

Prior Approval Request for Excused Absence Related to Educational Opportunity



East Iredell Elementary
School

Date of Request:

Student's Name:

Grade:

Teachers:

Parent/Guardian Name:

Parent/Guardian email:

Parent/Guardian phone:

Date(s) of absences being requested:

Location of Educational Opportunity:

Specific activities during the absence that will enhance current academic standards:

FOR OFFICE USE ONLY

Teacher Notification Date: _____

Administrator Notification Date: _____

Date all work is completed: _____

Approved

Date: _____

- Academic requirements to be excused: _____

Not Approved

- Date: _____

- Explanation _____

Date parent notified of approval or denial: _____

Date absence code changed to excused if approved: _____

Administrator signature: _____

Completed date: _____