



Finance & Operations Committee

June 26, 2025

MINUTES

Meeting called to order: Member Kehoe at 3:30 p.m. **Board members:** Kehoe, Picard (Christenson absent)

District staff: Merritt, Minnick, Lents, Malbon, Rice, Jory **Others Present:** none

Citizen Representatives: Johnson (Roderique, DeMers-absent)

Public Comments – none.

Approval of Prior Meeting Minutes – June 19, 2025 - approved.

Crossing Guard services Recommendation – At last week's meeting, Mr. Lents shared a proposal to move the district's crossing guard program over to All City Management Services (ACMS). Right now, P-CCS manages 32 crossing guard posts, each needing coverage for one hour in the morning and one hour in the afternoon on school days. Our current provider, EduStaff, has only been able to fill about two-thirds of these positions, leaving 12 to 15 posts uncovered. That's becoming a serious safety concern—especially in the mornings when school staff aren't available to step in.

ACMS offers a full-service package that includes trained substitutes, a 24-hour support line, all needed equipment, liability insurance, and a GPS-based timeclock system.

Since the last meeting, Mr. Lents has been working with ACMS to finalize the draft agreement. Some key details: ACMS will need 45 days after the contract is signed to get most of the positions filled, and they expect to be fully staffed within 60 days. They're also open to including a penalty for missed shifts—suggesting a \$45 charge for any no-shows. Mr. Lents has asked for a 30-day termination clause (instead of the originally proposed 60 days), giving the district more flexibility if things don't work out. Member Kehoe also suggested removing any non-compete language from the agreement so that, in the event ACMS doesn't meet expectations, the district would still have access to the guards' contact information and could offer them the opportunity to continue in their roles—either directly through the district or under a different staffing arrangement. The final revised contract will be provided to the Board via Board Notes or email when it becomes available.

The proposed contract with ACMS cost is not to exceed \$352,581 for the 2025–26 school year. The plan is to fund it through the General Fund, with 50% reimbursement from the municipalities that participate. The recommendation is to move forward with the agreement, which will go to the Board of Education for a first and final reading on July 15, 2025.

Purchase of Three Tomcat Floor Scrubbers – Mr. Rice shared that the district currently has three of these floor scrubber units in use and has been very pleased with their performance. Each building is equipped with a floor scrubber, so any units being replaced will be used for spare parts, with the remainder of the machines to be scrapped. The long-term goal is to standardize equipment across the district by eventually moving to the same two brands of floor scrubbers at all locations.

As part of the recommendation, it's worth noting that these units are approximately \$5,000 less expensive than other models considered, and the district has had a strong track record with their reliability and effectiveness.

Mr. Rice also noted that in the fall, he plans to bring forward a separate recommendation for an autonomous floor scrubber for use at P-CEP.

This purchase will be included for first reading at the July 15 Board of Education meeting, with the cost to be charged to the 2025–26 maintenance budget.

Purchase of Six John Deere Tractors – Ms. Minnick introduced the recommended purchase of six John Deere tractors. Mr. Rice noted that the district already owns several of these units and has found them to be durable and reliable. These six tractors will replace older equipment.

The district has purchased equipment from Hutson for many years and has had a consistently positive experience. In addition, our maintenance and grounds staff are already trained and familiar with operating these models, which helps ensure a smooth transition.

Before the July 15 Board meeting, Mr. Rice will confirm the lead time for delivery to determine if expedited approval is necessary.

This purchase will be funded through the 2025–26 Maintenance equipment budget.

Update of Sale of Tanger – Our attorney, Dana Abrahams, reported that the buyer of the Tanger property, Infinity Homes, has requested additional time to close on the sale. While they have completed the zoning process with Northville Township, the Brownfield matter is now scheduled to be addressed in August. In exchange for granting the extension, we have requested that \$75,000 of the earnest money become non-refundable. This amount will still be applied toward the final purchase price.

Adjourn: 4:24 p.m.