

WEST CANADA VALLEY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
MONDAY, AUGUST 12, 2025
6:00 PM

Members Present

Shauna Harrington
Roger Kemler
Janine Lynch
Edwin Schatzel
Shannon Crocker
Alisa Brewer

Others Present

Jeremy Siddon, Superintendent
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Christine Nofri, Elementary Principal
Glenn Broadbent, MS/HS Principal

Members Absent

Sara Northup-Lynch

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President Shauna Harrington called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF CONSENT AGENDA

A motion made by Ms. Lynch and seconded by Mrs. Brewer to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from the July 14, 2025 Reorganizational Meeting and the July 14, 2025 Regular Meeting, administrative reports (the administrative reports are given in person rather than written reports), warrants, CSE/CPSE, treasurer, budget and claims audit reports.

All voted in favor; motion carried 6:0

EXECUTIVE SESSION

Motion made by Mr. Schatzel and seconded by Mr. Kemler to enter executive session for appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 6:0

Entered Executive Session: 6:13 pm

Exited Executive Session: 7:40 pm

ACTION ITEM: RESIGNATIONS

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Crocker to approve the following resolution,

RESOLVED, to accept the resignation of;

Name: Brianne Parent

Position: Literacy Specialist (Elementary)

Effective: Effective July 23, 2025

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Ms. Lynch to approve the following resolution,

RESOLVED, to accept the resignation of;

Name: Jason Crawford

Position: Technology Teacher (MS/HS)

Effective: August 31, 2025

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Brewer to approve the following resolution,

RESOLVED, to accept the resignation of;

Name: Reid Hampel

Position: Building Maintenance Mechanic

Effective: August 20, 2025

All voted in favor; motion carried 6:0

ACTION ITEM: STAFF APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Summer Rider
Position: Custodian (full-time, 12-month, permanent)
Effective: Retroactive to July 14, 2025
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Chloe Smith
Position: Registered Professional Nurse (full-time, 10-month, probationary)
Salary: Per the CSEA Bargaining Agreement
Effective: August 13, 2025
All voted in favor; motion carried 6:0

ACTION ITEM: RECALL FROM LAYOFF AND REAPPOINTMENT

Upon recommendation of the Superintendent, motion was made by Mr. Kemler and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to recall from layoff and reappoint;

Name: Miranda Markwardt
Position: Teaching Assistant (full-time, 10-month)
Salary: Per the CSEA Bargaining Agreement
Effective: Retroactive to July 1, 2025
All voted in favor; motion carried 6:0

ACTION ITEM: SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mr. Kemler and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Daniel Ressue
Position: Long-Term Substitute English Language Arts Teacher (Grades 7-12)
Salary: Per the district approved rate reference sheet
Effective: September 2, 2025
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Jaelyn Santmier
Position: Long-Term Substitute Mathematics Teacher (Grades 7-12)
Salary: Per the district approved rate reference chart
Effective: September 2, 2025
All voted in favor; motion carried 6:0

ACTION ITEM: FALL COACHING APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Mrs. Brewer and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Jordan Cornacchia
Position: Volunteer Coach, Varsity Girls Soccer
Effective: August 13, 2025 for the 2025-2026 School Year
All voted in favor; motion carried 6:0

ACTION ITEM: EXTRACURRICULAR ADVISORS

Upon recommendation of the Superintendent, motion was made by Mrs. Brewer and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to **rescind**;

Name: Emily Goggin
Position: Yearbook Advisor
Effective: July 15, 2025 for the 2025-2026 School Year
All voted in favor; motion carried 6:0

ACTION ITEM: EXTRACURRICULAR ADVISORS

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Victoria Petro
Position: Yearbook Advisor
Salary: Step 1 of the extracurricular index of the WCVTA Bargaining Agreement
Effective: August 13, 2025 for the 2025-2026 School Year
All voted in favor; motion carried 6:0

ACTION ITEM: TAX LEVY APPROVAL

Motion made by Mr. Schatzel and seconded by Ms. Lynch to approve the tax levy of \$5,560,866.00 for the 2025-2026 school year.
All voted in favor; motion carried 6:0

