
BROOKS PTC: BOARD MEETING MINUTES

Thursday, September 11, 2025

1. Call to Order

- Meeting called to order at 12:21 PM by the President.
- First meeting of the year; thanks were extended to all who attended.

2. Roll Call / Attendance

Present:

- Janelle Biemel, President
- Jamie Falbo, Secretary
- Sarah Martin
- Abby Childers
- Bliss Clark via Phone
- Amanda Brooks, Vice President via phone
- Dr. McGahee

3. Approval of Previous Meeting Minutes

- Previous minutes approved.

4. Treasurer's Report

- Treasurer not present.
- Transportation for field trips last year has been paid: **\$2,097**
- 4th Grade Field trip- deposit paid
- Ice cream bus fundraiser check forthcoming

5. Committee Reports / Identify Committees

- **Yearbook (Chair: Melissa Wertz):** Awaiting homeroom parent communication for yearbook assistance.
- **Fund Run (Chair: Bliss Clark):** Tentative kickoff week of 9/22; possible dates for run are 10/6 or 10/13. May coordinate with Morning Miler or PBIS Team.
- **Fall Fest (Co-Chairs: Jamie Falbo & Janelle Biemel):** Scheduled for October 24, 6:30 PM, in the cafeteria. Events include Bingo, DJ, costumes, candy,

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food vendor.

- **Holiday Shoppe (Chair: Amanda Brooks):** To be held in the Maker's Space.
- **Additional Note:** Shirt sizes needed for dress days; shirts may also be worn for Fund Run.

6. Principal's Report – Dr. McGahee

- Two elementaries merged; now all students are "Brooks."
- Open House was successful; first weeks of school went very well.
- Focus is ensuring all students have the best possible experience regardless of previous building.
- Minimal challenges so far; transportation remains a concern but outside school's control.
- Appreciation expressed for: Chalk the Walk, VIP entrance, Open House, and Kindergarten Registration presence.
- Enrollment: **445 students** (up from 382 last year).
- Staff: 14 additional teachers/specialists, providing more resources.

7. Teacher Representative Report

- **Mrs. Hilpert (1st Grade):** Will serve as PTC representative, sharing teacher needs.
- **Jamie Rea** also present.

8. PBIS Updates

- Goals for the year are in progress.
- Upcoming Glow Dance Kickoff event scheduled for 9/19.

9. Old Business

- None.

10. New Business

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- **Spirit Week:** To coincide with Homecoming Week; themes include College, Sports, Hero, Neon, and Red/White.
- **Homecoming Carnival:** Will include a “Dine to Donate” event at Primanti’s.
- **PBIS Rewards:** Positive behavior rewards—top earners to receive paw-themed prizes.

11. Announcements / Open Floor

- **Veteran’s Day (11/11):** PTC to provide coffee and refreshments in the morning.

12. Adjournment

- Meeting adjourned at 12:43 PM.
- **Next Meeting:** October 9, 2025.

Upcoming Dates

<u>Date</u>	<u>Event</u>
9/15-9/19	Homecoming Week
9/18	Homecoming Carnival/Parade(5:30PM) Dine2Donate Primanti’s(All Day)
10/9	PTC Meeting
10/17	Wear Red & White
10/24	Brooks Tshirt Day/Fall Party/ Fall Fest-Bingo
10/31	Halloween Costumes
10/?	Fund Run