

Lincoln Elementary PTA Board Meeting

09/17/2025 @6:30pm

I. Call to Order

Start time 6:40pm

First motion: Ali Tirpak

Second motion: Jaime DeCecco

II. Review of May Meeting Minutes

[May 2025 Lincoln PTA Board Meeting - Google Docs](#)

Motion to Approve: Annie LaHoda

Second: Alyssa Jones

Third: Dana DiDonato

III. Executive Board Member Reports

- 1st VP - Ali Tirpak
- 2nd VP- Andrea Goeringer
- 3rd VP- Katie Mikita
- 4th VP- Dr. Kitsko
 - [Principal's Report 9/17](#)
 - Completed Fall Benchmark Process last week
 - Additional services available
 - Tier 1 Finale School- 2nd year in a row!
 - Evacuation Drill 9/16/25
 - Questions or Feedback welcome!
 - Lincoln 100th Anniversary!
 - See below for committee sign up link
 - Available to **ALL** community members with a history at Lincoln
- Recording Secretary- Alyssa Jones
 - Committee Chair Reports
- Corresponding Secretary- Laura Drozynski
- Historian- Dana DiDonato
- Staff Representatives-
 - Allison Higgins
 - Elizabeth Herb
- Treasurer- Lorraine May
 - Updated Reimbursement Form [reimbursementform.pdf \(finalsite.net\)](#)
 - Updated Cash Form [PTAcashcontrol.pdf \(finalsite.net\)](#)
 - 2025-2026 Budget to Approve
 - [2025-2026 Lincoln PTA BUDGET DOC.xlsx](#)

- Motion to Approve: Katie Mikita
- Second: Annie LaHoda
- Third: Mary Ullman
- Community Safety Meeting
 - PTA Council meeting with Mt. Lebanon community leaders about safety and local road closures
 - First Wednesday of every month
 - Info found on PTA website
- *President- Anne Lahoda*

IV. Old Business

RECAP OF AUGUST and SEPTEMBER EVENTS

- ***Welcome Back Staff Luncheon*** -Lorraine May
- ***Kindergarten Events***- Ali Tirpak
 - Popsicle Playdate and Coffee and Kleenex
- ***Meet and Greet/New Student Orientation***- Katie Mikita
- ***School Supply Ordering***- Andrea Goeringer
- ***Back to School Picnic***- Lorraine May, Mary Ullman and Joanna Streets
- ***ABC's of Lincoln PTA*** - Annie Lahoda and Katie Mikita
- ***Homeroom Coordinator***- Lorraine May

V. Committee Reports

Membership- Anne Lahoda, Katie Mikita and Lorraine May

- **PTA Membership Drive**
 - **Scoops Incentives Raffle -**
 - Week of September 15-19
 - 1 winner per Grade picked daily (30 Total)
 - **Staff Membership Raffle -**
 - 2 winners picked Friday, September 26th
 - **Class Incentive Contest**
 - Highest Amount of Memberships/Class will win Class Reward
 - Announced Wednesday, September 24th
 - **Lincoln Directory-** Currently being compiled and class lists verified
 - **Dues \$15 Individual and \$30 Family/Suggested Donation**

Yearbook- Maggie Shiels and Courtney Mason

Liaison is Anne Lahoda

- Utilizing Treering moving forward.
- Would love many volunteers!
 - Need volunteers for each parent party to take pictures and be a photographer
 - Need volunteers to help yearbook layout on the website
 - lebolincolnyearbook@gmail.com – please email with cute kid pics from Lincoln kids so that they can be included in the yearbook!!!

Cultural Arts- Abby Bodenlos

Liaison is Anne Lahoda

- Completed the electronic organization of past events for reference
- Currently identifying options for this year
- Connecting with other schools to further coordinate
- Goal: 5-6 options to review with Dr. Kitsko
- *Needs clarification on timing of first assembly*
- Volunteers and ideas welcome!

Community Outreach- Jaime DeCecco, Bri Dougherty Brill, Katie Mikita, Lorraine May

Liaison is Ali Tirpak

- Halloween Costume Collection- Laura Palmeri
- GotSneakers Shoe Collection- Andrea Goeringer
- 100th Anniversary Mural Painting- Bri Dougherty Brill and Jaime DeCecco
 - October 3rd and 4th
 - Penny Wars September 15-19
 - Paint Supply Drive- September 15-26

Read-A-Thon- Shelagh Milburn, Tricia Warren, and Mindy Souza

October 10th - 19th

Liaison is Katie Mikita

- Dates: Friday, October 10 - Sunday, October 19
- Theme: Willy Wonka
- Team Names: Dr. Kitsko's is Willy Wonka Reading Wonders and Mrs. Staub's is Charlie's (Chocolate) Chapter Chompers
- Status: We've been in communication with the Read-a-thon software company and they have sent out the packets. Once received, Tricia Warren and Mindy Souza will prepare them with the Parent Letters in order to be distributed to students.
- Kick-off Presentation: Dr. Kitsko and Mrs. Staub are working on it
- Lincoln's biggest fundraiser!
 - Students read and friends and family donate which encourages the kids to read outside of school
 - Need one more volunteer for prep

International Families Night - Joy Givens, Laura Tokarczyk, Lara Bushon

October 22

Liaison is Dana Donato

- Around the World
 - Set up 5:15pm, event starts at 6pm
 - Theme: ONE WORLD ONE NEIGHBORHOOD
- Activities and food galore!
- Need volunteers
 - Potluck, face painting, set up, etc.
 - Recipes being collected for Around the World cookbook

