

Child Nutrition Department

Kitchen Rentals

601 E. Northside Drive
Fort Worth, Texas 76166
817-814-3500



Inter-Departmental Request for Use of Campus Kitchens

Campus Requested :

Purpose of Use:

Date(s):

Time of Use: AM / PM

Please list the expected number of attendants/participants for the event:

Will you need any additional services for this event? If so, please place and 'X' by the services you need.

Custodian

Utilities (A/C, lights, restrooms, water)

Other

Requesting Department:

Custodial Overtime Budget #:

Responsible Person:

Please print your name

Daytime Phone:

Email Address:

Requestor's Signature: Date:

Please return this form to **Bennett Simmons** at bsimmons@fwisd.org

Approved Denied

Signature:

Date:

Comments