,825,949.00		\$57,825,949.00
Frost Elementary	\$57,825,949.00		\$57,825,949.00
District Priorities	\$15,000,000.00		\$15,000,000.00
			<b>\$130,651,898.00</b>
Funding for District Priorities indicates:			
* Funding for general maintenance and upgrades of existing buildings			
* Playground/Athletic Field maintenance and upgrades			
* Future property acquisition			

## BOND TIMELINE SCENARIO OPTION - \$200M

2028 Bond \$200M	Project Cost	State Match	District Cost
McGee Elementary	\$57,825,949.00	\$12,959,460.00	\$44,866,489.00
Livingston Elementary	\$57,825,949.00	\$13,085,184.00	\$44,740,765.00
Markham Elementary (K-8)	\$43,659,000.00	\$10,110,094.00	\$33,548,906.00
Longfellow Elementary	\$57,825,949.00	\$12,943,238.00	\$44,882,711.00
District Priorities	\$15,000,000.00		\$15,000,000.00
			<b>\$183,038,871.00</b>
2032 Bond \$200M	Project Cost	State Match	District Cost
McLoughlin Middle	\$90,557,498.00	\$33,047,840.00	\$57,509,658.00
Pasco High (Phase 1)	\$75,500,000.00		\$75,500,000.00
Pasco High (Phase 2)	\$75,500,000.00		\$75,500,000.00
			<b>\$208,509,658.00</b>
2036 Bond \$200M	Project Cost	State Match	District Cost
Emerson Elementary	\$57,825,949.00		\$57,825,949.00
Frost Elementary	\$57,825,949.00		\$57,825,949.00
Elementary #18	\$57,825,949.00		\$57,825,949.00
District Priorities	\$15,000,000.00		\$15,000,000.00
			<b>\$188,477,847.00</b>
2040 Bond \$200M	Project Cost	State Match	District Cost
Middle School #5	\$90,557,498.00	\$33,047,840.00	\$57,509,658.00
District Priorities	\$15,000,000.00		\$15,000,000.00
			<b>\$72,509,658.00</b>
Funding for District Priorities indicates:			
* Funding for general maintenance and upgrades of existing buildings			
* Playground/Athletic Field maintenance and upgrades			
* Future property acquisition			

# PASCO SCHOOL DISTRICT BOND COMPARISON

## Guiding the Future of Our Schools – Community-Driven Facility Planning

### WHAT IS THIS ABOUT?

The Long-Term Facility Management Planning Team—made up of community members—is helping shape a 12-year Facilities Plan by gathering feedback from families, staff, and community members. Two potential bond scenarios are being considered to address school construction and modernization needs.



### BOND SCENARIO COMPARISON

BOND YEAR	SCENARIO A (\$150M Bonds - Total \$600M)	SCENARIO B (\$200M Bonds - Total \$800M)
2028 Bond	<ul style="list-style-type: none"> <li>McGee Elementary</li> <li>Livingston Elementary</li> <li>Markham Elementary (K-8)</li> <li>District Priorities</li> </ul>	<ul style="list-style-type: none"> <li>McGee Elementary</li> <li>Livingston Elementary</li> <li>Markham Elementary (K-8)</li> <li>Longfellow Elementary</li> <li>District Priorities</li> </ul>
2032 Bond	<ul style="list-style-type: none"> <li>Longfellow Elementary</li> <li>McLoughlin Middle</li> <li>District Priorities</li> </ul>	<ul style="list-style-type: none"> <li>McLoughlin Middle</li> <li>Pasco High (Phase 1)</li> <li>Pasco High (Phase 2)</li> </ul>
2036 Bond	<ul style="list-style-type: none"> <li>Pasco High (Phase 1)</li> <li>Pasco High (Phase 2)</li> <li>District Priorities</li> </ul>	<ul style="list-style-type: none"> <li>Emerson Elementary</li> <li>Frost Elementary</li> <li>Elementary #18</li> <li>District Priorities</li> </ul>
2040 Bond	<ul style="list-style-type: none"> <li>Emerson Elementary</li> <li>Frost Elementary</li> <li>District Priorities</li> </ul>	<ul style="list-style-type: none"> <li>Middle School #5</li> <li>District Priorities</li> </ul>

### FINANCIAL COMPARISON

POTENTIAL TAX IMPLICATIONS	SCENARIO A	SCENARIO B
Total Bond Amount	\$600 million	\$800 million
Annual Bond Cycles	2028, 2032, 2036, 2040	
Assumed Assessed Value Growth	4.50%	
Estimated 2028 Tax Rate	\$3.97 per \$1,000 Educational Programs and Operations (EP&O) Levy: \$1.90 Bond Rate: \$2.07	\$4.18 per \$1,000 Educational Programs and Operations (EP&O) Levy: \$1.90 Bond Rate: \$2.28

Tax rate projections are subject to change based on assessed value growth and market conditions.

Scenario A spreads projects out over a longer period with fewer schools addressed in each bond cycle, while Scenario B is an accelerated plan, completing more projects sooner. Note that all buildings in these scenarios are "replacement".



Scan to learn more about the Pasco School District Long-Term Facility Management Plan.

**STAY INFORMED. BE ENGAGED. HELP SHAPE THE FUTURE OF PASCO SCHOOLS.**

**STATE SCHOOL CONSTRUCTION ASSISTANCE PROGRAM  
ELIGIBILITY FOR ALL ADDITIONAL CAPACITY NEEDS**

The funding of capital facility projects in Pasco School District is provided through two main sources, voter approved General Obligation Bonds and State Assistance Funds. The bond information in Table 1 contains a historical look at bond rates for taxpayers in the Pasco School District.

<b>Table 1 – Bond Rates</b>	
<b>Collection Year</b>	<b>Debt Service Tax Rate Per \$1K</b>
2008	3.08
2009	3.08
2010	2.40
2011	2.29
2012	2.25
2013	2.21
2014	2.53
2015	2.50
2016	2.39
2017	2.25
2018	2.00
2019	2.35
2020	2.26
2021	2.11
2022	1.85
2023	1.84
2024	2.02

The Office of Superintendent of Public Instruction (OSPI) is responsible for administering state funding to construct new school facilities or modernize existing school facilities through the School Construction Assistance Program. New construction projects aim to accommodate “unhoused students,” while modernization or replacing (new-in-lieu) projects renovate or replace existing facilities.

Below is a list of past and school bond projects.

<b>Table 2 – Pasco School District Bond Projects 2009 - 2023</b>				
<b>School Facility</b>	<b>Year Opened</b>	<b>\$ Total Project Cost</b>	<b>\$ Local Share</b>	<b>\$ State Share</b>
Chiawana High School	Aug 2009	\$96,900,000	\$61,900,000	\$35,000,000
Franklin Elementary	Aug 2014	\$19,457,151	\$5,949,718	\$13,507,433
McClintock Elementary	Aug 2015	\$17,492,433	\$5,938,523	\$11,533,910
Curie Elementary	Aug 2015	\$21,564,455	\$8,039,899	\$13,524,556
Three Rivers Elementary	Aug 2019	\$27,354,517	\$12,292,098	\$15,062,419
Columbia River Elementary	Aug 2020	\$27,016,285	\$27,016,285	\$0
Reynolds Middle School	Aug 2020	\$41,802,617	\$25,563,402	\$16,239,215
Stevens Middle School	Jan 2021	\$40,228,818	\$19,893,900	\$20,334,918

Orion High School	Aug 2025	37,984,375	37,984,375	0
Sageview High School	Aug 2025	185,363,750	139,922,928	45,440,822
Athletic Field/Facility Improvements	Estimated Completion Fall 2026	2,000,000	2,000,000	0
Career and Technical Education (CTE) Enhancements and Modernizations	Estimated Completion Fall 2027	12,000,000	11,092,000	908,000

# SCHOOL CONSTRUCTION ASSISTANCE PROGRAM (SCAP)



What is SCAP?

- ◆ SCAP operates as a partnership between local school districts and the state
- ◆ SCAP provides funding assistance for new construction, modernization, and replacement of school instructional space
- ◆ OSPI's School Facilities and Organization administers the program, oversees funding, and provides technical assistance

SCAP is designed to:

- ◆ Accommodate districts experiencing student population growth
- ◆ Renovate or replace aging schools
- ◆ Improve the built environment to create safe and comfortable learning spaces
- ◆ Help districts respond to changes that affect facilities and/or Washington State public education

State funds are available to help districts pay for:

- ◆ Study and survey activities – preliminary needs assessment
- ◆ Developing educational specifications
- ◆ Architectural and engineering fees
- ◆ Value engineering
- ◆ Energy conservation reports
- ◆ Inspections and testing
- ◆ Furniture and equipment
- ◆ Constructability reviews
- ◆ Building commissioning
- ◆ Construction management
- ◆ Public art



The amount of funding the state will approve for a proposed project is determined by a funding formula that considers three factors.



## **PSD'S APPROACH FOR TIMING OF NEW CONSTRUCTION/MODERNIZATION**

The Pasco School District has a history of successful completion of capital project facilities. Additional schools are proposed when enrollment numbers fully support the addition of a new school facility. This practice helps the District maximize state assistance dollars. To temporarily address the capacity needs, the District has utilized portable classrooms to accommodate enrollment increases. Over the past 10-15 years, enrollment growth has increased at a rate that outpaced the District's progress in adding schools. This, along with the K-3 class size reduction requirement, required additional temporary portable classrooms. While this strategy is helpful, it is the goal of the District to make every effort to proactively plan for future schools to meet the brick and mortar needs of our students.

# ENROLLMENT PROJECTIONS

The state also uses student enrollment numbers for determining school district's eligibility for funding assistance. New construction which would add a school to a district receives state assistance funds when the square footage of a grade configuration shows, "unhoused students" as per the state formula. Using this formula, school districts calculate how much square footage they are eligible to add to their inventory with financial support from the state. Funding assistance from the state is based on OSPI's data which includes the inventory and the enrollment data. In addition, the district, determines when to plan to add capacity with new construction based on projected enrollment numbers that show the addition of a new school in our community is needed. Schools in Pasco are built to accommodate the educational program needs of our district and reflect the capacity as approved by district for each grade level band (elementary, middle, high).

Pasco School District enlisted a professional agency comprised of a Policy Analyst, Data Analyst Inter and Executive Director of Public Policy and Economic Analysis to provide enrollment projections.

## Background

- As of April 1, 2024, the population of Franklin County is 102,300
  - Pasco accounts for most of the county's populations
  - Franklin County projected to be still the fastest growing county in Washington
    - The gain of age groups 5 – 19 in the county over the decade is 990
    - Overall populations projections for Franklin County are robust, but not for youth
  - Recent enrollments trends have declined over the past decade for elementary students, middle school enrollments have increased and high school enrollments have also climbed but growth has recently flattened

Size of 10-year cumulative gains (3034 – 3035 vs 2024 – 2025)

Enrollment average projections by type

Range of Forecasts	Low	Mid	High	Average
Elementary	232	502	592	<b>442</b>
Middle School	14	124	188	<b>109</b>
High School	-334	-292	187	<b>-146</b>
District Total	-88	334	967	<b>405</b>

However, it should be noted total district enrollment could go up by as much as 967.

The total cumulative projected gain in students, **405**, arrived at by this decision, is relatively close to the projected gain of the 5-19 population in Franklin County over the same years by OFM, 990.

Consider that: – About 10% of County enrollments can historically be attributed to the North Franklin SD.

## PSD'S SCHOOL CAPACITY CALCULATION METHODOLOGY

The following methodologies are used to calculate building capacities:

Elementary – Capacity calculated by School Design, K-3 Class Size Reduction, Grades 4-5 Collective Bargaining Agreement, Grades K-5 Specialist Class Size Weighted Average and 88% Scheduling Factor

Middle School – Capacity calculated by School Design, Collective Bargaining Agreement and 76% Scheduling Factor

High School - Capacity calculated by School Design, Collective Bargaining Agreement and 75% Scheduling Factor

$$\begin{aligned}
 & \text{[# of general classrooms by design X class size (K-3 CSR, CBA)]} \\
 & + \text{[# of specialized classrooms X class-size (special ed., music, etc.)]} \\
 & \hline
 & \text{This total X Scheduling Factor (88\%, 76\%, or 75\%) = Capacity}
 \end{aligned}$$

The following class size standards align with the 2024 – 2027 Collective Bargaining Agreement (CBA). \*

Grade Level	2024 – 2025	2025 – 2026	2026 - 2027
Transitional K	16 students	16 students	15 students
Grades K – 1	21 students	21 students	21 students
Grades 2 – 3	24 students	24 students	24 students
Grades 4 – 5	26 students	26 students	25 students
Grades 6 – 8	30 students	30 students	30 students
Grades 9 – 12	30 students	30 students	30 students

\* The Collective Bargaining Agreement is the written agreement that sets terms and conditions of employment between the Pasco School District and the Pasco Education Association.

### K – 3 Class Size Reduction (CSR)

Initiative 1351 was approved by Washington voters in November 2014. The initiative sets forth a K-3 class size of 17 students. The law requires that school districts maintain class size averages at or below this standard.

**Winter 2025 All Schools Building Capacity  
Brick and Mortar Only  
With January 1, 2025 Enrollment**

Elementary Schools 88% Scheduling Factor Applied	Building Capacity	Jan 1, 2025 Enrollment	Headcount Over Capacity
Angelou	594	554	40
Capt Gray	487	413	74
Chess	495	400	95
Columbia River	644	624	20
Curie	771	370	401
Emerson	474	456	18
Franklin	617	555	62
Frost	474	459	15
Livingston	423	542	119
Longfellow	405	299	106
Markham	255	206	49
McClintock	575	568	7
McGee	438	498	60
Robinson	604	465	139
Three Rivers	644	660	16
Twain	526	570	44
Whittier	474	375	99
Elementary Totals	8,900	8,014	886
Middle Schools 76% Scheduling Factor Applied	Building Capacity	Jan 1, 2025 Enrollment	Headcount Over Capacity
McLoughlin	1,011	1,165	154
Ochoa	1,006	809	197
Reynolds	1,131	1,280	149
Stevens	986	947	39
Middle School Totals	4,134	4,201	67
High Schools 75% Scheduling Factor Applied	Building Capacity	Jan 1, 2025 Enrollment	Headcount Over Capacity
Chiawana	2,348	3,140	792
Pasco	1,808	2,560	752
New Horizons	248	366	118
Orion - To open Fall 2025	594		
Sageview - To open Fall 2025	2,091		
Delta*	173		
High School Totals	7,262	6,066	1,878

**Winter 2025 All Schools Building Capacity  
Brick and Mortar Only  
With January 1, 2025 Enrollment**

Academy of Learning		52	
Innovative Experiences/E-Learning		71	
Pasco Digital Learning Totals	0	123	
Grand Totals	20,296	18,404	1,059
* Delta total capacity is 518 to be shared between PSD, KSD and RSD iPAL high school students are enrolled in the iPAL program and their home school			**
<b>Capacity Calculation Methodology</b>			
Elementary – Capacity calculated by School Design, K-3 Class Size Reduction, Grades 4-5 Collective Bargaining Agreement, Grades K-5 Weighted Average and 88% Scheduling Factor			
Middle School – Capacity calculated by School Design, Collective Bargaining Agreement and 76% Scheduling Factor			
High School - Capacity calculated by School Design, Collective Bargaining Agreement and 75% Scheduling Factor			

## SCHOOL CAPACITY BY REGION

The goal of the LTFMP is to provide a vision for addressing current and future capacity needs. A suggested approach to doing this includes planning for future school site location based on capacity by region. This will allow for a broader area of need to be addressed ultimately resulting in supporting capacity needs at various schools versus just one. The tables below illustrate the capacity data by region for each grade band.

