

STILLWATER TOWNSHIP BOARD OF EDUCATION

Regular Meeting- 7:00 P.M.-Library

Agenda-September 22, 2025

A. CALL TO ORDER

Mrs. Galante

In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 7, 2025. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartswood Post Office and the Stillwater School Website.

B. FLAG SALUTE

Mrs. Galante

C. ROLL CALL

Mrs. Metzgar

BOARD MEMBERS	PRESENT	ABSENT
Dennis DeGroat		
Darrick Franek		
Margaret Frey		
Krista Galante		
Jennifer Kraft		
Karen Thibault		
Amy Valeich		
Christine Voris		
Cheryl Williver		

D. BOARD BUSINESS

Mrs. Galante

1. Board/District Goal Setting-Kathleen Helewa

2. BOE HIB Training- Dr. Papa

That the following Board Business resolutions be approved:

1. Motion to approve the Committee of the Whole Board of Education meeting minutes & Executive Session meeting minutes from September 8, 2025. (attachment)

Moved By: _____ **Seconded By:** _____

Vote:

E. SUPERINTENDENT'S REPORT

Dr. Papa

F. CORRESPONDENCE

Mrs. Galante

G. PRESIDENT'S COMMENTS

Mrs. Galante

H. PUBLIC PARTICIPATION

Mrs. Galante

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. ***Members of the public are requested to keep their comments to a maximum of 5 minutes. ***

I. ACTION ITEMS:

PERSONNEL

Mr. DeGroat

That the following Personnel resolutions 1-7 be approved as recommended by the Superintendent:

1. Motion, upon the recommendation of the Superintendent, to approve attached professional days. (attachment)
2. Motion, upon the recommendation of the Superintendent, to approve the following substitute teacher/paraprofessional/main office secretary for the 2025-2026 school year:

-Kathleen O'Flaherty (pending criminal history & background check)

3. Motion, upon the recommendation of the Superintendent, to approve the contract for the following full-time Para-Professional staff member for employment for the 2025-2026 school year from September 23, 2025-June 30, 2026:

<u>Name</u>	<u>Area</u>	<u>Base Hourly Rate</u>	<u>Base Salary</u>	<u>Adjustments</u>	<u>Total Salary- To be prorated</u>
Perez, Emily	Preschool	\$16.05	\$ 18,987.15	\$500 Associates Degree	\$19,487.15

4. Motion, upon the recommendation of the Superintendent, to approve Emily Perez as a bus aide on ST6 from September 23, 2025 to June 30, 2026 for an annual stipend of \$3,240, to be prorated to start date, to be paid as worked.
5. Motion, upon the recommendation of the Superintendent, to approve the following stipend positions for the 2025-2026 school year:

Student Council (Co)	Beth Johnson	\$425
Student Council (Co)	Lynda Collier	\$425
Public Relations (Co)	Jessica Garrigan	\$425
Public Relations (Co)	Laura Ciccolella	\$425
Yearbook	Meghan Earley	\$850
Yearbook	Janessa Green	\$850
Night Foreman	Robert Kay	\$850
Greenhouse Coordinator (Co)	Erica Then	\$425
Greenhouse Coordinator (Co)	Corrine Robinson	\$425

6. Motion, upon the recommendation of the Superintendent, to approve the following facilitators for the check in/check out program for the 2025-2026 school year, beginning October 1, 2025, at a pro-rated stipend for each mentor of \$150 per month, not to exceed \$1,350 per year, as worked, to be paid through Title I Funds, Account #20-231-200-100:

Kerri LoCicero
Meghan Earley
Danielle Hoon
Steve Tiberi

7. Motion, upon the recommendation of the Superintendent, to approve the following Check in/Check out Program Coordinator for the 2025-2026 school year, for a stipend of \$3,000 to be paid through Title I Funds, Account #20-231-200-100:

Jeanne Smetana

Moved By: _____ Seconded By: _____

Roll Call Vote:

That the following Personnel resolutions 8-14 be approved as recommended by the Superintendent:

