



## CCISD Student Responsible Use Guidelines for Technology

Clear Creek Independent School District provides various technologies to enhance learning, facilitate resource sharing, innovation, and communication. These technologies include district-provided equipment and district-approved applications. By embracing these guidelines, students will become responsible digital citizens.

Students are required to **review these guidelines annually**, acknowledge their understanding, and agree to comply. All District technology use is subject to **monitoring**, and there's **no expectation of privacy**.

### Core Principles for Technology Use:

- Technology will be used to enhance learning in a meaningful, safe, and responsible way.
- Students represent the school district in all online activities. Online actions should not reflect negatively on fellow students, teachers, or the District.
- Students will use technology resources productively and appropriately for school-related purposes, without disrupting others.
- Students will use digital communication understanding they are creating a digital reputation.
- District account information is personal and private; students should not share it. Only use your assigned account.
- Students are responsible for using technology in compliance with academic integrity expectations. This includes avoiding plagiarism and unauthorized use of generative artificial intelligence (AI).
- District administrators will determine what conduct constitutes inappropriate use, even if not explicitly specified.

### Prohibited Technology-Specific Actions:

- Modifying computer settings or internal/external configurations without permission.
- Tampering with or theft of district technology components.
- Attempting to access or circumvent passwords or other security information of the district, students, or employees.
- Uploading or creating computer viruses.

- Attempting to alter, destroy, or disable district technology resources, data, or other networks.
- Causing network congestion through mass consumption of system resources.
- Using district systems for any income-generating activity, advertising, or promoting non-District affiliated events.
- Transmitting confidential information without proper authorization. Do not reveal personal information about yourself (e.g., home address, phone number, email address, birthdate) or others.
- Engaging in impersonation (logging on as someone other than yourself).
- Deleting, examining, copying, or modifying files and/or data belonging to other users without their permission.

#### **Use of Digital Tools:**

- All online actions leave a permanent record and remain online, even if deleted.
- Personal use of social media may influence current and future educational opportunities.
- Using obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language in digital communications is prohibited.
- District resources must not be used for political activities or lobbying.
- Creating, distributing, or forwarding chain letters, spam, or messages not related to educational purposes is prohibited.

#### **If the CCISD student chooses to use generative artificial intelligence (AI) tools:**

- AI should not be used to complete assignments without the permission and guidance from the teacher.
- Students are expected to produce original work and properly cite any AI-generated content when allowed by the teacher.
- Students will refrain from using any personally identifiable information when using AI tools.

#### **Consequences of Violation:**

Should a student commit a violation of these technology guidelines, consequences could include suspension of technology privileges, disciplinary action in accordance with the Board-approved Student Code of Conduct, and/or referral to law enforcement. The System Administrator and/or principal may deny, revoke, or suspend access pending investigation.

#### **Disclaimer:**

The District's system is provided "as is, as available." The District does not guarantee uninterrupted or error-free service. While filtering software is in place, controlling all content on the internet is impossible. Opinions, advice, or services expressed by third parties are not those of the District. The District will cooperate fully with law enforcement in any investigation concerning misuse of its system.