West Pasco – North Elementary		West Pasco – South Elementary		Pasco Central Elementary		Pasco East Elementary			
School	Building Capacity	School	Building Capacity	School	Building Capacity	School	Building Capacity		
Angelou	594	Livingston	423	Captain Gray	487	Curie	771		
Columbia River	644	Three Rivers	644	Chess	495	Robinson	604		
Franklin	617	Twain	526	Emerson	474	Whittier	474		
Markham	255			Frost	474				
McClintock	575			Longfellow	405				
McGee	438								
Total Elementary School Capacity		3,123		1,593		2,335		1,849	
West Pasco – North Middle School		West Pasco – South Middle School		Pasco Central Middle School		Pasco East Middle School			
School	Building Capacity	School	Building Capacity	School	Building Capacity	School	Building Capacity		
Reynolds	1,131	McLoughlin	1,011	Stevens	986	Ochoa	1,006		
Total Middle School Capacity		1,131		1,011		986		1,006	
West Pasco – North High School		West Pasco – South High School		Pasco Central High School		Pasco East High School			
School	Building Capacity	School	Building Capacity	School	Building Capacity	School	Building Capacity		
Sageview	2,091	Chiawana	2,348	Pasco	1,808				
Total High School Capacity		2,091		2,348		1,808			

### Non Region Specific High School

Orion	594
New Horizons High School	248
Delta	<u>173</u>
	1,015

# Facility Condition Ratings

School/Site Name	Year Built	Mondernized Replaced	Area	Building Condition Score	Site Score	Combined Scores
McGee Elementary School	1981		44,736	73.66	78.27	151.93
Livingston Elementary School	1977		45,170	73.29	80.35	153.64
McLoughlin Middle School	1982		133,161	71.78	82.72	154.50
Markham Elementary School	1962		34,901	70.81	85.62	156.43
Pasco High School	1953	1996, 2008, 2017	295,737	70.51	90.00	160.51
Longfellow Elementary School	1989		44,678	84.72	83.39	168.11
Captain Gray STEM Elementary School	1986		47,478	80.24	90.00	170.24
Frost Elementary School	1997		47,082	81.56	89.30	170.86
Whittier Elementary School	1997		47,082	81.45	90.00	171.45
Emerson Elementary School	1997		47,082	82.25	90.00	172.25
Chess Elementary School	2000		49,092	82.93	90.00	172.93
Twain Elementary School	1955		52,562	83.79	90.00	173.79
Ochoa Middle School	2002		115,029	83.97	90.00	173.97
Angelou Elementary School	2003		59,778	84.19	90.00	174.19
Robinson Elementary School	2004		59,778	89.20	90.00	179.20
New Horizons High School		2017	32,567	92.47	90.00	182.47
Early Learning Center	1975	2017	18,962	93.44	90.00	183.44
Chiawana High School	2009		336,302	92.05	98.65	190.70
Franklin STEM Elementary School	2014		70,891	97.34	95.21	192.55
Delta STEM High School	2015		44,013	95.78	97.39	193.17
McClintock STEM Elementary School	2015		62,434	96.21	98.96	195.17
Curie STEM Elementary School	2014		72,847	98.04	98.50	196.54
Reynolds Middle School	2020		114,081	100.00	100.00	200.00
Stevens Middle School	1982	2020	105,916	100.00	100.00	200.00
Three Rivers Elementary School	2019		72,847	100.00	100.00	200.00
Columbia River Elementary School	2020		72,847	100.00	100.00	200.00
Pasco Digital Learning Academy	1975	2023	9,669			
Sageview High School - To open Aug 2025	2025		292,413	100.00	100.00	200.00
Orion High School - To open Aug 2025	2025		65,850	100.00	100.00	200.00

2,494,985

	Most Urgent Needs
	Moderate Needs
	Low/No Needs
	New Buildings

# PASCO SCHOOL DISTRICT FACILITY CONDITION RATINGS

SCHOOL	AREA	BLDG. CONDITION	SITE CONDITION	COMBINED SCORES
JAMES MCGEE ES	- 44,736	73.66	78.27	151.93
RUTH LIVINGSTON ES	- 45,170	73.29	80.35	153.64
MCCLOUGHLIN MS	- 133,161	71.78	82.72	154.50
EDWIN MARKHAM ES	- 34,901	70.81	85.62	156.43
PASCO HS	- 295,737	70.51	90.00	160.51
LONGFELLOW ES	- 44,678	84.72	83.39	168.11
CAPT. GRAY STEM ES	- 47,478	80.24	90.00	170.24
FROST ES	- 47,082	81.56	89.30	170.86
WHITTIER ES	- 47,082	81.45	90.00	171.45
EMERSON ES	- 47,082	82.25	90.00	172.25
ROWENA CHESS ES	- 49,092	82.93	90.00	172.93
MARK TWAIN ES	- 52,562	83.79	90.00	173.79
ELLEN OCHOA MS	- 115,029	83.97	90.00	173.97
MAYA ANGELOU ES	- 59,778	84.19	90.00	174.19
VIRGIE ROBINSON ES	- 59,778	89.20	90.00	179.20
NEW HORIZONS HS	- 32,567	92.47	90.00	182.47
EARLY LEARNING CENTER	- 18,962	93.44	90.00	183.44
CHIAWANA HS	- 336,302	92.05	98.65	190.70
FRANKLIN STEM ES	- 70,891	97.34	95.21	192.55
DELTA STEM HS	- 44,013	95.78	97.39	193.17
MCCLINTOCK STEM ES	- 62,434	96.21	98.96	195.17
MARIE CURIE STEM ES	- 72,847	98.04	98.50	196.54
RAY REYNOLDS MS	- 114,081	100.00	100.00	200.00
ISAAC STEVENS MS	- 105,916	100.00	100.00	200.00
THREE RIVERS ES	- 72,847	100.00	100.00	200.00
COLUMBIA RIVER ES	- 72,847	100.00	100.00	200.00

■ Most Urgent Needs    
 ■ Moderate Needs    
 ■ Low / No Needs

## Existing School Site Size Data

Site Name	Address	District Owned Acres	City Owned Acres Partnership w/PSD	Total Access Area (Acres)
Early Learning Center	1315 N 7 <sup>th</sup> Ave	2.15		
Angelou	6001 N Road 84	8.28	5	13.28
Captain Gray STEM *	1102 N 10 <sup>th</sup> Ave			
Chess	715 N 24 <sup>th</sup> Ave	9.1		
Columbia River	9011 Burns Rd	12.32		
Curie STEM	715 N California	8.01		
Emerson/Edgar Brown **	1616 W Octave St	25.91		
Franklin STEM	6010 Road 52	17.67		
Frost	1915 N 22 <sup>nd</sup> Ave	9.15		
Livingston	2515 Road 84	13.36		
Longfellow	301 N 10 <sup>th</sup> Ave	6.37		
Markham	4031 Elm Rd	10.75		
McClintock STEM	5706 Road 60	8.27	5	13.27
McGee	4601 Horizon Dr	9.67	5.5	15.17
Robinson	125 S Wehe St	7.5	7	14.5
Three Rivers	3901 Road 84	14.37		
Twain	1801 N Road 40	13.3		
Whittier	616 N Wehe St	10.05		
McLoughlin	2803 Road 88	28.15		
Ochoa	1801 E Sheppard	45.59		
Stevens Replacement	1023 N 24 <sup>th</sup> Ave	17.59		
Reynolds	9507 Burns Rd	29.98		
Chiawana	8125 W Argent Rd	77.51		
Pasco *	1108 N 10 <sup>th</sup> Ave	33.68		
Orion	1901 E Salt Lake	9.61		
Sageview	6091 Burns Rd	60.23		
Delta	5801 Broadmoor	6.29		
<b>TOTALS</b>		<b>494.86</b>	<b>22.50</b>	<b>517.36</b>

- Captain Gray STEM Elementary School and Pasco High School share the same tax parcel number
- Emerson Elementary and Edgar Brown Stadium share the same tax parcel number; the Edgar Brown Stadium parking lot has a separate tax parcel with a current acreage of 1.67

## **PRIORITIZATION OF DISTRICT NEEDS**

Building capacities are over-extended in several of the district's schools. Some of the district's facilities need modernization or replacement. The LTFMP Technical team continued the work on the LTFMP Refresh by reviewing data and information related to school facilities, including enrollment projections, school capacities, school building condition, school site/land data, and financial status as it relates to future bond capacity. The Technical Team generated a list of priorities and worked through a process that resulted in the two bond scenario options.

## **CONCLUSION**

The Board approved refreshing the Long-Term Facilities Management Plan as an Annual District Objective.

The recommendation for the LTFMP includes the bond project timeline scenarios presented in this plan. The work of the Long-Term Facilities Management Plan Technical Work Group, the Board of Directors and community input fully takes into consideration the Guiding Principles. It has been prepared through a process that consisted of several working meetings, beginning in November 2024, which included a deep analysis and review of the data, research, and information related to district facilities and existing and future brick and mortar capacity needs. Additionally, the extensive and thoughtful dialogue and discussion included a consensus building approach for prioritizing needs.

## **Additional Information (Historical) for Context**

In the fall of 2016, the Pasco School Board of Directors developed Operational Expectations for Facilities.

*Improve learning and achievement for each student and employee by ensuring operations, facilities planning and resources for a safe, effective and nurturing learning environment through the development of a long-term plan that establishes priorities for construction, renovation and/or replacement and maintenance projects*

In response to community interest to contribute and participate in the process, the district established the Community Builders Group (CBG). The purpose of the CBG was to assist with the development of a Long-Term Facilities Management Plan (LTFMP) through review of data and information, shared dialogue, and input regarding the draft plan for Board consideration. To initiate the work, the district engaged MGT of America to analyze district facilities and engage the community to gather feedback and input regarding their perspectives about district facility needs. To this end, MGT gathered and analyzed information from the community via community focus groups, surveys, and community forums. The facilitation of the work of the Community Builders Group occurred during the second half of the 2016-2017 school year.

The CBG first met on March 15, 2017. Over the course of the spring and into to the summer, the CBG focused their efforts on developing the November 2017 bond measure. After the passage of the bond, the CBG reconvened in December 2017 to continue their work toward the development of a long-term facilities management plan. In the spring of 2018, the CBG recommended that a smaller Technical Work Group be established to review and analyze data and information more deeply which would then be shared back with the CBG for the follow-up work to develop the plan.

The goal of a LTFMP is to create a guideline or road map. The development is based on information and input from stakeholders, data, information, and research that identifies and prioritizes facility needs. This leads to the implementation of strategies or actions for effective and efficient facility planning and improvement over a period of time. This report provides findings and recommendations that address current and projected future needs and outlining potential short-term and long-term projects.

The project included the following tasks:

- Initiation of the work via the participation of the Community Builders Group
- Enrollment projections analysis
- Capacity utilization/analysis
- Review of facilities and site inventory
- Facility assessments
  - Recommendation for School Size
  - Site Size
- Prioritization of needs
- Financial analysis
  - Bond debt and future bond capacity
  - Cost estimates

This plan consists of the following sections:

- Background
- Board of Directors Guiding Principles
- Capacity and Utilization
- Prioritization of needs
- Enrollment projections and analysis
- Conclusion and recommendations

## EDUCATIONAL PROGRAMS

### Grade level Configurations

- Basic Education Classrooms
- Science Classroom
- Band, Orchestra and Choir
- Music Education
- Physical Education
- Library/Media
- Special Services Classrooms
- Career and College Readiness
- STEM Initiatives
- Career and Technical Education
- Online Learning Programs – Pasco Digital Learning Academy
  - iPAL – Internet Pasco Academy of Learning
  - PIXeL – Pasco Innovative Experiences and e-Learning
  - P<sup>3</sup> - Pasco Parent Partnership
- Supplementary Programs
  - AVID – Advancement Via Individual Determination
  - PBIS – Positive Behavior Interventions and Supports
  - Communities in Schools
  - 1:1 Laptop Initiative
  - Two-Way Dual Language
- Title I
- Learning Assistance Program
- Title III
- Bilingual Services
- Highly Capably
- Performance Based Activities
- Alternative Programs
- Athletics/Extra-Curricular Activities
- Early Childhood Education
- Computer Labs
- STEM Initiatives
- Parent Education Center

## **EVALUATION OF PSD FACILITIES (Study and Survey)**

The State requires that districts review the condition of their buildings with a certified Building Condition Assessment (BCA) consultant which may be state-licensed architects, state-licensed engineers, project managers or building inspectors or commissioners. PSD contracted with Design West to perform the Study and Survey of the district facilities.

The BCA scores are used by the district to help track which buildings are in need of repair and maintenance and also to help determine which buildings need to be renovated. The state recognizes that buildings built before January 1, 1993 are not as adaptable to modern changes in educational programming and are, thus, eligible for state assistance funds after twenty years. Buildings originally built after that date are eligible for state matching funds after 30 years.

The Information and Condition of Schools (ICOS) is a web-based site and facilities inventory tracking system where information and building condition details about each school district are stored. ICOS meets the increasing demand for accurate school facility information and building condition data that supports statewide programs such as the School Construction Assistance Program (SCAP). This information is also used to support the performance-based Asset Preservation Program which gauges how well the facilities, buildings, and sites are maintained.

The Building Condition Assessment (BCA) is a systematic rating of common building components and is based on coding and categories. The five major Assemblies are substructure, shell, interiors, services and furnishings. Under the five major Assemblies are Sub-assemblies and Components. The BCA scoring consists of ratings at the component level with choices that include excellent, good, fair, poor and unsatisfactory. The individual component scores are combined to produce a total building condition score based on a 100-point scale.

Pasco School District plans for renovation of buildings when they are eligible for state assistance funds.



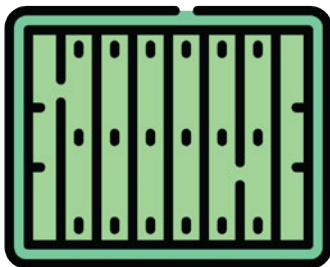
2 (two) Trades to maintain approximately 1,071 physical cameras with 1,866 total sensors/camera lens, program and operate 353 door and over 8959 access cards.



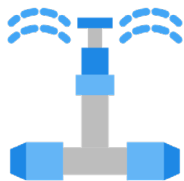
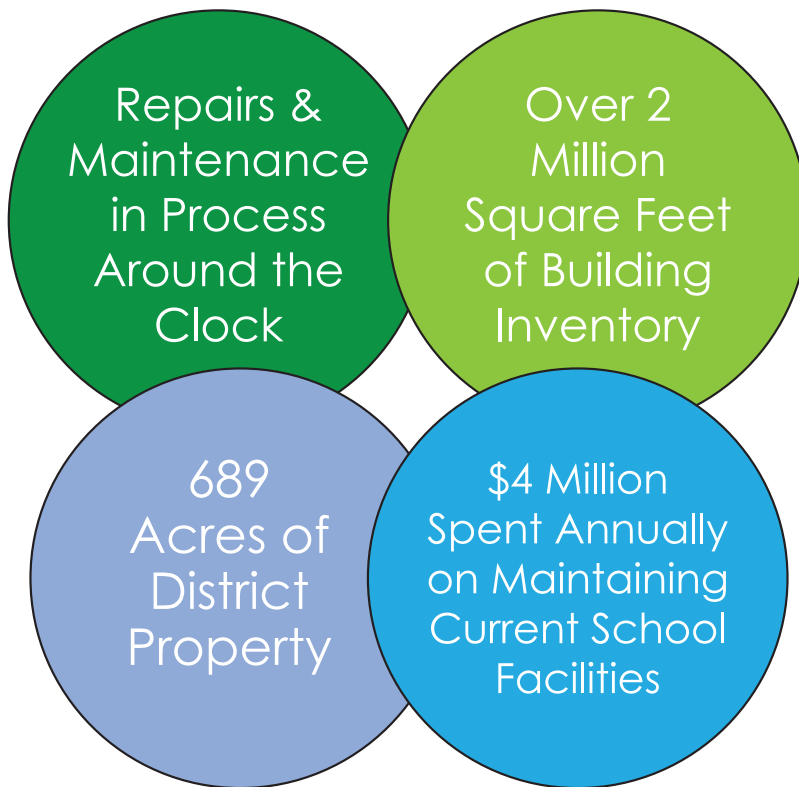
71.05 Acres of parking and driveway, enough asphalt to cover 20 miles of highway



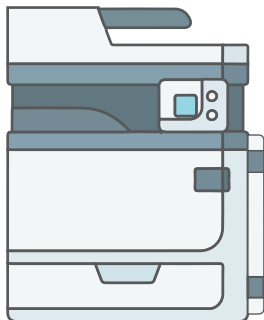
The equivalent of 1,247 homes, and average of 13 1/2 homes per person to maintain. Each custodian cleans nearly 13 1/2 homes daily.



7 (Seven) Grounds people mow the equivalent of 154 football fields each week  
**Note: Currently posted for 2 more grounds staff position 2025 have not hired them yet.**



2 (two) Irrigators to maintain approximately 7,500 sprinkler heads each.



Three printers produce over 30M pages annually, approximately 117,000 per day.

# Pasco School District Map / Mapa del Distrito Escolar de Pasco



## Elementary Schools Escuelas Primarias

- 1 Angelou**  
6001 Road 84
- 2 Capt. Gray STEM**  
1102 N. 10th Ave.
- 3 Chess**  
715 N. 24th Ave.
- 4 Columbia River**  
9011 Burns Rd.
- 5 Curie STEM**  
715 N. California Ave.
- 6 Emerson**  
1616 W. Octave Ave.
- 7 Franklin STEM**  
6010 Road 52
- 8 Frost**  
1915 N. 22nd Ave.
- 9 Livingston**  
2515 Road 84
- 10 Longfellow**  
301 N. 10th Ave.
- 11 Markham**  
4031 Elm Rd.
- 12 McClintock STEM**  
5706 Road 60
- 13 McGee**  
4601 N. Horizon Dr.
- 14 Robinson**  
125 S. Wehe Ave.