8. Motion, upon the recommendation of the Superintendent, to approve the following teachers and administrators as chaperones for the Fairview Lake YMCA Camp trip October 16 & 17, 2025 to be paid \$175 for the 1 extended day:

Danny Papa-No pay
 Marissa Cramer
 Janet Mahedy
 Danielle Hoon
 Mary DiRienzo
 Colleen Hurley-Nurse

9. Motion, upon the recommendation of the Superintendent, to approve the following before & after school programs for the 2025-2026 school year. The stipend for each teacher is \$410:

Club Name	Staff Member #1	Staff member #2	Grade Level	Grant/Account Number
Fall Morning Math Club	Brittany Celentano	N/A	Grade 4	Title 1 20-231-100-101
Spring Morning Math Club	Brittany Celentano	N/A	Grade 4	Title 1 20-231-100-101
Morning Fitness Club	Meghan Earley	Janessa Green	Grades 3-6	Title IV 20-280-100-100
Morning Fitness Club	Meghan Earley	Janessa Green	Grades K-2	Title IV 20-280-100-100
Lego Club (Split into two sections)	Beth Johnson	Kerri LoCicero	Grade 2	Title IV 20-280-100-100
Lego Club (Session 1)	Beth Johnson	Kerri LoCicero	Grade 3	Title IV 20-280-100-100
Lego Club (Session 2)	Beth Johnson	Kerri LoCicero	Grade 3	Title IV 20-280-100-100
E-Gaming Club-Fall	Danielle Hoon	Spencer Both	Grades 5-6	Title IV 20-280-100-100
E-Gaming Club-Spring	Danielle Hoon	Spencer Both	Grades 5-6	Title IV 20-280-100-100
Spring Garden Club	Erica Then	Corrine Robinson	Grades 4	Climate Grant 20-471-100-100

10. Motion, upon the recommendation of the Superintendent, to approve the following after school program for the 2025-2026 school year. The stipend for each teacher is \$597.

Club Name	Staff Member #1	Staff Member #2	Grade Level	Grant/Account
Trep\$	Janet Mahedy	Corrine Robinson	Grade 6	Title 1 20-231-200-101

11. Motion, upon the recommendation of the Superintendent, to approve the following evening family program for the 2025-2026 school year. The stipend for each teacher is \$820:

Club	Staff Member #1	Staff Member #2	Grade Level	Grant
Literacy Connections	Beth Johnson	Kerri LoCicero	Grade 1	Title I 20-231-100-101

12. Motion, upon the recommendation of the Superintendent, to approve Colleen Hurley as the before school/after school nurse if needed for specific medical needs students involved in co-curricular activities, for the 2025-2026 school year to be paid an hourly rate of \$34/hour.
13. Motion, upon the recommendation of the Superintendent, to approve the following teachers for the After School Learning Center for Grade 3 for a total of 35 sessions at a rate of \$75.00/session for the 2025-2026 school year. Paid through Title I, Account# 20-231-100-101.

Alexandra Caccavale
Sub: Erica Then

14. Motion to approve the use of the following listed Highly Effective Options for teacher observations to serve as an option for tenured teachers who were highly effective in the previous school year. At teacher discretion one of the activities listed below would take the place of an announced observation:
- Activity 1 - Leading In-District Professional Development/Professional Learning
 - Activity 2 - Data Protocol
 - Activity 3 - Peer-to-Peer Protocol
 - Activity 6 - Reflective Practice Through Student Perspectives

Moved By: _____ Seconded By: _____

Roll Call Vote:

POLICY

Mrs. Frey

That the following Policy resolution be approved:

1. Motion to approve the second reading of the following policy:
- Policy#5111.1 Preschool Admissions Policy (attachment)

Moved By: _____ Seconded By: _____

Vote:

EDUCATION & CURRICULUM

Mrs. Williver

That the following Education & Curriculum resolutions be approved:

