

VOTING SESSION MEETING MINUTES

August 25, 2025

CALL TO ORDER

Ms. Hubbard called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Ms. Hubbard led the Pledge of Allegiance.

ROLL CALL

Present

Ms. Michelle L. Hubbard
Mrs. Jocelyn N. Haskins
Mrs. Christine S. Kronk

Mr. Lawrence Blackwell
Mr. Mr. Thomas B. Daman
Mr. Thomas Majors

Absent

Mr. Randall Bacon
Mr. James Bogolea
Mr. John Pfeuffer, IV

NON-VOTING MEMBERS and ADMINISTRATORS

Dr. Jane Bovalino
Mr. Michael Damon
Mrs. Kathleen Onuska

Mr. Louis Campisi
Dr. Amanda Cwynar
Ms. Rachael Cipolla

Mr. Ryan Herstine
Mr. Nathan Leeman

CORRESPONDENCES TO COME BEFORE THE BOARD

There was no correspondence to come before the Board.

CITIZEN INPUT – ON AGENDA ITEMS ONLY

There was no citizen input at this time.

APPROVAL OF MINUTES

Motion to rescind the approval of the amended/corrected minutes of the June 23, 2025 meeting.

Motion: Haskins

Second: Majors

Results: Motion Carried, 6-0

Motion to approve the original minutes of the June 23, 2025 meeting, as presented by Board Secretary, Sharmane Campisi.

Motion: Haskins Second: Majors Results: Motion Carried, 6-0

Motion to accept the August 11, 2025 Voting and Discussion Meeting minutes, respectfully submitted by Board Secretary, Sharmane Campisi.

Motion: Haskins Second: Majors Results: Motion Carried, 6-0

SUPERINTENDENT'S REPORT

Dr. Bovalino congratulated Mr. Backwell on his ten years of service as a member of the board of School Directors and thanked him for his many hours of service to our students, our District and our community! Dr. Bovalino presented Mr. Blackwell with a certificate from PSBA.

In addition, the Superintendent shared that the staff was welcomed back from summer vacation on Thursday and that students return tomorrow. She also gave an update on the construction on Virginia Avenue as per conversations with PennDOT.

SOLICITOR'S REPORT

Attorney Fedelis was present and stated that there will be an Executive Session to discuss a personnel matter after the meeting and no business would take place afterwards.

BOARD COMMITTEE ACTIONS

Finance and Transportation

Motion to approve the Financial Reports in items 1 through 4 as listed:

1. Treasurer's Report for the months of June and July
2. Payment of Bills

General Fund	June 20 - June 30 2025	\$921,372.35
	July - August 2025	\$672,927.54
Cafeteria Fund	June 20 - June 30 2025	(None to report)
	July - August 2025	\$547.37
Activity Fund	June 20 - June 30 2025	(None to report)
	July - August 2025	(None to report)
3. Monthly Financial Reports

General Fund – Revenue Report
General Fund – Expenditure Report
Cafeteria Fund – Revenue Report
Cafeteria Fund – Expenditure Report

4. Informational Reports
Bills to be Approved

Motion: Kronk Second: Haskins Results: Motion Carried, 6-0

ACTION ITEMS:

Motion to approve item 1 as listed:

1. Motion to approve the request made by Stephen E. Zedak to exonerate all taxes on Parcel No. 76-001-0338-000-01-1, located at 0 Helen Street (undeveloped and unused residential land), Rochester Township. Total delinquent taxes are \$778.16. The property has been in the repository since 2012.

Motion: Kronk Second: Majors Results: Motion Carried, 6-0

Teachers and Personnel

Motion to approve the Shared Superintendent Administrative Cooperation Agreement with the New Brighton Area School District. The five (5) year agreement outlines the parameters of sharing the New Brighton Superintendent upon the retirement of Rochester's Superintendent, effective July 1, 2026 through June 30, 2031. The NBASD and the RASD each agree to pay a portion of the total employee cost of the Superintendent. The NBASD will pay fifty-five percent (55%) of the total employee cost of the Superintendent and the RASD will pay forty-five percent (45%) of the total employee cost of the Superintendent.

Motion: Kronk Second: Majors Result: Motion Carried, 6-0

Motion to accept the resignation of Sarah Adams from the position of a part-time General Assistant in the Nutrition Services Department effective July 28, 2025.

Motion: Kronk Second: Majors Result: Motion Carried, 6-0

Motion to approve the following field trip(s):

- a. Wednesday, September 17, 2025 - Grades 9-12 Youth Ambassador Program (YAP) students to attend Community College of Beaver County

Motion: Kronk Second: Majors Result: Motion Carried, 6-0

Motion to approve the following individuals to serve as the Kinder Camp staff:

Denver Altieri
Lori Anthony
Hailee Bachman

Debbie Carr
Alexandra Javens
Drew Lewis

Jill Gilarno
Katie Creese

Motion: Kronk

Second: Majors

Result: Motion Carried, 6-0

Motion to approve Melissa Hiltz's request to transfer fifty nine (59) sick days from Montour School District.