## Middle Schools Escuelas Intermedias

- 18 McLoughlin**  
2803 Road 88
- 19 Ochoa**  
1801 E. Sheppard St.
- 20 Stevens**  
1120 N. 22nd Ave.
- 21 Reynolds**  
9507 Burns Rd.

## High Schools Escuelas Preparatorias

- 22 Chiawana**  
8125 W. Argent Rd.
- 23 New Horizons**  
2020 W. Argent Rd.
- 24 Pasco High**  
1108 N. 10th Ave.
- 25 Delta**  
5801 Broadmoor Blvd.
- 26 Sageview High School**  
6091 Burns Rd.
- 27 Orion High School**  
1901 E. Salt Lake St.

## Other Buildings Otras Instalaciones

- 28 Early Learning Center**  
Centro de Aprendizaje Temprano  
1315 N. 7th Ave.
- 29 Parent Education Center/Migrant Program**  
Centro para la Educación de Padres/  
Programa Educativo Migrante  
2120 W. Henry St.
- 30 Digital Learning Center**  
Centro de Aprendizaje Digital  
4403 W. Court St.
- 31 Building 210/**  
Richard L. Lenhart  
Transportation Center  
Edificio 210/Centro de  
Transporte Richard L.  
Lenhart  
3412 Stearman Ave.
- 32 District Office**  
Oficina del Distrito  
1215 W. Lewis St.

PSD Facilities and Land Parcels

Site Name	Tax Parcel(s) #	Address	Location/Cross Streets	Current Acreage
Angelou ES	116-070-011	6001 N Road 84	Rd 84 & Sandifur Pkwy	8.28
Booth Building	112-272-041	1215 W Lewis St	Lewis St & 12th Ave	3.1
Chess ES	119-362-208, 119-362-217, 119-362-226	715 N 24th Ave	Sylvester & 24th Ave	9.1
Chiawana HS	117-590-010	8125 W Argent Rd	Argent & Rd 84	77.51
Columbia River ES	115-170-073	9011 Burns Rd	Burns Rd & Rd 90	12.32
Curie STEM ES	112-096-046	715 N California Ave	E Spokane St & N California Ave	8.01
Delta HS	115-430-161	5801 Broadmoor Blvd	Broadmoor Blvd & Sandifur Pkwy	6.29
Early Learning Center	112-152-299	1315 N 7th Ave	7th Ave & Brown St	2.15
Edgar Brown Parking Lot	112-162-268	112-162-268	18th Ave & Octave St	1.67
Emerson ES/Edgar Brown	112-181-014	1616 W Octave St	18th Ave & Octave St	25.91
Franklin STEM ES	116-170-031	6010 Road 52	Rd 52 & Powerline (Burns)	17.67
Frost ES	119-290-018	1915 N 22nd Ave	22nd & Jay St	9.15
iPAL/PIXel (4403 W Court)	119-121-316	4403 W Court St	Rd 44 & Court St	0.82
Livingston ES	118-412-049	2515 Road 84	Livingston & Rd 84	13.36
Longfellow ES	112-264-310, 112-264-319, 112-264-202	301 N 10th Ave	10th Ave & Shoshone St	6.37
Markham ES	123-200-116	4031 Elm Rd	Taylor Flats & Elm Rd	10.75
McClintock STEM ES	116-240-072, 116-240-067	5706 Road 60	Sandifur & Rd 60	8.27
McGee ES	117-180-033	4601 Horizon Dr	Horizon Dr & Tusayan Dr	9.67
McLoughlin MS	118-242-019	2803 Road 88	Rd 88 & Argent	28.15
Ochoa MS	113-550-015	1801 E Sheppard St	E Shepperd & Elm Ave	45.59
Orion HS	113-474-050	113-474-050	E Salt Lake & Utah Ave	9.61
Pasco HS/Captain Gray STEM ES	112-140-013	1102 N 10th Ave	W Court St & N 10th & W Henry St	33.68
Reynold MS	115-170-071	9507 Burns Rd	Burns Rd & Rd 90	29.98
Robinson ES	112-082-014, 113-840-041, 113-840-032	125 S Wehe St	E Lewis St & S Wehe Ave	7.5
Sageview HS	114-330-060	6091 Burns Rd	Burns/Powerline Rd & Rd 60	60.23
Stevens MS	119-332-081, 119-331-143	1023 N 24th	N 22nd Ave & W Henry St	17.59
Three Rivers ES	117-581-012	3901 Road 84	N Rd 84 & Massey Dr	14.37
Twain ES	119-162-022	1801 N Road 40	N Rd 40 & W Pearl St	13.3
Undeveloped A	115-180-042	115-180-042	Rd 108 & Burns Rd	70.18
Undeveloped B	115-170-072	6600 Road 90	Burns Rd & Rd 90	13
Undeveloped C	114-330-059	114-330-059	Burns/Powerline Rd & Rd 60 (N of Sageview HS)	14.32
Undeveloped D	114-330-058, 114-330-055	114-330-058, 114-330-055	Clark & Rd 52	81.2
Undeveloped F	119-121-307	119-121-307	Rd 44 & Court St	0.56
Undeveloped G	112-152-300	112-152-300	7th Ave & Brown St	0.59
Undeveloped H	113-501-070	113-501-041	Salt Lake & Utah	3.49
Undeveloped I	123-200-133	4171 Elm Rd	4171 Elm Rd	5.1
Whittier ES	112-074-014	616 N Wehe Ave	N Wehe Ave & E Broadway St	10.05
				688.89
1/14/2025				



# **Projected Growth in Student Enrollment for the Pasco School District 2025-26 to 2034-35**

2025

Pasco School District

Appendix 1

# **Projected Growth in Student Enrollment for the Pasco School District 2025-26 to 2034-35**

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For the Pasco School District  
May 2025

# Our Team

- **Dr. Kelley Cullen**
  - Policy Analyst, Institute of Public Policy & Economic Analysis
- **Malina Weigel**
  - Data Analyst Intern, Economics Major
- **Dr. Patrick Jones**
  - Executive Director, Institute of Public Policy & Economic Analysis

# Overview of Presentation

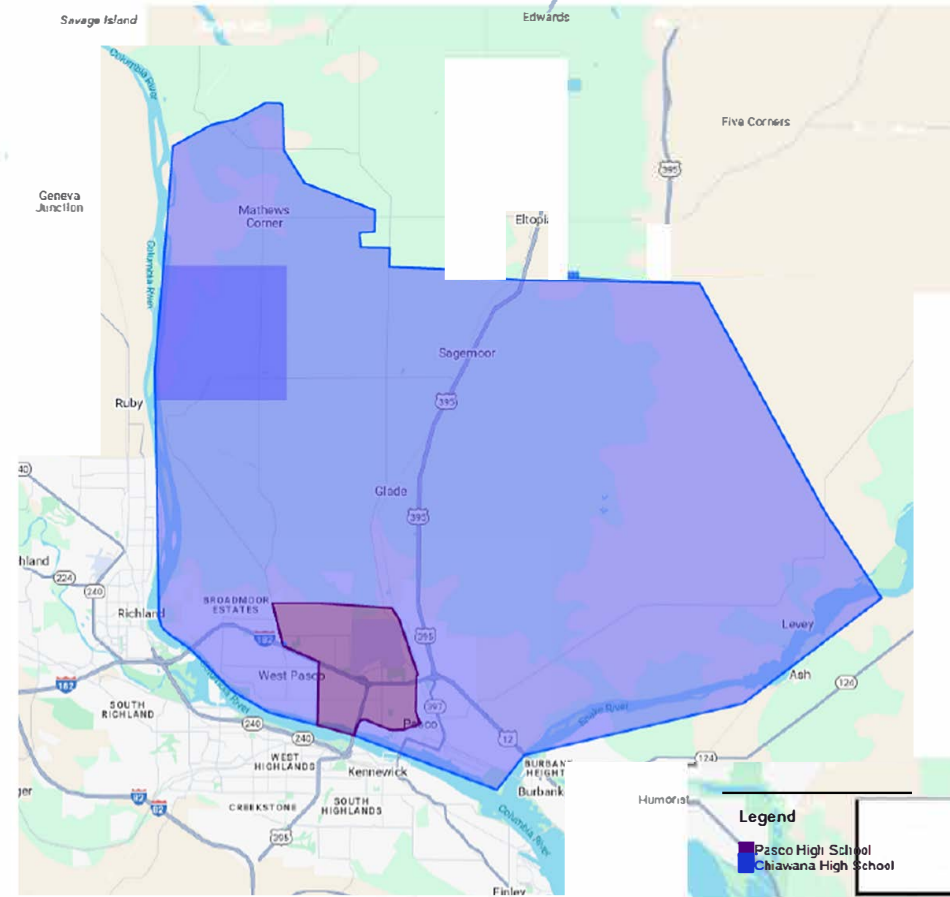
- Research Question
- Background
- Methodology
- Description of Data
- Analytical results
- Caveats
- Brief summary

## Research question

# Scope of the project

- To Provide enrollment forecasts for the Pasco School District for the decade **2025-26** thru **2034-35**.
- No analysis by “districts within the district,” i.e. no recommendations about the siting of any new schools
- **Five** different analytical approaches were utilized to allow for sensitivity analysis and provide a range of possible outcomes.

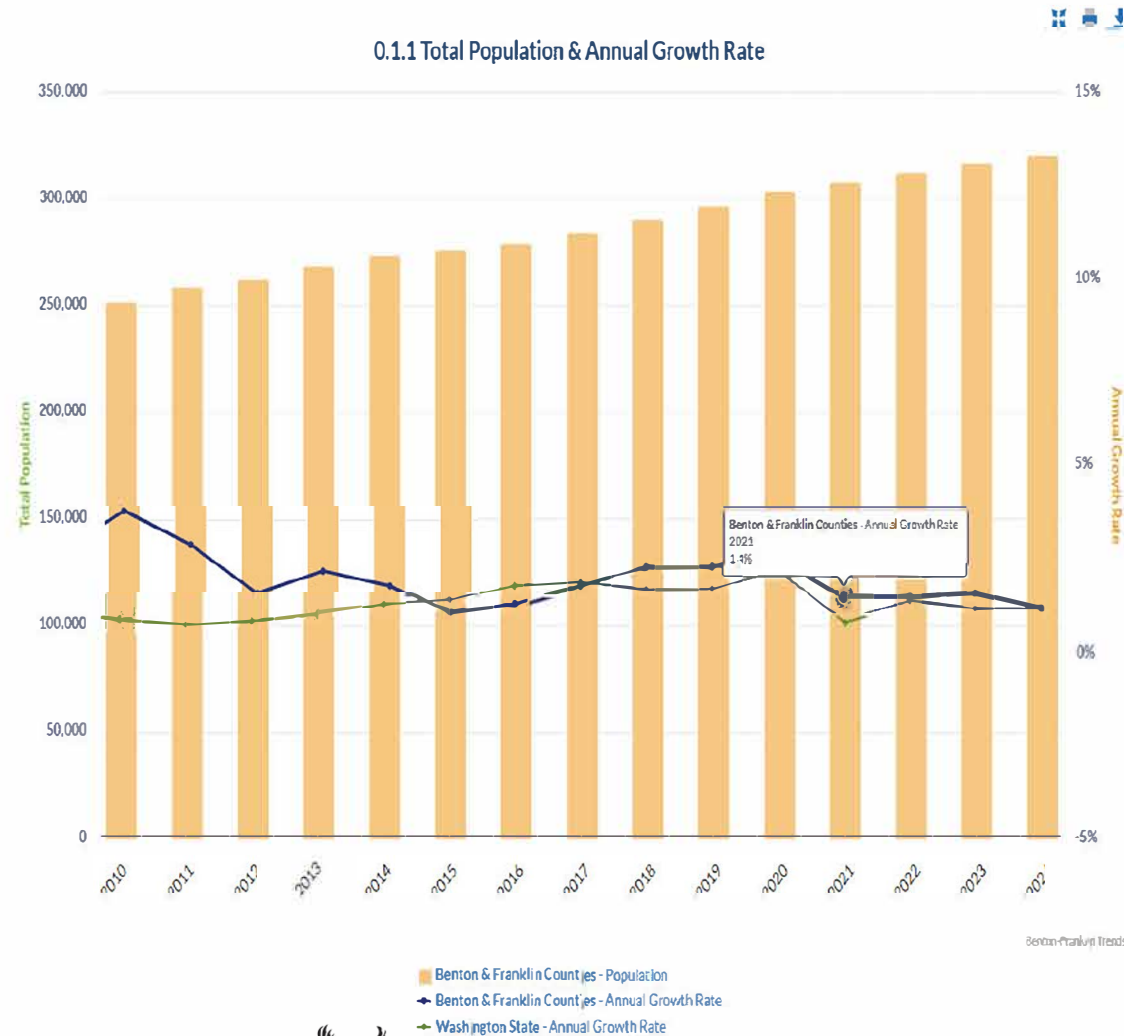
Pasco School District  
High School Boundary Map



## Background

# Recent population trends for Benton & Franklin Counties

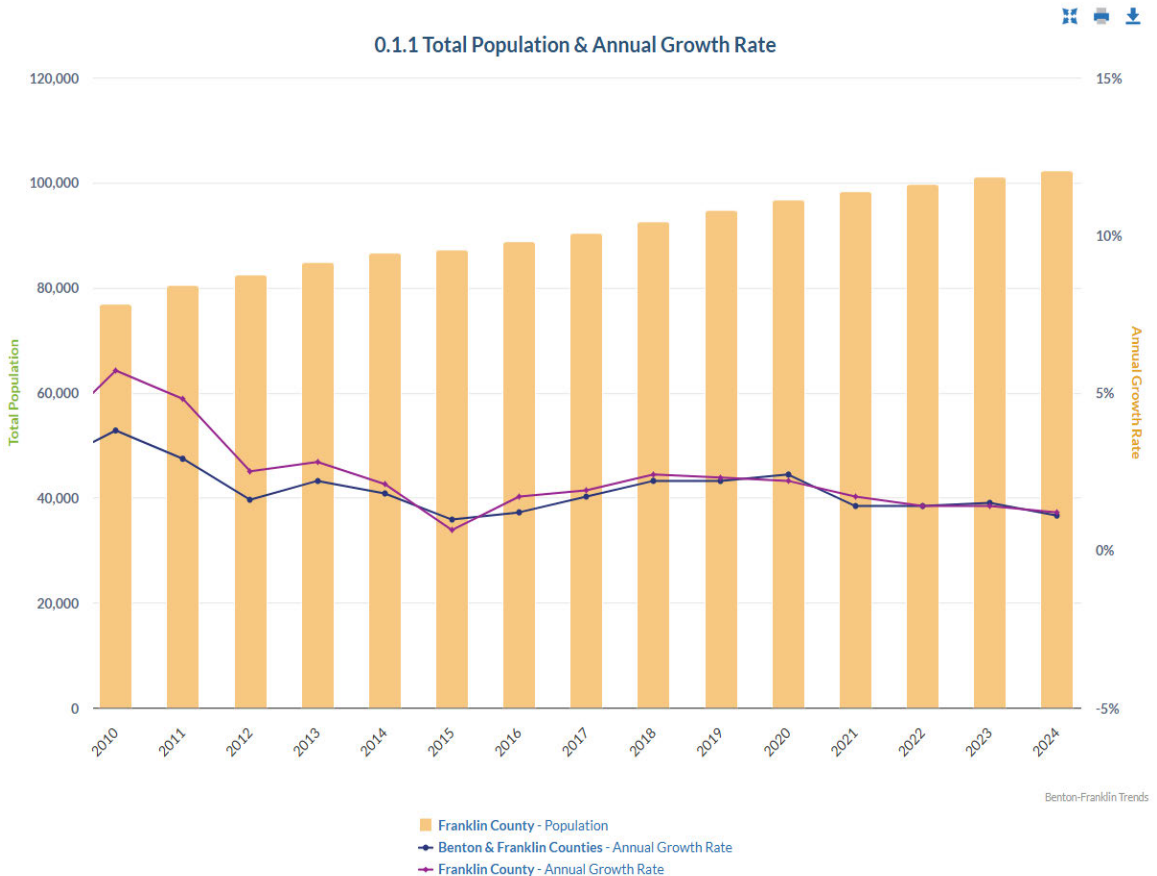
- As of April 1, 2024, two counties' population was 320,150.
  - Benton: 217,850
  - Franklin: 102,300
- Over past 15 years, two counties grew much faster than WA: cumulatively, 27% vs. 19%