1. Motion to approve the Title I District School Parental Involvement & Family Engagement Requirements for the 2025-2026 school year as attached. (attachment)
2. Motion to approve the Title I School- Parent Compact for the 2025-2026 school year as attached. (attachment)
3. Motion to approve Sussex County Educational Services Commission to provide Physical Therapy services from September 1, 2025-June 30, 2026 at the previously approved rate schedule.
4. Motion to approve the attached Memorandum of Understanding Between Insite Health Inc and the Stillwater Township Elementary School to participate in the program offered under the county grant and to make the platform available to students for the purpose of promoting student wellness and identifying potential areas of concern for follow up by school personnel. This is to be provided at no cost to the district. (attachment)
5. Motion to approve Insite Health to provide services if needed for psychiatric evaluations and child study team psychiatric evaluations for the 2025-2026 school year, costs per evaluation as listed, not to exceed \$2,000:

Psychiatric evaluations \$300/evaluation

Child Study Team psychiatric evaluations: \$650/ evaluation

6. Motion to approve the following resolution:
Resolution declaring October 6-10, 2025 Week of Respect
WHEREAS, The Anti-Bullying Bill of Rights, Assembly Bill 3466, was approved by the New Jersey Legislature in November 2010 and signed into law as P.L. 2010, c. 122, by Governor Chris Christie on January 5, 2011; and

WHEREAS, The statute is intended to protect students from harassment and intimidation that would substantially interfere with their education; and

WHEREAS, In a 2009 survey by the National Centers for Disease Control, one in five New Jersey students indicated they had been the subject of bullying on school grounds during the previous year; and

WHEREAS, The Anti-Bullying Bill of Rights places expanded responsibilities on teachers, school administrators and boards of education to protect students from incidents of bullying, harassment and intimidation; and

WHEREAS, The Anti-Bullying Bill of Rights designates the week beginning with the first Monday in October as “Week of Respect” throughout New Jersey”; and

WHEREAS, The law directs school districts to observe the “Week of Respect” through

age-appropriate instruction in accordance with New Jersey's core curriculum content standards; and

WHEREAS, The Stillwater Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with a safe and secure learning environment free from intimidation; and

WHEREAS, The Stillwater Board of Education supports the intent of the Anti-Bullying Bill of Rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying. Now therefore be it

RESOLVED, That the Stillwater Board of Education declares October 6 through 10, 2025 as a "Week of Respect" in all district schools, and be it further

RESOLVED, That the Week of Respect will be a part of the Stillwater Public Schools' ongoing efforts to foster respect among students and staff for the diverse cultures and personalities represented in our school community, and be it further

RESOLVED, That copies of this resolution be sent to Governor Phil Murphy, State Senator Space, Assembly Representatives Fantasia and Ingagamort, the New Jersey School Boards Association and the Sussex County School Boards Association.

7. Motion to declare October 20-24, 2025 School Violence Awareness Week:

WHEREAS, N.J.S.A. 18A:36-5.1. declares the week beginning with the third Monday in October of each year is designated as "School Violence Awareness Week" in the State of New Jersey. School districts shall observe this week by organizing activities to prevent school violence including, but not limited to, age-appropriate opportunities for student discussion on conflict resolution, issues of student diversity, and tolerance. Law enforcement personnel shall be invited to join members of the teaching staff in the discussions. Programs shall also be provided for school board employees that are designed to help them recognize warning signs of school violence and to instruct them on recommended conduct during an incident of school violence. The Department of Education shall provide guidelines and information to boards of education for use in planning the activities in observance of the week and such funds as are necessary to pay the costs of the required activities and programs.

RESOLVED, That the School Violence Awareness Week will be a part of the Stillwater Township Schools' ongoing efforts to help students and staff to recognize the importance of tolerance and to understand and apply conflict resolution techniques.

