Meeting Minutes

Heritage Elementary School Governance Council

Date: 9/18/2025 | *Time* 3:30 pm | *Location* Microsoft Teams

SGC Members

Council Members: Cheryl Parker, Principal | Kendra Glover, School Employee | LaKeya Wheaton, School Employee | Candace Reese, Parent | Adeisha Jenkins, Parent | Koiabrion Gibson, Teacher | Ariel Waller, Community Member | Temica Cook, Teacher | Sade Daniels, Parent |

Time	Item	Owner
3:30 pm	Call to Order Adjourned meeting at 3:30PM	K Glover
3:32 pm	Action Item: Approve Agenda Motion Approved: L. Wheaton Second: C. Parker	K Glover
3:35 pm	Action Item: Approve Previous Month's Minutes Motion to Approve Minutes: K. Gibson Second: C. Reese	K Glover
3:36 pm	Action Item: Finalize Council Staffing T. Cook – Teacher of the Year S. Daniels – Parent representative/Superintendent Advisory Board Member	K Glover
3:40 pm	Discussion Item: SGC Council Development Opportunities (In-person Officer Training and Cross Council** - Required training for Officers in person for K. Glover and L. Wheaton - New member - Fall Cross Council Meeting: South Learning Center - Sept 29.th from 9-12PM North Learning Center - November 3rd 9-12PM - Parliamentarian position still available	All Members
3:45 pm	Discussion Item: Determine SY25-26 Council Norms - Be active - Respectful - Begin and end on time - Openness with thoughts	All Members
3:50 pm	Discussion Item: Review of SGC Website for Compliance - Change today's meeting date - Parliamentarian position available - Add Cook and Daniels to Council Members	All Members

	- Meeting documents – Previous agendas, Meeting minutes and Summaries of action	
3:35 pm	Discussion Item: Review 2024 Council Self-Assessement and Create Initiatives*** - 3 members completed SY 24/25 - Everyone should complete it by SY 25/26	K. Glover
3:43 pm	Action Item: Approve Strategic Plan**** - Ms. Parker presented HES Strategic Plan The plan must be reviewed and accepted by the area superintendent as well as FCS superintendent - Strategic Planning Draft: Motion approved: Wheaton Second: Gibson	Parker
4:03 pm	Informational Item: Principal Update - Increase (1st – 5th grade) and decrease (Kindergarten) in enrollment - Vacany in 1st grade - Vacany in 4th grade teacher soon to be filled by Oct. - Vacany in 5th grade	C Parker
4:28 pm	Discussion Item: Charter Dollar Expenditure Proposals - 1st grade - Ms. Taylor – requesting $900 for two buses and an interactive trip (Martina and the little roach) for Hispanic Heritage Month. - To allot certain amounts of money to grade levels or per pupil - $10,000 for staff & students - Number of votes to give percentage based on number of students: 6 - Number of votes to give evenly distributed: 0 - 695 students enrolled – PK included – 608 without - Funds for each grade level that include special needs - $8000 to allot which is $13.00 per student - 1st grade - $1500 approx. - 2nd grade - $1500 approx. - 3rd grade - $1100 approx. - 4th grade - $1100 approx. - 5th grade - $1400 approx. - SGC Funds Request form	All Members
5:01 pm	Action Item: Charter Dollar Expenditure Proposals - Motion to approve SGC funds per student to allot an amount per level or departments: - Motion to approve: K. Gibson	All members

	- Second: C. Reese - Motion to approve 1st grade funds for interactive trip: 6 members voted yes	
5:06pm	Discussion Item: Draft Next Meeting Agenda* - No new concerns for the next meeting	K Glover
5:08 pm	Action Item: Meeting Adjournment Meeting adjourned: K Glover Second: K Gibson	K Glover

Meeting Norms

Be Actively Engage| Be Respectful of Others' Opinions | Work for the Good of All Students | Begin and End on Time | Honor Diversity in Thought