## Background

# Recent population trends for Franklin County

- In the “teens”, Franklin County grew much faster than the 2-county average.
- No longer; now increasing at same pace as Benton
- For 2010-2024, cumulative growth rate of:
  - Franklin: 33%
  - Benton: 25%



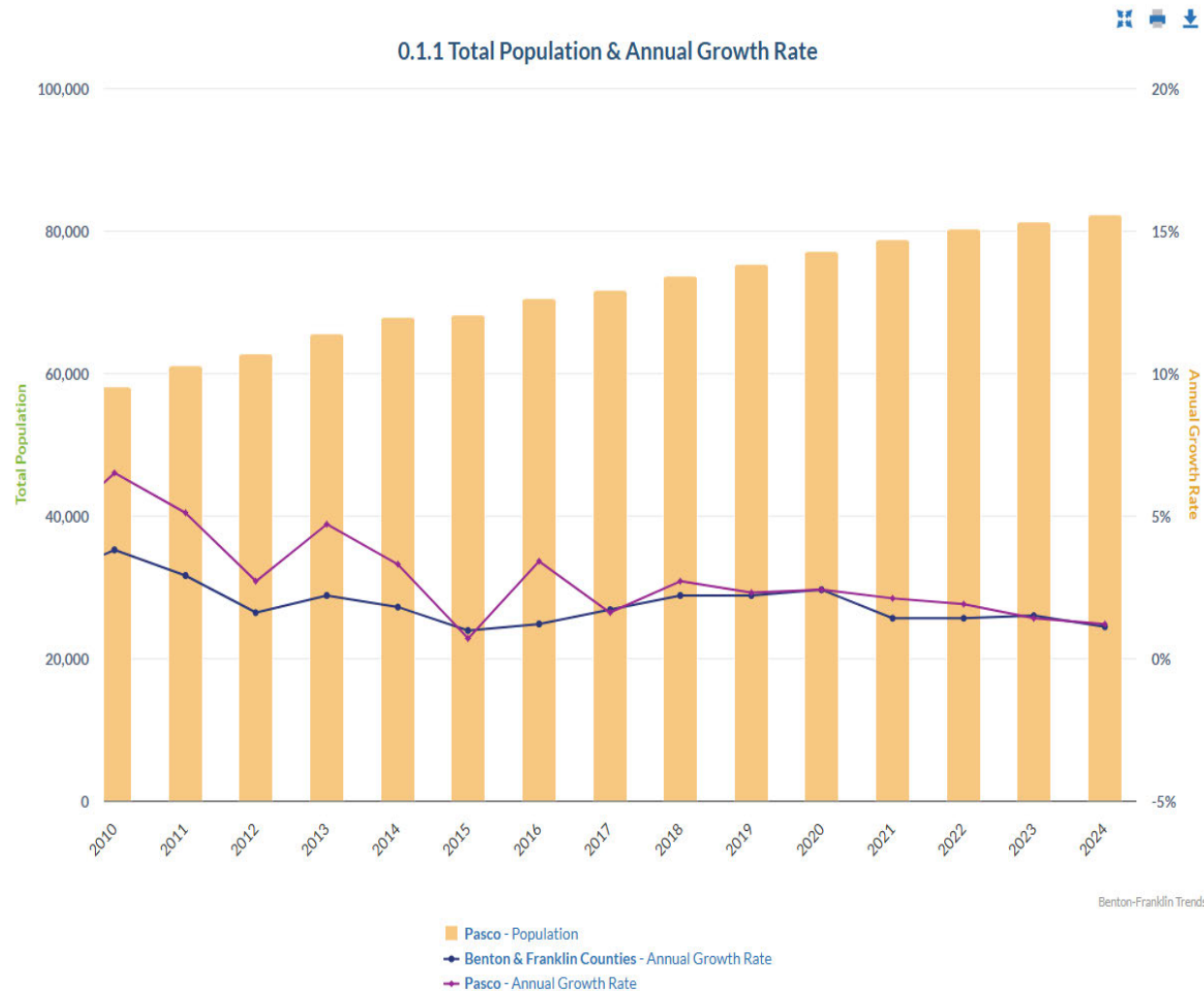
## Background

# Recent population trends for Pasco

- Decline in Franklin County's growth rate mirrored by Pasco
- But still quite high: cumulative rate: 42% (vs. 2-county average of 27%)
- Pasco accounts for most of the county's population - a trend that has grown.

Shares:

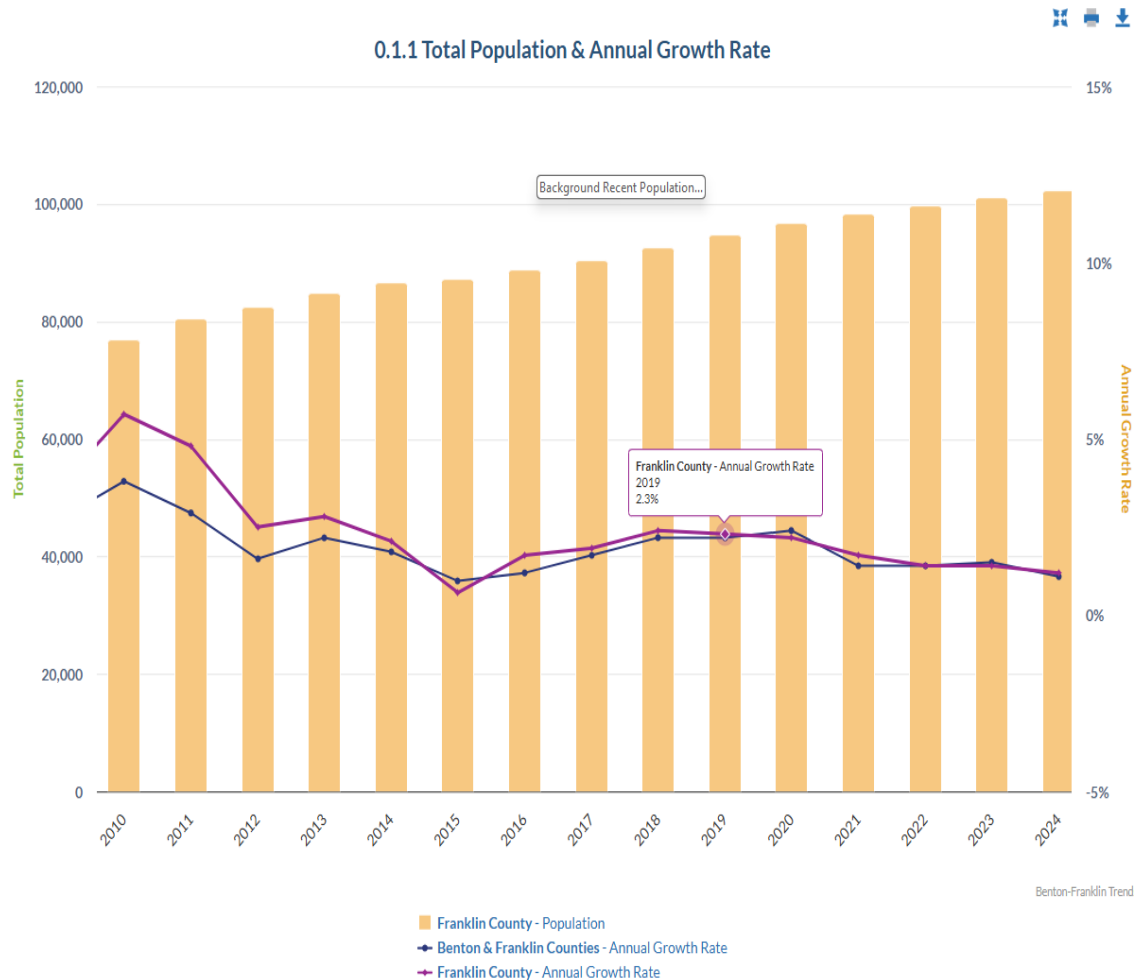
- 2010: 76%
- 2024: 80%



## Background

# Overall population projections for Franklin County are robust, but not for youth

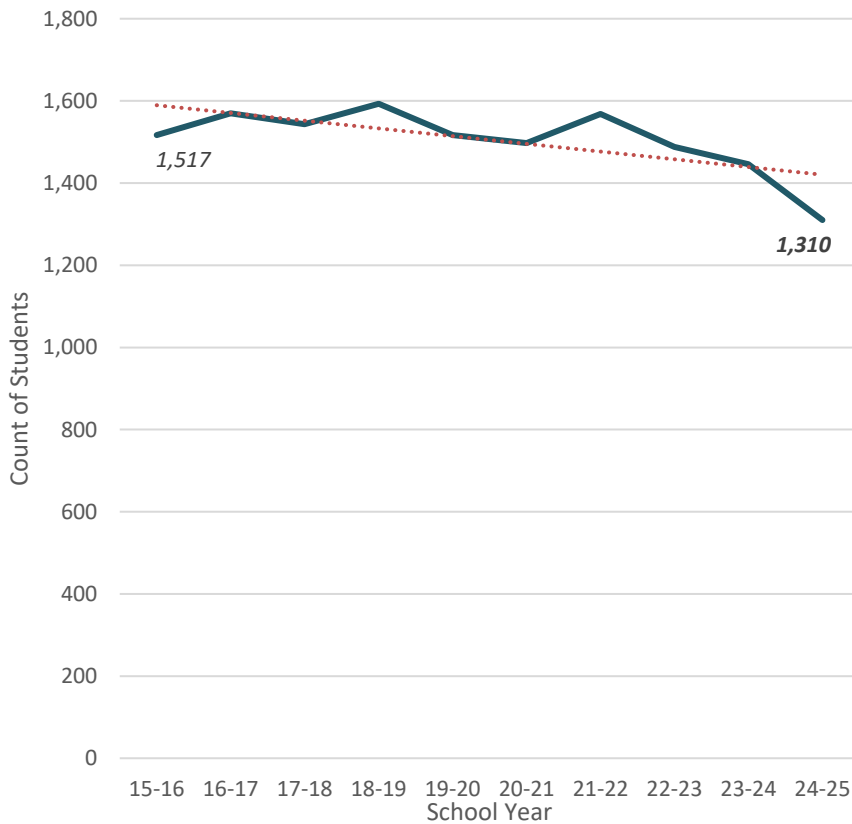
- According to OFM, projected County's gain (medium series of GMA forecast, 11.22) for the decade 2025-2035: **18,091**
  - Franklin County projected to be still the fastest-growing in WA
- But.... the gain of age groups 5-19 in the County over the decade is **990**.
- Pasco SD typically represents 90% of public-school count of students in the county.



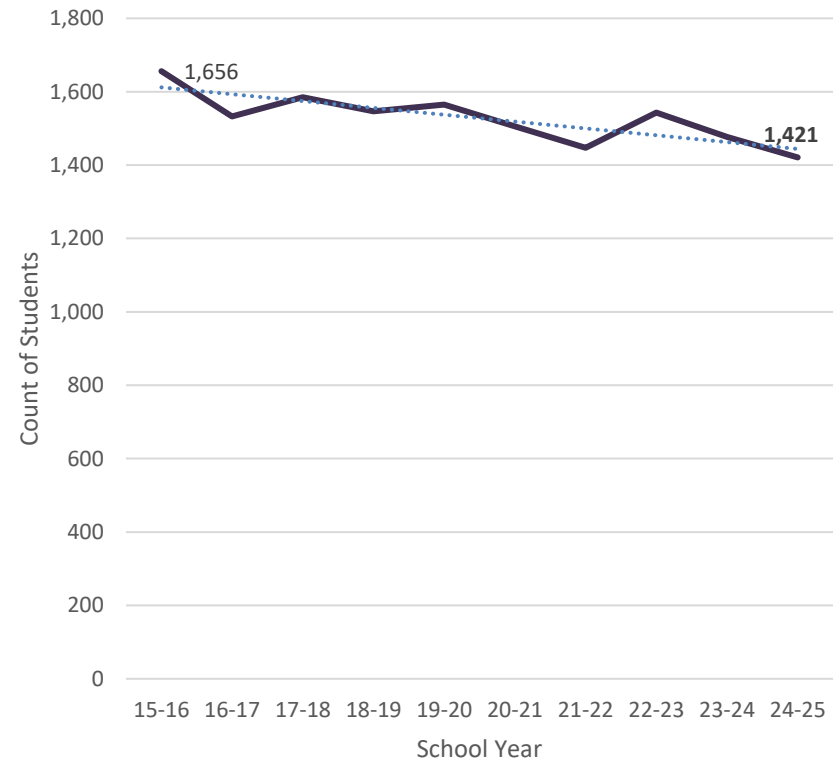
**Recent ('15-'16 to '24-'25) enrollment trends in the PSD**

# **A significant decline over past decade for early grades**

**Kindergarten Enrollment**



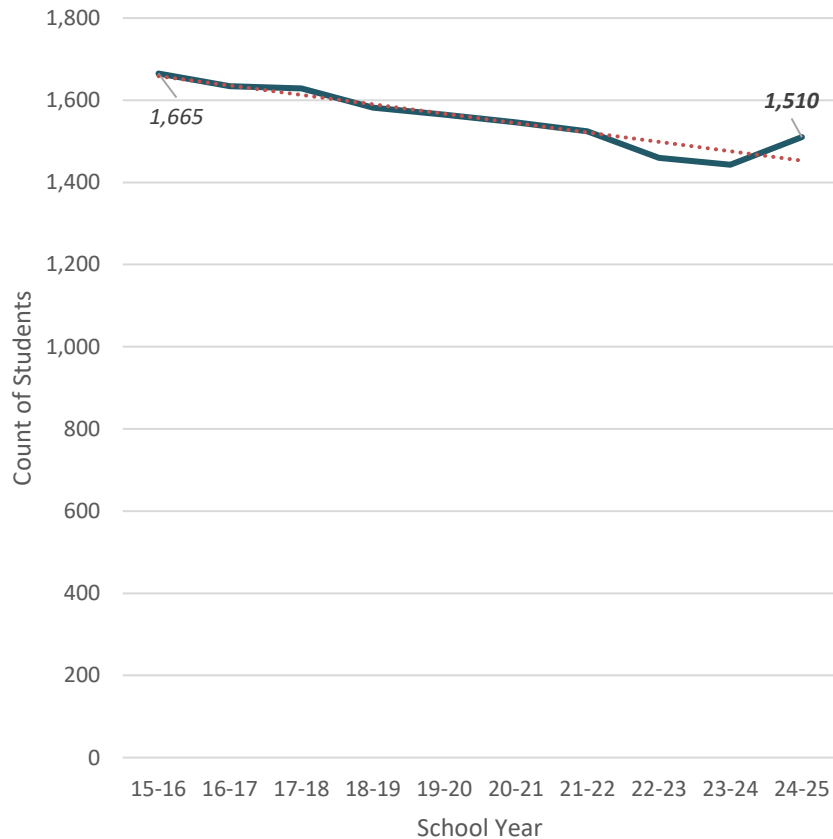
**Grade 1 Enrollment**



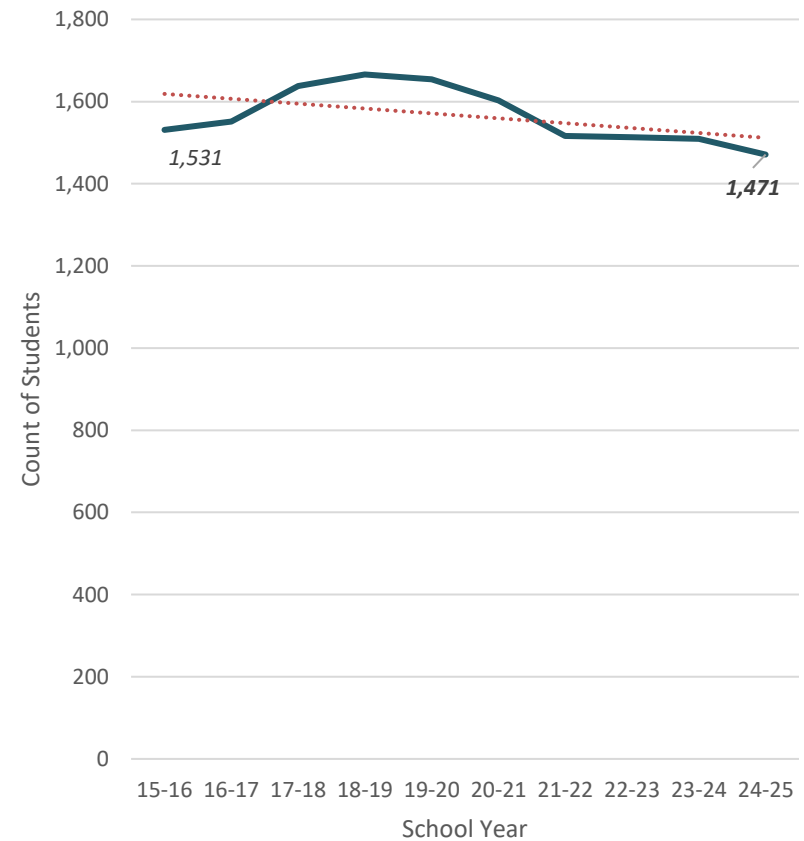
Recent ('15-'16 to '24-'25) enrollment trends in the PSD