Moved By: _____ **Seconded By:** _____

Roll Call Vote:

BUILDING & GROUNDS

Mr. Franek

1. Building & Grounds Update- Mrs. Metzgar

That the following Building & Grounds resolution be approved:

2. Motion to approve building and use calendar for October 2025. (attachment)
3. Motion to approve the Special Education Parent Advisory Group (SEPAG) to be covered under the districts insurance policy to hold parent meetings at the Stillwater Elementary School for the 2025-2026 school year. All meetings must have a building use form completed and will be noted on the building use calendar each month.
4. Motion, as recommended by the Superintendent, to declare items as surplus and dispose/recycle them:
 - Various trade books and leveled readers (due to the age and condition)
 - “Science,” Scott Foreman, Pearson Education, Copyright 2010, 15 copies

Moved By: _____ Seconded By: _____

Vote:

TRANSPORTATION

Mrs. Valeich

That the following Transportation resolutions be approved:

1. Motion to approve the following field trips for the 2025-2026 school year:

Location	Grade
Paulinskill Watershed Education Project - Location: Stokes State Forest, Kittle Field Area, & Swartwood State Park	Grade 5
Antibullying Leadership Summit	Grade 6
Franklin Mineral Museum	Grade 3
Swartwood State Park	Preschool
Tranquility Farms	Kindergarten
Fairview Lake YMCA	Grade 6
Turtleback Zoo	Grade 1
Kittatinny Regional HS-Aquatics Program	Grade 4

2. Motion to approve transportation with Stocker Bus for the following field trips for the 2025-2026 school year:

Date	Location	Grade	Cost
October 9, 2025 (Rain Date October 10, 2025)	Paulinskill Watershed Education Project: Stokes State Forest-Sunrise Mountain, Kittle Field Area, Swartswood State Park	Grade 5	1 Bus: \$470.00
October 17, 2025	Turtleback Zoo	Grade 1	1 Bus: \$489.04
October 23, 2025	Tranquility Farms	Kindergarten	1 Bus: \$295.00
October 24, 2025	Franklin Mineral Museum	Grade 2	1 Bus: \$375.00
October 24, 2025 (Rain Date: October 25, 2025)	Swartswood State Park	Preschool	2 Buses: \$315/bus= \$630 total
October 15, 2025	Sussex Technical School	Grade 6	1 Bus: \$375.00
October 17 & 18, 2025	Fairview Lake YMCA	Grade 6	1 Bus: \$395/day= \$790.00 total
October 20-24, 2025	Kittatinny Regional HS- Aquatics Program	Grade 4	1 bus: \$213.93/day= \$1,069.65

Moved By: _____ Seconded By: _____

Vote:

BUDGET & FINANCE

Mrs. Thibault

That the following Budget & Finance resolutions be approved:

1. Motion to approve the following checks from August 19, 2025-September 22, 2025 as attached: (attachment)

Account	Check Numbers	Amount
Funds 10, 11, 12, 20	30367-30442, N0829, N0905	\$701,159.68
Student Activities	6706	\$1,224.00
Cafeteria	N/A	\$0
Grand Total		\$702,383.68

2. Motion to approve the attached list of purchase orders over \$1,000 for the 2025-2026 school year. (attachment)
3. Motion to approve monthly travel as attached. (attachment)
4. Motion to approve submission the following grants:
- Sustainable NJ Grant- \$10,000- Herb Garden & Community Food Share Program
 - Sustainable NJ Grant- \$2,000- Garden Maintenance

Moved By: _____ Seconded By: _____

Vote:

J. **LEGISLATION** Mrs. Kraft

K. **COMMUNITY RELATIONS** Mrs. Voris

L. **UNFINISHED BUSINESS** Mrs. Galante

1. Board member required training- Due December 31, 2025
2. NJSBA Conference Registration October 20-23, 2025: Please let Mrs. Metzgar if you need to make changes no later than September 30, 2025.

M. **NEW BUSINESS** Mrs. Galante

N. **PUBLIC PARTICIPATION** Mrs. Galante
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O. **EXECUTIVE SESSION** Mrs. Galante

BE IT HEREBY RESOLVED by the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing the Legal Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists.

P. **ADJOURN**