TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
September 24, 2025

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/4zODRFEWyQA

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Ms. Stein	Mrs. Wygera	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

VI. PRESENTATION

- Gwen Thornton, New Jersey School Boards Association - BOE Training

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- New Jersey Quality Single Accountability Continuum (QSAC) - Department of Education Monitoring
- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School		
Month/Year	Sept. 2025	Sept. 2025	Sept. 2025
Date	9/3/25 9:00 AM	9/9/2025 9:04 AM	9/16/2025 8:30 AM
Drill Description	Fire Drill	Lockdown Drill	Bus Evacuation Drill in lower parking lot of Tewksbury Elementary School, Bus Routes # 1, 2, 5, 6, 8, 9, 12, 14, 18
Duration/ Time of Drill	3 Minutes	3 minutes	3 minutes
Weather Conditions	Sunny	Sunny	Overcast
Conductor of Drill	Lisa Moore	Lisa Moore	Principal Moore, and Staff
Notification Method	Alarm	building intercom speakers & walkies	walkie-talkies

School	Old Turnpike School	
Month/Year	Sept. 2025	Sept. 2025
Date	9/4/25 8:53 AM	9/16/25 7:30 a.m.
Drill Description	Fire Drill	Bus Evacuation Drill in front of Old Turnpike School, Bus Routes # 1, 2, 5, 6, 8, 9, 12, 14
Duration/ Time of Drill	4 minutes	3 minutes
Weather Conditions	Sunny	Clear
Conductor of Drill	Verderamo, Mitchell, & Krowl	Principal Mitchell, staff members
Notification Method	Alarm	walkie talkies

IX. MINUTES

Motion to approve the following minutes:

- August 13, 2025 Board Retreat
- August 13, 2025 Executive Session
- August 20, 2025 Regular Board Meeting

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- Review of proposed Field Trips for 2025-2026

Motion to approve the following:

1. Approve the following field trip for the 2025-2026 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
6	Museum of Natural History, NYC	November, 2025	$100.00	Heather Olla

2. Rescind the following motion which was approved at the August 20, 2025 Board Meeting:

   In accordance with N.J.S.A. 18A:17-43.4 approve the establishment of a Threat Assessment Team for the 2025-2026 school year with the following members:

Tewksbury Elementary School	Old Turnpike School
Lori Lopez-Lopez -Supervisor of Special Services	Lori Lopez-Lopez -Supervisor of Special Services
Sheila Donovan-School Guidance Counselor	Katherine Gould-School Guidance Counselor
Steven Strange-Teacher	Thomas Lobb-Teacher
One of the following Tewksbury Police Department Members: Chief Tim Hanft Ptl. Ralph Hroncich	One of the following Tewksbury Police Department Members: Chief Tim Hanft Ptl. Ralph Hroncich

3. In accordance with N.J.S.A. 18A:17-43.4 approve the establishment of a Threat Assessment Team for the 2025-2026 school year with the following members:

Tewksbury Elementary School	Old Turnpike School
Lori Lopez-Lopez -Supervisor of Special Services	Lori Lopez-Lopez -Supervisor of Special Services

Megan Verderamo -School Safety Specialist	Megan Verderamo -School Safety Specialist
Sheila Donovan-School Guidance Counselor	Katherine Gould-School Guidance Counselor
Steven Strange-Teacher	Thomas Lobb-Teacher
One of the following Tewksbury Police Department Members: Chief Tim Hanft Ptl. Ralph Hroncich	One of the following Tewksbury Police Department Members: Chief Tim Hanft Ptl. Ralph Hroncich

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

B. Policy
Discussion

Motion to approve the following:

1. Approve the following policies on second reading:

P 0173	Duties of Public School Accountant (Revised)
P 0174	Legal Services (M) (Revised)
P 0177	Professional Services (M) (Revised)
P & R 1570	Internal Controls (M) (Revised)
P 1620	Administrative Employment Contracts (M) (Revised)
P & R 6111	Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
P 6220	Budget Preparation (M) (Revised)
R 6220	Budget Preparation (Revised)
P 0141.3	Board Member Number and Term – Regional School District (New)
P 0141.4	Board Member Number and Term – County Vocational School District (New)
P 0143	Board Member Election and Appointment (Revised)
P 1636.01	Notification of Promotion, New Job, and Transfer Opportunities (New)
P 1648.15	Recordkeeping for Healthcare Settings In School Buildings – Covid-19 (M) (Abolished)
P 2422	Statutory Curricular Requirements (M) (Revised)
P & R 5117	Interdistrict Public School Choice (Revised)
P 5339.01	Student Sun Protection (M) (New)

Motion: _____ 2nd _____
Discussion
Roll Call:

Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

C. Finance
Discussion

Motion to approve the following:

1. Approval of Bills.

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period August 21, 2025 through September 24, 2025 for a total amount of $1,330,535.26.

2. Acceptance and Approval of Board Secretary's Report for the month of August, 2025.

   BE IT RESOLVED that upon review of the Board Secretary's Report for the month of August, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

3. Acceptance and Approval of Treasurer's Report for the month of August, 2025.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of August, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Approve the attached list of transfers.

5. Approve the purchase of a 2026 54-passenger Thomas bus utilizing Bus Bid HCESC-VEH-22-10 DeHart at a cost of $186,069.86. Insurance coverage of $185,069.86 will be applied to the purchase.