# Middle elementary grades have also declined, but not as much

Grade 3 Enrollment

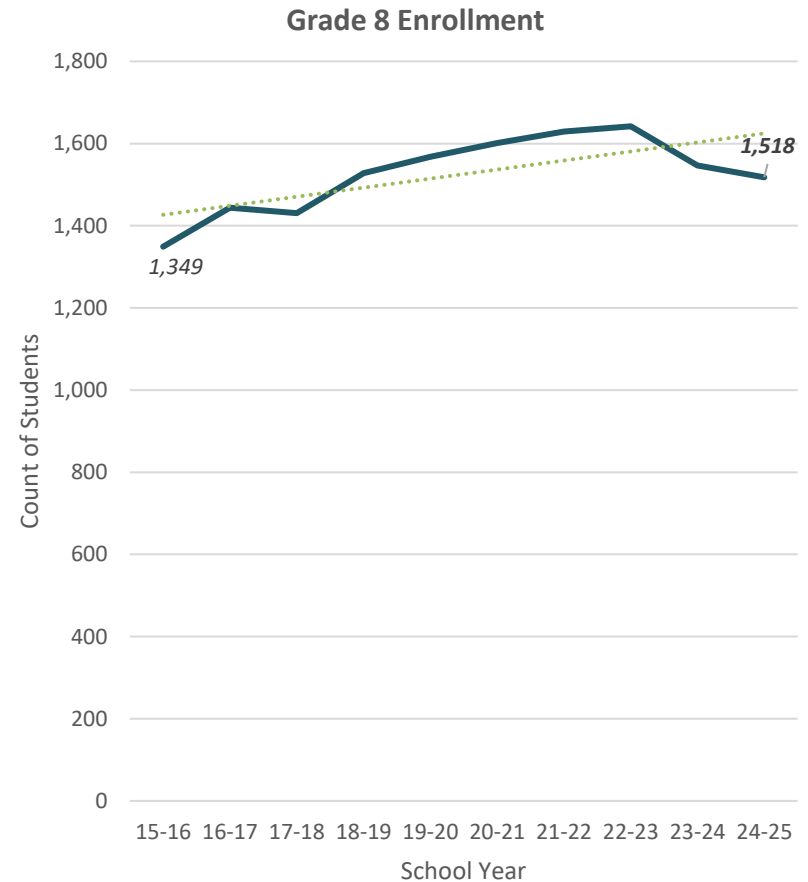
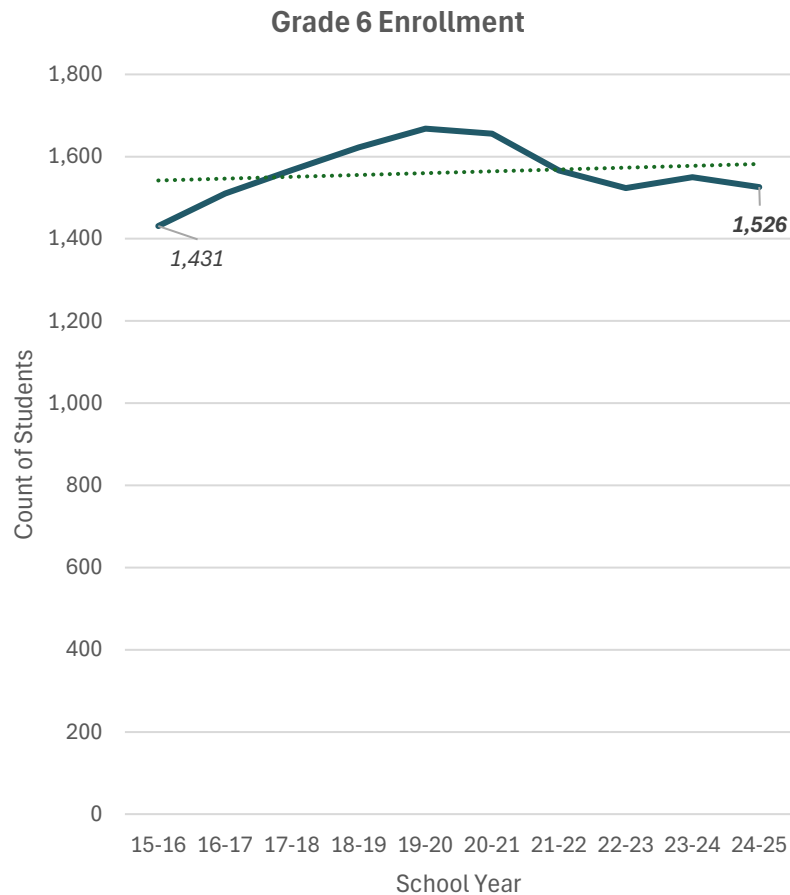


Grade 5 Enrollment



Recent ('15-'16 to '24-'25) enrollment trends in the PSD

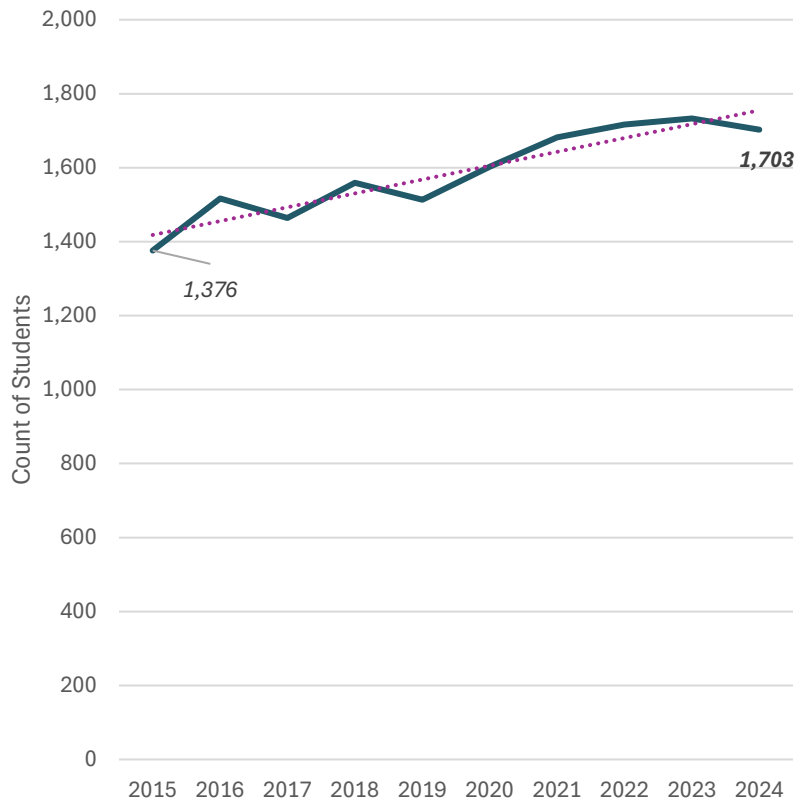
# Middle school enrollments have increased, however



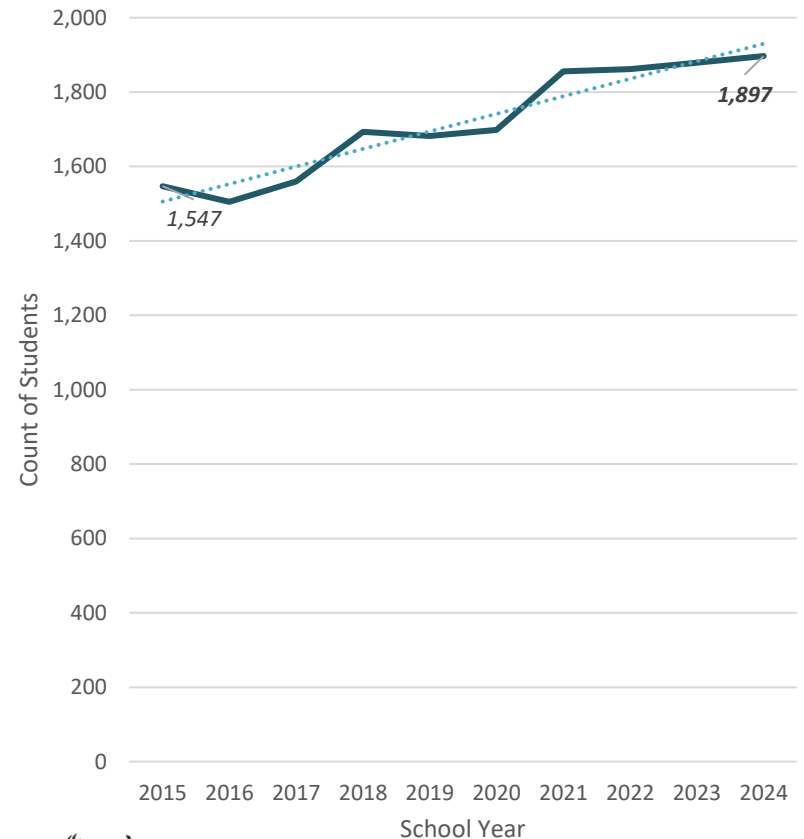
Recent ('15-'16 to '24-'25) enrollment trends in the PSD

# High school enrollments have also climbed but growth has recently flattened

Grade 10 Enrollment

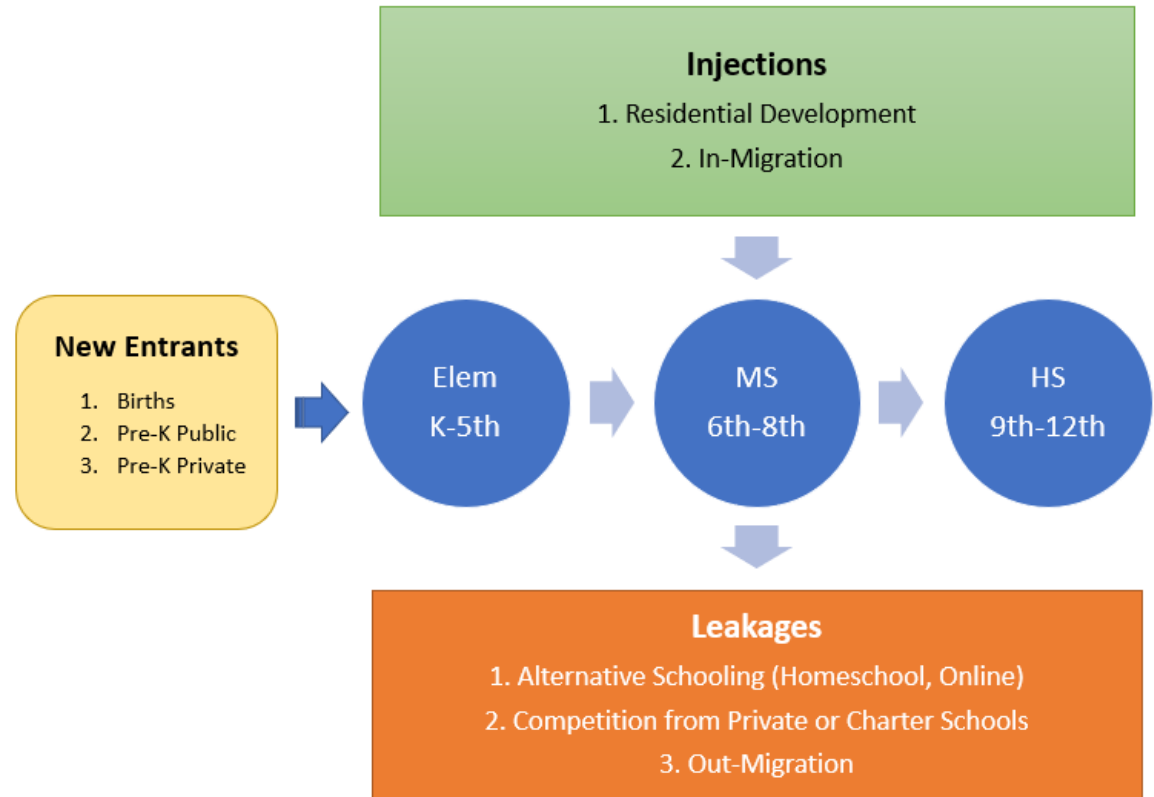


Grade 12 Enrollment



# Methodology Overview

- Nature of enrollment changes
- Injections
- Leakages
- New (starting) entrants
- Net Annual Growth
  - Injections > Leakages



## *Methodology*

# Several statistical approaches taken to produce the best “fit” on the historical data

- First, we considered two general uses of the historical data (2014-2015 to 2024-2025)
  - “Macro”
  - “Micro”
- Macro – forecasts *total* K-12 enrollment, then *allocates* the total for each year by the historical average share of each grade to each grade
- Micro – forecasts each grade, then sums to total



## Methodology

# Common econometric time series analysis approaches

### ARIMA Modeling (Macro & Micro Approach)

- Autoregressive – Integrated - Moving Average modeling employed previous enrollments to predict future enrollments with differential (decay) impacts.
- Basically, the premise is that a large amount of the next year's enrollment can be predicted by current enrollments with lingering effects from previous annual enrollments.
- Interestingly, in addition to the largest impact of an enrollment in time (t) typically coming from the period just before it (t-1), there was a significant impact on enrollment from 5 years previous (t-5).
- Underfitting and overfitting were used to arrive at a best fit prediction.

### Linear Regression Based Approaches (Macro & Micro, with seasonality & without)

- Using the Forecasting tools in Excel, linear regression-based models were estimated with both seasonality and non-seasonality.
- Interestingly, in aggregate, the *Macro* approach was not sensitive to seasonality, and a smooth linear regression was the best predictor of future enrollments.
- For the *Micro* approach, the disaggregated grade level projections showed evidence of seasonality that was not apparent at the zoomed-out level. Therefore, the Micro linear approach did employ seasonality in some of its grade-level forecasts.

### Population Growth Approach

- This approach used the implied annual growth rate in OFM's age group (5-19) forecasts to predict similar rates of growth in total student enrollments (Macro approach).