Motion: Kronk

Second: Majors

Result: Motion Carried, 6-0

Motion to accept the resignation of Melanie Mangus from the position of full-time Middle School 1-on-1 Paraprofessional effective August 13, 2025.

Motion: Kronk

Second: Majors

Result: Motion Carried, 6-0

Motion to Approve Dr. Lance Rose and Dr. Katherine Rose Hall from Rose Family Dentistry to continue to serve as the District's School Dentist for the 2025-2026 school year at a rate of \$15 per student.

Motion: Kronk

Second: Majors

Result: Motion Carried, 6-0

Motion to approve Nehemiah Haskins to serve as a part-time, four (4) hour, General Assistant in the Nutrition Services Department at a rate of \$15/per hour, as per contract, effective immediately.

Motion: Kronk

Second: Majors

Results: Motion Carried, 5-0-1
(Hubbard, Blackwell, Daman,
Kronk, Majors voting Yea; Haskins
abstaining)

Motion to approve the following individuals to be added to the approved volunteer list (clearances on file).

Ellen R. Egley (Marching Band)
Michael R. Figgins (Elementary Morning Program)
Rose McCoy (K-12 Volunteer)
Christina Miller (Marching Band)

Motion: Kronk

Second: Majors

Results: Motion Carried 6-0

Policy and Procedures

Motion to approve item 1 as listed:

1. Motion to approve the following reviewed, new, and revised policies:

<u>Policy No.</u>	<u>Section</u>	<u>Title</u>
308.1 <i>(review)</i>	Administrative Employees	Employment Contract
310 <i>(review)</i>	Administrative Employees	Abolishing a Position
317 <i>(revised)</i>	Administrative Employees	Conduct/Disciplinary Procedures
317-AR-1 <i>(new)</i>	Administrative Employees	Disciplinary Procedures
317-AR-2 <i>(new)</i>	Administrative Employees	Arrest/Conviction Report and Certification Form
410 <i>(review)</i>	Professional Employees	Abolishing a Position
417 <i>(revised)</i>	Professional Employees	Conduct/Disciplinary Procedures
417-AR-1 <i>(new)</i>	Professional Employees	Disciplinary Procedures
417-AR-2 <i>(new)</i>	Professional Employees	Arrest/Conviction Report and Certification Form
517 <i>(revised)</i>	Classified Employees	Conduct/Disciplinary Procedures
517-AR-1 <i>(new)</i>	Classified Employees	Disciplinary Procedures
517-AR-2 <i>(new)</i>	Classified Employees	Arrest/Conviction Report and Certification Form
626 <i>(revised)</i>	Finances	Federal Fiscal Compliance
626 Att. <i>(revised)</i>	Finances	Allowability of Costs - Federal Programs
626 Att. <i>(revised)</i>	Finances	Cash Management - Federal Programs
626 Att. <i>(revised)</i>	Finances	Administration of Federal Funds - Types of Costs, Financial Obligations and Property Management
626 Att. <i>(revised)</i>	Finances	Procurement - Federal Funds
626 Att. <i>(revised)</i>	Finances	Grant Subrecipient Monitoring Procedures - Federal Funds
626.1 <i>(revised)</i>	Finances	Travel Reimbursement - Federal Programs
827 <i>(revised)</i>	Operations	Conflict of Interest

Motion: Majors

Second: Haskins

Results: Motion Carried: 6-0

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

There was no public participation at this meeting.

ADJOURNMENT

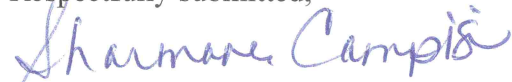
There being no further business for this evening, the meeting was adjourned at 6:10 p.m.

Motion: Blackwell

Second: Majors

Result: Motion Carried, 6-0

Respectfully submitted,



Sharmane Campisi, Board Secretary

ROCHESTER AREA SCHOOL DISTRICT

BOARD OF EDUCATION

Monday, August 25, 2025

ATTENDANCE

SCHOOL BOARD

AB	Mr. Randall Bacon
P	Mr. Lawrence Blackwell
AB	Mr. James Bogolea
P	Mr. Thomas Daman
P	Mrs. Jocelyn Haskins
P	Miss Michelle Hubbard
P	Mrs. Christine Kronk
P	Mr. Thomas Majors
AB	Mr. John Pfeuffer

ADMINISTRATION AND PRESENTERS

P	Dr. Jane Bovalino
P	Mr. Lou Campisi
P	Ms. Rachael Cipolla
P	Dr. Amanda Cwynar
P	Mr. Michael Damon
P	Mr. Ryan Herstine
P	Mr. Nathan Leeman
P	Mrs. Kathleen Onuska
P	Attorney Fedeles

COMMITTEE MEETING MINUTES

The Committee-of-the-Whole began at 6:10 p.m. in the Boardroom of the Rochester High School. Alisha Reesh Henry, from PNC Capital Markets LLC, provided an overview of the district's existing debt and an overview of bond refinancing. At the request of administration, Alicia explained that the district could restructure the 2017 bonds to give the district \$425,268 in 2026 and \$496,298 in 2027. The bonds would extend to 2037. Sean Garin, Dinsmore & Shohl LLP, Bond Counsel, explained the process the district would follow to restructure the bonds.