ACTION ITEM: BUS ROUTES

Motion made by Ms. Lynch and seconded by Mrs. Crocker to approve the bus routes, as presented, for the 2025-2026 school year.
All voted in favor; motion carried 6:0

ACTION ITEM: APPROVE CHANGES TO 2025-2026 DISTRICT ACADEMIC CALENDAR

Motion made by Mrs. Crocker and seconded by Mr. Kemler to approve three (3) changes in the 2025-2026 District Academic Calendar, to include changing the date of the Athletic Banquet from June 16 to June 17, changing the UPK Graduation Ceremony from June 22 to June 23, and moving the graduation ceremony from June 20 to June 27, 2026.
All voted in favor; motion carried 6:0

ACTION ITEM: APPROVE SPRING 2025 SURPLUS EQUIPMENT INVENTORY

Motion made by Mr. Kemler and seconded by Ms. Lynch to approve the listing of Spring 2025 Surplus Electronic Equipment Inventory for removal and recycling, as presented by the IT Department.
All voted in favor; motion carried 6:0

ACTION ITEM: ADOPT THE 2025-2026 DISTRICT SAFETY PLAN

Motion made by Mrs. Crocker and seconded by Mrs. Brewer to adopt the 2025-2026 District Safety Plan, after previous review and period of public comment.
All voted in favor; motion carried 6:0

ACTION ITEM: WAIVE SECOND READING & ADOPT THE NEW EXTREME HEAT DISTRICT POLICY

Motion made by Ms. Lynch and seconded by Mrs. Brewer to waive the second reading of the new Extreme Heat District Policy after previous review.
All voted in favor; motion carried 6:0

Motion made by Mrs. Crocker and seconded by Ms. Lynch to adopt the new Extreme Heat District Policy as presented.
All voted in favor; motion carried 6:0

DISCUSSION ITEM: CODE OF CONDUCT UPDATE

Mr. Siddon advised that the Code of Conduct Committee spent the last year updating the document to reflect the changes made at the State level, and to use restorative practices when related to discipline issues. Changes were made in the areas of cell phone/electronic devices, technology, and attendance. Students will need to be present all day in order to participate in extracurricular activities.

DISCUSSION ITEM: DISTRICT ACADEMIC CALENDAR

Mr. Siddon advised that there were three changes made to the 2025-2026 District Academic Calendar to help ensure the best preparation to celebrate our students and their achievements at the end of the school year. The three changes that were made are the Athletic Banquet moved from June 16 to June 17, UPK graduation changed from June 22 to June 23, and high school graduation changed from June 20 to June 27, 2026.

DISCUSSION ITEM: SUMMER UPDATE

Mr. Siddon thanked the maintenance staff, custodians, summer custodial help, Mr. Ray and Mr. Lynch for the hard work their crews have put in this summer. The building, both inside and out, is looking great thanks to the hard work that has been taking place.

DISCUSSION ITEM: CELL PHONE UPDATE

Mr. Siddon talked about the new bell-to-bell cell phone and electronic device policy and how it will be enforced this September. Students will place their devices in a locked box during their first period classes. If they are leaving early, their phones will be locked in the Guidance Office for ease of pickup. At the end of the day, students will be dismissed to their first period class to retrieve their devices.

DISCUSSION ITEM: 2025-2026 BOARD OF EDUCATION GOALS

The Board of Education Goals were added to the Board packets for review and discussion. We will move to adopt the 2025-2026 Board of Education Goals at the September meeting.

ANNOUNCEMENTS

- **Special BOE Meeting - Monday 8/25/25 at 6:00 pm**
- **Faculty & Staff Return - Tuesday 9/2 & Wednesday 9/3/25**
- **Students Return – Thursday 9/4/25**
- **Regular BOE Meeting - Monday 9/8/25, 6:00 pm (BOE Retreat/Workshop at 5:15 pm)**

PUBLIC COMMENTS

There were no public comments noted.

ADJOURN

Motion made by Ms. Lynch and seconded by Mr. Schatzel to adjourn the meeting.

All voted in favor; motion carried 6:0

Meeting adjourned: 7:55 pm

President, Board of Education

Clerk, Board of Education