# Description of the data

- School district data
  - 10 Year Historical Enrollment (provided by Pasco SD)
  - Note: Tried historical enrollment (OSPI) but found their number considerably lower than those of PSD
- Population estimates from OFM (WA Office of Financial Management)
  - Overall population growth
  - Population growth for ages 5-19
  - Birth rates

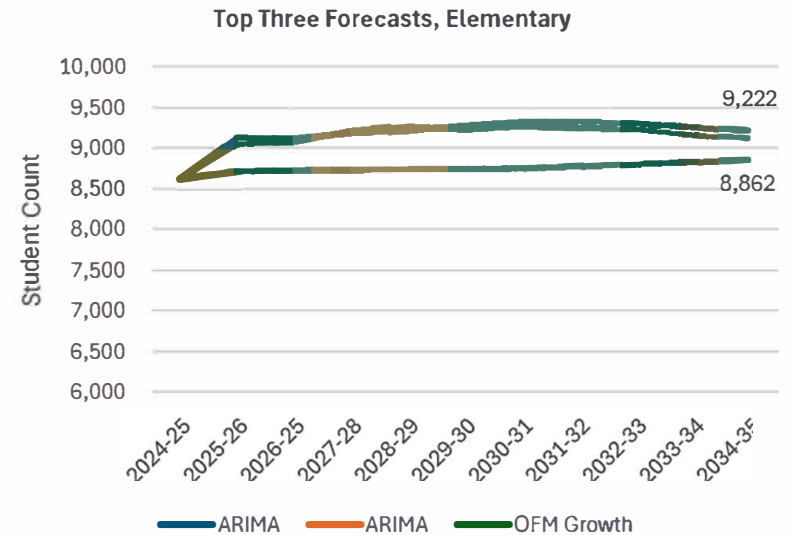


## Analytical results

# Elementary school: 3 approaches deliver estimates close to each other

(Grey shading denotes techniques excluded from the average)

Year	Macro		Micro		Historical	Average
	ARIMA	Linear	ARIMA	Seasonal	OFM Growth	Best 3
2024-25	8,630	8,630	8,630	8,630	8,630	8,630
2025-26	9,134	9,199	9,057	8,514	8,725	8,972
2026-25	9,121	9,266	9,081	8,385	8,731	8,978
2027-28	9,187	9,304	9,216	8,288	8,737	9,047
2028-29	9,222	9,342	9,273	8,159	8,743	9,079
2029-30	9,280	9,380	9,228	8,062	8,749	9,086
2030-31	9,322	9,418	9,272	7,933	8,755	9,116
2031-32	9,331	9,456	9,243	7,836	8,782	9,118
2032-33	9,307	9,495	9,242	7,707	8,809	9,119
2033-34	9,264	9,533	9,165	7,610	8,835	9,088
2034-35	9,222	9,571	9,132	7,482	8,862	9,072
% Change	7%	11%	6%	-13%	3%	5%
Student Gain	592	941	502	-1148	232	442

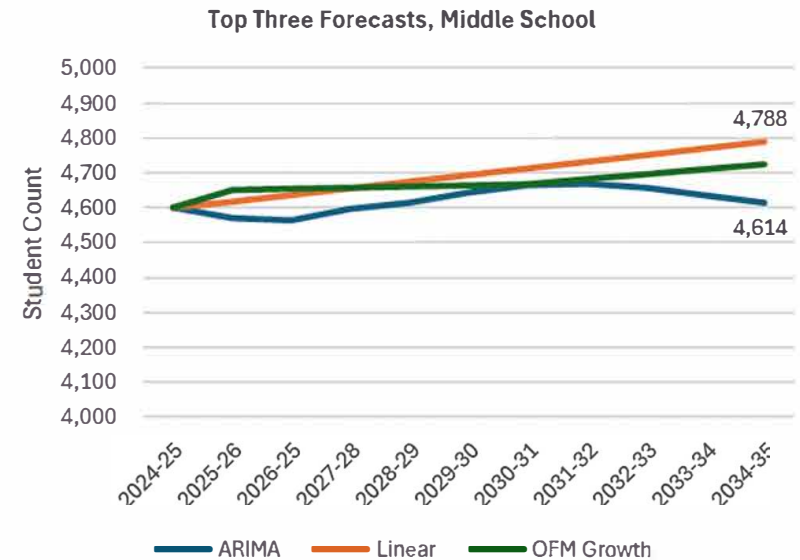


## Analytical results

# Middle school: 3 approaches yield results also close to each other

(Grey shading denotes techniques excluded from the average)

Year	Macro		Micro		Historical	Average
	ARIMA	Linear	ARIMA	Seasonal	OFM Growth	Best 3
2024-25	4,600	4,600	4,600	4,600	4,600	4,600
2025-26	4,570	4,617	4,482	4,638	4,651	4,612
2026-25	4,563	4,636	4,429	4,678	4,654	4,618
2027-28	4,597	4,655	4,337	4,718	4,657	4,636
2028-29	4,614	4,674	4,248	4,758	4,660	4,649
2029-30	4,643	4,693	4,229	4,798	4,664	4,666
2030-31	4,664	4,712	4,233	4,837	4,667	4,681
2031-32	4,668	4,731	4,163	4,877	4,681	4,693
2032-33	4,656	4,750	4,000	4,917	4,695	4,701
2033-34	4,635	4,769	3,798	4,957	4,709	4,705
2034-35	4,614	4,788	3,659	4,997	4,724	4,709
% Change Student Gain	0%	4%	-20%	9%	3%	2%
Student Gain	14	188	-941	397	124	109

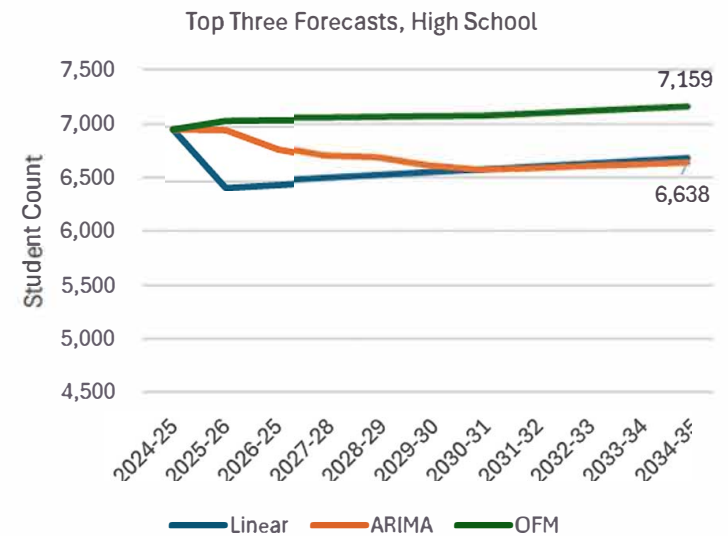


## Analytical results

# High school: 3 approaches close to each other

(Grey shading denotes techniques excluded from the average)

Year	Macro		Micro		Historical	Average
	ARIMA	Linear	ARIMA	Seasonal	OFM	Best 3
2024-25	6,972	6,972	6,972	6,972	6,972	6,972
2025-26	6,376	6,441	6,966	7,371	7,049	6,819
2026-25	6,367	6,468	6,789	7,461	7,054	6,770
2027-28	6,413	6,494	6,705	7,761	7,058	6,753
2028-29	6,437	6,521	6,689	7,801	7,063	6,758
2029-30	6,478	6,548	6,612	7,992	7,068	6,743
2030-31	6,507	6,574	6,571	8,190	7,073	6,739
2031-32	6,513	6,601	6,583	8,332	7,095	6,760
2032-33	6,496	6,627	6,605	8,422	7,116	6,783
2033-34	6,467	6,654	6,621	8,721	7,138	6,804
2034-35	6,437	6,680	6,638	8,762	7,159	6,826
% Change	-8%	-4%	-5%	26%	3%	-2%
Student Gain	-535	-292	-334	1790	187	-146



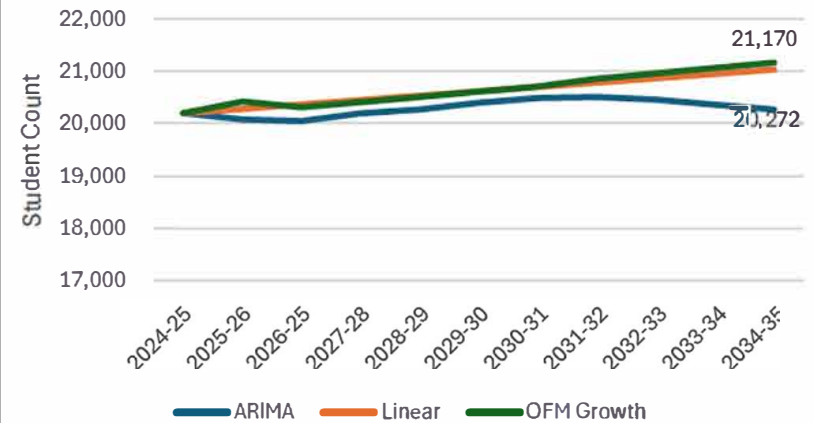
## Analytical results

# Total enrollment: 3 approaches close to each other

(Grey shading denotes techniques excluded from the average)

Year	Macro		Micro		Historical	Average
	ARIMA	Linear	ARIMA	Seasonality	OFM Growth	Best 3
2024-25	20,202	20,202	20,202	20,202	20,202	20,202
2025-26	20,080	20,286	20,505	20,523	20,424	20,263
2026-25	20,051	20,370	20,298	20,524	20,315	20,245
2027-28	20,197	20,453	20,257	20,766	20,414	20,355
2028-29	20,272	20,537	20,209	20,718	20,514	20,441
2029-30	20,401	20,621	20,069	20,852	20,614	20,545
2030-31	20,493	20,705	20,075	20,961	20,714	20,637
2031-32	20,512	20,788	19,989	21,045	20,864	20,721
2032-33	20,460	20,872	19,846	21,046	20,966	20,766
2033-34	20,366	20,956	19,584	21,289	21,068	20,797
2034-35	20,272	21,040	19,429	21,240	21,170	20,827
% Cum Change Student Gain	0%	4%	-4%	5%	5%	3%
	70	838	-773	1038	968	625

Top Three Forecasts, Overall District Enrollment



## Evaluating results

# Size of 10-year cumulative gains ('34-'35 vs. '24-25)

- Of the five analytical approaches, we ultimately chose to rely on the middle three, removing those with the highest and lowest from consideration.
- All three reasonable approaches are presented in order from lowest to highest impact on enrollments (Low, Mid, High) along with the average of the three best approaches.
- Resulting enrollment average projection by type
  - Elementary school enrollment: +442
  - Middle school enrollment: +109
  - High school enrollment: -146
  - Total (summing the above 3): 405
- However, total district enrollment could go up by as much as 967.

Range of Forecasts	Low	Mid	High	Average
Elementary	232	502	592	<b>442</b>
Middle School	14	124	188	<b>109</b>
High School	<b>-334</b>	<b>-292</b>	187	<b>-146</b>
<b>DISTRICT TOTAL</b>	<b>-88</b>	334	967	<b>405</b>



# Caveats

- No technique delivered superior forecasts for all 4 groupings of students; hence, the use of a trimmed average
- Tried the “cohort advancement” method, but it delivered implausibly low projections
- Except for the “OFM” method, all approaches assume enrollments of the next decade are determined by the recently concluded decade.
  - The “OFM” approach applies the agency’s *forecasted* growth of the 5-19 group for Franklin County over the coming decade to the most recent (‘24-25) PSD enrollment data.
  - The assumption of the past determining the future may not hold: consider the current federal policy toward immigrants
- Grade-level forecasts, presented as ranges, are available

# Summary

- There is only one method that is consistent across all school types, that is, produces results close to the average.
  - That is, the “macro-linear regression” approach.
  - Still, the research team thought it best to consider two other approaches that provide results close to macro-linear, forming an average, for each school type
- The total cumulative projected gain in students, **405**, arrived at by this decision, is relatively close to the projected gain of the 5-19 population in Franklin County over the same years by OFM, 990. Consider that:
  - About 10% of County enrollments can historically be attributed to the North Franklin SD.
  - Most of the 19-year-olds in the OFM forecast have largely graduated.

# Thank you!

**Kelley Cullen, Ph.D.**

**Malina Weigel**

**D. Patrick Jones, Ph.D.**

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Institute for Public Policy & Economic Analysis

<https://inside.ewu.edu/ippea/>



**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO. :</b> 08E	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> Orion HS Project Construction Change Order No. 11	
<b>CABINET ADMINISTRATOR:</b> Raúl Sital	
<b>PRESENTER:</b> Raúl Sital	
<input type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input checked="" type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>OBJECTIVE:</b> To obtain Board approval of Construction Change Order No. 11 with Fowler General Construction, Inc for the construction of Orion HS.	
<b>BACKGROUND:</b>  Change Order No. 11 consists of 10 change directives.	
PCO-029 CE #022 PR-003 Extended General Conditions dated 1/03/25	\$56,400.24
PCO-067 CE #145 RFI-246 HRU Emergency shutdown Cicuiting dated 8/19/25	\$3,613.11
PCO-068 CE #151 RFI-207 Exhaust Fan Dampers dated 8/19/25	\$6,842.56
PCO-069 CE #143 RFI-243 Flooring Below ST-3 dated 8/21/25	\$548.56
PCO-070 CE #156 Decorative Gate Card Reader Power Supply dated 8/25/25	\$2,877.23
PCO-071 CE #155 RFI-251 HRU 1&2 Label dated 8/27/25	\$4,433.83
PCO-072 CE #150 PR 24 Media Cabinet for Storage & Maintenance Bldgs. dated 8/28/25	\$11,132.61
PCO-073 CE #158 Sneeze Guard Replacement dated 8/28/25	\$12,144.92
PCO-074 CE #149 PR 23 Relocate Coiling Door 137 Key Switch dated 9/08/25	\$1,385.96
PCO-075 CE #159 PR25 Sneeze Guard Light Switch dated 9/08/25	\$2,711.39
 Total Change Order No. 11	 \$102,090.41
 The Original Contract Sum was	 \$27,431,000.00
The net change by previously authorized Change Orders	\$1,500,844.15
The Contract Sum prior to this Change Order was	\$28,931,844.15
The Contract Sum will be increased by this Change Order in the amount of	\$102,090.45
The new Contract sum, including this Change Order, will be	\$29,033,934.56
<b>POSSIBLE ALTERNATIVES:</b>	
<b>PROJECTED COSTS:</b> \$102,090.41	<b>BUDGET CODE:</b> 2 5423 21 001 0700
<b>SUGGESTED MOTION:</b> I move to approve Orion High School Construction Change Order No. 11 in the amount of \$102,090.41 as presented.	



DESIGN  
WEST

September 12, 2025

Pasco School District  
1215 S. Lewis Street  
Pasco, WA 99301

John Weatherby,

We are pleased to be part of the Orion High School construction project and the following is a summary of the current pricing items being included in the upcoming project change order.

#### Orion High School Change Order #11 - Summary

- PCO #029 CE-022 – PR-003 – Extended General Conditions.  
Cost associated with the extension of Substantial Completion. 17 days were added due to the foundation revisions captured in Change Order #2.  
Add of: \$56,400.24
- PCO #067 CE-145 - RFI-246 HRU Emergency Shutdown Circuiting.  
Cost associated with (5) additional circuits for HRU's & AHUs power. The added power will power service lights and convenience plugs within the units.  
Add of: \$3,613.11
- PCO #068 CE-151 - RFI-207 Exhaust Fan Dampers.  
Cost associated with interlocking exhaust fan-15 & exhaust F-22 with the internal damper and exhaust fan electrical circuits.  
Add of: \$6,842.56
- PCO #069 CE-143 – RFI-243 Flooring Below ST-3.  
Cost associated with the addition of RT-1 Resilient Tile Flooring under the stairs within the Commons.  
Add of: \$548.56
- PCO #070 CE-156 – Decorative Gate Card Reader Power Supply.  
Cost associated with the furnishing and installing power supplies required for the decorative gate card readers.  
Add of: \$2,877.23
- PCO #071 CE-155 – RFI-251 HRU 1&2 Label.  
Cost associated with the adjustment of the heating control valves pertaining to HRU-1 and HRU-2.  
Add of: \$4,433.83
- PCO #072 CE-150 - PR-024 Media Cabinet in Storage & Maintenance Building.  
Cost associated with additional media cabinets at Storage Building 401 and Maintenance Building 301. 6-strand fiber and duplex receptacles are provided and circuited to the respective panel.  
Add of: \$11,132.61
- PCO #073 CE-158 – Sneeze Guard Replacement.  
Cost associated with the replacement of the Sneeze Guards within Serving 131D. The added cold wells did not fit within the installed sneeze guards. Larger sneeze guard will accommodate the added cold wells.  
Add of: \$12,144.92

KENNEWICK, WASHINGTON  
PULLMAN, WASHINGTON  
SPOKANE, WASHINGTON  
MERIDIAN, IDAHO  
ONTARIO, OREGON

DESIGN WEST  
ARCHITECTS, P.A.

830 N. COLUMBIA CENTER  
BLVD, SUITE E  
KENNEWICK, WA 99336  
TEL. 509-783-2244  
[www.designwestpa.com](http://www.designwestpa.com)



- PCO #074 CE-149 – PR-23 – Relocate Coiling Door 137 key switch.  
Cost associated with relocating the overhead coiling door key switch so that the key access is from Corridor 1.

Add of: \$1,385.96

- PCO #075 CE-159 – PR-25 Sneeze Guard Light Switches.  
Cost associated with installing (2) light switches for the sneeze guards. The light switches will be located adjacent to the units and give the district full control of the sneeze guard lights.

Add of: \$2,711.39

Please feel free to contact me should you have any further question or concerns.

