



**School Emergency Drills
Documentation Form
School Year 2024-2025**

Type of Drill

- ☐ Fire Drill ____ of 5
- ☐ Tornado Drill ____ of 2
- ☐ Enhanced Lock Down Drill 1 of 3

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 10/25/24

Time drill was held: 9:20 am

Total Participants: 272 - staff: 56, ES: 87, LS: 73, MS: 56

Remarks: _____

Name of person conducting drill: Holly Miller BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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Type of Drill

- ☐ Fire Drill ____ of 5
☐ Tornado Drill ____ of 2
☒ Enhanced Lock Down Drill 2 of 3

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 11/21/24

Time drill was held: 9:20am

Total Participants: 275 ES: 90 LS: 68 MS: 59 staff: 58

Remarks: _____

Name of person conducting drill: Holly Miller BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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Type of Drill

- ☐ Fire Drill ____ of 5
☐ Tornado Drill ____ of 2
☒ Enhanced Lock Down Drill 3 of 3

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 04/24/25

Time drill was held: 9:20 am

Total Participants: 207 students, 54 staff

Remarks: _____

Name of person conducting drill: Holly Miller BSN RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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☒ Tornado Drill 1 of 2
☐ Enhanced Lock Down Drill ____ of 3

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: Sept 4, 2024

Time drill was held: 10:30 am

Total Participants: 137

Remarks: Grades 1-8 only

Name of person conducting drill: Holly Miller BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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- ☐ Fire Drill ____ of 5
☐ Tornado Drill ____ of 2
☐ Enhanced Lock Down Drill ____ of 3

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 09/26/24

Time drill was held: 10:10 am

Total Participants: 90

Remarks: Early school only

Name of person conducting drill: Holly Miller, BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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Type of Drill

- ☐ Fire Drill ____ of 5
- ☐ Tornado Drill 2 of 2
- ☐ Enhanced Lock Down Drill ____ of 3

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 03/03/25

Time drill was held: 9:20am

Total Participants: 210 ES: 88 LS: 65 MS: 57

Remarks: _____

Name of person conducting drill: Holly Miller BSW, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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☐ Tornado Drill _____ of 2
☐ Enhanced Lock Down Drill _____ of 3

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: Sept. 4, 2024

Time drill was held: 8:40am

Total Participants: 136

Remarks: Grades 1-8 only

Name of person conducting drill: Holly Miller BSM RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 09/18/24

Time drill was held: 9:20 am

Total Participants: 91

Remarks: Early school only

Name of person conducting drill: Holly Miller BSN RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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Type of Drill

- ☐ Fire Drill 2 of 5
- ☐ Tornado Drill _____ of 2
- ☐ Enhanced Lock Down Drill _____ of 3

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☒ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 10/16/24

Time drill was held: 12:10pm

Total Participants: 173

Remarks: Middle school elective field trip

Name of person conducting drill: Holly Miller BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



**School Emergency Drills
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Type of Drill

- ☒ Fire Drill 3 of 5
☐ Tornado Drill of 2
☐ Enhanced Lock Down Drill of 3

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 11/13/24

Time drill was held: 10:10 am

Total Participants: 219

Remarks: _____

Name of person conducting drill: Holly Miller BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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Type of Drill

- ☐ Fire Drill 4 of 5
- ☐ Tornado Drill of 2
- ☐ Enhanced Lock Down Drill of 3

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: MARCH 13th, 2025

Time drill was held: 10:10am

Total Participants: 221

Remarks: 8th grade on field trip

Name of person conducting drill: Holly Miller BSW, RN

Title of person conducting drill: SCHOOL NURSE

Signature of person conducting drill: on file



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- ☐ Enhanced Lock Down Drill _____ of 3

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 5/13/25

Time drill was held: 10:10 am

Total Participants: 115

Remarks: 4th grade on Field trip

Name of person conducting drill: Holly Miller BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file