6. Approve the cancellation of the Hunterdon County ESC Technology Support Services effective December 1, 2025.

7. Approve to void the following outstanding checks:

General Operating Account		
Date	Check Number	Amount
August 24, 2024	19529	$196.08
January 22, 2025	20009	$6.35
February 26, 2025	20092	$79.91
February 26, 2025	20111	$14.10
Payroll Account		
November 29, 2024	59771	$54.20
January 31, 2025	59998	$252.27

8. Rescind the following workshop request which was on approved on September 10, 2025

   Amanda Kouzis, 10/13/25, Approaches to Intervention for Preschoolers with Speech and Language Disorders, Warren County Speech-Language Hearing Association, Hackettstown, NJ. $100.00

9. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Jarret Magierowski	11/21/25	-0-	Mileage=$7.38	Hunterdon & Warren County Technology Leader Meeting, Califon NJ
Amanda Kouzis	10/17/25	$220.00	Mileage = $47.00 Tolls = $5.00	New Jersey Association for the Education of Young Children Annual Conference, East Rutherford, NJ
Katherine Gould	10/27/25	-0-	Mileage = $26.84	The Role of the School Climate Team - New Jersey State Bar Foundation, New Brunswick, NJ
Amanda Kouzis	1/14/26	-0-	Mileage = $26.79	Pre-K Literacy Instruction Using Evidence Based Strategies - Center for Literacy Development - Rutgers University, New Brunswick, NJ
Karen Morrow	12/8 & 12/9/2025	$450.00	-0-	English Learner Institute I and II -Multilingual Learners Training, TESOL Trainers, Virtual
Katrina Moore	12/8 & 12/9/2025	$450.00	-0-	English Learner Institute I and II -Multilingual Learners Training, TESOL Trainers, Virtual
Megan Verderamo	12/8 & 12/9/2025	$450.00	-0-	English Learner Institute I and II -Multilingual Learners Training, TESOL Trainers, Virtual

*Mileage will be reimbursed according to board policy.

10. Approve the following funding request from the Tewksbury Township PTA:

Requestor/ Contact	School/ Grade	Description	Amount of Grant/Donation
Juliean Picardo	TES/1st Gr.	Penguin Pointers Outreach Program - allows students to learn about animal adaptations through the inquiry and discovery of penguins.	$650.00

11. Approve the following funding request from the Tewksbury Education Foundation:

Requestor/ Contact	School/ Grade	Description	Amount of Grant/Donation
Maura Obercian	TES K-4	"Musiquita" - educational fun and exploration of Spanish and Music. Two assemblies, K-2 and 3-4.	$1,735.00

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

D. Technology
Discussion

E. Facilities
Discussion

F. Transportation
Discussion

Motion to approve the following:

1. Approve the bus routes for the 2025-2026 school year.

2. Approve the joint transportation agreement with Lebanon Township for one choice student attending Lebanon Township for the 2025-2026 school year at a cost of $1,050.

3. Approve the following Hunterdon County ESC bus routes for out of district students for the 2025-2026 ESY and school year:

Route #	Student ID #	ESY Route Cost	ESY Aide Cost	Annual Route Cost	Annual Aide Cost
2610	2939084202	$5,700.00	$1,200.00	$51,300.00	$10,800.00

2617	8327593	$8,010.00	$1,800.00	$48,060.00	$10,800.00

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

G. Communication
Discussion

H. Other
Discussion
- Referendum Update

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public. The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

I. Personnel
Discussion

Motion to approve the following:

1. Approve the following stipends for teachers/chaperones for the 2025-2026 school year:

Staff Member	**Event**	**Date**	**Hours**	**Stipend**
Dee Krowl	OTS Gr. 5-8 Dance	October, 2025	Up to 3 hours	$40/hour
Bonnie Mendralla	OTS Gr. 5-8 Dance	October, 2025	Up to 3 hours	$40/hour
Tom Lobb	OTS Gr. 5-8 Dance	October, 2025	Up to 2 hours	$40/hour
Kaycie Sconda	OTS Gr. 5-8 Dance	October, 2025	Up to 2 hours	$40/hour

2. Approve the visits from the following therapy dogs for the 2025-2026 from The Bright and Beautiful Therapy Dogs Inc., along with their handlers:

   Hunter - Golden Doodle with Handler Judy Aron-Sallero will be going to OTS
   Alee - mixed breed with Handler Bonnie Polito will be going to TES
   Brie - mixed breed with Handler Deanna Cuchiaro will be going to TES

3. At the recommendation of the Superintendent, approve Laurene Taylor as the morning and afternoon bus attendant (1 hour each run) effective September 24, 2025, through June 30, 2025. Mrs.Taylor will work approximately 5 days per week during this time period, at the rate of $40/hour.

4. At the recommendation of the Superintendent, approve Katherine Royer as the morning and afternoon substitute bus attendant (1 hour each run) effective September 24, 2025, through June 30, 2025. Ms. Royer would substitute as needed during this time period, at the rate of $40/hour.

5. Approve the family bonding leave request for Erin Cassata, Custodian, effective January 5, 2026. Ms. Cassata will be taking 12 weeks of leave under the New Jersey Family Leave Act, with an anticipated return date of March 30, 2026.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____