Thanks,

Michael Weber  
Project Manager



# AIA Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
23053 Pasco SD HS4/Orion  
1815 E. Salt Lake Street  
Pasco, WA 99301

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: 06-07-2023

**CHANGE ORDER INFORMATION:**  
Change Order Number: 011  
Date: September 12, 2025

**OWNER:** *(Name and address)*  
Pasco School District  
1215 W. Lewis St.  
Pasco, WA 99301

**ARCHITECT:** *(Name and address)*  
Design West Architects, P.A.  
830 N. Columbia Center Blvd., Suite E  
Kennewick, WA 99336

**CONTRACTOR:** *(Name and address)*  
Fowler General Construction  
2161 Henderson Loop  
Richland, WA 99354

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

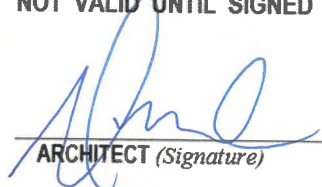
1. PCO #029 CE #022 PR-003 Extended General Conditions dated 1/03/25 in the amount of: (ADD) \$56,400.24
  2. PCO #067 CE #145 RFI-246 HRU Emergency shutdown Cicuiting dated 8/19/25 in the amount of: (ADD) \$3,613.11
  3. PCO #068 CE #151 RFI-207 Exhaust Fan Dampers dated 8/19/25 in the amount of: (ADD) \$6,842.56
  4. PCO #069 CE #143 RFI-243 Flooring Below ST-3 dated 8/21/25 in the amount of: (ADD) \$548.56
  5. PCO #070 CE #156 Decorative Gate Card Reader Power Supply dated 8/25/25 in the amount of: (ADD) \$2,877.23
  6. PCO #071 CE #155 RFI-251 HRU 1&2 Label dated 8/27/25 in the amount of: \$4,433.83
  7. PCO #072 CE #150 PR 24 Media Cabinet for Storage & Maintenance Bldgs. dated 8/28/25 in the amount of: \$11,132.61
  8. PCO #073 CE #158 Sneeze Guard Replacement dated 8/28/25 in the amount of: (ADD) \$12,144.92
  9. PCO #074 CE #149 PR 23 Relocate Coiling Door 137 Key Switch dated 9/08/25 in the amount of: (ADD) \$1,385.96
  10. PCO #075 CE #159 PR 25 Sneeze Guard Light Switch dated 9/08/25 in the amount of: (ADD) \$2,711.39
- Total Change Order #11: \$102,090.41

The original was	\$ 27,431,000.00
The net change by previously authorized Change Orders	\$ 1,500,844.15
The prior to this Change Order was	\$ 28,931,844.15
The will be increased by this Change Order in the amount of	\$ 102090.41
The new including this Change Order will be	\$ 29,033,934.56

The Contract Time will be unchanged by ( ) days.  
The new date of Substantial Completion will be

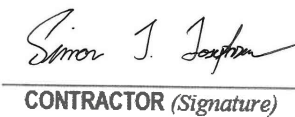
**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

  
\_\_\_\_\_  
**ARCHITECT** *(Signature)*

BY: Mike Weber, Project Manager  
*(Printed name, title, and license number if required)*

09/12/2025  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
**CONTRACTOR** *(Signature)*

BY: Fowler General Construction  
*(Printed name and title)*

9/15/2025  
\_\_\_\_\_  
Date

\_\_\_\_\_  
**OWNER** *(Signature)*

BY: Pasco School District  
*(Printed name and title)*

\_\_\_\_\_  
Date



# AIA® Document G701® – 2017

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  2. PCO #067 CE #145 RFI-246 HRU Emergency shutdown Cicuiting dated 8/19/25 in the amount of: (ADD) \$3,613.11
  3. PCO #068 CE #151 RFI-207 Exhaust Fan Dampers dated 8/19/25 in the amount of: (ADD) \$6,842.56
  4. PCO #069 CE #143 RFI-243 Flooring Below ST-3 dated 8/21/25 in the amount of: (ADD) \$548.56
  5. PCO #070 CE #156 Decorative Gate Card Reader Power Supply dated 8/25/25 in the amount of: (ADD) \$2,877.23
  6. PCO #071 CE #155 RFI-251 HRU 1&2 Label dated 8/27/25 in the amount of: \$4,433.83
  7. PCO #072 CE #150 PR 24 Media Cabinet for Storage & Maintenance Bldgs. dated 8/28/ 25 in the amount of: \$11,132.61
  8. PCO #073 CE #158 Sneeze Guard Replacement dated 8/28/ 25 in the amount of: (ADD) \$12,144.92
  9. PCO #074 CE #149 PR 23 Relocate Coiling Door 137 Key Switch dated 9/08/25 in the amount of: (ADD) \$1,385.96
  10. PCO #075 CE #159 PR 25 Sneeze Guard Light Switch dated 9/08/25 in the amount of: (ADD) \$2,711.39
- Total Change Order #11: \$102,090.41

The original was	\$ 27,431,000.00
The net change by previously authorized Change Orders	\$ 1,500,844.15
The prior to this Change Order was	\$ 28,931,844.15
The will be increased by this Change Order in the amount of	\$ 102090.41
The new including this Change Order will be	\$ 29,033,934.56

The Contract Time will be unchanged by ( ) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**



ARCHITECT *(Signature)*  
BY: Mike Weber, Project Manager  
*(Printed name, title, and license number if required)*

09/12/2025  
Date

CONTRACTOR *(Signature)*

BY: Fowler General Construction  
*(Printed name and title)*

Date

OWNER *(Signature)*


BY: Pasco School District  
*(Printed name and title)*

Date

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO. :</b> 08F	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> Out of State Overnight Student Travel for McLoughlin Middle School FCCLA students to National Fall Leadership Institute in Anaheim, CA.	
<b>CABINET ADMINISTRATOR:</b> Mira Gobel	
<b>PRESENTER:</b> Jennifer Kindle	
<input checked="" type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>OBJECTIVE:</b> To secure board approval for student travel.	
<b>BACKGROUND:</b> Maria Bice, McLoughlin Middle School FCCLA advisor, is seeking permission for out of state overnight student travel for selected students on October 22 <sup>nd</sup> , 2025- October 25 <sup>th</sup> , 2025, to National Fall Leadership Institute in Anaheim, CA.  There are 2 students travelling.	
<b>POSSIBLE ALTERNATIVES:</b> N/A	
<b>PROJECTED COSTS:</b> \$3227.00	<b>BUDGET CODE:</b> 4010 -4453-5000
<b>SUGGESTED MOTION:</b>	
<b>NEXT STEPS:</b>	

**PASCO SCHOOL DISTRICT NO. 1**  
**Trips with Students**

<b>Name of School, Group and Advisor:</b> McLoughlin FCCLA State Officers		<b>Purpose of Trip:</b> Attend National Fall Leadership institute	
<b>Date of Trip:</b> October 22-25, 2025		<b>Location of Event (include venue)</b> Anaheim, CA Garden Grove Embassy suites	
<b>Method of Transportation:</b> (If staff member is driving, provide proof of Type II license) Airline		<b>Staff Chaperoning and Parent Volunteers</b> (Must have one chaperone for every 15 students) Maria Bice	
<b>Cost Detail:</b>		<b>Hotel Name, Location and Phone Number</b> <b>Embassy Suites by Hilton Anaheim South</b> 11767 Harbor Blvd Garden Grove, CA 92840	
Transportation	\$850.00		
Lodging	\$1200.00		
Registration	\$1755.00		
Meals	\$300		
Other (specify)shuttle/bags	\$200	<b>Emergency Contact Phone Number(s)</b> Maria Bice – 509-302-0969	
<b>Total cost</b> x entire event <input type="checkbox"/> per student	<b>\$ 3227.00</b>		
<b>Budget Responsibility (club, students, fund-raisers, etc.)</b> McLoughlin FCCLA/parents			
<b>ITINERARY:</b> (include time and location of departures/arrivals, location of events, beginning and ending times of events, etc.) Wednesday, October 22 6:30 AM Fly to Anaheim 11:00AM Arrive at hotel and settle in 12:00PM Lunch at Panera 1:00PM return to hotel to review material for next day 4:00PM swim 6:00PM Dinner Crab shack Thursday, October 23 7:00AM Breakfast at hotel 8:00AM Training til lunch 12:00PM lunch with the team 1:00PM return to training 7:00PM Dinner			
<b>Students attending (see attached Vehicle Departure Form/Student Roster)</b> <i>You are required to carry student emergency contact information with you on the trip.</i>			
<b>Submitted by:</b> Maria Bice 9/5/2025 Name/Date		<b>Approved by:</b>  Name/Date Andrew Traver 9/5/25	

Friday, October 24

7:00AM Breakfast at hotel

8:00AM Training til lunch

12:00PM lunch with the team

1:00PM return to training

1:00PM return to training

7:00PM Dinner

Saturday, October 25

7:00AM Breakfast

8:00AM pack to head home

11:00AM head to airport

12:00 Fly home

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO. :</b> 08G	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> Overnight Student Travel for Chiawana High School DECA students to attend DECA Western Leadership Conference in Bellevue, WA.	
<b>CABINET ADMINISTRATOR:</b> Mira Gobel	
<b>PRESENTER:</b> Jennifer Kindle	
<input checked="" type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>OBJECTIVE:</b> To secure board approval for student travel.	
<b>BACKGROUND:</b> Meaghan Callahan, Chiawana High School DECA advisor is seeking permission for overnight student travel for selected students to attend DECA Western Leadership Conference in Bellevue, WA on November 2 <sup>nd</sup> , 2025 – November 4 <sup>th</sup> , 2025.  There are 28 students travelling.	
<b>POSSIBLE ALTERNATIVES:</b> N/A	
<b>PROJECTED COSTS:</b> \$450.00	<b>BUDGET CODE:</b> 4014-4444
<b>SUGGESTED MOTION:</b>	
<b>NEXT STEPS:</b>	

**PASCO SCHOOL DISTRICT NO. 1**  
**Trips with Students**

<b>Name of School, Group and Advisor:</b> Chiawana High School, DECA, Meaghan Callahan		<b>Purpose of Trip:</b> DECA FALL Leadership Conference	
<b>Date of Trip:</b> 11/2/2025-11/4/2025		<b>Location of Event (include venue):</b> Bellevue Hyatt Regency	
<b>Method of Transportation:</b> Bus provided by Area 6 DECA		<b>Staff Chaperoning and Parent Volunteers:</b> Meaghan Callahan, Kyle Low	
<b>Cost Detail:</b>		<b>Hotel Name, Location and Phone Number:</b>	
Transportation		Bellevue Hyatt	
Lodging	\$120	900 Bellevue Way NE	
Registration	\$120	Bellevue, WA 98004	
Meals	\$130	425-462-1234	
Other (specify)	\$80		
<b>Total cost</b> <input type="checkbox"/> entire event <input checked="" type="checkbox"/> per student	<b>\$450</b>	<b>Emergency Contact Phone Number(s)</b> Kyle Low 509-217-8515	
<b>Budget Responsibility (club, students, fund-raisers, etc.)</b> DECA 4016-4444			
<b>ITINERARY:</b> (include time and location of departures/arrivals, location of events, beginning and ending times of events, etc. Attach additional documentation if necessary.)  Itinerary on next page.			
<b>Students attending (see attached Vehicle Departure Form/Student Roster)</b> <i>You are required to carry student emergency contact information with you on the trip.</i>			
<b>Submitted by:</b> Meaghan Callahan 9/5/2025		<b>Approved by:</b> Jaime Morales 9/12/25	

**ITINERARY:** (include time and location of departures/arrivals, location of events, beginning and ending times of events, etc. Attach additional documentation if necessary.)

Sunday November 2 <sup>nd</sup>	
6:00 AM	Depart Kennewick
8:00 AM	Ellensburg stops for breakfast
1:00 – 4:00 PM	Conference registration
1:00 – 4:00 PM	Lunch on your own during registration
12:00 – 5:00 PM	Seattle tours and dinner
5:00 PM	Opening session
11:00 PM	Curfew
Monday November 3 <sup>rd</sup>	
7:30- 12 PM	Breakfast and conference workshops
12:00 – 1:30 PM	Lunch on your own
1:30 – 5:00 PM	Conference workshops
5:00 – 8:00 PM	Seattle tours and dinner
8:00 – 10:30 PM	Closing session and entertainment
11:00 PM	Curfew
Tuesday November 4 <sup>th</sup>	
7:30 AM	Breakfast
8:00 – 12:00 PM	Mock competition
12:30 PM	Depart Bellevue
1:00 PM	Lunch in North Bend
5:00 PM	Return to the Tri Cities

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO. :</b> 08H	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> Overnight Student Travel for Pasco High School DECA Students to Bellevue, WA.	
<b>CABINET ADMINISTRATOR:</b> Mira Gobel	
<b>PRESENTER:</b> Mira Gobel	
<input checked="" type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>OBJECTIVE:</b> To secure board approval for student travel.	
<b>BACKGROUND:</b> Kim Schneider and Rey Trevino, Pasco High School DECA advisors are seeking permission for overnight travel for selected students on November 2nd, 2025-November 4 <sup>th</sup> , 2025, to DECA Western Leadership Conference in Bellevue, WA  There are 4 students traveling.	
<b>POSSIBLE ALTERNATIVES:</b> N/A	
<b>PROJECTED COSTS:</b> \$480.00 per student	<b>BUDGET CODE:</b> DECA 4444
<b>SUGGESTED MOTION:</b>	
<b>NEXT STEPS:</b>	

**PASCO SCHOOL DISTRICT NO. 1**  
**Trips with Students**

<b>Name of School, Group and Advisor:</b> Pasco High School- Kim Schneider, Rey Trevino		<b>Purpose of Trip:</b> DECA Western Leadership Conference	
<b>Date of Trip:</b> Nov. 2 2025 – Nov. 4, 2025 Sunday – Tuesday		<b>Location of Event (include venue):</b> Bellevue, WA Bellevue Hyatt	
<b>Method of Transportation:</b> Bus – Area 6 DECA Charter Bus A&A Motorcoach		<b>Staff Chaperoning and Parent Volunteers:</b> Kim Schneider, Rey Trevino	
<b>Cost Detail:</b>		<b>Hotel Name, Location and Phone Number:</b>	
Transportation	100	Bellevue Hyatt	
Lodging	120	900 Bellevue Way NE, Bellevue, WA 98004	
Registration	140	425.462.1234	
Meals	100	<b>Emergency Contact Phone Number(s):</b> Kim Schneider 509-460-7202	
Other (specify):	20		
<b>Total cost</b> <input type="checkbox"/> entire event <input checked="" type="checkbox"/> per student	<b>\$480</b>		
<b>Budget Responsibility (club, students, fund-raisers, etc.)</b> DECA 4444			
<b>ITINERARY:</b> (include time and location of departures/arrivals, location of events, beginning and ending times of events, mealtimes, etc.)  <b>Please see Itinerary below</b>			
<b>Submitted by:</b> Kim Schneider 9/11/25  Name / Date		<b>Approved by:</b>   Name / Date	

**TINERARY:** (include time and location of departures/arrivals, location of events, beginning and ending times of events, etc. Attach additional documentation if necessary.)

Date	
Time	Activity
Sunday Nov. 2, 2025	
9:30 AM	Depart Kennewick- Hobby Lobby parking lot
12:00 PM	Ellensburg stop for lunch- McDonalds, Starbucks, burger King, etc
1:00 – 4:00 PM	Conference registration
12:00 – 5:00 PM	Seattle tours and dinner- Bellevue Mall – lunch and dinner at mall also, or local restaurants
5:00 PM	Opening session
11:00 PM	Curfew
Monday November 3, 2025	
7:30- 5:00 PM	Breakfast and conference workshops- breakfast at local restaurants
12:00 – 1:30 PM	Lunch- Bellevue Mall
1:30 – 5:00 PM	Conference workshops
5:00 – 8:00 PM	Seattle tours and dinner- Bellevue Mall- possibly Team dinner at Spaghetti Factory or pizza at hotel
8:00 – 10:30 PM	Closing session and entertainment
11:00 PM	Curfew
Tuesday Nov. 4, 2025	
7:30 AM	Breakfast- Local restaurants
8:00 – 12:00 PM	Mock competition
12:30 PM	Depart Bellevue
1:00 PM	Lunch in North Bend- McDonalds, Taco Time, Safeway
5:00 PM	Return to the Tri Cities- Hobby Lobby parking lot

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

<b>AGENDA ITEM NO. :</b> 11A	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> District Strategic Improvement Plan Refresh Recommendation	
<b>CABINET ADMINISTRATOR:</b> Michelle Whitney	
<b>PRESENTER:</b> Michelle Whitney	
<input checked="" type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>BACKGROUND:</b> To provide background information about Pasco School District's current District Strategic Improvement Plan. Confirm Board direction for District staff during the Study Session on September 9, 2025. As well as, provide an opportunity for the Board to clarify, frame, and/or make any last requests before the Superintendent and District begin "tuning up" the District Strategic Improvement Plan.	
<b>POSSIBLE ALTERNATIVES:</b> N/A	
<b>PROJECTED COSTS:</b>	<b>BUDGET CODE:</b>
<b>SUGGESTED MOTION:</b>	
<b>NEXT STEPS:</b>	



