

Contactless Device - Tap Insert and Swipe Card

1. In Portal, go to *Order Entry*
2. Once you have added items into the Shopping Cart in Order Entry, select 'Contactless Device' from the Payment Method section.

The screenshot displays the RevTrak CXP Checkout interface. On the left is a dark sidebar with navigation links: Portal, DASHBOARD, ORDER ENTRY, PAYMENT HISTORY, REPORTS, FORM BUILDER, CONTACTS, SETTINGS, FEE MANAGEMENT, INVENTORY, Other Links, WEB STORE, LEARNING CENTER, and PARTNERS. The main content area has a header with the RevTrak logo and 'CXP Checkout Waco ISD'. Below the header are three sections: 'Order Summary' containing an 'Item Name' list with 'Prescription (Rx) co-pays'; 'Customer Info' containing an 'Express Contact' field; and 'Payment Method'. The 'Payment Method' section features a horizontal list of options: 'Swipe Reader', 'Contactless Device' (which is circled in red), 'Saved Payment Methods', 'New ECheck', 'New Card', 'Cash', and 'Check'.

3. Then, select your individual Contactless Device from the Select Payment Device dropdown menu based on the device ID number.

Click *Pay* in Order Entry.

Continue on the Contactless Device.

TAPPING A CARD/MOBILE WALLET ON DEVICE:

1. Please tap card/phone with mobile wallet near the top of the POS device as shown below.
2. On hearing the beep, please remove the card/mobile wallet.



INSERTING A CHIP CARD:

1. Please insert the card at bottom of the POS device as shown below.
2. On hearing the beep, please remove the card.



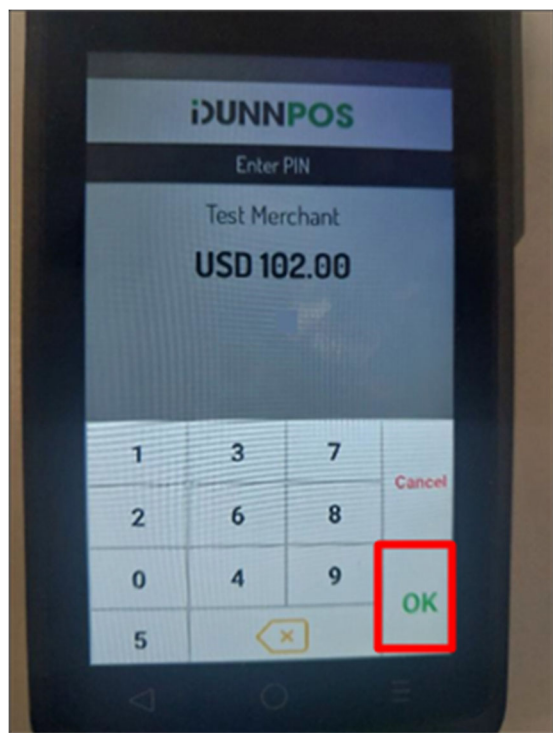
SWIPING A CARD:

1. Please swipe the card at top behind of the device as shown in the image below.



BYPASSING PIN ENTRY:

When the card is tapped, inserted, or swiped a PIN may be requested by the device.



- **YOU MUST BYPASS PIN TO PROCEED WITH TRANSACTION**

When the card is tapped or inserted or swiped in some cases PIN is requested by the device. To proceed with a transaction, they MUST **press the 'OK' button** as indicated on screen above to move forward without PIN. The device will not accept a PIN at this time.