- Available for purchase at Frosty Shop
- Next meeting: September 24 at 3:45pm

Class Parties- Laura Drozynski

October 31st

Liaison is also Laura

- Halloween party planning is underway!
- This year each party will have 2 co-chairs assigned. If you would like to help with a party please contact Laura at Laura.drozynski@gmail.com

Book Fair – Mary Ullman and Bri Dougherty Brill

November 12th- 15th (AM)

Liaison is Andrea

Frosty Shop- Kim Tranquilli and Lorraine May

December 5th

Liaison is Lorraine May

- Donations still needed via drop off at 106 Marlin Dr. E or via Amazon Wishlist
 - Add Amazon Wishlist to the Lincoln Ledger
- Spread the word! More Make It Events in the PTA Room over the next few weeks and also Take Home Projects that can be delivered to your house!
- Meeting every Wednesday from 1:30-3:30 at Lincoln
- Signup here!!! [Frosty Shop Make It Events Sign Up Sheet - Google Sheets!](#)

Fifth Grade Committee

Liason: Lorraine May

- Lorraine will send out google form this week to compile volunteers and start planning
- Spiritwear, Pool Party and Clap Out, Field Day, Outreach, Memory Book
- Service Project:
 - Mural Painting on the Lincoln Playground!!
 - Donations REALLY appreciated
 - Kicked off last week with a meeting with the 5th grade.
 - 9/15-9/19 Penny Wars Fundraiser
 - 9/15-9/26 Paint Supply Drive
 - Painting Dates are 10/3 for 5th Graders and 10/4 for Community -- Sign ups are coming soon!
 - WE WOULD LOVE YOUR SUPPORT!
- *Looking for a 4th Grade parent included in the committee for continuity knowledge for next year*
- Looking for volunteers for all events! Details to come as time progresses!
 - Sign ups coming this week via Dr. Kitsko email

Corporate Rewards, Fundraising and 5th Grade Fundraising- Joanna Streets

Liaison Lorraine May

- August:** Evereve Fall Shopping Event 08/27/25:
September: Sarris Candies Fall (09/15-12/14/25):
 Kona Ice 09/11/25:
 ChipotleNight 4-8pm 09/23/25
October: Philly Pretzels 10/10/25:
 -VOLUNTEERS NEEDED (2) - Pick up in Bridgeville 3pm and distribution
 Moe's Taco (approved): 10/28/25
 -VOLUNTEERS NEEDED (2) - Pick up in Bridgeville 3pm and distribution

Lincoln Weeks of Service Jaime DeCecco **January 20-23**

Liaison is Ali Tirpak

- Service projects benefit local charities
- Jaime DeCecco requesting volunteers and ideas!
 - Working on finalizing beneficiaries and supply drives
 - Dates 1/20-1/23 -- Mark your calendars!
 - All three clearances are needed for volunteers

Family Bingo Night- Lorraine May and Jaime DeCecco **February 19th**

Liason is Lorraine May

- Tickets, Bingo Games, Raffle Baskets, Reverse Auctions, Snack Shack
- Committee Members Needed! Please let us know if you are able to help!

Spelling Bee - Holly Minczeski **January 30th**

Liaison is Alyssa Jones, Dr. Kitsko

- Will need a new Committee Chair for 2026-2027
- 4th and 5th graders

Lunchtime Clubs **February 3rd - 28th**

Liaison is Dana DiDonato

- New chair is Mindy Souza - Details to come closer to the date!

Skate Party- Katie Mikita **February 16th**

- Time is TBD

Science Fair - Lea Tambellini **March 12th**

Liaison is Laura Drozynski

- Details to come

Talent Show - Emily Nalitz, Joy Givens **April 3rd**

Liaison is Andrea Goeringer

Kids of Steel- Mary Ullman and Laurie Roorback

May 2nd

Liaison is Lorraine May

- Mary has agreed to chair this again but only if she finds a co-chair who is willing to take it over the next year so that Mary can roll off.
- Marathon Date: Saturday May 2, 2026
 - Training begins first week of April leading up to marathon & after Spring Break.

Garden Committee and Earth Day - Mary Ullman, Heidi Ghildyal and Jeanne Marie Hannan

Liaison

- Garden Chair Jeanne- Marie has an outgoing 5th grader- looking for a new chair next year!

Staff Appreciation- Lorraine May and Katie Mikita

May 4th - 8th

Liaison - Katie Mikita and Lorraine May

Ice Cream Social-Katie Mikita

March 25th

Liaison is Ali Tirpak

Grand Finale – Lorraine May & Katie Mikita

May 29th

Liaison - Katie Mikita and Lorraine May

- Need between 70-80 volunteers to help the day run!

VI. New Business

- **Lincoln is 100 Years!!!**
 - [Interest Survey](#)
- **Audit Committee-** Jaime DeCecco, Liz Kerlik, Becca Ridener
 - Liaison - Laura Drozynski
 - [Audit Report](#)
 - Information on other school's Venmo process needed for reference
- **2025-2026 LES PTA Budget**
 - 2025-26 budget was presented and copies distributed
 - Budget will be posted to the Website for review and approve at the next PTA Meeting [2025-2026 Lincoln PTA BUDGET DOC.xlsx](#)
- **2025 General Meeting Dates** - All Meetings begin at 6:30pm and are held in Cafeteria
 - November 5th, January 14th, March 18th, April 8th, May 13th
 - Always need 11 people to meet quorum and vote :)

VII. Upcoming Events

[2025-2026 Lincoln PTA Calendar of Events - Google Docs](#)

VIII. Adjourn

End time: 7:48pm

Motion to Adjourn: Jaime DeCecco

Second and Third:Katie Mikita, Alyssa Jones