# District Strategic Improvement Plan: Tune Up

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September 23, 2025



# PURPOSE

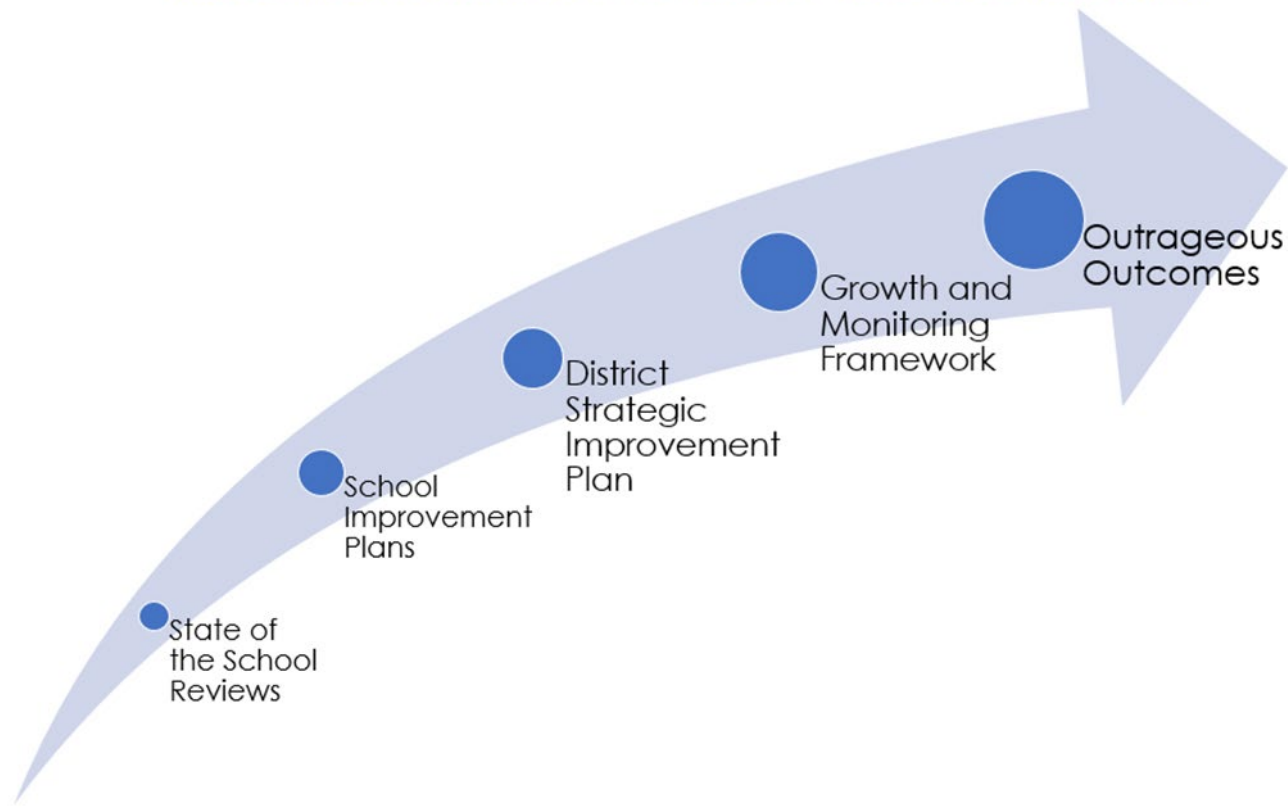
- Provide background information about Pasco School District's current District Strategic Improvement Plan.
- Confirm Board direction provided to District staff during the Study Session on September 9, 2025.
- Provide an opportunity for the Board to clarify, frame, and/or make any last requests before the Superintendent and District begin "tuning up" the District Strategic Improvement Plan.

# BACKGROUND

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# DISTRICT SYSTEM

## A COHESIVE DISTRICT SYSTEM FOR MONITORING GROWTH TO 100%



# IMPLEMENTATION FRAMEWORK

## IMPLEMENTATION FRAMEWORK

2021-2022 PREPARE TO LAUNCH	2022-2023 LAUNCH	2023-2024 LAUNCH	2024-2025 LAUNCH	2025-2026 LAND AND REPLAN
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# OUTRAGEOUS OUTCOMES



100% of 3<sup>rd</sup> graders will read on grade level in their language of instruction



100% of students will pass Algebra by the end of 9<sup>th</sup> grade



100% of 9<sup>th</sup> graders will end the school year on track for graduation



100% of students will graduate with a career path



100% of students will experience meaningful connections and hope for their future

**ALL STUDENTS ARE CAPABLE OF SUCCESS: NO EXCEPTIONS**

# BOARD DIRECTION: Tune Up Instead of Rebuild

- Engage in a strategic review or tune up of the District Strategic Plan
  - Internal staff will:
  - Use existing tools and stakeholder feedback including:
    - MTSS Needs Assessment and Fidelity of Implementation Rubric
      - Academic, Behavioral, Social Emotional Learning Data
    - 2023-2024 Superintendent Listening Tour
    - 2024-2025 Superintendents Employee Advisory Council Recommendations
    - 2025-2026 Superintendents Employee Advisory Council Recommendation Action Plan
    - Journey of a Graduate
    - Operational Departments Goals and Benchmark Metrics
    - Board Progress Monitoring Report Policy
      - Academic Benchmark Metrics
  - To:
  - Update data metrics
  - Realign initiatives while keeping the existing vision and priorities intact

# RATIONALE: Tune Up Instead of Rebuild

- During volatile financial periods, postponing a full-scale strategic plan redesign avoids producing a plan that may lose credibility because resources aren't sustainable to support it.
- In high stress periods, focus is better placed on adaptive challenges and short-term scenario planning.
- Delaying comprehensive strategic planning efforts allows for more genuine engagement focused on vision and strategy rather than immediate fears about reductions.
- Studies caution that strategic planning in turbulent environments can produce reactive, short-term documents rather than true strategic documents.

The background features a dark blue field with several stylized, light blue eyes and stars. The eyes are arranged in a pattern that suggests a crowd or a group of people looking upwards. The stars are scattered throughout, adding to the dynamic and focused atmosphere of the slide.

# Confirmation of Board Direction

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# NEXT STEPS

- Design and develop a clear timeline and process with interim deliverables that result in the Board approving a “tuned up” District Strategic Improvement Plan by June 30, 2026.
- Use future Board meetings and Study Sessions to update the Board on progress between now and June 30, 2026.

# This is ME at PSD



**Este soy YO en PSD**

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

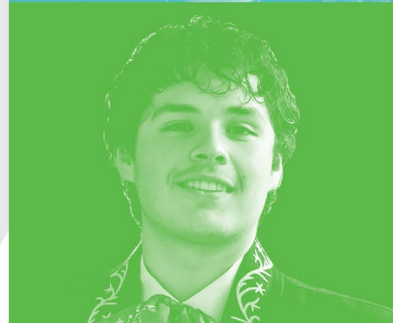
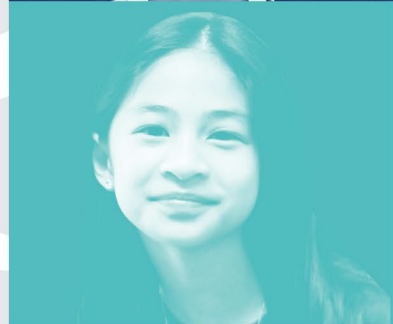
<b>AGENDA ITEM NO. :</b> 11B	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> 2025 Operations and Construction Update	
<b>CABINET ADMINISTRATOR:</b> Raúl Sital	
<b>PRESENTER:</b> Raúl Sital	
<input checked="" type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input type="checkbox"/> <b>ACTION REQUIRED</b>	
<p><b>OBJECTIVE:</b> To provide an update on Operations and Construction related to the 2023 Bond Projects, including the CTE enhancements at Pasco High School, as well as a timelines for the Pasco High School athletic field and facility improvements.</p> <p>The report will also include:</p> <ul style="list-style-type: none"> <li>• The status of district-wide Operations projects, such as HVAC replacements and upgrades</li> <li>• An update on the Washington State Clean Buildings Performance Standard and energy plan implementation</li> <li>• City of Pasco Fire Safety Code requirements and state compliance</li> </ul>	
<p><b>BACKGROUND:</b> The Operations Department has begun the Educational Specifications Programming documentation for the CTE Enhancements at Pasco High School. Improvements of the Pasco High School athletic field is in the planning phase.</p> <p>HVAC replacements and upgrades are on-going at Pasco High School, Captain Gray, McLoughlin, and Whittier, with continued coordination between Operations and Maintenance to address system concerns.</p> <p>In partnership with Engineering Economics Inc. (EEI), the district is implementing its Energy Management Plan to meet the requirements of the Clean Buildings Performance Standards (HB 1257). The Energy Compliance Plan will be submitted to the state in December 2025.</p> <p>Additionally, the district was notified this spring of non-compliance with state and international fire codes regarding portable heaters and appliances. Staff have been directed to follow the "Safety First" approach, limiting personal appliances to shared spaces such as staff lounges and designated common areas.</p>	
<b>POSSIBLE ALTERNATIVES:</b> N/A	
<b>PROJECTED COSTS:</b>	<b>BUDGET CODE:</b>
<b>SUGGESTED MOTION:</b>	
<b>NEXT STEPS:</b>	



**PASCO**  
SCHOOL DISTRICT #1

# Operations and Construction Project Updates

September 23, 2025



[www.psd1.org](http://www.psd1.org)



Pasco School District #1



@WeArePasco

# 2023 BOND PROJECTS

## SUBSTANTIAL COMPLETION:

- Sageview High School
- Orion High School



# 2023 BOND PROJECTS

## PASCO HIGH SCHOOL –A WING (CTE)

### PROJECT SCHEDULE



#### EXHIBIT A - PROJECT SCHEDULE

#### Pasco High School - A Wing

Project	2025												2026												2027			
	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY		
PHS A Wing Mod		Program / As-Built	SD	DD	CD					AHJ	BID	13 MONTH CONSTRUCTION													Punch List	Move In		

**Project Phases / Milestones**

- ES - Educational Specifications
- SD - Schematic Design
- DD - Design Development
- CD - Construction Documents
- AHJ - Authorities Having Jurisdiction (Permit Review)
- BID - Public Bidding & Advertisement
- Construction - Contractor On-Site
- Closet Out - Punch List and Move-In

# 2023 BOND PROJECTS

## PASCO HIGH SCHOOL – VARSITY SOFTBALL

### CONCEPT PROJECT SCHEDULE



### CONCEPT - PROJECT SCHEDULE

### Pasco High School - Varsity Softball

Project	2025							2026													
	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC		
PHS Softball				Program / As-Built & Survey	SD	DD	CD			AHJ		BID	5 MONTH CONSTRUCTION								
																				Punch List	Move In

**Project Phases / Milestones**

- ES - Educational Specifications
- SD - Schematic Design
- DD - Design Development
- CD - Construction Documents
- AHJ - Authorities Having Jurisdiction (Permit Review)
- BID - Public Bidding & Advertisement
- Construction - Contractor On-Site
- Closeout - Punch List and Move-In



# 2023 BOND PROJECTS CHIAWANA HIGH SCHOOL CTE MODERNIZATIONS

- **CONTRACTING AN ARCHITECT AND ENGINEERING FIRM**
- **TIMELINE COMPLETION AUGUST 2026**

# DISTRICT PROJECTS

## CURRENT:

- Pasco High School HVAC Replacement (D-Wing) is scheduled to be completed February 2026
- McLoughlin HVAC Upgrade is in the final stages of completion
- Captain Gray HVAC Upgrade is scheduled to be completed Spring of 2026
- Whittier HVAC System- repaired and operational.

# WASHINGTON STATE CLEAN BUILDINGS PERFORMANCE STANDARD

## WA Clean Buildings Performance Standard

The Washington State Clean Buildings Performance Standard (CBPS),

adopted in 2019,

**sets annual energy use limits, or “targets” for existing buildings** as well as various **requirements, deadlines, and penalties** to ensure these targets are proactively pursued.



Washington State  
Department of  
**Commerce**

# **CITY OF PASCO FIRE SAFETY CODE REQUIREMENTS**

## **STATE LAW COMPLIANCE**

**WASHINGTON STATE FIRE CODE :  
WAC 296-800-280 AND IFC 605.10**

**OUTLINES SPECIFIC SAFETY REQUIREMENTS  
FOR PORTABLE HEATING AND APPLIANCE  
USE IN PUBLIC BUILDINGS, INCLUDING  
SCHOOLS.**

# This is ME at PSD



**Este soy YO en PSD**

**PASCO SCHOOL DISTRICT NO. 1**  
**Agenda Item Summary**

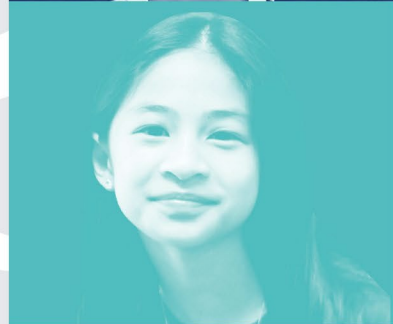
<b>AGENDA ITEM NO. :</b> 11C	<b>BOARD MEETING DATE:</b> September 23, 2025
<b>TOPIC:</b> Legislative Advocacy	
<b>CABINET ADMINISTRATOR:</b> Michelle Whitney	
<b>PRESENTER:</b> Amanda Brown	
<input checked="" type="checkbox"/> <b>REPORT</b> <input type="checkbox"/> <b>1<sup>ST</sup> READING</b> <input type="checkbox"/> <b>DISCUSSION</b> <input type="checkbox"/> <b>2<sup>ND</sup> READING</b> <input type="checkbox"/> <b>ACTION REQUIRED</b>	
<b>BACKGROUND:</b> To present to the Board the importance of legislative advocacy and open discussion on steps that the Board can take to advocate for our district's needs. Suggested forms of advocacy: <ul style="list-style-type: none"> <li>• Letter Writing             <ul style="list-style-type: none"> <li>○ School Board Members: write a letter personalized with local stories and impact statements</li> <li>○ Superintendent Student Action Council draft a collective student statement</li> </ul> </li> <li>• Onsite State and Federal Legislator Visits             <ul style="list-style-type: none"> <li>○ Invite legislators and congressional representatives into the district</li> <li>○ District/School Visitation                 <ul style="list-style-type: none"> <li>▪ Showcase classrooms, programs, and student learning in action</li> <li>▪ Highlight federal funding impacts in visible, concrete ways</li> <li>▪ Student Board Representative lead tours and share stories</li> </ul> </li> </ul> </li> </ul>	
<b>POSSIBLE ALTERNATIVES:</b> N/A	
<b>PROJECTED COSTS:</b>	<b>BUDGET CODE:</b>
<b>SUGGESTED MOTION:</b>	
<b>NEXT STEPS:</b>	



# **Pasco School District Board of Directors Legislative Advocacy Strategy and Focus: 2025-2026**

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**Securing Federal Funding & Elevating Student Voice**  
**September 23, 2025**



# WHY ADVOCACY MATTERS

- National and state-level decisions directly impact our classrooms.
- Local voices are powerful in influencing policymakers.
- Federal funding is essential for sustaining students learning, staffing, and programs.

# CORE GOALS

- **Build strong relationships with legislators and congress.**
- **Empower student leaders to be central voices in advocacy.**
- **Align Board, Superintendent, and Student Leaders in a unified approach.**
- **Retain and protect federal education funding.**

# STRATEGY OVERVIEW

## RECOMMENDATION

- **Letter Writing**
  - School Board Members: write a letter personalized with local stories and impact statements
  - Superintendent Student Action Council draft a collective student statement
- **Onsite State and Federal Legislator Visits**
  - Invite legislators and congressional representatives into the district
    - District/School Visitation
      - Showcase classrooms, programs, and student learning in action
      - Highlight federal funding impacts in visible, concrete ways
      - Student Board Representative lead tours and share stories
    - Study Session Round Tables
      - Board Members and Superintendent frame local impacts

# ROLE OF THE BOARD

- **Champion advocacy as a governance responsibility.**
- **Draft, sign, and deliver a letter to legislators and congressional representatives.**
- **Accompany student leaders during onsite visits.**
- **Participate in the Study Session Round Table.**

# ROLE OF THE SUPERINTENDENT

- Coordinate logistics and messaging.
- Provide support to student leaders.
- Build and maintain relationships with policymakers.
- Ensure alignment with district priorities and legislative timing.

The background features a dark blue gradient with several stylized, overlapping faces. Each face has a large, dark blue star above its eyes and a large, dark blue circle below its eyes. The faces are rendered in a simplified, geometric style.

# **Discussion and Direction**

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# This is ME at PSD



**Este soy YO en PSD**

**Board Meeting: September 23, 2025**

**Item No. : 12**

**Future Agenda Items**

<b>October 14, 2025</b>			
<b>Study/Retreat</b>	<b>Reports/Discussion/Updates</b>	<b>Action Item</b>	<b>Consent Agenda</b>
Multi-Tiered System of Support	School Improvement Planning		
	Levy Planning: Amounts and Rates		
	Superintendent Student Action Council Update		